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REPORT
OF THE
Receipts and Expenditures
OF THE
Town of Middleton
FOR THE
Year Ending December 31, 1962



The Mirror Press — Danvers, Mass.

1 9 6 3



Town Meeting Warrant

The Commonwealth of Massachusetts

Essex, ss. To either of the Constables of the Town of Middleton in the County of Essex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Howe-Manning School Auditorium in said Middleton on Tuesday the Twelfth day of March next, at eight o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefore payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

ARTICLE 4. On petition of the Fire Chief, to see if the Town will vote to rescind Article 12 of the March 14th Annual Town Meeting of 1961. (Article 12 referred to reads as follows: "On petition of the Fire Chief, to see if the Town will vote to appropriate the sum of \$650. from the Surplus Revenue Account, said sum to be used to purchase and install a Radio Base Station for the Fire Department, in order that the Town may be included in the Essex County Mutual Aid network; half of said sum to be returned to the Town's Surplus Revenue Account when reimbursement is received from the State.")

ARTICLE 5. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$650., said sum to be used to purchase and install a Radio Base Station for the Fire Department.

ARTICLE 6. To see if the Town will vote to amend the graduated fees for wire inspecting to read as follows: "There shall be a charge of \$1.00 per permit accompanied by the application for a wire permit, to be collected by the Wire Inspector and to be paid to the Town Treasurer.

ARTICLE 7. On petition of T. Myron Reynolds and others, residents of Mill Street, to see if the Town will appropriate the sum of \$1,500. for the purchase of materials and for installation of street lighting on fifteen (15) poles on Mill Street, said amount to be taken from earnings of the Electric Light Department.

ARTICLE 8. On petition of the Electric Light Commissioners, to see if the Town will vote to accept the sum of \$8,500. from the earnings of the Electric Light Department, said sum to be used for the reduction of the Tax Rate.

ARTICLE 9. On petition of Richard J. Marshall, Jr., and others, to see if the Town will vote to raise and appropriate the sum of \$8,000. for the installation of a drainage system for the Flooded areas on Hilldale and Bellevue Avenues.

ARTICLE 10. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of \$1,700. which, together with the exchange value of the present 1961 Dodge Police Cruiser, is to be expended for the purchase of a New Police Cruiser for the use of the Police Department to be purchased by the Board of Selectmen as provided in the By-laws, agreeable to the petition of the Chief of Police.

ARTICLE 11. On petition of Milton R. Pollock and others, to see if the Town will raise and appropriate the sum of \$3,500. to Hottop Middleton Square; 255 feet of Central St., 95 feet of Park St., 225 feet of Lake St., and the area in front of the Post Office and the Old Tavern.

ARTICLE 12. To see if the Town will raise and appropriate the sum of \$250. to be expended for the payment of the 1961 balance due on the rent of the Town Dump facilities.

ARTICLE 13. On petition of the Town Treasurer, to see if the Town will vote to appropriate the sum of \$300. for Christmas Lighting. Funds to be taken from the earnings of the Municipal Light Department.

ARTICLE 14. To see if the Town will vote to amend Section 7, Paragraph 4, entitled "Fees" of the building code, as amended 1953, by striking out the present paragraphs and amending so it will read: "Fees for such permits shall be according to the following schedule based on fair valuations as determined by the Building Inspector:

Value		Fee
\$ 1.00 to	\$ 500.	\$ 2.00
501.00 to	1,000.	4.00
1,001.00 to	5,000.	10.00
5,001.00 to	10,000.	15.00
10,001.00 to	20,000.	20.00
20,001.00 to	40,000.	25.00
40,001.00 to	50,000.	30.00
over	50,000.	1.00 per \$1,000. of Value."

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$13,000. to defray the costs of architectural engineering and construction drawings in preparation for going to bid for a Ten-classroom Elementary School with core facilities for expansion to twenty rooms, and to authorize the School Building Committee, created by Article 3 of the Special Town Meeting of June 20, 1961, to expend said sum, or take any other action thereto.

To transact any other business that may lawfully come before this meeting.

You are hereby ordered to notify and warn said qualified voters to meet at the Town Hall on Monday, March 18 next for the following purposes, viz: To choose by ballot the following Town Officers for the ensuing year: Moderator, Town Clerk, one Selectman for three years, Tax Collector, one Member of the Board of Public Welfare for three years, one Member of the Board of Assessors for three years, Highway Surveyor, Two Members of Howe-Manning School Committee for three years, one Member of the Masconomet Regional School Committee for three years, one Electric Light Commissioner for three years, one Cemetery Commissioner for three years, one Member of the Planning Board for five years, two Trustees of Flint Public Library for three years, Tree Warden, and one Water Commissioner for three years.

The Polls will be open at 7:00 A.M. and shall be closed at 7:00 P.M.

And you are directed to serve this Warrant, by posting up attested copies thereof at Memorial Hall, Post Office and Store at Howe's Station in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Nineteenth day of February in the year of our Lord, One Thousand Nine Hundred and Sixty-three.

A true copy. Attest:

JAMES W. WENTWORTH, Constable

ROBERT G. GOWEN, Chairman
WILBUR C. RUNDLETT, JR., Clerk
FRANK T. LeCOLST

Selectmen of Middleton

Journal of the
Royal Society of Medicine

Volume 10, Part 1, 1917

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Annual Report

for the

Town of Middleton

Massachusetts

1962

In Memoriam

JOHN RUSSELL BRALEY

1906 - 1962

Town Counsel 1944-1946

Moderator 1946

ELMER PRICE MORRILL

1908 - 1962

Moderator 1954-1955

Town Clerk 1945-1953

Chief of Fire Dept. 1947-1957

SANDS S. PIKE

1882 - 1962

Selectman 1933-1938

Town Officers (Elected) 1962

Moderator

Daniel J. Donovan

Town Clerk

William T. Martin, Jr.

Selectmen and Board of Health

Robert G. Gowen, Chairman (1963)

Frank T. LeColst (1964)

Wilbur C. Rundlett, Jr. (1965)

Board of Public Welfare

Leslie E. Merrifield, Chairman (1965)

Roger M. Peabody (1963)

Leyland A. Phillips (1964)

Board of Assessors

Paul B. Wake, Chairman (1963)

Wilbur A. Witham (1965)

Ernest F. LeBeau (1964)

Treasurer

Edward H. Leary (1965)

Tax Collector

Harold E. Tyler

Highway Surveyor

Allan G. Marshall

Constable

James W. Wentworth (1965)

School Committee

Robert S. Brown, Chairman (1965)

Norman Nathan (1964)

Rosamond Bastable (1964)

Page G. Campbell (1963)

David V. Harding (1963)

Electric Light Commissioners

John Muzichuk, Chairman (1963)
 Frank E. Dow (1964) J. Lansing English (1965)

Cemetery Commissioners

Michael Lavorgna, Chairman (1964)
 Edward J. Richardson (1963) Lawrence E. Tinkham (1965)

Superintendent of Burials

Charles W. Baker

Tree Warden

James Donovan

Planning Board

Louis A. Barrett, Chairman (1964)
 Henry N. Sawyer (1966) Raymond J. Dansereau (1967)
 Frank A. Connor, Jr. (1965) Gilbert E. Sanders (1963)

Trustees Flint Public Library

Paul B. Wake, Chairman (1965)
 James H. Coffin (1965) Elmer O. Campbell, Jr. (1964)
 Donald A. Aylward (1963) Willis W. Esty (1964)
 Carl C. Jones (1963)

Water & Sewer Commissioners

Benjamin K. Richardson, Chairman (1963)
 Roger M. Peabody (1964) George W. Nash, (1965)

Masconomet Regional School Committee

Richard Cressey (1963)
 Richard E. Quinn (1965) David V. Harding (1963)

Town Officers (Appointed) 1962

Registrars of Voters

Lloyd H. Getchell, Chairman (1963)
 Arthur F. Bastable, Jr. (1964) John M. Cryan (1965)
 William T. Martin, Jr., Clerk (Ex-Officio)

Zoning Appeal Board

Walter E. Clinton, Chairman (1963)
 Nathan A. Hayward, Jr. (1964) Donald A. Aylward (1965)
 Thomas D. Black (1966) Thomas F. Dolan (1967)
 R. Lionel Barrows (Alternate) Ebbe Wennerberg (Alternate)

Finance Committee

John R. Wallen, Chairman

Stanley Klosowski (1964)

Richard J. Fitzpatrick (1965)

Laura M. Dansereau (1963)

Chief of Police

James W. Wentworth

Sealer of Weights and Measures

Joseph F. Begg

Inspector of Animals

Joseph F. Begg

Inspector of Slaughtering

Joseph F. Begg

Town Accountant

Elmer O. Campbell (1963)

Forest Fire Warden

Harold F. Purdy

Chief of Fire Department

Harold F. Purdy

Superintendent of Cemeteries

Charles W. Baker

Moth Superintendent

James Donovan

Custodian of Town Hall

James H. Ogden

Electric Light Manager

Willis W. Esty

Town Counsel

Daniel J. Donovan

Welfare Agent

Phyllis R. Brown

Building Inspector

Roger M. Peabody

Wire Inspector

John W. Milbery

Plumbing Inspector and Gas Inspector

Beaumont B. Hurd

Veteran's Agent

James H. Ogden

Park Superintendent

Ernest R. Gould

Health Agent

Leland A. Phillips

Mary M. Wilson, Assistant

Dog Officer

Harold G. Moore

Civil Defense Agent

Arthur G. Doane

Custodian Memorial Hall

Alfred H. Kitchin

Custodian of Town Lands

Edward H. Leary

Conservation Commission

Henry N. Sawyer, Chairman (1965)

Samuel P. Armitage (1964)

James K. Martin (1963)

Industrial Development Commission

Stanley Klosowski, Chairman (1964)

Helen F. Richardson (1965)

Jeffrey W. Savoie (1966)

J. Russell Wallen (1967)

TRUSTEES**B. F. Emerson Fund**

Naumkeag Trust Company, Salem, Mass.

Elmer O. Campbell, Jr.

Willis W. Esty

Paul B. Wake

Mansfield Fund

Old Colony Trust Company, Boston, Mass.

David Cummings Fund

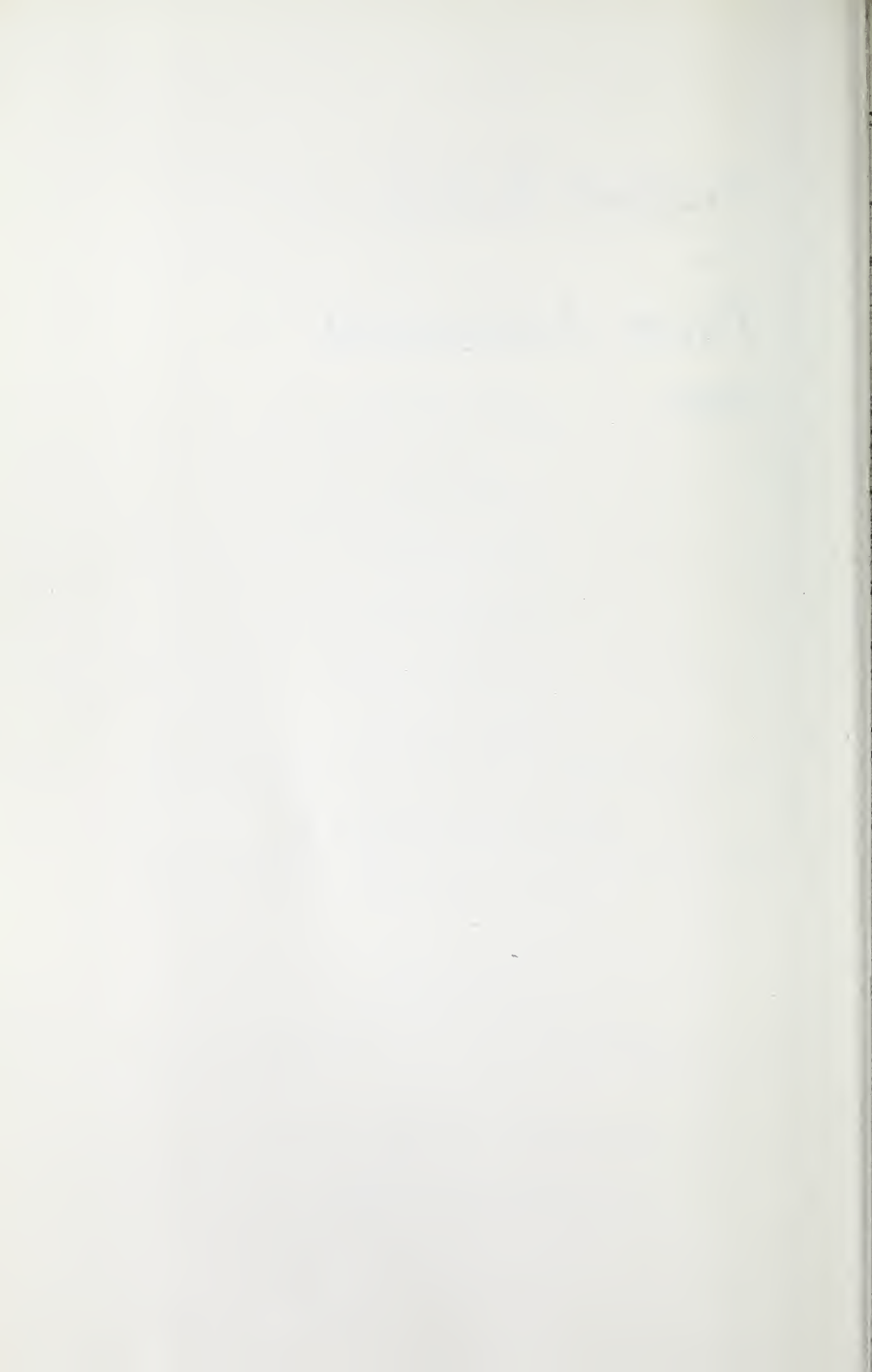
Board of Public Welfare

Annual Report

of the

Town Accountant

1962



RECEIPTS AND EXPENDITURES
Year Ending Dec. 31, 1962

RECEIPTS
GENERAL REVENUE

TAXES:**CURRENT YEAR**

Property	466,300.42
Poll	1,664.00
Farm Animal Excise	245.00
Lieu of Taxes	4,583.71

PREVIOUS YEAR

Property	30,218.59
Poll	20.00
Farm Animal Excise	18.75

Tax Title Redemption	692.99
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FROM THE STATE

Income

Valuation Basis	70,852.51
Education Basis	
Corporation	17,502.80

592,098.77

LICENSES AND PERMITS

Alcoholic Beverages	4,150.00
All other	861.00
Building	237.50

5,248.50

FINES:

District Court	350.00
----------------	--------

350.00

GRANTS AND GIFTS:**FROM FEDERAL GOVERNMENT**

Old Age Assistance	13,097.84
Medical Aid for Aged	12,425.55
Aid Dependent Children	4,217.00
Disability Assistance	2,221.50
School Lunches	5,954.10
Other School Purposes	3,266.00

41,181.99

FROM STATE

Meal Tax	1,699.64	
Vocational Education	784.33	
School Transportation	6,680.00	
School Building Aid	9,970.03	
School Superintendent	3,333.33	
Highway (Chapter 81)	9,075.00	
Inspector of Animals	100.00	
Library	929.50	32,751.83

FROM COUNTY

Dog Licenses	651.79	651.79
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ALL OTHER GENERAL REVENUE

Sale Tax Possession Property	467.33	467.33
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PRIVILEGES

Motor Vehicle Excise Tax	62,142.76	62,142.76
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**DEPARTMENTAL
GENERAL GOVERNMENT**

EXECUTIVE:

Selectmen	63.50	
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FINANCIAL:

Treasurer	23.68	
-----------	-------	--

OTHER DEPARTMENTS:

Clerk	193.00	
-------	--------	--

Board of Appeals	109.00	
------------------	--------	--

MUNICIPAL BUILDINGS:

Town Hall	661.00	
Memorial Hall	1,023.00	2,073.18

PUBLIC SAFETY:

Sealing of Weights & Measures	136.50	
Dog Officer	144.00	
Gas Inspector	25.00	
Electric Inspector	88.00	
Fire Alarm	205.00	598.50

HEALTH AND SANITATION:

Health	40.00	
Animal Disposal	24.00	64.00

HIGHWAYS:

Chapter 90 Maintenance	3,226.23	
Chapter 90 Construction	7,452.47	
Snow and Sanding	1,304.00	
Truck and Machinery Rental	4,683.00	16,665.70

CHARITIES:**GENERAL RELIEF**

From Cities and Towns	755.95	
From State		

OLD AGE ASSISTANCE

From Individuals	3,273.68	
From State	3,237.43	
From Cities and Towns	519.82	

AID TO DEPENDENT CHILDREN

From State	3,788.27	3,788.27
Disability Assistance From State	3,958.24	3,958.24

MEDICAL AID FOR AGED

From State	9,100.74	9,100.74
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VETERANS SERVICES

Other Towns	35.00	35.00
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SCHOOLS:

Tuition	300.00	
Hall Rental	85.00	
Supplies	10.25	
Lunches	15,061.19	15,456.44

PUBLIC SERVICE ENTERPRISES:**ELECTRIC DEPARTMENT**

Sale of Light and Power	218,565.21	
Miscellaneous	1,966.02	

WATER DEPARTMENT

Town of Danvers	3,353.20	
Miscellaneous	288.12	224,172.55
	<hr/>	

CEMETERIES:

Sale of Lots and Graves	265.00	
Opening Graves	1,195.00	
Care of Endowed Lots	1,579.56	
Recording Deeds	8.00	3,047.56
	<hr/>	

INTEREST:

On Deposit	96.79	
On Deferred Taxes	1,881.13	
Mansfield Fund	2,115.00	
All Other	982.31	5,075.23
	<hr/>	

MUNICIPAL INDEBTEDNESS:

Anticipation Revenue Loan	70,000.00	70,000.00
	<hr/>	

AGENCY, TRUST AND INVESTMENT

Beverage License	10.00	
Dog License	1,096.25	
Perpetual Care Fund	800.00	
Withholding Tax State	2,432.42	
Withholding Tax Federal	33,534.60	
Mass. Hospital Service	3,026.62	
Retirement Fund	4,590.81	
Group Insurance	521.86	
Meter Deposits	915.00	
Water Liens	167.25	47,094.81
	<hr/>	

REFUNDS:

General	1,065.65	1,065.64
	<hr/>	

TRANSFERS:

Electric Depreciation Fund	16,000.00	16,000.00
Total Receipts		1,160,759.71
Cash Balance Jan. 1, 1962		203,488.04
		<hr/>

1,364,247.75

EXPENDITURES
GENERAL GOVERNMENT

MODERATOR

Salary	50.00	50.00
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FINANCE COMMITTEE

Expenses	47.00	47.00
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SELECTMEN

Salaries	1,500.00	
Expenses		
Clerk	450.00	
Supplies and Printing	118.75	
Advertisements	134.00	
Postage	49.64	
Association Dues	34.00	
Other Expenses	184.31	
	970.70	2,470.70

ACCOUNTANT

Salary	1,600.00	
Expenses	150.00	1,750.00

TREASURER

Salary	1,600.00	
Expenses		
Supplies	143.95	
Postage	282.56	
Mileage and Expenses	75.00	
Clerical Assistance	400.00	
Bank Charges	20.00	
Association Dues	5.00	
Certifying Notes	2.00	
Repairs To Equipment	149.45	
Tax Title Expense	1,017.74	
	2,095.70	3,695.70

 TAX COLLECTOR

Salary	2,000.00		
Clerk	840.00	2,840.00	
Expenses			
Supplies	306.04		
Postage	286.80		
Deputy Collector	224.50		
Telephone	140.19		
Association Dues	5.00		
Office Expense	66.08		
Tax Takings	66.00		
Office Equipment	211.50	1,306.11	4,146.11

ASSESSORS

Salaries		1,800.00	
Expenses			
Supplies and Postage	286.01		
Abstracts	123.66		
Mileage - Expenses	79.00		
Clerical Services	908.25		
Office Expenses	184.47		
Association Dues	24.00		
Office Equipment	50.00		
Services	60.00	1,715.39	3,515.39

COUNSEL

Salary		1,000.00	
Expenses		100.00	1,100.00

TOWN CLERK

Salary		700.00	
Supplies	178.80		
Telephone - Postage	163.70		
Association Dues	7.50		
Recording Deeds	8.00	358.00	1,058.00

ELECTIONS AND REGISTRATIONS

Salaries		400.00	
Expenses			
Listing	391.75		
Election Officers	948.00		
Printing and Supplies	238.79		
Lunches	45.46		
New Booths	158.00		
Janitor - School Hall	36.40	1,818.40	2,218.40

PLANNING BOARD

Expenses			
Clerk	60.00		
Association Dues	20.00		
Services	300.00	380.00	380.00

TOWN HALL

Salary		480.00	
Expenses			
Supplies	30.44		
Repairs	188.32		
Light and Fuel	631.24	850.00	1,330.00

MEMORIAL HALL

Salary		480.00	
Expenses			
Fuel and Light	1,569.58		
Supplies	184.73		
Telephone	96.45		
Repairs	199.24		
New Windows	153.95	2,203.95	2,683.95

Total General Government Expenditures 25,445.25

PUBLIC SAFETY

CONSTABLE

Salary	35.00	35.00
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POLICE DEPARTMENT

Salaries and Wages	12,584.25	
Expenses		
Car and Radio Maintenance	2,467.43	
Office Expenses	732.14	
Supplies	118.67	
Equipment	151.50	
Dues and Expenses	24.00	
	3,493.74	16,077.99

CIVIL DEFENSE

Expenses	94.20	94.20
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FIRE DEPARTMENT

Salaries	3,442.39	
Expenses		
Labor	5,731.50	
Equipment and Repairs	2,187.99	
Gasoline and Oil	503.46	
Fuel and Light	1,133.92	
Building Maintenance	122.35	
Office Expenses - Telephone	477.20	
Fire Alarm	625.96	
Insurance	220.15	
	11,002.53	14,444.92

BUILDING INSPECTOR

Salary	500.00	
Expenses	200.00	700.00

BOARD OF APPEALS

Expenses			
Clerk	155.00		
Advertisements	103.50		
Supplies - Postage	105.37	363.87	363.87

WIRE INSPECTOR

Salary	300.00	
Expenses	130.00	430.00

SEALER OF WEIGHTS AND MEASURES

Salary	175.00	
Expenses	75.00	250.00

GAS INSPECTOR

Salary	100.00	
Expenses	35.06	135.06

FORESTRY DEPARTMENT

Labor		2,636.90	
Expenses			
Truck Maintenance	143.24		
Truck Hire	13.50		
Supplies	587.40		
Removing Trees	777.30		
New Trees	290.00	1,118.44	4,448.34

DOG OFFICER

Salary	200.00	
Expenses	118.11	318.11

Total Public Safety Expenditures 37,297.49

HEALTH AND SANITATION

HEALTH DEPARTMENT

Salaries		320.00	
Expenses			
Polio and Virus Clinics	85.43		
Engineering Services	100.00		
Care of Dump	2,105.07		
Vital Statistics	247.00		
Contagious Diseases	83.10		
Office Expenses	76.87		
Agent Expenses	54.16		
Hospital Services	106.67	2,858.30	3,178.30

DENTAL CLINIC

Expenses			
Services		1,229.00	
Supplies		95.43	1,324.43

COMMUNITY HEALTH PROGRAM

Middleton Community Services, Inc.		2,500.00	2,500.00
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INSPECTOR OF ANIMALS

Salary		200.00	
Expenses		100.00	300.00

INSPECTOR OF SLAUGHTERING

Salary		50.00	50.00
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ESSEX SANATORIUM ASSESSMENT

County Treasurer		2,420.66	2,420.66
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		Total Health and Sanitation Expenditures	9,773.39
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HIGHWAYS

HIGHWAY DEPARTMENT

Labor		19,035.60	
Expenses			
Truck Hire	3,943.60		
Equipment Hire	2,880.75		
Supplies	2,048.51		
Sand and Gravel	745.74		
Asphalt	3,868.30		
Signs	4.00		
Light and Power	143.00		
Office Expenses	478.16		
Equipment	958.68		
Storage	50.00		
Tree Removal	150.00	15,270.74	34,306.34

SPECIAL APPROPRIATIONS

Storm Drains		1,000.00	
Highway Truck		4,320.00	
Street Lighting		5,500.00	
Street Numbering		100.00	10,920.00

ROAD MACHINERY ACCOUNT

Expenses			
Gasoline and Oil	1,989.72		
Parts and Repairs	1,713.35		
Equipment	150.00		
Registration	6.00		
Supplies	284.36	4,143.43	4,143.43

SNOW REMOVAL

Labor		6,317.85	
Expenses			
Truck Hire	4,651.30		
Equipment and Repairs	1,128.91		
Salt and Sand	3,713.51		
State Road	57.29	9,551.01	15,868.86

Total Highway Expenditures 65,238.63

CHARITIES

PUBLIC WELFARE

Salaries	900.00	
Expenses		70.40

GENERAL RELIEF

Expenses			
	Aid - Cash	105.00	
	Groceries and Fuel	108.83	
	Medical Aid	742.19	
	Hospitals	442.56	
	Other Cities and Towns	2,149.50	
		3,548.08	4,518.48

OLD AGE ASSISTANCE

Administration		1,883.00	
Aid			
	Cash	23,552.49	
	Other Cities and Towns	591.89	
		24,144.38	26,027.38

MEDICAL AID FOR AGED

Cash	26,234.11	26,234.11
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AID DEPENDENT CHILDREN

Cash	10,815.06	10,815.06
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DISABILITY ASSISTANCE

Cash	10,472.69	10,472.69
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Total Charities Expenditures		78,067.72
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VETERANS' SERVICES

Salary			250.00
Aid			
Cash	8,447.00		
Fuel - Groceries	724.36		
Medical Aid	803.67		
Other Cities and Towns	280.37	<u>10,255.40</u>	
Total Veterans Services Expenditures			10,505.40

SCHOOLS

Salaries

Superintendent	8,722.96		
Teachers and Supervisors	117,187.46		
Doctor	500.00		
Nurse	1,350.00		
Clerks	5,513.73		
Attendance Officer	98.00		
Janitors	8,571.08	141,943.23	

Expenses

Superintendent	180.00		
Office	1,167.14		
Books and Supplies	8,216.89		
Building Maintenance	6,293.59		
Fuel and Light	6,810.34		
Transportation	16,306.00		
Tuition	87.50		
Furnishing Equipment	673.25		
Miscellaneous	376.99	40,111.70	182,054.93

SCHOOL LUNCH

Labor	8,164.22		
Equipment and supplies	13,270.65	21,404.87	

REGIONAL SCHOOL

Assessment	246,162.10		
Special Assessment	24,510.00	270,672.10	

SCHOOL BUILDING COMMITTEE

Expenses	3,453.97	3,453.97	
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VOCATIONAL EDUCATION

Tuition	83.38	83.38	
---------	-------	-------	--

	477,669.25		
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Total School Expenditure

LIBRARY

Salaries	2,784.50	
Expenses	2,650.18	
	<hr/>	
Total Library Expenditures		5,434.68

RECREATION

PARK

Labor		560.20	
Expenses			
Supplies	477.73		
Equipment Hire	297.00		
Playground Equipment	65.05	839.78	1,399.98
		<hr/>	
Christmas Lighting		21.76	21.76
Total Recreation Expenditures			1,421.74

UNCLASSIFIED

INSURANCE

Workmen's Compensation and Public Liability	2,786.77	
Collector's Bond	258.88	
Treasurer's Bond	263.70	
Clerk's Bond	10.00	
Blanket Fire	3,090.40	
Life and Hospital	6,772.78	
Vehicle - Liability	2,363.72	15,546.26
		<hr/>
Memorial Day		473.51
Printing Town Reports		1,722.50

MANSFIELD FUND

Concert	200.00	
Picnic	1,283.05	
Thanksgiving and Christmas	764.00	2,247.05
		<hr/>

Total Unclassified Expenditures		19,989.31
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PUBLIC SERVICE ENTERPRISES

ELECTRIC DEPARTMENT

Salaries

Commissioners	600.00		
Manager	7,360.00		
Clerk	3,040.00	11,000.00	

MAINTENANCE AND OPERATION

Energy

Mass. Electric Co.	131,049.54		
Danvers Electric Dept.	471.08	131,520.62	

Labor

22,856.90

Expenses

Materials	10,716.59		
Office Expenses	2,165.59		
Truck Maintenance	1,693.26		
Insurance	774.57		
Depreciation	8,128.00		
Line Clearance	57.21		
Refund	12.00	23,547.22	
Construction Sub-Station		54,010.78	242,935.52

WATER DEPARTMENT

Salaries - Commissioners	450.00		
Expenses	146.46		
Materials and Labor	1,399.66	1,996.12	

Total Public Service Enterprise Expenditures 244,931.64

CEMETERIES

Salaries		
.Commissioners	60.00	
Supt. of Burials	30.00	90.00
Labor		8,286.90
Expenses		
Truck Hire	215.00	
Supplies	300.28	515.28
		<hr/>
Total Cemetery Expenditures		8,892.18

MUNICIPAL INDEBTEDNESS

BONDED DEBT

School Addition 1950	10,000.00	
School Addition 1956	10,000.00	
Fire Truck Loan	3,000.00	
Temporary Loan	70,000.00	93,000.00

INTEREST

School Addition Loans	6,045.00	
Fire Truck	105.00	
Temporary Loan	196.00	6,346.00

Total Municipal Indebtedness Expenditures 99,346.00

AGENCY, TRUST AND INVESTMENT

State Parks and Reservations	1,684.83	
County Tax	10,992.07	
Dog Licenses to County	1,095.25	
Withholding Tax - State	2,398.61	
Withholding Tax - Federal	33,534.60	
Retirement Assessment	6,375.21	
Retirement Deductions	4,590.81	
Meter Deposits	2,451.00	
Beverage License	10.00	
Perpetual Care Funds	800.00	
Water Leins	167.25	64,063.63

REFUNDS

1961 Excise Tax	936.69	
1962 Excise Tax	1,566.88	
1961 Real Estate Tax	75.60	
1962 Real Estate Tax	405.28	
School	300.00	
License	24.00	
Total Refunds		3,308.45
Transfer Electric		
Depreciation Fund	16,000.00	16,000.00
Total Expenditures		1,166,384.76
Cash Balance December 31, 1962		197,862.99
		<hr/>
		1,364,247.75

Recapitulation of Appropriation, Transfers and Expenditures

		Appropriation and Transfer	Expended	Unexpended Balance
Moderator, Salary		50.00	50.00	
Finance Committee Expenses		100.00	47.00	53.00
Selectmen's Salaries	1,500.00		1,500.00	
Transfer	20.70	520.70	520.70	
Expenses				
Clerk		450.00	450.00	
Accountant, Salary		1,600.00	1,600.00	
Expenses		150.00	150.00	
Treasurer, Salary		1,600.00	1,600.00	
Expenses		1,100.00	1,077.96	22.04
Tax Title	1,000.00			
Refund	17.74	1,774.00	1,774.00	
Collector, Salaries		2,840.00	2,840.00	
Expenses	1,100.00			
Transfer	211.50	1,311.50	1,306.11	5.39
Assessors, Salaries		1,800.00	1,800.00	
Expenses		1,800.00	1,715.39	84.61
Counsel, Salaries		1,000.00	1,000.00	
Expenses		100.00	100.00	
Clerk, Salary		700.00	700.00	
Expenses		350.00	350.00	
Elections and Registrations				
Salaries		400.00	400.00	
Expenses	1,500.00			
Transfer	318.40	1,818.40	1,818.40	
Planning Board Expenses		600.00	380.00	220.00
Town Hall, Salary			480.00	480.00
Expenses	800.00			
Transfer	50.00	850.00	850.00	
Memorial Hall, Salary		480.00	480.00	
Expenses	2,000.00			
Transfer	50.00	2,050.00	2,050.00	
Special		1,500.00	153.95	1,346.05*

	Appropriation and Transfer	Expended	Unexpended Balance
Constable, Salary	35.00	35.00	
Police Chief, Salary	5,720.00	5,720.00	
Wages	7,410.00	6,864.25	545.75
Expenses	3,275.00		
Transfer	300.00	3,493.74	81.26
Civil Defense, Expenses	100.00	94.20	5.80
Fire Salaries	3,990.00	3,442.39	547.61
Expenses	11,005.00	11,002.53	2.47
Radio	650.00		650.00*
Building Inspector, Salary	500.00	500.00	
Expenses	100.00	35.06	64.94
Board of Appeals Expenses	500.00	363.87	136.13
Wire Inspector, Salary	300.00	300.00	
Expenses	130.00	130.00	
Gas and Plumbing Inspector			
Salary	100.00	100.00	
Expenses	100.00	35.06	64.94
Sealer of Weights and Measures Salary	175.00	175.00	
Expenses	75.00	75.00	
Moth Expenses	1,200.00	1,173.80	26.20
Tree Warden Expenses	1,500.00	1,486.60	13.40
Dutch Elm Disease			
Control Expenses	1,500.00	1,497.94	2.06
New Trees	300.00	290.00	10.00
Dog Officer, Salary	200.00	200.00	
Expenses	140.00	118.11	21.89
Health Salaries	320.00	320.00	
Expenses	2,500.00		
Transfer	358.30	2,858.30	
Dental Clinic	1,500.00	1,324.43	175.57
Community Health Program	2,500.00	2,500.00	
Animal Inspector Salary	200.00	200.00	
Expenses	100.00	100.00	
Inspector of Slaughtering			
Salary	50.00	50.00	
Road Machinery Fund			
Balance	1,521.32		
Receipts	4,683.00	6,204.32	5,143.43
			1,060.89*

APPROPRIATIONS—TRANSFERS—EXPENDITURES 31

	Appropriation and Transfer	Expended	Unexpended Balance
Chapter 81	14,950.00	14,950.00	
Chapter 90 Construction	15,489.23	7,117.45	8,371.78*
Chapter 90 Maintenance	3,000.00	3,000.00	
Highway Expenses	9,500.00	9,238.89	261.11
Snow Removal	1,600.00		
Transfer	384.63	16,384.63	15,868.86
Forest St. Land Damage	1,000.00		1,000.00*
Mt. Vernon Street Special	6,622.74		6,622.74*
Storm Drains	1,000.00	1,000.00	
Street Lighting	5,500.00	5,500.00	
Street Numbering	800.00	100.00	700.00*
Highway Truck	4,500.00	4,320.00	180.00
Public Welfare Salaries	900.00	900.00	
Expenses	150.00	70.40	79.60
Central Essex Welfare District			
Administration	1,883.00	1,883.00	
General Relief, Aid	5,000.00	3,548.08	1,451.92
Old Age Assistance	11,500.00		
Refunds	387.15		
Transfer	2,500.00	14,087.15	12,162.95
Federal Grant	19,553.12	11,981.43	7,571.69*
Medical Aid for Aged			
Aid	17,000.00		
Refunds	15.00	17,015.00	13,517.19
Federal Grant		18,112.11	14,716.92
Aid Dependent Children			
Aid	8,000.00		
Refunds	760.85	8,760.85	6,052.80
Federal Grant		5,243.97	4,762.26
Disability Assistance			
Aid	5,000.00		
Refunds	174.00		
Transfer	2,508.62	7,682.62	7,682.62
Federal Grant		2,971.31	2,971.31
Veterans Agent Salary	250.00	250.00	
Aid	10,500.00	10,255.40	244.60
School Salaries	143,178.00	142,027.23	1,150.77
Expenses	35,135.00		
Transfer	3,826.70	38,961.70	38,961.70

32 APPROPRIATIONS—TRANSFERS—EXPENDITURES

	Appropriation and Transfer	Expended	Unexpended Balance
Supt. out of State Travel	200.00		200.00
Regional School District	246,162.10	246,162.10	
Special	24,510.00	24,510.00	
School Building Committee	5,000.00	3,453.97	1,546.03
Federal Grant	6,615.11	3,741.93	2,873.18*
Lunch	23,241.39	21,404.87	1,836.52*
Vocational Education	600.00		
Refund	10.80	610.80	83.38
Library Salaries - Wages	3,000.00	2,784.50	215.50
Expenses	2,651.79	2,650.18	1.61
Park	1,400.00	1,399.98	.02
Christmas Lighting	50.00	21.78	28.24
Retirement Assessment	6,375.21	6,375.21	
Printing Town			
Reports	1,500.00		
Transfer	222.50	1,722.50	1,722.50
Memorial Day	500.00	493.51	6.49
Insurance	6,420.00	6,409.75	10.25
M. V. Liability	2,450.00	2,363.72	86.28
Electric Salaries	11,000.00	11,000.00	
Wages	22,000.00	21,542.90	457.10
Energy	138,000.00	131,520.62	6,479.38
Expenses	20,096.79	20,096.79	
Line Clearance	1,800.00	57.21	1,742.79
Sub Station	49,578.00	49,578.00	
Land Purchase	500.00		500.00*
Depreciation	16,000.00	16,000.00	
Emergency Fund	1,000.00	1,000.00	
Water Salaries	450.00	450.00	
Expenses	200.00	146.46	53.34
Maintenance	2,000.00	1,399.66	600.34
Cemetery Salaries	90.00	90.00	
Expenses	5,800.00		
Income	1,573.58	7,373.58	
Graves	1,500.00	1,428.60	71.40
Municipal Indebtedness			
Interest	6,600.00	6,346.00	254.00
Loans	23,000.00	23,000.00	
Temporary Loans	70,000.00	70,000.00	

* Balance Carried Forward

Balance

Sheet

1962

BALANCE SHEET DECEMBER 31, 1962—GENERAL ACCOUNTS

ASSETS		LIABILITIES	
Cash	197,862.99	Land Low Value Fund	84.84
Petty Cash Advance	260.00	Lots and Graves Fund	1,580.00
	198,122.99	Cemetery Perpetual	
ACCOUNTS RECEIVABLE		Care Interest	1,259.63
TAXES — 1961		Ambulance Fund	185.80
Personal Property	47.57	Road Machinery Fund	1,060.89
Motor Vehicle Excise	425.43	Mansfield Interest Fund	1,832.67
TAXES — 1962	473.00	Electric Department	
Poll	20.00	Meter Deposits	1,320.00
Personal Property	618.12	Depreciation Fund	54,832.70
Real Estate	40,177.18	Surplus	38,626.62
Motor Vehicle Excise	19,969.80	Water Surplus	94,779.32
Farm Animal Excise	20.00	Appropriation Balances	1,353.20
TAX TITLES & POSSESSIONS	60,805.10	Non Revenue Balances	39,840.57
Tax Titles	10,149.09	School Addition	402.01
Tax Possessions	2,507.99	Fire-Highway Building	1,933.32
DEPARTMENTAL		Reserve Fund - Overlay Surplus	
Public Welfare	996.65	1961 Overlay	2,385.33
Old Age Assistance	324.81	1962 Overlay	3,276.40
Medical Aid	664.40	Reserve for Petty Cash Advance	8,702.14
Aid Dependent Children	1,623.83	Tailings (Uncashed Checks)	5,764.22
Disability Assistance	919.73	Old Age Assistance Recovery	260.00
MUNICIPAL LIGHT	4,528.82	Revenue Reserved Until Collected	45.39
Rates	13,820.35	Motor Vehicle Excise Tax	139.11
Miscellaneous	888.83	Tax Title	12,657.08
	14,709.18		

BALANCE SHEET

AID TO HIGHWAYS			
State	16,075.00	Farm Animal Excise	20.00
County	3,500.00	Departmental	4,528.82
		Municipal Light	14,709.18
		Aid to Highways	19,575.01
		Overestimates	71,885.32
		State Parks	163.52
		County Tax	629.12
		Surplus Revenue	75,648.71
			<u>310,871.18</u>

BALANCE SHEET — DEBT AND TRUST ACCOUNTS

ASSETS		LIABILITIES	
NET FUNDED OR FIXED DEBT	188,000.00	School Addition 1950	68,000.00
		School Addition 1956	120,000.00
			<u>188,000.00</u>
TRUST FUNDS		TRUST FUNDS	
Trust and Investment Funds		David Cummings Fund	6,964.07
In custody of Town Treasurer	47,415.12	Cemetery Perpetual Care Fund	40,451.05
In custody of Library Trustees	8,842.70	Charles L. Flint Library Fund	5,784.97
In custody of Naumkeag Trust Co.	10,039.56	Mary E. Emerson Library Fund	3,057.73
		B. F. Emerson Library Fund	10,039.56
			<u>66,297.38</u>

PAYROLL ANALYSIS

HIGHWAY AND PARK DEPARTMENT

	Labor	Equipment
Paul Angers	63.55	
Thomas Angers	13.95	
Carl Arrington	17.05	
Charles Baker		14.00
Leopold Blais	4,073.70	
Opal Blais		2,382.00
Richard Boardman	41.85	
Gurard Bouchard	6.20	
William Cashman	22.00	
Raymond Colby	4,838.20	
Dennis Currier	68.20	89.50
Fred Daniels	133.30	
James Donovan	3,677.80	
Robert Fuller	4,444.85	
Ernest Gould	501.00	361.00
Ted Klosowski		1,436.50
Ronald LaChance	54.25	
David Leary	263.50	
Dean Luscomb	151.90	
Frank Maione		2,185.75
Donald MacMillin	2,139.00	
Raymond McKenney	99.20	
James Monroe	18.60	
Harold Moore	35.00	
Jerry Mascarito		388.00
Stewart Neiforth	9.30	
James Ogden		310.00
William Ogden		198.00
Carl Ohlson	38.75	
Donald Osgood	29.45	
Foster Pickard	194.35	
H. Franklin Purdy, Jr.	88.35	
Edward Richardson	44.30	
Robert Saulnier	26.35	
Robert Sanborn	13.95	
Gordon Sheldon, Jr.	124.00	
Gordon Sheldon, Sr.	24.80	549.50
William Stone	21.70	
Roger Walters	249.55	

FORESTRY DEPARTMENT

Ralph Baldwin	111.60
Leopold Blais	61.05
Raymond Colby	370.00
James Donovan	851.20
Robert Fuller	149.85
Raymond Gould	12.40
Peter Kasenenko	12.40
Donald MacMillin	49.60
Raymond McKenney	49.60
Stewart Neiforth	62.00
Foster Pickard	867.60
Roger Walters	24.80

CEMETERY DEPARTMENT

Charles Baker	2,351.80	205.00
Clarence Baker	1,754.50	
Leopold Blais	7.40	
Opal Blais	14.00	
Alex Brunet	396.00	
Raymond Colby	7.40	
Ralph Currier	1,686.00	
James Donovan	7.40	
Dennis Currier		20.00
Robert Fuller	7.40	
Ted Klosowski		14.00
David Miller	588.00	
Herbert Moffett	396.00	
Allie Paige	705.00	
Gordon Sheldon		14.00
Frank Sullivan	288.00	

ELECTRIC DEPARTMENT

Charles Clinch, Jr.	5,556.20
John Conway	1,400.00
Glenn Frazier	86.40
Etewart Neiforth	42.90
Joseph Pickard	5,295.63
Foster Pickard	61.20
Carl Peterson	4,452.53
Wilbur Witham	5,358.14

FIRE DEPARTMENT

Harold Purdy, Chief	1,310.76
George Nash, Deputy Chief	1,031.00
James H. Ogden, Captain	399.00
Charles H. Ohlson, Lieutenant	296.50
John M. Cryan, Lieutenant	205.00
Richard Collins, Lieutenant	722.13
Charles Clinch, Jr.	186.00
Charles Clinch, III	267.00
Robert Currier	94.50
David Leary	46.50
George Durkee	4.50
Willis Esty	136.50
Richard Floyd, Jr.	16.50
Glenn Frazier	25.50
Robert Fuller	3.00
Richard Goodale	660.00
Richard Goodale, Jr.	15.00
John Hocter	1.50
George Kimball	385.00
Michael Lavorgna	3.00
Robert Linqvist	10.50
James H. Martin	217.50
John Mendalka	567.00
William Mugford	680.25
Peter Mugford	39.00
Floyd Pearson	271.50
Carl Peterson	452.25
Joseph Pickard	118.50
H. Franklin Purdy	31.50
Edward Richardson	53.50
Alfred Saulnier	330.00
Robert Sanborn	16.50
Carl Shuman	225.00
Gordon Sheldon, Jr.	34.50
Richard Stewart, Sr.	135.00
Wilbur Witham	126.00
Donald Whicher	55.00

POLICE DEPARTMENT

Salaries and Wages

James W. Wentworth	5,720.00
Lloyd H. Getchell	2,122.75
Harold Moore	3,780.00
Robert Hurd	142.50
Norman Welch	73.50
Arthur Doane	385.50
Robert Peachey	264.00
Edward Richardson	96.00

TREASURER'S REPORT

Edward H. Leary, Treasurer in account with the Town of Middleton, Massachusetts.

Balance of cash in Treasury, January 1, 1962	\$ 203,488.04
Receipts for the year 1962	1,160,759.71
	\$1,364,247.75
Total Cash	\$1,364,247.75
Payments for the year 1962	\$1,166,384.76
Balance of cash in Treasury Dec. 31, 1962	197,862.99
	\$1,364,247.75

CASH IN BANKS

Arlington Trust Company, Middleton, Mass.	\$ 185,751.86
Merchants Warren National Bank, Salem, Mass.	5,841.48
Arlington Trust Company, Savings, Middleton, Mass	2,495.36
Cash on Hand	3,774.29
	\$ 197,862.99
Total	\$ 197,862.99

A Complete report of all Trust Funds in custody is shown on the following pages.

I wish to express my thanks and gratitude for the cooperation of the Town Officials, Committees and Citizens.

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

DAVID CUMMINGS FUND

Balance January 1, 1962	\$	5,927.23
United Shoe Machinery Corp. Shares		975.00
		<hr/>
	\$	6,902.23

RECEIPTS:

United Shoe Machinery Corp. Dividends	\$	97.25
Arlington Trust Co., Interest		223.56
		<hr/>
Total Receipts	\$	321.08
Trustee's Orders		-259.24
		<hr/>
Balance	\$	6,964.07
Arlington Trust Company Checking Account	\$	226.44
Arlington Trust Company Savings Account		5,762.63
United Shoe Machinery Corp. Shares		975.00
		<hr/>
Balance Dec. 31, 1962	\$	6,964.07

Respectfully submitted,

EDWARD H. LEARY

Treasurer

Land Owned By the Town of Middleton**Dec. 31, 1962****HASWELL PARK:**

Lots 165, 166, 286-290 inclusive.

MIDDLETON PINES:

1st lot of 9th parcel - Book 2253 Page 381

14th parcel - Book 2253 Page 381

2nd pasture Woodland and Meadow

Elliott Lot, Island Pasture, Smith Lot, Sutton Lot

Lots G. & H., Lots 61-68 incl., 69, 70, 128-130, Incl., 231-236 incl.

SUMMIT VIEW PARK:

Lots 28, 30-34 incl., 35, 36, 51, 57, 58, 91-93 incl., 94-97 incl., 136-148 incl., 149, 150, 151, 153-156 incl., 157-163 incl., 164-169 incl., 212, 213, 215-218 incl., 219-221 incl., 238, 239, 242-251 incl., 257-270 incl., 279-285 incl., 288-301 incl., 307, 308, 311-318 incl., 326-337 incl., 376, 378-382 incl., 385-398 incl., 322, 323, 324.

WOODLAND PARK:

Lots 332, 523, 576.

MISCELLANEOUS:

Joseph Whittier Estate, Woodland (Approx. 8 Acres)

G. A. Fuller Meadow, 14 Acres (Cranberry Bog)

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Town of Middleton
CEMETERY ENDOWMENT ACCOUNTS

Balance on hand January 1, 1962	\$ 37,918.28
New Accounts added	750.00
Interest	1,543.55
	<hr/>
Total Receipts	\$ 40,211.83
Interest withdrawn	1,543.55
	<hr/>
Balance Dec. 31, 1962	\$ 38,668.28

SEC. C. OAKDALE CEMETERY

Balance on hand January 1, 1962	\$ 1,837.77
New Accounts added	75.00
Interest	73.48
	<hr/>
Total Receipts	\$ 1,986.26
Interest withdrawn	73.48
	<hr/>
Balance Dec. 31, 1962	\$ 1,912.77

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Reports

for the

Various Departments

1962

FLINT PUBLIC LIBRARY

Treasurer's Report

Appropriation for Salaries		\$ 3,000.00
Salaries:		
Librarian	\$ 1,320.00	
Assistants to Librarian	984.50	
Janitor	480.00	
Total Salaries		2,784.50
Balance, Returned to Revenue		\$ 215.50
Appropriation for Expenses	\$ 2,000.00	
Add - Dog Tax	651.79	
Total		2,651.79
Expenses:		
Fuel	517.97	
Light	90.02	
Water	23.66	
Insurance	484.46	
Building Maintenance	1,057.05	
Supplies	63.20	
Miscellaneous	413.82	
Total Expenses		2,650.18
Balance, Returned to Revenue		\$ 1.61

FLINT PUBLIC LIBRARY FUNDS

Balance, Jan. 1, 1962		\$ 1,283.85
Income:		
Book Fines	\$ 288.00	
B. F. Emerson Fund	489.90	
Charles L. Flint Fund	231.28	
Mary Estey Emerson Fund	122.28	
Insurance Proceeds - soot damage	275.00	
Miscellaneous	21.00	1,427.46
Total Income		\$ 2,711.31

Expenses:

New Books	1,355.88
Binding of Books	68.00
Magazines	93.62
Cleaning - soot damage	275.00

Total Expenses	1,792.50
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Balance, Dec. 31, 1962	\$ 918.81
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B. F. EMERSON TRUST FUND

Received from Naumkeag Trust Co., Salem (Trustee)	\$ 489.90
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MARY ESTEY EMERSON FUND

E. O. Campbell, Jr., in account with Flint Public Library:

Mary Estey Emerson Fund, principal	\$ 2,500.00
On Deposit in Danvers Savings Bank, Dec. 31, 1962	3,057.73

CHARLES L. FLINT FUND

E. O. Campbell Jr., in account with Flint Public Library:

Charles L. Flint Fund, principal	\$ 5,000.00
On deposit in banks, Dec. 31, 1962:	
Salem 5c Savings Bank	\$ 986.88
Salem Savings Bank	510.73
Danvers Savings Bank	1,420.40
Broadway Savings Bank	1,866.96
Essex Savings Bank	1,000.00

Total	\$ 5,784.97
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Respectfully submitted,

E. O. CAMPBELL, JR.

Treasurer, Library Trustees

LIBRARIAN'S REPORT

The Flint Public Library will be open from 2 P.M. to 9 P.M.
Winters — Tuesdays, Thursdays and Fridays
Summers — Tuesdays and Fridays

Although the Library serves the community as a whole it does attempt to supplement, in as far as the budget allows, the special school library by satisfying individual student requests. It has been rather discouraging to fail to meet the requests of a whole class when each pupil wishes to read a book on the same subject at the same time, especially as they are eager to do this reading. This has caused the library staff to regret that our young people do not have the advantages of those in the larger towns and cities. In December we received a report on a survey made by the American Library Association in which it was found that all libraries, large or small, throughout the country are having this same problem. Most of the libraries questioned felt it would help if people accustomed to using special libraries, which cover each subject extensively, were given a better understanding of the function and resources of public libraries.

The State has agreed to finance, on a 25c per capita basis, a Regional Public Library Service. Its purpose will be to bring the library services in a small community nearer to those available in a large community. The libraries of a given area will work together, with one acting as a Regional Library Center where special services for the area will be located. Although it will increase the number of sources from which the local library may borrow books, perhaps of more importance will be the professional aid to the local library.

Middleton will be in a Sub-Regional area of the Eastern Regional area. The Plan for this area will probably be put into operation soon after January 1964.

Work has been completed on replacing the copper gutters. The stained glass Memorial Windows in need of releading have been sealed with putty under the leading to prevent water and air entering the building. The colored stained glass in the windows was probably made in Germany, although the designs were made in this country. They were given in memory of members of the Fuller family by their descendants.

ANNUAL STATISTICS

Volumes in the Library, January 1, 1962	13,778
Volumes added by purchase	492
Volumes added by gift	18
Volumes reported discarded	49
Volumes in the Library, December 31, 1962	14,239

Circulation of Books, 1962

Juvenile	3,733
Adult	5,112
Total	8,845
Registration of new borrowers	108
Attendance	7,631

Respectfully submitted,

RUTH TYLER

Librarian

TOWN CLERK'S REPORT — 1962

To the Citizens of the Town of Middleton:

I submit for your approval my report of Vital Statistics Recorded, Dog Taxes collected and Fish and Game Licenses issued in the Year 1962.

Please report any errors or omissions of Vital Statistics to the Town Clerk that the record may be corrected accordingly.

Marriage Record For 1962

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Feb. 10	Middleton	William Hebert Thurston Louise Eleen Coffill	Middleton Salem
Feb. 22	Danvers	Francis Stephen O'Hagan Elizabeth Kimonth Young	Middleton Middleton
Feb. 24	Middleton	Philip James Tinkham Julie Catherine Maria	Middleton Danvers
Mar. 9	Middleton	Berton Theodore Lombard Carol Frances Vasey	Boxford Middleton
Mar. 31	Middleton	Edmund Noel Hudon Joann Lillian Thomas	Beverly Nabnasett, Mass.
Apr. 28	Salem	William Oliver Orben Eleanor Clarkson Marsh	Middleton Middleton
Apr. 28	Boston	Roger Wendell Hubbard Mary Eleanor Churchward	Middleton Randolph
May 6	Middleton	Charles Sager Clinch, 3rd Janet Marie Wilichoski	Middleton Middleton
May 6	Saugus	James Comstock Evelyn May DeBlois	Middleton Middleton
Apr. 28	Middleton	Daniel Joseph Cotter Dorothy Ellen York	Middleton Beverly
May 5	Melrose	Ronald Francis Cattley Joanne Louise Gowen	Peabody Middleton

TOWN CLERK'S REPORT

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Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
May 19	Middleton	Robert Roland Champigny Florence Ann Farrell	Lynn Middleton
May 21	Peabody	Barry Edward Grondin Nancy Irene LeBlanc	Peabody Middleton
May 30	Middleton	Ernest Frederick Daniels Margaret Eileen Haynes	Middleton Danvers
June 1	Topsfield	Robert Waldo Reed Nancy Elaine Clarke	Peabody Middleton
June 2	Middleton	Franklin J. Arrington Juanita E. Earle	Salem Danvers
June 10	Middleton	George Stephen Zimmerman Ruth Jeannette Colby	Beverly Middleton
June 16	Middleton	Richard Edward Boulay Helen Louise Angers	Salem Middleton
June 16	Middleton	Robert Edward Williams Virginia Lorraine Hackett	Salem Middleton
June 24	Middleton	Edward Francis Sauvageau Joyce Marjorie Sterner	Middleton Beverly
June 22	Middleton	Lee Garfield Whelpley Thelma Florence Daniels	Beverly Middleton
July 7	Middleton	Clifton Paul Morgan Barbara Ruth Hayward	Middleton Middleton
July 7	N. Reading	Kenneth Dudley Shields Louise Bertha Proctor	Middleton North Reading
July 15	Middleton	Leo Austin Brissette Simone Cecile Bouchard	Wakefield Middleton
July 22	Middleton	William Frank Marston, 3rd Shirley Ann Sedler	Gloucester Middleton
Aug. 4	Marblehead	Bernard Sterling Sullivan Brenda Louise Marquis	Middleton Marblehead
Aug. 18	Lynn	William Franklyn Stone Marion Louise Fago	Middleton Malden
Aug. 25	Danvers	James Louise Munroe Karleen Glenice Earle	Middleton Danvers

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Sept. 2	Haverhill	Arthur Roy Dennis Jeannette Louise Kelly	Haverhill Middleton
Sept. 29	Middleton	Raymond George Morin, Jr. Gail Joan Eckhardt	Middleton Middleton
Oct. 6	Beverly	Carleton Winslow Raymond Veronica Anne Nelson	Middleton Beverly
Oct. 14	Danvers	Paul Smith MacAdams, 2nd Helen Isabel Pennock	Woburn Middleton
Oct. 27	Salem	Eugene Carl Sangster Sharon Lea Thompson	Salem Middleton
Oct. 26	Lynn	John Arthur Dane Diane Marie Burke	Middleton Lynn
Nov. 18	Reading	Rodney Chester Oliver Fredericka Charlene Allen	Salem Middleton
Nov. 21	Middleton	Edward Joseph Richardson Alrira June Silva	Middleton Beverly
Dec. 2	Danvers	Francis Calvin Quimby Barbara Ann Lang	Middleton Danvers
Dec. 7	Middleton	David Edward Moore Barbara Dvera Cohen	Middleton Everett
Dec. 8	Middleton	Charles Leo Moriarty Eileen Wyant	Belmont Brookline

1961 Births Recorded In 1962

Date of Birth	Name of Child	Names of Parents
Dec. 16	George Thomas Malone	James B. Malone Rosemary A. Sheehy
Dec. 12	Christine Marie Nelson	Peter Augustus Nelson Janet Louise Ruest
Dec. 21	Barbara Jean Demers	John Henry Demers, Jr. Jean Brice Lucier
Dec. 28	Cynthia Anne Mendalka	John Walter Mendalka Patricia Anna Mallett

Date of Birth	Name of Child	Names of Parents
Dec. 29	Scott Elliott Rowell	Herbert Edward Rowell Anna Gove Taylor
Dec. 18	Marcia Karen O'Neill	Robert E. O'Neill, Jr. Phyllis Mary King
Nov. 20	Jonathan Andrew Webber	Alan E. Webber Marilyn Paine
Dec. 11	Linda Anne Sabino	Manuel Joseph Sabino Ruth Mary Flynn

Birth Record For 1962

Date of Birth	Name of Child	Names of Parents
Jan. 5	Victoria Elizabeth Ladd	David Belcher Ladd Rose Kathleen Owens
Jan. 8	Debra Ann Campbell	Gerald Lee Campbell Elizabeth Legro
Jan. 9	Craig John Altmann	Eberhart Kurt Altmann Gertrude Ann Johnson
Jan. 12	Ann Martha Sitomer	James Louis Sitomer Mary Diana Lawson
Jan. 24	Deborah Eileen Dialectus	William J. Dialectus, Jr. Margaret Ann Grap
Jan. 28	James Thomas O'Beirne	James Gerald O'Beirne Elizabeth Ann Whalen
Feb. 6	Naomi Ruth Sanborn	Thomas Charles Sanborn Janet Anne Wright
Feb. 9	Kurt James Flachbart	Robert Kendall Flachbart Mary Alice Deschene
Feb. 11	William Ernest Margeson	Robert Margeson Sandra J. Gilliland
Feb. 18	Brian Thomas Johnson	Wayne Johnson Diane Lee Bothroyd
Feb. 27	Phillip Charles Moore	James Schumann Moore Marilyn Florence Soper
Mar. 24	"Baby Boy" Duane	Thomas Sullivan Duane Jacqueline E. Maxwell
Apr. 5	Meredith Susan Goodwin	John Alden Goodwin Joanne S. Williams
Apr. 13	Todd William Halloran	Donald Francis Halloran Gwyneth Mary Gunn

Date of Birth	Name of Child	Names of Parents
Apr. 19	"Baby Boy" Palleschi	Charles Angelo Palleschi Pamela Elaine Gormley
Apr. 24	Kristine May Schlichting	Arthur J. Schlichting June Hicks
Apr. 29	"Baby Boy" Pickett	Charles W. Pickett Eleanor Archung
May 1	Jocelyn Katina Wickett	Scott Kendrick Wickett Mary Rita Crosby
May 9	William Rowley Townsend	William R. Townsend Jean Ann LeFave
May 11	Joseph Norman Flynn	Louis Phillip Flynn Marguerite Marie Comeau
May 14	"Baby Boy" Sullivan	Thomas Francis Sullivan Sophie Barbara Gill
May 16	Joyce Ann Bartnicki	Thaddeus S. Bartnicki Susan E. Nangle
May 16	Steven Winslow Dunnells	George C. Dunnells Marcia A. Maloney
June 4	Jonathan Jay Preytis	Robert John Preytis Marie Gertrude Sullivan
June 9	Robin Ann Pollock	Milton Ross Pollock, Jr. Joan Skeffington
June 26	Rondi Lyn Baker	Clarence Baker Virginia May Griffin
June 29	Michael Robert LeBlanc	Louis J. T. LeBlanc Irene A. LeBlanc
July 11	Karl Stephen Skinner, 3rd	Karl S. Skinner Frances N. Strojny
July 14	Lisa Ellen Sanborn	Richard W. Sanborn Barbara J. Burgess
July 16	Sandra Lee Watson	Charles Clifton Watson Alma E. Pitman
Aug. 3	Julie Ann Currier	Dennis E. Currier Carolyn M. Wronski
Aug. 19	Frank William Twiss	Frank Roger Twiss Eleanor Bernice Hoelzel
Sept. 4	Cynthia Anne Gage	Edward Loring Gage Helen Theresa Cotter
Sept. 5	Susan Muzichuk	John Muzichuk Nellie Blezinski
Sept. 9	Carolyn Jean Burke	Francis Xavier Burke Jean Isabel Brown
Sept. 14	Sharon Lee Russell	James William Russell Lorraine Marie Parent

Date of Birth	Name of Child	Names of Parents
Sept. 14	Sheryl Lynne Osgood	Paul Richard Osgood Ruby Charlene Thomas
Sept. 14	Kim Marie Kolodziej	Stanley Philip Kolodziej Pauline B. Ballard
Sept. 13	Barbara Louise Julien	Eugene C. Julien Mary E. Spillard
Oct. 9	Robert Bruce Williams	Robert Edward Williams Virginia L. Hackett
Oct. 10	Cynthia Ann Richards	Guy Nelson Richards, Jr. Carol Ann Young
Oct. 13	Charles Henry Phaneuf, 2nd	Charles Henry Phaneuf June Georgianna Calnan
Oct. 15	"Baby Boy" Barrett	William Barrett Doris Joan Peachey
Oct. 26	Kevin Harrison Masse	Harrison L. Masse Anne Marie Sullivan
Nov. 1	Karen Ann Stewart	James W. Stewart Jean E. Palardy
Nov. 4	Todd Douglas Bailey	James Ronald Bailey Martha Joan Hewitt
Nov. 5	John Andrew Coulombe	Edward A. Coulombe Laura Mary Korys
Nov. 16	Marcia Lynne Dalton	Arnold Ernest Dalton Emilda Marie Poulin
Nov. 17	William Henry Dearborn	William L. Dearborn Gertrude Marie Massey
Nov. 28	Yvonne Catherine Whitmore	Benjamin F. Whitmore Blanche E. Graglia
Dec. 3	Sandra Anne Farnham	David Robert Farnham Edith Natalie Chase
Dec. 10	Scott Owen Saulnier	Robert James Saulnier Gladys May Sawyer
Dec. 15	Renee' Pothier	Donald Forman Pothier Pauline Rose Froio
Dec. 19	Karen Marie O'Beirne	James G. O'Beirne Elizabeth A. Whelan
Dec. 23	Daniel John Dane	Donald Joseph Dane Joanne Gladys Leary
Dec. 27	Gayle Marilyn Russell	Ralph H. Russell Barbara E. Granger

Dog Taxes Collected For 1962

242 Male Dogs @ \$2.00	\$	484.00
57 Female Dogs @ \$5.00		285.00
136 Spayed Females @ \$2.00		272.00
7 Kennel @ \$10.00		70.00
3 Kennel @ \$25.00		75.00
		1,186.00
Less Fees		111.25
		\$ 1,074.75

Respectfully submitted,

WILLIAM T. MARTIN, JR.

Town Clerk

Fish and Game Licenses Issued For 1962

156 Resident Citizen	Fishing
125 Resident Citizen	Hunting
51 Resident Citizen	Sporting
23 Resident Citizen Minor	Fishing
12 Resident Citizen Female	Fishing
1 Resident Citizen	Trapping
1 Special Non-Resident	Fishing
1 Duplicate License	
5 Archery Deer Stamp	
11 Resident Citizen Sporting (70 years or older)	Free

Record of Resident Deaths For 1962

Date of Death	Name of Deceased	Age
Jan. 22	Perley Rines	59
Jan. 5	Claire Sanborn	72
Feb. 14	Elizabeth M. LeColst	69
Mar. 27	Louis H. Siegel	86
Mar. 27	Lena Merry	75
Mar. 7	Maude A. Skinner	88
Apr. 22	John Russell Braley	56
May 1	William F. Ogden	31
Apr. 20	Benjamin I. Evans	60
Apr. 20	Joseph Trudel	19
Apr. 27	Joseph Major	68
May 27	Lucie Conde Boucher	81
May 17	Geo. MacLellan alias McLenna or McLean	75
June 2	John Roselle	47
June 21	Frank Mooney	48
June 27	Arthur Woodman Anthony	54
July 9	William Patrick Doyle	68
July 12	Hayden Greeley Kimball	74
July 15	Anna Sultana Harmand	78
July 17	John M. Griffin	61
July 22	Joseph Milaiko, Sr.	75
July 25	Edward H. Farrell	77
Aug. 16	Hazel M. Cole	66
Aug. 26	Jessie M. Colbert	79
Aug. 15	Maurice Jackson	84
Aug. 29	Emile Levasseur	55
Sept. 25	Edith M. Garrow	48
Oct. 6	William Rawson	70
Oct. 16	Benjamin B. Shute	57
Oct. 23	Stephanie Kulik	72
Nov. 3	Rose Raimo	71
Sept. 19	Gary Cryan	10
Oct. 5	Kenneth F. Hilton	55
Nov. 28	Roland Bouchard	39
Dec. 12	Helen A. Bryant	71
Dec. 20	John Stafford MacLean	53
Dec. 20	John Henry Maguire	59
Nov. 7	Kenneth W. Walters	12

52 Non-Resident Deaths

LIST OF JURORS

Mr. Charles H. Metcalf
Assistant Clerk of Courts
Salem, Massachusetts

Dear Sir:

Following is a list of the Jurors prepared by the Selectmen of the Town of Middleton, in accordance with Chapter 234, Section 4, General Laws:

Name	Street	Occupation
Anderson, Ernest C.	Mill Ter.	Switchman
Black Thomas D., Jr.	Peabody St.	Mch. Shop Maintenance
Cashman, William F.	Mill St.	Sole Cutter
Clark, Richard D.	N. Main St.	Mech. Dev. Div.
Churchill, Eugene E.	Oak Rd.	Crane Operator
Currier, Robert L.	Forest St.	Truck Driver
Dolan, Thomas F.	Essex St.	Prod. Mgr.
Gould, Roger E.	East St.	Machinist
Hayden, Philip C.	Essex St.	Electrical Engineer
Hogan, John D.	Liberty St.	
Horne, Herbert I.	Park Ave.	Box and Skid Maker
Ingalls, Donald R.	Cherry Ave.	Mach. Chaser
Marshall, Richard Jr.	Riverview Dr.	Assembler
Martinuk, William	Haswell Park	Auto Mechanic
McIntire, Elmer L.	Riverview Dr.	Trucker

Very truly yours,

BOARD OF SELECTMEN

Robert G. Gowen, Chairman

Wilbur C. Rundlett, Jr., Clerk

Frank T. LeColst

BUILDING INSPECTOR'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report for the period ending December 31, 1962. New Home building was down from last year. Additions to present homes were up from 1962 by about 55%. The coming year should show a sharp increase in new home construction.

Permits Issued	Estimated Value
8 Dwellings	\$ 99,500.00
22 Additions	25,135.00
7 Remodeling	15,600.00
1 Service Station	12,500.00
1 Church	12,000.00
1 Fire Repair	6,500.00
1 Swimming Pool	4,000.00
4 Porches	2,390.00
6 Reshingle	2,978.33
5 Sheds	2,050.00
2 Garages	1,800.00
1 Sign	1,125.00
1 Overflow Tank	1,000.00
1 Roof Replaced	200.00
1 Stand	150.00
1 Chicken Coop	50.00
2 Buildings Moved	
10 Buildings Razed	
	\$186,978.33

Amount collected in fees and turned over to
the Town Treasurer \$ 193.00

Respectfully submitted,

ROGER M. PEABODY

Building Inspector

ASSESSORS' REPORT

The following is a recapitulation of the money appropriated by the Town of Middleton and the estimated receipts deducted therefrom in the determination of the 1962 tax rate.

APPROPRIATIONS

Town Appropriations	\$ 904,688.31
Total appropriations voted to be taken from available funds	94,614.79
Deficits due to abatements in excess of overlay of prior years	987.73
State Parks and Reservations	1,848.35
County Tax	11,616.19
Tuberculosis Hospital Assessment	2,420.66
1962 Overlay	16,351.68
Gross amount to be raised	\$ 1,032,814.34

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	69,809.18
Corporation Taxes	15,400.60
Reimbursement on account of publicly owned land	2,891.32
Old Age Tax (Meals) Chap. 64B, S. 10	1,618.32
Motor Vehicle and Trailer Excise	57,000.00
Licenses	5,000.00
General Government	1,200.00
Protection of Persons and Property	350.00
Health and Sanitation	85.00
Highways	740.00
Charities (other than Federal Grants)	6,600.00
Old Age Assistance (other than Federal grants)	14,080.00
School (Funds from Income Tax not to be included)	10,500.00
Public Service Enterprises	209,800.00
Cemeteries (other than trust funds and sale of lots)	1,500.00
Interest	1,500.00
State Assistance for School Construction	9,970.00
Farm Animal Excise	265.00
Lieu of Taxes (Town of Danvers)	1,200.00
Lieu of Taxes (Middleton Electric Light)	7,650.00
Total estimated receipts and available funds	\$ 511,915.72

ASSESSORS' REPORT

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Gross amount to be raised	1,032,814.34
Total estimated receipts and available funds	511,915.72
	<hr/>
Net amount to be raised by taxation	520,898.62
Net amount raised by taxation on personal property	12,376.34
Net amount raised by taxation on real estate	506,512.28
Number of polls assessed 1005	2,010.00
	<hr/>

TOTAL VALUATION

Personal Property	182,005.00
Real Estate	7,448,710.00
1962 Tax Rate	68.00

Respectfully submitted,

PAUL B. WAKE, SR., Chr.

WILBUR A. WITHAM

ERNEST F. LeBEAU

TAX COLLECTOR'S REPORT

REAL ESTATE TAXES — 1961

Balance January 1, 1962	\$ 29,287.99	
Tax Title Adjustment	233.73	
Interest	781.43	
Refunds	75.60	
Collections:		
Tax		29,132.38
Interest		781.43
Abatements		178.29
Transferred to Tax Title Accounts		286.65
	\$ 30,378.75	\$ 30,378.75

REAL ESTATE TAXES — 1962

1962 Commitment	\$506,612.92	
Interest	152.03	
Refunds	405.28	
Collections:		
Tax		454,533.02
Interest		152.03
Abatements		10,095.96
Transferred to Tax Title Accounts		2,076.04
Uncollected balance December 31, 1962		40,313.18
	\$507,170.23	\$507,170.23

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1960

Balance January 1, 1962	\$ 151.21	
Recommitted 1962	10.05	
Interest	36.21	
Collections:		
Tax		161.26
Interest		36.21
	\$ 197.47	\$ 197.47

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1961

Balance January 1, 1962	\$ 10,936.52	
Committed 1962	8,706.54	
Interest	486.39	
Refunds	936.69	
Collections:		
Tax		18,304.94
Interest		486.39
Abatements		1,823.25
Uncollected balance December 31, 1962		451.56
	<u>\$ 21,066.14</u>	<u>\$ 21,066.14</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1962

1962 Commitment	\$ 58,510.79	
Interest	37.17	
Refunds	1,566.88	
Collections:		
Tax		43,782.16
Interest		37.17
Abatements		3,585.46
Uncollected balance December 31, 1962		12,710.05
	<u>\$ 60,114.84</u>	<u>\$ 60,114.84</u>

POLL TAXES — 1961

Balance January 1, 1962	\$ 24.00	
Interest	1.19	
Collections:		
Tax		20.00
Interest		1.19
Abatements		4.00
	<u>\$ 25.19</u>	<u>\$ 25.19</u>

TAX COLLECTOR'S REPORT

POLL TAXES — 1962

1962 Commitment	\$ 2,014.00	
Interest	2.72	
Collections:		
Tax		1,664.00
Interest		2.72
Abatements		330.00
Uncollected balance December 31, 1962		20.00
	<u>\$ 2,016.72</u>	<u>\$ 2,016.72</u>

PERSONAL PROPERTY TAXES — 1960

Balance January 1, 1962	\$ 243.51	
Interest	13.58	
Collections:		
Tax		243.51
Interest		13.58
	<u>\$ 257.09</u>	<u>\$ 257.09</u>

PERSONAL PROPERTY TAXES — 1961

Balance January 1, 1962	\$ 808.29	
Interest	11.90	
Collections:		
Tax		737.10
Interest		11.90
Abatements		23.62
Uncollected balance December 31, 1962		47.57
	<u>\$ 820.19</u>	<u>\$ 820.19</u>

PERSONAL PROPERTY TAXES — 1962

1962 Commitment	\$ 12,376.34	
Interest	2.32	
Collections:		
Tax		11,732.72
Interest		2.32
Abatements		25.50
Uncollected balance December 31, 1962		618.12
	<u>\$ 12,378.66</u>	<u>\$ 12,378.66</u>

FARM ANIMAL EXCISE TAXES — 1961

Balance January 1, 1962	\$	18.75	
Interest		.95	
Collections:			
Tax			18.75
Interest			.95
	\$	19.70	\$ 19.70

FARM ANIMAL EXCISE TAXES — 1962

1962 Commitment	\$	265.00	
Collections:			245.00
Tax			
Uncollected balance December 1, 1962			20.00
	\$	265.00	\$ 265.00

WATER LIEN ACCOUNTS — 1962

1962 Commitment	\$	461.53	
Collections			167.25
Transferred to Tax Title Accounts			96.83
Uncollected balance December 31, 1962			197.45
	\$	461.53	\$ 461.53

SUMMARY AND COMPARISON

COMMITMENTS AND COLLECTIONS 1958-1962

	Commitments 1958	Commitments 1962	Amt. of Increase
Real Estate Taxes	\$269,949.18	\$506,612.92	\$236,663.74
Motor Vehicle Excise Taxes	43,123.27	67,217.33	24,094.06
Poll Taxes	1,890.00	2,014.00	124.00
Personal Property Taxes	14,772.48	12,376.34	2,396.14*
Farm Animal Excise Taxes	359.90	265.00	94.90*
Water Lien Accounts		461.53	461.53
Total Commitment	\$330,094.93	\$588,947.12	\$258,852.29

TAX COLLECTOR'S REPORT

	Commitments 1958	Commitments 1962	Amt. of Increase
Real Estate Taxes	\$260,749.43	\$484,598.86	\$223,849.43
Motor Vehicle Excise Taxes	41,987.48	62,808.13	20,820.65
Poll Taxes	1,588.27	1,687.91	99.64
Personal Property Taxes	13,873.13	12,741.13	1,132.00*
Farm Animal Excise Taxes	365.45	264.70	100.75*
Water Lien Accounts		167.25	167.25
Total Collections	<u>\$318,563.76</u>	<u>\$562,267.98</u>	<u>\$243,704.22</u>

* Decrease

Respectfully submitted,

HAROLD E. TYLER

Collector of Taxes

PARK DEPARTMENT REPORT

Honorable Board of Selectmen

Town of Middleton

Dear Sirs:

I hereby submit by first annual report as Superintendent of Parks.

I wish to thank the various Departments for their splendid cooperation; also to thank Mr. Hazen Richardson for donating the sand for the swimming pool at East Street.

Some swings were purchased for the playground last year, but we are in need of See-saws and a new slide to replace wornout equipment.

The pine trees at the Park are in dire need of work; some to be removed and the rest to have the dead wood removed. The lawn needs lime and fertilizer at once.

The Swimming Pool at East Street needs extra work because of the flood of last October. Both sand and gravel must be replaced, also brush should be cut.

Respectfully submitted,

ERNEST R. GOULD

Park Superintendent

CONSERVATION COMMISSION REPORT

In 1962 the Conservation Commission was first organized with Henry Sawyer, James Martin and Samuel Armitage appointed by the selectmen.

Our primary interest has been, and is, the Ipswich River, the last great source of water in Essex County. Several exploratory trips were made by the Commission for the purpose of checking to see if there was any evidence of pollution. None was found.

Our secondary objective has been to consider possibilities of green areas for the town. We have been working with the Essex County Greenbelt Association in developing a state park and forest north of the Ipswich River.

In conclusion the Commission is particularly interested in the preservation and conservation of the present areas of the Ipswich River for boating, fishing, swimming, wild life, irrigation and the possible water needs in the future.

Conservation Commission of Middleton

HENRY SAWYER, Chr.

JAMES MARTIN

SAMUEL ARMITAGE

POLICE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

I hereby submit my report of the Middleton Police Department
for the year ending December 31, 1962.

DEPARTMENT ROSTER

James W. Wentworth, Chief of Police

Lloyd M. Getchell, Sergeant Harold G. Moore, Sergeant

REGULAR SPECIALS

Arthur G. Doane Edward J. Richardson

Robert Hurd Robert T. Peachey

William C. Pennock

OFFENSE FOR WHICH ARRESTS WERE MADE

Accessory to Breaking and Entering and Larceny	2
Alcoholism	1
Allowing an Improper Person to Operate a Motor Vehicle	3
Assault	2
Armed Robbery	2
Being Abroad in the Nighttime	2
Breaking and Entering in the Daytime	3
Breaking and Entering in the Nighttime	3
Carrying a Concealed Weapon	2
Drinking Under Age (Released to Parents)	2
Drunkenness	26
Escaped Persons	5
Insane Persons	4
Larceny	7
Leaving the Scene of a Accident after Causing Personal Injury	1
Leaving the Scene of a Accident after Causing Property Damage ..	1
Lewdness	1
Non-Payment of Fine	1
Non-Support	3
Operating a Motor Vehicle after Suspension of License	3
Operating a Motor Vehicle Uninsured	4
Operating a Unregistered Motor Vehicle	4
Operating a Motor Vehicle While Under the Influence of Liquor ...	2

Operating a Motor Vehicle Without a License	5
Operating a Motor Vehicle Without a Registration in Possession	1
Possession of Burglary Tools	3
Possession of Dangerous Weapon	2
Runaway	5
Selling Alcoholic Beverages to Minors	5
Speeding	26
Using a Motor Vehicle Without Authority	6
Vagrant	1
	136
Total	

MISCELLANEOUS

Ambulance Cases	77
Automobile Accidents Investigated	53
Booked and Warned or Speeding, etc.	223
Complaints Received and Investigated	473
Cruiser Cases	91
Dogs Shot by Police Department	5
Dogs Killed By Automobiles	15
Escaped Patients Returned to Danvers State Hospital	5
Fire-Arms Permits Issued	14
Fire-Alarms that Police Went To	23
Licenses Suspended or Revoked Through the Registry of Motor Vehicles for Speeding, etc.	64
Missing and Lost Persons Found	5
Messages Delivered	37
Summonses and Warrants Served	260
Turned over to the Town Treasurer for Fire-Arm Permits	\$28.00
Stolen Property Recovered	\$4,670.56

As in the past the Police Department has conducted many investigations not listed above which have been settled satisfactory to all concerned without making arrests or going to court.

In closing the men are to be commended for their prompt response and their efficiency of operation. A sincere thanks is extended to the State Police, Officials of the Town of Middleton and to the Board of Selectmen and to the Townspeople. To all those who have assisted this department in any way we are grateful.

Respectfully submitted,

JAMES W. WENTWORTH

Chief of Police

DOG OFFICER'S REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

I hereby submit my report as Dog Officer for the year ending
December 31, 1962.

Complaints received and investigated	160
Dogs Restrained	21
Dogs Placed in Pound	23
Dogs Returned to their Rightful Owners	13
Poultry and Animals Killed by Dogs	31
Report of Dog Bites	19
Stray Dogs Disposed of	10
Miscellaneous Cases	47

In making this report I would also like to point out that there were 94 delinquent licenses. The owners were notified to license their dogs and did so without court appearance. Also, a total of 435 miles was traveled in investigation of the various dog complaints.

I wish to notify all dog owners that their dog licenses are due on April 1, 1963 and payable to the Town Clerk. Chapter 140, Section 138, being the (owner) or (keeper) of a dog 3 months old after March 31st and you did not cause it to be licensed. (Penalty \$15.00 each).

In closing I would like to extend my appreciation to the Board of Selectmen, the Police Department, the Town Clerk and all dog owners for their splendid spirit and co-operation shown during the year 1962.

Respectfully submitted,

HAROLD MOORE

Dog Officer

BOARD OF APPEALS

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

The Board of Appeals respectfully submit their report for the year ending December 31, 1962.

Regular meetings held at Memorial Hall, South Main Street, on the second Thursday of every month at 8:00 P.M.

All application for Public Hearings **MUST** be in the hands of the Board of Appeals Clerk and **MUST** include the names and addresses of all abutters concerned, if any, at least 20 days before regular meeting nights in order to properly process said applications and have said applications published, as the law requires, at least 21 days before the hearing is held.

All applications for Public Hearing **MUST** be filed at the Town Clerk's Office.

Regular Meetings Held	11
Special Meetings Held	12
Public Hearings Held	18
Decisions Granted	8
Decisions Rejected	4
Applications Dismissed	2
Renewals Granted	5

Respectfully submitted,

BOARD OF APPEALS

Walter Clinton, Chairman

Thomas D. Black, Jr., Clerk

Nathan Hayward, Jr.

Thomas Dolan

Donald Aylward

MUNICIPAL LIGHT DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

Gentlemen:

The Board of Electric Light Commissioners respectfully submit their report for the year ending December 31, 1962.

The Department purchased 8,370,777 K.W.H. of electricity at the cost of \$131,520.62.

Our peak demand occurred on Dec. 20th and was 1843 K.W., an increase of 13.48% over 1961.

The system's distribution losses were 8.66%.

Work was started on our new Sub-Station and was approximately 95% completed at the year's end.

The distribution circuit was rebuilt on Liberty Street and a large conductor installed between Maple Street and the Middleton Pines area.

A section of four lines was relocated on Forest Street to conform with the road construction project.

New construction has begun into the housing development off So. Main Street.

We have returned to the Town this year \$8,500.00 for the reduction of taxes.

The Boston Street line has been rebuilt.

A 3 phase circuit was built across Washington Street to by pass Middleton Square with the Maple Street feeder.

Our construction truck has been replaced with a G.M.C. chassis and a Kiley Construction body and ladder.

We wish to take this opportunity to thank the Town Officials and Citizens for their cooperation during the year.

Respectfully submitted,

Board of Electric Light Commissioners
J. LANSING ENGLISH
JOHN MUZICHUK
FRANK E. DOW

INSPECTOR OF WIRES REPORT

Board of Selectmen
Middleton, Mass.

Gentlemen:

I wish to submit my report for the year 1962.

There were 284 permits issued: there were 6 new homes, 40 new Services, 5 temporary Services, 2 three-phase four-wire Services, 25 Oil Burner permits. The remainder consisted of additional building, garages, air conditioners, dryers, and additional wiring in the home.

The Town has collected in fees from April until January 1 the sum of eight-eight dollars.

All jobs have been inspected up to date. There are approximately eighteen permits still in process of construction or not finished.

A total of over 284 calls have been made since January 1, 1962 covering 1,100 miles. There were many calls made at the request of those planning to have electrical work installed and wanting information.

I would like to express to the Townspeople that it is very important to have adequate power when they have additional wiring. There were many homes found overloaded for their supply of power. Also, it is very important to have electrical work done by a competent licensed electrician. It is for their safety that electrical work be inspected.

I wish to thank the Board of Selectmen, the Electric Light Department and the people of Middleton for their co-operation.

Respectfully submitted,

JOHN MILBERY

FIRE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of Middleton

I hereby submit my Annual Report of the Fire Department for the year ending December 31, 1962.

The Fire Department personnel consists of a Chief, Deputy Chief, Captain, three Lieutenants, and twenty-two Privates, making a total of twenty-eight men.

The Department answered 263 calls in 1962. They were as follows: —

Buildings	19
Automobiles	10
Brush, Woods, Rubbish, Grass	50
Dump	2
Oil Burners	5
Electrical	8
Miscellaneous (Accidents, etc.)	10
Chimney	1
Overheated Boiler	1
Out-of-Town	15
Service Calls	122
Rescue Calls	12
False Alarms	8
Total	263
 Box Alarms	 86
Still Alarms	177
Total	263
 Inspections, and Permits granted for the following: —	
Permits to Burn	387
Fireworks	0
Gasoline	1
Explosives	0
Oil Burners	23
L.P. Gas	63
Underground Tank Removal	1
Total	475

The equipment of the Department is in excellent condition and repair.

The Fire Alarm System is in excellent condition and repair. Most of the work done on the system during the year was to the central station equipment.

The Drill School is in its eighth year of operation. All personnel is required to take part in the drill. I might add that the cooperation in this respect is excellent.

The County Mutual Aid Network is now in operation, and the radio equipment will be bought this year, provided an Article, pertaining to this, is accepted at the Annual Town Meeting.

I still feel that we should consider the addition of two more permanent men in the near future.

I again recommend Fire Detection in all Town Buildings.

I urge the citizens to familiarize themselves in the proper way to call the Fire Department in case of an emergency. Use the street box, if one is handy to your location: if not Dial 774-2211. Do not call the operator, as serious delays may be the result.

I am pleased with the cooperation of the Board of Selectmen, Department Heads, and the citizens of the Town, for which I offer my sincere thanks.

To the officers, and men, of the Department, thanks for another year of cooperation, in making our Department what it is today.

Respectfully submitted,

HAROLD F. PURDY

Chief

REPORT OF PLANNING BOARD

To the Honorable Board of Selectmen and the
Citizens of Middleton

The Planning Board herewith submits its report for the year 1962. At the first meeting the following Officers were re-elected: Louis Barrett, Chairman; and Gilbert Sanders, Clerk.

In addition to the 12 regular monthly meetings, more than 20 special meetings were held in the interest of considering and expediting action on numerous proposals and applications subject to the Zoning By-Laws, which were brought before the Board.

In this connection, it may be of special interest to report that following a joint meeting of this Board; the Board of Selectmen, the Building Inspector and representatives of the Middleton Realty Corporation, action was taken on the request of the latter group for the granting of building permits for the erection of four (4) Model Homes in the Middleton Farms Development project off Route 114. It is expected that additional permits will be granted as the project progresses, providing that building specifications as agreed to by both parties and other requirements of the Zoning By-Laws are complied with.

Your Board continues to be deeply interested in the advisability of developing a Master Plan for Middleton. The modest appropriation voted the Board for this purpose at last years Town Meeting has enabled us to engage the services of a person thoroughly experienced in this field, who at this writing is in the process of exploring the feasibility of such a plan for our community and who will report his findings and recommendations, pro or con, to the Town at a later date.

We wish to extend our sincere thanks to the Board of Selectmen, the Building Inspector, the Board of Health, the Board of Appeals and the Finance Committee for their splendid cooperation, as well as that shown by all the Citizens of Middleton.

Respectfully submitted,

LOUIS BARETT, Chairman
GILBERT SANDERS, Clerk
FRANK CONNOR
RAYMOND DANSEREAU
HENRY SAWYER

BOARD OF PUBLIC WELFARE BUREAU OF OLD AGE ASSISTANCE

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Report for the year ending December 31, 1962

The following categories of assistance are reimbursed according to formula by Federal and State funds with the Town paying the balance. Investigations of eligibility are made by the Central Essex Welfare District, approved by the Board of Public Welfare, and administered by the District.

AID TO DEPENDENT CHILDREN

No settlement laws in ADC	6 cases	16 persons
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DISABILITY ASSISTANCE

No settlement laws in DA	6 cases	6 persons
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OLD AGE ASSISTANCE

Unsettled Cases (State)	6 cases	6 persons
Outside Cities and Towns	4 cases	4 persons
Middleton Settled	18 cases	18 persons

MEDICAL AID FOR THE AGED

No settlement laws in MAA	17 cases	17 persons
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GENERAL RELIEF

General Relief is a Temporary Aid Program in which Administration and Investigations are made directly by the Board of Public Welfare.

Unsettled Cases (State)	1 case	2 persons
Outside Cities and Towns	2 cases	2 persons
Middleton Settled	5 cases	10 persons
Middleton Settled and Aided in other Cities and Towns	7 cases	20 persons

The Board of Public Welfare wishes to thank the Board of Selectmen and the various departments of the town and the Community Nurse for their cooperation throughout the year.

Respectfully submitted,

LESLIE E. MERRIFIELD, Chr.
ROGER M. PEABODY
LEYLAND A. PHILLIPS, Clerk

REPORT OF WATER BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

Herewith is submitted our annual report as your water board.

The Board is still working to get 25% of the money collected for water by the Town of Danvers from Middleton customers including the Sanatorium. We have had numerous meetings with the Danvers Water Board on this matter, but as yet have not received this money.

Up to October 1, 1962 the sum to be paid to Middleton as their share of these water receipts is \$11,295.66 and by the time this report goes to press we will in all probability have received it.

A bill was passed in the State Legislature this year to have delinquent water bills put on tax bills.

The South Main Street job to housing development will be started in the spring. The state would not permit the road to be dug up during the winter months.

We did not have many water breaks this year. Three new hydrants were purchased and one replaced, also hydrant markers were installed.

Application has been made to the Federal Government for funds to survey our water system. The work will be done by Whitman & Howard. Application for this survey was made in accordance to the vote of the Town at the last regular Town Meeting.

The Water Board wishes to take this opportunity to thank the other Town Departments for their cooperation throughout the year.

Board of Water & Sewer Commissioners

BENJAMIN RICHARDSON, Chr.

GEORGE NASH

ROGER M. PEABODY, Clerk

REPORT OF HIGHWAY SURVEYOR

To the Honorable Board of Selectmen and the
Citizens of Middleton

I hereby submit my report for the year of 1962.

Snow Removal

In my report last year, I said that 1961 was probably the worst year we have had for a long time, but I think 1962 was much worse.

Chapter 81

In 1962 the following streets were graveled: a section of Lake Street, a section of Liberty Street, and Coppermine Road.

Sections of the following streets were graveled, rebuilt, and oiled: Log Bridge Road, Phaneuf Street, and Park Street.

The usual patching, drainage and general maintenance work was done.

The following streets were resurfaced:

Essex Street44 miles
Forest Street63 miles
Kenny Road18 miles
Lake Street60 miles
Liberty Street60 miles
Log Bridge Road30 miles
Peabody Street70 miles
Lake View Avenue25 miles
Park Street43 miles
Highland Road13 miles
Pine Street06 miles
Wennerburg Road25 miles

Chapter 90 Construction

Chapter 90 Construction work was started late this year. We then had a period of flooding so it was discontinued for a while. Cold weather then set in, and we had to discontinue work for the winter. Work will be resumed in the spring.

Chapter 90 Maintenance

A section of East Street was resurfaced with pea stone. A section of Forest Street was resurfaced. A section of Essex Street was built up with hot top. Shoulder work was done on East Street, Peabody Street, and Essex Street. Patching was done on Peabody Street, East Street, Boston Street, Maple Street, and Essex Street.

Storm Drains

Storm drain money was expended on East Street, Maple Street, Washington Street, Boston Street, and Phaneuf Street.

General Highway

General Highway work consisted of cleaning streets, mowing roadsides, cutting brush, spraying brush, patching, drainage, and removing rubbish from Howe-Manning School.

The Highway Account is maintained to take care of everything that is not included in the Chapter 81 budget which is drawn up by the state and is under state supervision. The Highway Account also has to compensate for pay raises.

Respectfully submitted,

ALLAN G. MARSHALL

Highway Surveyor

Report of the Board of Health

During the year 1962 the following health programs were carried out:

Fifteen Well Child Conferences were held with 159 children in attendance. Ninety-nine Diphtheria Pertussin-Tetanus (sometimes called "Baby Shots") and 45 Salk Polio shots were given. Thirty-seven received Smallpox vaccine and 116 were given physical examinations. In all 297 treatments were given. Thirty-eight children entered the first grade last September from the Well Child Conference.

During the year 1094 house visits were made for Health Teaching and Morbidity Services.

The Massachusetts Vision Test was given to 454 children at the Howe-Manning School with 35 failures. All of these, after retesting, were reported to the parents. Most of these failures, I am pleased to say, have been seen by Specialists. One child received glasses from the Salvation Army Fund, and another through the courtesy of the Lion's Club in Topsfield.

Hearing tests, by means of the Audiometer, were given individually to 460 children, with 43 failures. These failures were rechecked and all referred to their own physicians.

Physical examinations were given to children in Grades 1 and 4. Ninety-three were by Dr. Wiswall, the school physician, and 62 by their own doctors and at pre-school appointments in the Well Child Conference. Reports of defects were sent home, in writing, of all the more important findings, referring them to their own family physicians. Hemoglobin determinations and urine analysis were done on all complete physicals.

A Pediculosis check was done on all children in school twice during the year with excellent results.

Six Hundred Fifty children were seen in the Health Room for illness or accidents during the school year.

Various Diphtheria-Tetanus clinics were held at the Howe-Manning School, with a total of 146 children in attendance.

Sabin Oral Polio vaccine Types I and II were given to all children in Grade I last spring.

Various clinics were held for babies three months of age through pre-school children. A total of 512 children in the Town received Sabin Oral Polio Vaccine, Types I and III.

Salk Polio Clinics were held in the Howe-Manning School for children not eligible for Oral vaccine. Fifty-four attended these clinics.

Aziatic Flu clinics were held for the Town Employees, followed by the second dose one month later.

Two Pre-school Lazy Eye Clinics were held in April for children 4½ through 6 years of age. Ninety-nine children were tested. Many failures were found, and letters sent to parents referring them to their own doctors.

Heights and Weights are checked annually on all school children.

The Manteux Test was given to children in Grades 1 and 6, those entering school and those entering their 'teens. Only four positives were found and follow-up visits were made. All contacts were either X-rayed or Manteux Tests were done. No active TB was found.

Annual reports have been sent to the following:

Department of Education on Physically Handicapped children. Mass. Dept. of Public Health, Child Growth and Development Section for Vision Conservation; also Hearing program activities and Dental Health.

Division of Maternal and Child Health Service — a Report on School Health Service

The Tuberculin Testing Report was sent to the Essex Sanatorium, and a copy sent to the County Health Association.

A report was sent to Mr. Port on Health activities in the school for the year.

The Nurse attended a conference with Dr. Bill on Well Child Conference, Civilian Defense with Mrs. Keirsley and Miss LeMay. Inservice meetings set up by Miss LeMay, State Advisor; one on Radiation Therapy by Dr. Feldman; Intensive Care Unit with Dr. Shannon; Pre-school conference held at Gloucester Hospital with other School Nurses; and Dr. Boisly in Reading. Also, conference at Parker Manor with Mr. Smith, and numerous conferences on Sabin Oral Polio before setting up clinics.

A conference was attended last June with Mrs. Hoogerziel to discuss, healthwise, our sixth graders entering Masconomet in September.

A two-day conference held by State Nurses Association on Public Health and School Nursing was attended.

The 608 TB meeting held in December at the Middlesex Sanatorium was also attended by the Nurse.

Respectfully submitted,

PHYLLIS S. BROWN, R.N.

Middleton Community Nurse

Elementary School Building Committee

To: Citizens of the Town of Middleton

This report will cover three phases of this committee's activities; past action, present thinking, and future plans.

Past - This committee was formed by you, the taxpayers of Middleton, by your action on Article #9 of the 1962 Annual Town Meeting. The Committee was appointed by the Town Moderator, and by direction of Article #9 was commissioned to "complete preliminary planning and engage an architect to design a 10 classroom elementary school with core facilities for expansion to 20 rooms." A sum of \$5,000 was appropriated to defray the costs incurred by the committee. The following is a financial report on how this money was expended.

1. Architect's fees - Stoner Associates	\$2,750.00
2. Survey of Site	420.00
3. Drainage study including test holes	35.00
4. Printing of brochures	164.13
5. Mailing and postage charges	41.04
6. Search of Title	43.80
7. Unexpended - returned to Town	1,546.03
	\$5,000.00

This Committee, in an effort to fulfill its obligations to the citizens of Middleton as outlined in Article #9, spent untold hours traveling to towns throughout Essex County inspecting and evaluating recent school construction. We evaluated the qualifications of approximately 20 architectural firms who applied for this commission and held personal interviews with 7 of these concerns before we selected Stoner Associates, a group noted for sound, low-cost school design and construction. After approximately 12 meetings with the architect and his design people, the preliminary design was approved, cost estimates were computed, and an article was inserted in the warrant for the special town meeting of November, 1962 calling for the approval of a bond issue of \$395,000.

Prior to the special town meeting, the committee tried in every way within its power to acquaint the townspeople with the need of a new school, the cost of construction, and the impact of the bond issue on the tax rate of the town. The results of our public hearing prior to the town meeting were very disappointing. Only four people availed themselves of the opportunity to discuss this issue with the committee.

The committee realizes that the increase in the tax rate and the fast approaching Masconomet expansion costs were uppermost in the voters' minds when they refused to approve the bond issue.

Present - The committee has continued to meet at regular intervals, but our activities are severely handicapped because of lack of funds. As a result of the November town meeting vote, this committee, although not discharged of its duties to continue planning for a new school, was deprived of the right to incur any new expenses.

We do not believe that the responsible voters of this town will long continue to delay the construction of this needed school since it will mean condemning our elementary school children to an educationally costly two-platoon system with only minor savings on the town's tax rate.

The question seems to resolve itself to one of timing. The taxpayer needs time to weigh the impact of both the Masconomet and elementary expansions versus the increase in the town tax rate base from new housing.

The School Committee, the Elementary School Building Committee and large numbers of officials and citizens of the town believe that the planning for this school must be continued without interruption if two-platooning in the elementary school is to be prevented in the 1964-1965 school year.

After much thought and discussion, and with the concurrence of the School Committee, the School Building Committee voted at its January 26th meeting to insert an article in the 1963 Annual Town Meeting warrant to request the town to appropriate the sum of \$13,000 to cover the cost of the final designing of this school preparatory to going out for bids.

This expenditure would allow the committee to continue constructive progress for approximately six months without the necessity of committing the town to immediate bonding.

Future - The Elementary School Building Committee will continue to function since we believe in the necessity of uninterrupted progress to the eventual completion of this school if the town is to continue to enjoy a sound educational elementary school system.

It is our belief that a careful unhurried study during the next six months while the school is in the design stage, but prior to going out for bids, would result in construction cost savings many times greater than the \$13,000 the town is being asked to appropriate. It is our intention to solicit the help of our fellow townspeople in the electrical,

plumbing, building and construction trades to realize these savings. Fifty percent of the \$13,000 cost will be re-imbursed by the state when the town goes to bond for this school.

We urgently solicit the support of all the voters of the town at the Annual Town Meeting in March to insure passage of the committee's article and thus guarantee uninterrupted progress toward maintaining our excellent educational system.

Respectfully submitted,

JAMES COFFIN, Chairman
GEORGE E. PORT, JR., Secretary
SAMUEL ARMITAGE
LOUIS BARETT
ROBERT FOX
ROBERT GOWEN
NORMAN NATHAN

SELECTMEN'S REPORT

To the Citizens of Middleton:

The Board of Selectmen respectfully submit their annual report for the year ending December 31, 1962.

Regular meetings of this Board have been held every Tuesday at 8:00 P.M., except during July and August when a summer schedule of every other Tuesday was in effect. All meetings were held at the Selectmen's office at Memorial Hall, So. Main Street.

The Board whose duties include the functions of Selectman, Board of Health, and Licensing Authority has had a busy and productive year.

Early in the spring the Board proceeded to acquire the land for the new electric light sub-station as authorized by Article 9 of the Special Town Meeting of November 14, 1961, and awarded the interested parties a total sum of \$300.00 as directed by said Town Meeting. The Order of Taking this land from Gordon and Albert Sheldon was adopted on February 27, 1962.

During the past year the Board supervised, in addition to normal expenditure, the following items; purchase of a new International Dump truck for the Highway Department, and new doors for Memorial Hall.

Two Town Meetings were held during 1962. The regular meeting in March and a Special Meeting on November 13, 1962.

The Board held numerous public hearings as required by law during the past year. The majority of these dealt with the application or transfer of licenses, public nuisances, and vicious dog complaints.

As Trustees of the Mansfield Fund, the Board sponsored the Annual Town Picnic in August. The children spent an enjoyable day at Pine Island Park and gave every indication that the affair was its usual success.

During the spring of last year the Town Dump was overrun by out of town concerns, whose dumping of waste increased the cost of maintaining the dump by 100%. To remedy the situation the Board increased the supervision at the dump, prevented unsupervised night-time usage by installing posts, chain and lock, and issuance of Town of Middleton stickers to town residents. This tightening of controls was effective in that costs soon returned to normal.

The Board sponsored Flu inoculations for all town employees during October, as well as Salk Vaccine clinics for children during the spring. These clinics were exceptionally well attended and have proved beneficial to the town.

Besides the usual re-appointments which are made each year, the following special appointments were made:

Tom Dolan of Essex St. to fill vacancy on the Board of Appeals caused by resignation of Mr. R. Scheneider.

Ebbe Wennerberg of Haswell Park to the Board of Appeals as an alternate.

Donald Aylward to the Board of Appeals as an alternate, then as a regular member when Beaumont Hurd resigned.

R. Lionel Barrows of Gregory St. to the Board of Appeals as an alternate.

Henry Sawyer of Thomas Rd. appointed to a three-year term to the new Conservation Commission.

Samuel Armitage, North Main St. for a two-year term on the Conservation Commission.

James Martin, Maple St., for a one-year term on the Conservation Commission.

J. Russell Wallen, Curtis Ave., to the newly created Industrial Commission for a five-year term.

Jeffrey W. Savoie, Lake St., to the Industrial Commission for a two-year term.

Helen F. Richardson, South Main St., to the Industrial Commission for a three-year term.

Stanley Klosowski, South Main St., to the Industrial Commission for a two-year term.

Robert Young, Mt. Vernon St., to the Industrial Commission for a one-year term.

Harold F. Purdy appointed full time Fire Chief in accordance with Town Meeting's affirmative vote on Chapter 48 Sec. 42, 43, and 44 of the General laws.

Harold Moore of Washington St. appointed full time regular police officer with the rank of Sergeant.

Max J. Breau, Jr., Maple St., as a Registrar of Voters.

Raymond Gould, East St., appointed Park Superintendent.

Roger Peabody, Boston St., as Building Inspector to fill vacancy created by the resignation of W. C. Rundlett.

Beaumont Hurd, Essex St., to the newly created position of Gas Inspector.

John M. Cryan, So. Main St., to the Board of Registrars to fill vacancy created by resignation of Max Breau.

Willis Esty, Carl Jones, Paul B. Wake and Elmer Campbell, Jr. as trustees of the B. F. Emerson Fund.

Appointed as Street Numbering Committee:

John Goodwin, Liberty St.
Edward Richardson, Washington St.
Harold Moore, Washington St.
Donald Hall, Liberty St.
David Madden, Lake St.
Donald Hopkins, East St.
David DiTomaso, Maple St.
Robert Gowen, So. Main St.

During a joint meeting with the School Board held on August 8th, Mrs. Page Campbell was appointed to fill a vacancy on the School Board.

The Board was thankful for the number and high caliber of the persons who came forward and agreed to accept these appointments.

The Board wishes to express its deep appreciation for the assistance, cooperation, and devotion to public service given so generously by the department heads, elected and appointed boards and to the citizens of the Town.

The Board wishes to extend an invitation to all citizens to join us at any of our regular Tuesday night meetings, and discuss any problems or suggestions that they feel might be of benefit to our town.

Respectfully submitted,

ROBERT G. GOWEN, Chairman
WILBUR C. RUNDLETT, JR., Clerk
FRANK T. LeCOLST

Town of Middleton
REPORT AND RECOMMENDATIONS
OF THE
FINANCE COMMITTEE
TO THE ANNUAL TOWN MEETING MARCH 12, 1963

The Finance Committee herewith submits to the town its recommendations on all items in the Budget and special articles for the Annual Town Meeting.

In order to develop these recommendations the Committee met with each department head and discussed the necessity of each item. In each case, the recommended figure represents the minimum acceptable amount to perform the necessary functions of town government. Moderate salary increases are being recommended in cases to reflect the changes in cost-of-living as well as the gradual growth of the town.

In addition to meeting with department heads, a public meeting was held on February 12, 1963 which was useful in evaluating the desires of the citizens.

The Committee would like to express its appreciation to the Board of Selectmen and all Department Heads for their time and cooperation in the preparation of the 1963 Budget.

Respectfully submitted,

J. RUSSELL WALLEN, Chairman

LAURA M. DANSEREAU, Clerk

RICHARD J. FITZPATRICK

STANLEY W. KLOSOWSKI

GEORGE M. FARLEY

ANNUAL TOWN WARRANT

March 12, 1963

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

Recommended

ARTICLE 3. To fix the compensation of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

Committee recommendation set forth in Schedule A

ARTICLE 4. On petition of the Fire Chief, to see if the Town will vote to rescind Article 12 of the March 14th Annual Town Meeting of 1961. (Article 12 referred to reads as follows: "On petition of the Fire Chief, to see if the Town will vote to appropriate \$650. from the Surplus Revenue Account, said sum to be used to purchase and install a Radio Base Station for the Fire Department, in order that the Town may be included in the Essex County Mutual Aid network; half of said sum to be returned to the Town's Surplus Revenue Account when reimbursement is received from the State.")

Recommended

ARTICLE 5. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$650., said sum to be used to purchase and install a Radio Base Station for the Fire Department.

Recommended

ARTICLE 6. To see if the Town will vote to amend the graduated fees for wire inspecting to read as follows: "There shall be a charge of \$1.00 per permit accompanied by the application for a wire permit, to be collected by the Wire Inspector and to be paid to the Town Treasurer.

Recommended

ARTICLE 7. On petition of T. Myron Reynolds and others, residents of Mill Street, to see if the Town will appropriate the sum of \$1,500. for the purchase of materials and for installation of street lighting on fifteen (15) poles on Mill Street, said amount to be taken from earnings of the Electric Light Department.

Recommended

ARTICLE 8. On petition of the Electric Light Commissioners, to see if the Town will vote to accept the sum of \$8,500. from the earnings of the Electric Light Department, said sum to be used for the reduction of the Tax Rate.

Recommended

ARTICLE 9. On petition of Richard J. Marshall, Jr. and others, to see if the Town will vote to raise and appropriate the sum of \$8,000. for the installation of a drainage system for the Flooded areas on Hilldale and Belleview Avenues.

Recommended

ARTICLE 10. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of \$1,700. which, together with the exchange value of the present 1961 Dodge Police Cruiser, is to be expended for the purchase of a New Police Cruiser for the use of the Police Department, to be purchased by the Board of Selectmen as provided in the By-Laws, agreeable to the petition of the Chief of Police.

Recommended

ARTICLE 11. On petition of Milton R. Pollock and others, to see if the Town will raise and appropriate the sum of \$3,500. to Hottop Middleton Square; 255 feet of Central St., 95 feet of Park St., 225 feet of Lake St., and the area in front of the Post Office and the Old Tavern.

Not Recommended

ARTICLE 12. To see if the Town will raise and appropriate the sum of \$250. to be expended for the payment of the 1961 balance due on the rent of the Town Dump facilities.

Recommended

ARTICLE 13. On petition of the Town Treasurer, to see if the Town will vote to appropriate the sum of \$300. for Christmas Lighting. Funds to be taken from the earnings of the Municipal Light Department.

Not Recommended

ARTICLE 14. To see if the Town will vote to amend Section 7, Paragraph 4, entitled "Fees" of the building code, as amended 1963, by striking out the present paragraphs and amending so it will read: "Fees for such permits shall be according to the following schedule based on fair valuations as determined by the Building Inspector:

Value		Fee
\$ 1.00 to	\$ 500.	\$ 2.00
501.00 to	1,000.	4.00
1,001.00 to	5,000.	10.00
5,001.00 to	10,000.	15.00
10,001.00 to	20,000.	20.00
20,001.00 to	40,000.	25.00
40,001.00 to	50,000.	30.00
over	50,000.	1.00 per \$1,000. of Value."

Recommended

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$13,000. to defray the costs of architectural engineering and construction drawings in preparation for going to bid for a Ten-classroom Elementary School with core facilities for expansion to twenty rooms, and to authorize the School Building Committee, created by Article 3 of the Special Town Meeting of June 20, 1961 to expend said sum, or take any other action thereto.

Recommended

SCHEDULE "A" — 1963 BUDGET

GENERAL GOVERNMENT — 3.48% OF TOTAL

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recom- mended 1963
	Moderator			
1.	Salary	\$ 50.00	\$ 50.00	\$ 50.00
	Finance Committee			
2.	Expenses	49.90	47.00	100.00
	Selectmen			
3.	Salaries	1,500.00	1,500.00	1,500.00
4.	Expenses	428.66	500.00	700.00
5.	Clerk	433.33	450.00	450.00
	Accountant			
6.	Salary	1,533.33	1,600.00	1,800.00
7.	Expenses	105.72	150.00	200.00
	Treasurer			
8.	Salary	1,533.33	1,600.00	1,800.00
9.	Expenses	987.99	1,077.96	1,140.00
10.	Tax Titles	688.24	1,000.00	1,200.00
	Collector			
11.	Salary and Wages	2,666.66	2,840.00	3,040.00
12.	Expenses	852.54	1,306.11	1,132.00
	Assessors			
13.	Salaries	1,800.00	1,800.00	1,800.00
14.	Expenses	1,180.24	1,715.35	1,800.00
	Town Counsel			
15.	Salary	1,000.00	1,000.00	1,200.00
16.	Expenses	135.25	100.00	500.00
	Clerk			
17.	Salary	700.00	700.00	700.00
18.	Expenses	348.12	350.00	350.00
	Elections and Registrations			
19.	Salaries	266.67	400.00	200.00
20.	Expenses	1,043.66	1,818.40	415.00
	Planning Board			
21.	Expenses	220.64	380.00	600.00
	Town Hall			
22.	Salary	480.00	480.00	480.00
23.	Expenses	756.99	850.00	900.00
	Memorial Hall			

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
24.	Salary	480.00	480.00	480.00
25.	Expenses	2,320.97	2,050.00	2,200.00
26.	Special	372.73	153.95	500.00
Industrial Development Commission				
27.	Expenses			300.00
Totals			24,418.77	25,537.00

PUBLIC SAFETY — 6.2% OF TOTAL

Constable				
28.	Salary	35.00	35.00	35.00
Police				
Chief's				
29.	Salary	5,406.67	5,720.00	5,980.00
Sergeant's				
30.	Salary			4,940.00
31.	Wages	3,753.12	6,864.25	3,500.00
32.	Expenses	2,757.54	3,593.74	3,575.00
Fire				
Chief's				
33.	Salary			5,720.00
34.	Salaries	2,882.37	3,442.39	2,800.00
35.	Expenses	8,729.46	11,002.53	11,310.00
Building Inspector				
36.	Salary	500.00	500.00	500.00
37.	Expenses	200.00	200.00	200.00
Board of Appeals				
38.	Expenses	506.59	363.87	500.00
Wire Inspector				
39.	Salary	300.00	300.00	300.00
40.	Expenses	128.33	130.00	130.00
Civil Defense				
41.	Expenses	93.58	94.20	100.00
Sealer of Weights and Measures				
42.	Salary	175.00	175.00	175.00
43.	Expenses	75.00	75.00	75.00
Gas and Plumbing				
44.	Salary		100.00	300.00
45.	Expenses		35.06	500.00
Forestry				
46.	Expenses	1,667.51	1,486.60	1,500.00

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
47.	Moth Expenses	1,188.80	1,173.80	1,200.00
48.	Dutch Elm	1,483.33	1,497.94	1,500.00
49.	New Trees	299.33	290.00	300.00
	Dog Officer			
50.	Salary	100.00	200.00	200.00
51.	Expenses	196.00	118.00	200.00
	Totals		37,297.38	45,540.00

HEALTH AND SANITATION — 1.04% OF TOTAL

	Board of Health			
52.	Salary	320.00	320.00	320.00
53.	Expenses	2,670.39	2,858.30	3,000.00
	Dental Clinic			
54.	Expenses	1,068.63	1,324.43	1,500.00
	Community Health Program			
55.	Expenses	2,500.00	2,500.00	2,500.00
	Inspector of Animals			
56.	Salary	178.33	200.00	200.00
57.	Expenses	100.00	100.00	100.00
	Inspector of Slaughtering			
58.	Salary	44.00	50.00	50.00
	Totals		7,352.73	7,670.00

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
HIGHWAY DEPARTMENT — 8.2% OF TOTAL				
59.	Road Machinery Account (From Road Machinery Fund)	4,027.27	4,143.43	5,000.00
60.	Surveyor Salary (From Available Dept. Funds)	4,680.00	5,200.00	5,460.00
61.	Highway Expenses	7,162.86	9,138.84	8,760.00
62.	Chapter 81	5,566.67	5,875.00	5,875.00
63.	Chapter 81 State*	9,075.00	9,075.00	9,075.00
64.	Chapter 90 Construction	3,500.00	3,500.00	3,500.00
65.	Chapter 90 County and State*	10,283.75	10,500.00	10,500.00
66.	Chapter 90 Maintenance	2,000.00	2,000.00	2,000.00
67.	Chapter 90 State*	1,000.00	1,000.00	1,000.00
68.	Snow Removal	13,157.44	15,868.86	13,000.00
69.	Storm Drains	1,065.74	1,000.00	1,000.00
70.	Street Lighting	5,100.00	5,500.00	5,500.00
71.	Street Numbering		100.00	
Totals			63,557.70	60,210.00

* Amount to be taken from surplus revenue, and when received from State and County, Reimbursement to be returned to Surplus Revenue.

CHARITIES — 6.9% OF TOTAL

72.	Welfare District Administration	1,592.67	1,883.00	2,074.30
	Public Welfare			
73.	Salaries	833.33	900.00	900.00
74.	Expenses	88.26	70.40	150.00
75.	General Relief	6,547.13	3,548.08	5,000.00
76.	Old Age Assistance	26,653.81	12,162.95	9,500.00
77.	Medical Aid for Aged		15,017.19	19,000.00
78.	Aid Dependent Children	5,900.05	6,052.80	6,000.00
79.	Disability Assistance	2,669.78	7,682.62	8,000.00
Totals		47,317.04	47,317.04	50,624.30

VETERANS' SERVICES — 1.12% OF TOTAL

Veterans' Agent				
80.	Salary	250.00	250.00	250.00
81.	Expenses			25.00
82.	Veterans' Aid	9,136.12	10,255.40	8,000.00
Totals			10,505.40	8,275.00

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
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SCHOOL DEPARTMENT — 63.15% OF TOTAL

	Howe Manning School			
83.	Salaries	117,538.77	142,027.23	164,006.00
84.	Expenses	42,253.61	39,059.70	46,754.50
85.	Sup't. out of State Travel			200.00
86.	Masconomet Regional School District		246,162.10	251,734.56
87.	Vocational Education	864.69	83.38	600.00
	Totals		427,332.41	463,295.06

LIBRARY DEPARTMENT — .07% OF TOTAL

88.	Salaries	2,031.14	2,784.50	3,200.00
89.	Expenses	2,864.85	2,650.18	2,000.00
90.	Plus Dog Tax			
	Totals		5,434.68	5,200.00

RECREATION — .03% OF TOTAL

91.	Park Expenses	1,343.70	1,394.98	1,400.00
92.	East Street Pool			600.00
93.	New Equipment			300.00
	Totals		1,394.98	2,300.00

UNCLASSIFIED — 3.68% OF TOTAL

94.	Retirement Assessments	5,933.84	6,375.21	8,874.73
95.	Printing Town Reports	1,290.37	1,722.50	1,900.00
96.	Memorial Day Insurance	441.27	493.51	500.00
97.	General	6,000.46	6,409.75	6,840.00
98.	MV Liability	2,396.85	2,363.72	2,450.00
99.	Group	865.27	993.72	600.00
100.	Blue Cross- Blue Shield	4,668.24	5,779.06	3,800.00
101.	Christmas Lighting	36.79	21.76	50.00
102.	Reserve Fund	1,732.29	1,915.93	2,000.00
	Totals		26,075.16	27,014.73

Item No.	Item	Average Expended 1959-1961	1962 Expended	Recommended 1963
CEMETERIES — 1.04% OF TOTAL				
103.	Commissioners Salaries	60.00	60.00	60.00
104.	Supt. of Burials Salary	30.00	30.00	
105.	Expenses	5,973.36	7,373.58	6,100.00
106.	Opening Graves	1,154.47	1,428.60	1,500.00
107.	Hot Top	33.27		
	Totals		8,892.18	7,660.00

WATER DEPARTMENT — .057% OF TOTAL

108.	Salaries	350.00	450.00	450.00
109.	Office Expenses	119.39	146.46	200.00
110.	Maintenance	2,677.45	1,399.66	2,000.00
111.	Debt Repayment			1,600.00
	Totals		1,996.12	4,250.00

PUBLIC SERVICE ENTERPRISES

Electric Light Department

112.	Salaries	9,872.00	11,000.00	11,780.00
113.	Wages	19,010.30	21,542.90	23,664.00
114.	Energy	117,706.91	131,520.62	145,000.00
115.	Expenses	18,396.22	20,000.00	20,000.00
	Line			
116.	Clearance	1,457.73	57.21	1,800.00
117.	Depreciation	9,461.33	16,000.00	20,000.00
118.	Emergency Fund		1,000.00	1,000.00
	Totals		201,120.73	223,244.00

MATURING DEBT & INTEREST — 3.54% OF TOTAL

119.	School Addition Loan - 1950	10,000.00	10,000.00	10,000.00
120.	School Addition Loan - 1956	10,000.00	10,000.00	10,000.00
121.	Fire Truck Loan	3,000.00	3,000.00	
122.	Interest	8,181.49	6,346.00	6,000.00
	Totals		29,346.00	26,000.00
	Grand Totals		690,920.55	733,576.09

ANNUAL REPORT

of the

SCHOOL COMMITTEE

Town of

Middleton



for the Year Ending December 31,

1962

SCHOOL REPORT

School Committee

MR. ROBERT BROWN, Chairman	Term Expires 1965
MR. NORMAN NATHAN, Secretary	Term Expires 1964
MRS. ROSAMOND BASTABLE	Term Expires 1964
MRS. PAGE CAMPBELL	Term Expires 1963
MR. DAVID HARDING	Term Expires 1963

SUPERINTENDENT-PRINCIPAL

GEORGE E. PORT, JR.

Office: Howe-Manning School

Tel. SPring 4-3517

Office hours - 8:30 A.M. - 4:00 P.M. - Monday through Friday

School Calendar

1963

Open January 2, 1963

Close February 15, 1963

VACATION — ONE WEEK

Open February 25, 1963

Close April 11, 1963

VACATION — ONE WEEK

Open April 22, 1963

Close June 26, 1963

SUMMER VACATION

Open September 5, 1963

Close December 20, 1963

SCHOOL HOLIDAYS

Good Friday May 30 October 12 November 12 and 28
(and such other days as the School Committee may designate)

The School Calendar may be subject to change.

No School Signals

The following no school signals have been adopted:

- a. 2-2-2 blast on the fire alarm
- b. 2 blasts at the B. B. Chemical Company
- c. Street lights on for three minutes
- d. Radio stations WBZ and WESX will carry an announcement on their regular no school broadcasts.

The signal for the Howe-Manning School will be at 7:15 A.M.

SCHOOL CENSUS

October 1, 1962

Age	Girls	Boys	Total
5-7	81	88	169
7-16	308	345	653
4-5	36	41	77
3-4	45	40	85
2-3	34	34	68
1-2	35	20	55
Under one year	29	23	52

Age of School Admission

All children born on or before December 31, 1957 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirements will be given.

Employment Certificates

Certificates for the employment of minors between the ages of 14-18 may be obtained at the Superintendent-Principal's office during regular office hours.

HOWE-MANNING SCHOOL

Corps of Teachers 1962-1963

Name		Grade	Date of Appointment
		Vice-	
Eugene C. Winter, Jr., B.S.	Lowell S. Teachers Col.	Prin.	Sept. 1958
Catherine Devane	Lesley College	1	Sept. 1937
Eileen Hammond, B.S.	Boston College	1	Sept. 1962
Judith Hughes, B.S.	Salem S. Teachers Col.	1	Sept. 1959
Phyllis Smith, B.S.	Suffolk University	1	Sept. 1961
Villa Lavorgna	Farmington State Teachers College	2	Sept. 1960
Georgia Lewis, M. Ed.	Boston University	2	Sept. 1958
Ann Maney, B.S.	Salem S. Teachers Col.	2	Sept. 1962
Eleanor Cassidy, B.S.	Salem S. Teachers Col.	3	Sept. 1955
Grace Fall	Keene Teachers College at N.H.	3	Dec. 1961
Linda Paravano, B.S.	Columbia University	3	Sept. 1961
Lorraine Beattie, B.S.	Gordon College	4	Sept. 1960
Cynthia Lundergan, B.A., B.S.	Gordon College	4	Sept. 1962
Marilyn Ryder, B.S.	Salem S. Teachers Col.	4	Sept. 1960
J. Nellie Johnston, B.S.	Salem S. Teachers Col.	5	Sept. 1949
Rosalie Schindel, B.S.	Univ. of Wisconsin	5	Sept. 1961
Phyllis Seiberg, B.S.	Boston University	5	Sept. 1961
Janet Foley, B.S.	Gordon College	6	Sept. 1961
Dorothy Ruark, B.A., B.S.	Gordon College	6	Sept. 1962
Eugene Winter, B.S.	Lowell S. Teachers Col.	6	Sept. 1954
Ruth Chasse, M. Ed.	Leslie College	Ungraded	Sept. 1958
Edward Bruzzo, B.S.	Tufts University	Art	Sept. 1953
Lois Crane, B.A., M. Ed.	Boston University	School Adj.	Sept. 1962
Rose Durgin, M. Ed.	Boston University	Coun. Reading	Sept. 1957
Henrietta Giannino, M.A.	New York University	Phy Ed.	Sept. 1960
Linda Golburgh, B.S.	Boston University	Speech	Sept. 1962
Dorothy Jackson, B.A.	Boston University	Music	Sept. 1962

Staff Members 1962-1963

HOWE MANNING SCHOOL (Continued)

Name			Date of Grade Appointment
William C. Wiswall, M.D.	Bowdoin College Boston Univ.	Physician	Sept. 1960
Leo P. Beninato, D.D.S.	Georgetown University	Dentist	Sept. 1959
Phyllis S. Brown, R.N.	Union Hospital	Nurse	June 1960
Barbara T. Clarke		Secretary	June 1961
Marjorie L. Comack	Fisher Business College	Clerk	Dec. 1959
Mary E. King, B.S.	Univ. of N.H.	Cafeteria Mgr.	Aug. 1958
Mary Silva		Cafeteria worker	Sept. 1955
Lorayne Hocter		Cafeteria worker	Sept. 1957
Myrtle Boardman		Cafeteria worker	Sept. 1958
Helen Doucette		Cafeteria worker	Sept. 1959
Perley Lovelace		Head Custodian	June 1957
T. Myron Reynolds		Custodian and Attend. Officer	May 1960

REPORT OF THE SCHOOL COMMITTEE

The School Committee submits its annual report for the year 1962 to the citizens of the Town of Middleton.

Again this year, the committee wrestled with the problem of keeping its budget within bounds, while at the same time, allowing for the maintenance of its high standards. Vital increases in some areas led the committee to slash other portions of the budget, even though some worthy projects had to be deleted.

The greatest increase in expenditures was due to salary raises. The Massachusetts legislature in 1962 voted to increase the annual minimum for teachers to \$4500.00. Since our minimum was \$4400.00, the base salary had to be upped and the entire pay scale adjusted accordingly. Other school systems in the area also raised their pay scales, in some cases well above the new state minimum. The committee felt it was necessary to make further adjustments in order to remain in a favorable competitive position. First rate teachers are vital to the success of our many new programs.

It was decided by the committee to add four part-time cafeteria supervisors in order to allow teachers a more reasonable amount of time for lunch. In the past, teachers have generally had only a twenty minute break. With the addition of these supervisors to the cafeteria staff, teachers now have forty-five minutes. The committee felt strongly that an unreasonably hurried lunch break with no time for any relaxation was not conducive to peak efficiency in the classrooms.

Mr. A. Chandler Hadley resigned from the school committee in June, 1962 due to a decision to move out of town. Mrs. Page Campbell was appointed to fill the remainder of his term until March, 1963.

The committee, in conjunction with the school committees of Boxford, and Topsfield, appointed a school adjustment counsellor to serve the elementary pupils of the three towns. Much of the funds for this new position are furnished by the state of Massachusetts as a result of a 1955 law which provides for a specialist to deal with the emotional and social problems of elementary school children.

The committee feels that the rental fee of the Howe-Manning School should be at a minimum in order to encourage the community use of the hall and other school facilities. The Parent-Teachers Association and any other school organization that is connected with the school will be permitted the use of the school auditorium or the school kitchen without charge for its regular monthly meetings. School

facilities may also be used without rental charge by Boy Scouts, Cub Scouts, Brownies, Girl Scouts and other organizations composed of children attending Middleton school systems for regular meetings. There is a small rental fee for all other groups.

As in the past, the committee encourages townspeople to attend its meetings in order to be aware of its activities. Anyone wishing to address a meeting is asked to contact the Superintendent-Principal. Regular meetings are held the second Thursday of every month at the Howe-Manning School.

A major problem that faces us, as it does nearly every school district in the country, is one of growth. We are rapidly outgrowing our only elementary school. Already classes are being held in rooms that were not built as classrooms. The committee hopes that the vote against a second elementary school, taken at November's special town meeting, will be reconsidered to avoid overcrowding, double sessions and the other serious disadvantages that occur with lack of space.

The committee is proud of our school's educational advances in 1962. Many more programs are planned for the future as outlined in the Superintendent-Principal's report. As one political economist put it several years ago, "Knowledge is the only instrument of production that is not subject to diminishing returns." We of the school committee feel that a good education is one really worthwhile gift we can leave our children.

Respectfully submitted,

MIDDLETON SCHOOL COMMITTEE

Robert Brown, Chairman

Norman Nathan, Secretary

Rosamond Bastable

Page Campbell

David Harding

REPORT OF THE SUPERINTENDENT- PRINCIPAL

To the Middleton School Committee:

Herein is submitted my fifth annual report as Superintendent of the Middleton School System and Principal of the Howe-Manning School.

CURRICULUM AND EDUCATIONAL PLANNING

As has been the custom in recent years, I reported in June to the School Committee concerning the educational achievement of the children as measured by standardized tests. It will be recalled that whereas the gains for the period September 1961 to May 1962 should, on the average, measure eight months, the actual gains for each class ranged from eight months in one case to as high as nineteen months.

Once again, the children in the first grade who had previous school experience, through private kindergarten, achieved at a much higher level than those children without this experience. Because it is felt that this is a distinct advantage over those without kindergarten training, the school administration and School Committee sought to have a public kindergarten approved at the Special Town Meeting in November.

The success of the Gillingham System in grade one has induced us to develop a handbook for classroom teachers which may be used in place of the McCormack-Mathers phonics series now in use in all classes in the school.

Homogeneous grouping in grades two through six and Joplin Planning in grades four through six in the areas of Reading and Mathematics have proven effective. To these systems we are adding an experimental program of departmentalization in grade six. By departmentalizing, we are accomplishing a degree of expertness, through the use of teacher specialization, in the areas of Social Studies, English, Spelling, Penmanship, and Health. Thus far, the judgement of the teachers is that this system has been successful, and therefore the undersigned has requested and received permission to use this method in grades four and five.

Again this year, the teachers developed handbooks and curriculum guides in key areas of the curriculum; specifically, in History, Language Arts, and techniques in teaching the slow learner.

Under the guidance of Mr. Winter, as Master Teacher, we are now experimenting with team teaching in the area of Science. In our variation of this technique, the Master Teacher introduces the lesson for the week to all children in grade six in a large group meeting, with the other sixth grade teachers present. Then, the homeroom teachers instruct their classes in smaller groups as a follow-up of this key lesson. It is planned that through experimentation within our own school system, we can further refine this program.

As noted in the report of the Remedial Reading Supervisor, specific children from grade two have been chosen to enter the remedial reading program. Formerly children had to be in grade three before they were considered. We have chosen to include them earlier because it is felt that certain of the children in grade two can be identified as remedial cases rather than slow starters.

In July, the undersigned submitted to the School Committee a time-table indicating ways to effect improvements in our curriculum over the next four years. He did this with the understanding that there will be need for revisions, since each step will depend to some extent on each preceding step and is designed according to conditions as they exist today and not on crowded conditions which could exist in the future. Summarizing this report, the following measures are tentatively planned: team teaching in Science in Grades 4, 5 and 6, perhaps by the same master teacher; a non-graded primary plan in grades 1, 2 and 3; introduction of a foreign language into the curriculum in grades 4, 5 and 6 through a subject-matter specialist; expansion of the Music and Art programs; use of teaching machines in the areas of Arithmetic, Spelling, Study Skills and such other areas as may have been successfully developed for grades 4, 5 and 6; introduction of an "Honors" or "Scholar of the School" program at the intermediate level; development of a limited number of professional staff increments; and an appraisal by competent outside professional personnel concerning the quality of the educational program.

I would like to encourage the citizens of the Town to peruse the reports of the various supervisors which follow this report so that they may become aware of the many-faceted programs in existence at the Howe-Manning School.

CAPITAL OUTLAY AND REPAIRS

A Duplex Type CSM Vacuum Heating Pump was purchased for the 1961 portion of the heating system to replace one that has been a source of trouble for some years.

Repairs have been made to the brickwork in the incinerator.

A used refrigerator was purchased for the Health Room so that serum and ice will be available when needed.

An overhead projector was purchased, making use of the matching funds provided under the program known as the "National Defense Act."

The Master Clock Unit, which has been in service since 1937, had to be replaced.

AUXILIARY SERVICES

The bid of Rural Bus Lines was accepted this past year, our previous three-year contract having expired in June. This year a fourth bus had be added due to increase in mileage and number of pupils.

Instruction in band instruments has begun on Saturday mornings so that the children may have available to them here in Town the cultural advantages of this instruction. It is expected that this instruction, given by Mr. William Bowers, will help us to reactivate our small band at the Howe-Manning School.

Because of financial problems, it was necessary to curtail educational field trips this fall, but the students and staff look forward to re-instatement of this procedure in the spring.

Under the joint sponsorship of the School Department and the Middleton Police Department, and at the request of the latter, a unit of the School Safety Patrol has been formed. The function of this Patrol is to hold the children at the crosswalks in Middleton Square until the police officer on duty signals the patrol boys to permit the children to cross.

PUBLIC RELATIONS

Once again this year a series of seminar-type sessions has been continued in an effort to help parents and interested citizens to know the school's stand on matters of intelligence, achievement, discipline, retention, curriculum plans for the future, and many other subjects of interest. These small group discussions also afford the opportunity to obtain, at first hand, answers to many questions. Evidence that the help has not been entirely one way is illustrated by the fact that many suggestions by parents in these groups have been adopted by the school administration.

Teacher-Parent conferences have been continued on the second Wednesday of certain months. These scheduled half-hour conferences

have afforded a fine opportunity for parents and teachers to discuss common matters of interest with the child's records at hand.

PARENT-TEACHER ASSOCIATION

The fine work accomplished by the Parent-Teacher Association this past year requires very special attention.

Once again, the capable leadership of Mrs. Willis Esty made possible a highly successful year in the selling of United States Savings Stamps. Assisting Mrs. Esty this year are Mrs. James Stewart, Mrs. James Mansfield and Mrs. Donald Aylward. These self-sacrificing ladies, under the sponsorship of the Parent-Teacher Association, have given up their Tuesday mornings to sell savings stamps at the school and thus relieve the teachers and children of this time-consuming task.

Another group of unselfish, hard-working parents have worked under the expert supervision of Mrs. Elmer Campbell, Jr. Their important task has been to process and lend out the books in the school library. Their help has freed Miss Durgin to teach three more hours a week, thereby indirectly helping many children in need of specialized instruction. The need for this type of assistance has been more necessary this year due to the fact that the library is now being used as a classroom for the Ungraded Class. Assisting Mrs. Campbell are Mrs. Donald Hall, Mrs. Alden Peckham, Mrs. Charles Gordon and Mrs. Robert Bixby.

The Parent-Teacher Association also sponsored a lecture by Carl DeSuze and a Minstrel Show which appears to be becoming an annual affair. The first was an educational venture and the second a venture into the entertainment field. The receipts from these and other activities have resulted in the purchase of \$400.00 worth of books for the school library and is a tribute to the hard work of parents who are dedicated to their children's education.

CONCLUSION

Abraham A. Ribicoff, until recently Secretary of Health, Education and Welfare, has said "Education is a unified process. You start with kindergarten; you go through elementary and secondary school; and you go through colleges and universities. It is so important if we are going to do the job of education, to do the whole process. It is not a question of education for an educational elite. This is a democracy. In a democracy you seek to develop to the fullest limit of each man and woman his or her individual capacity. Not only am

I interested in developing the brains of this country; nor do I think this country should be interested only in those people of superior intellect, I personally am interested in the retarded child. I am interested in developing the vocational skills of those young men and women who have a facility and skill with their hands to take their rightful place in society. Many of them can never or will never achieve a higher education."

Being in agreement with this, I urge the citizens of the Town to consider the fact that we are utilizing twenty-two teaching stations in a building designed for twenty such stations. In a situation where the school program is confronted with curtailed facilities, the educational offerings and the level of achievement are necessarily affected. It is my sincere hope that the Townspeople will reconsider the decision made at the Special Town Meeting held in November.

I promise the complete cooperation of the entire faculty in an effort to offer the best education possible to the children of the Town, no matter what we may face in regard to lack of space and facilities.

For their exceedingly fine cooperation through the past year, I wish to express my thanks to the entire staff, the School Committee, and the citizens of the Town of Middleton.

May God grant parents and teachers alike the wisdom to know, the fortitude to pursue, and the talent to accomplish what is best for the children under our care.

Respectfully submitted,

GEORGE E. PORT, JR.

Superintendent-Principal

REPORT OF THE SCHOOL NURSE

To the Superintendent-Principal, Howe-Manning School:

During the school year 1961-1962, the following health programs were carried out at the Howe-Manning School.

The Massachusetts Vision Test was given to 454 children with 35 failures. All of these failures, after retesting, were reported in writing to the parents and most have been or are presently under treatment.

Hearing tests were given to 460 children with 43 failures. These children were all referred to their own physicians and I am pleased to say most of them have been seen by private physicians. The hearing tests are done individually by means of an audiometer and the failures are rechecked before a written notice of failure is sent home.

The Mantoux Test was given to the children in Grades 1 and 6. In this test, a drop of harmless liquid tuberculin is put into the skin. The Essex County Health Association and state health officials feel this test is more accurate than the patch testing done in the past. Only four positive reactors were found and follow up visits were made to the homes.

Physical examinations were given to children in grades 1 and 4 starting in the Fall of 1961 and continuing through the Spring of 1962. A total of 93 children were given complete physicals by Dr. William Wiswall, the School Physician, with many mothers present. Sixty-two of the children went to their own family physicians for examinations. Reports of defects were sent home in writing for the more important findings, referring them to their own family physician for care or correction. Hemoglobin determination and urine analysis are done on all children receiving the complete physical examination at school.

Approximately 650 children visited the Health Room in the past year for illness or accidents during the day.

A pediclerlosis check is conducted twice annually on all heads. This condition has not been a problem in recent years.

Heights and weights are checked annually on all children and those above and below are given dietary advice.

Fifty-four children attended the various Salks Polio clinics held during the year and all first grade children were given Type I and III Sabin Oral Vaccine in the Spring of 1962.

A total of 146 children attended the Diptheria-Tetnas Clinic, three receiving original series of three shots, and 143 receiving boosters.

PHYLLIS S. BROWN, R.N.

School Nurse

REPORT OF THE SCHOOL DENTIST

To the Superintendent-Principal, Howe-Manning School:

During the 1962 school year, a total of 450 pupils were examined. Informative reports were sent to all parents relating the condition of their children's teeth. Of the total examined, 320 were found to be in need of treatment.

Treatment at school consisted of filling twenty-three surface cavities and six prophylaxis. Children who were in need of emergency treatment had to be cared for by local dentists since the undersigned's time was considerably reduced due to the pressure of his own practice.

The local dentists submitted an estimate on the cost of treatment needed after their examination of the child. The cost was then paid out of school funds or by local organizations. Thirteen cases received treatment through this procedure, which proved to be more efficient, thorough and economical. I am well-satisfied with this system of handling children in need of emergency dental treatment. The maintenance of the children's dental health is our primary purpose.

During the year we issued tooth brushes to all first grade pupils and gave demonstrations in the proper method of brushing the teeth.

I extend my sincere thanks to the school nurse, the mothers, and the Superintendent-Principal for their valued assistance to me in carrying out this program.

LEO P. BENINATO, D.D.S.

School Dentist

REPORT OF REMEDIAL READING SPECIALIST

To the Superintendent-Principal, Howe-Manning School:

In this era of research and experimentation the field of reading has not been over-looked. We now have the results of various controlled experiments and tested techniques available to us. William Gray, in his comprehensive report for Unesco, "The Teachings of Reading and Writing", states that there are two basic ways to teach reading: 1) Synthetic - the mental process of combining the detailed elements of language (the sounds of letters and of syllables) into larger units (words, phrases, and sentences). 2) Analytic - the mental process of breaking down these larger units into their constituent elements.

After considering these data, we decided to use an alphabetic-phonetic approach in the Remedial Reading Program. The greatest advantage in this approach is that the child has a means of association: a symbol to a letter - to a sound - to a syllable - to a word - to a meaning of a word - to a phrase - to a sentence - to a meaning of the sentence. We are striving for better comprehension of the written language.

Eight months after the first test was given, the children were again tested by a different form of the same test. The following table presents the resultant progress of the 1961-1962 Reading program insofar as tests will indicate growth.

Grade	Growth	Ave. I. Q.
* 3	one year - two months	94
* 4	nine months	87
4	one year - five months	92
* 5	two years - one month	94
5	one year - one month	95
* 6	one year - four months	95
6	one year - five months	94
* First year members of the class.		

The average gain for the entire Remedial Reading Class was one year - four months, with an average I.Q. score of 94. The expected growth of this group would be eight months if they had an average I.Q. score of 100.

In September of the present school year (1962-1963), forty-four children were chosen for the Remedial Reading Classes: six from

grade 2, ten from grade 4, seventeen from grade 5, and eleven from grade 6. They were again chosen on the basis of a Reading Survey Test, I.Q. scores, and teacher recommendations.

We plan to continue using the alphabetic-phonetic approach this year followed by intensive work in phrasing. Reading in phrases strengthens comprehension.

Upon recommendation of the previous teacher, certain second grade pupils have been included in the Remedial Reading Program because it was felt that these pupils would especially benefit from an extension of the alphabetic-phonetic approach to reading.

The attitudes of the individual child have a great influence on the success of the Remedial Reading Program. A child's attitude is in part, determined by his ability to recognize his own inadequacy and a willingness to pursue a course which will remedy his lack. Possession of a positive attitude is a prerequisite to success in the Remedial Reading Program.

LIBRARY

Through the interest and financial assistance of the Howe-Manning School Parent-Teacher Association and the School Department, 134 new books have been added to the library. To date, the library contains, 1,144 volumes with a weekly circulation of approximately 250 books.

Each class visits the library once each week to select books. These books are charged out for a two week period.

The recently developed card catalogue is the basis for many activities in the sixth grade language arts program for the development of library skills.

To aid the new teachers of our staff, Miss Tyler, Librarian, Flint Public Library, invited them to become acquainted with the various facilities offered by the public library. This gracious offer was quickly accepted and the teachers went to the Public Library during their orientation in the fall.

We wish to acknowledge the invaluable assistance the P.T.A. Library Committee, especially Mrs. Elmer Campbell, Jr., Chairman; Mrs. Charles Gordon, Mrs. Alden Peckham, Mrs. Robert Bixby and Mrs. Donald Hall in processing and distributing the library books.

The best motivation for independent reading is often determined by the values placed upon reading in the home. Therefore, it is as we work together toward this goal that the children find true enjoyment in books.

ROSE E. DURGIN

Remedial Reading Specialist

REPORT OF MUSIC SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The Music Supervisor and the classroom teachers are working together in guiding the children's growth through music.

Every child is encouraged and helped to participate and attain some success in musical activities in order that he may grow in the enjoyment of making and responding to music. He is guided in developing some skills which can enhance his enjoyment of music now and throughout his life. Uncertain singers receive individual help. Creative expression is fostered.

To these ends, the Music Supervisor spends two days a week at the Howe-Manning School visiting each of the twenty classes (in addition to two periods with the band or chorus). During these visits, she helps the classroom teacher through demonstration and brief discussion of new work and through observation of the teacher and children. She outlines the material to be reviewed or taught by the classroom teacher in daily music lessons, and offers suggestions and guidance to the classroom teacher. The music Supervisor encourages and assists the classroom teacher in integrating music with other subjects. She is available for consultation or special help after school.

The Music Supervisor conducts the Chorus, which now rehearses both Wednesday and Friday at the noon recess. This fine group of forty boys and girls, selected from grades four through six, is preparing a program for the December meeting of the Parent-Teacher Association.

Private and group lessons in band instruments are being given on Saturdays by Mr. William Bowers. When this year's beginners are ready, a band rehearsal will be held during the Friday noon recess, conducted by the Music Supervisor. Boys and girls in grades four through six are eligible for lessons and band membership.

Pianos, melody bells, song flutes, recordings, etc. are being used to good advantage in some classes to foster musical growth. Extension of these phases of our program is anticipated.

Relatively few of our children may become highly skilled musical performers, or professional musicians, but many of them can enjoy amateur playing and singing. All of them can have richer lives because of the music they hear and enjoy. Our concern is not so much what the children can contribute to music, as what music can contribute to the lives of the children.

DOROTHY L. JACKSON

Music Supervisor

REPORT OF ART SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The art program at the Howe-Manning School is based on fulfilling the aesthetic emotional and kinesthetic needs of the children. The aesthetic side of the program is fulfilled by promoting the fundamental principles of art in a manner calculated to inspire rather than to indoctrinate. The emotional side of the program is fulfilled by allowing the children to draw and color in an uninhibited and creative manner.

The kinesthetic aims of the program are fulfilled by giving the children art projects that develop manipulative skills. Such are the clayola, sawdust mache, and construction paper projects.

In the upper grades, some instruction is given in geometric type drawing. This practice assists the children to draw such geometric objects as buildings, vehicles, and airplanes with accuracy and confidence. In the lower grades, formal drawing instruction is limited to awakening the background and foreground consciousness by asking the children to draw some things that are near and some that are far away.

In the upper grades, design is taught in terms of its abstract principles. Stress is laid on the importance of having large areas complimented by small ones, of using predominantly hot or cold colors, and of using predominantly curvilinear or rectilinear shapes. These principles are universally applicable and permit unlimited combination of effects within their framework.

At all grade levels, color is taught in terms of its warm and cool harmonies and the psychological effects of such harmonies. It is brought forth that warm colors are suggestive of gaiety and happiness and that cool colors are suggestive of sad and spooky effects. This method of instruction places a minimum of restriction upon personal choice, yet impacts valid concepts to the children.

Sculptural work is done with clayola, sawdust mache, and construction paper. Doing work in three dimensions is particularly good for broadening the horizons of art for the children. Sculptural

work done with sawdust maiche has been painted and kept by the children for its lasting value.

Classroom mural projects are often engaged in. These murals are done with sponge paints or crayons, with the entire class body participating. These murals brighten up the classrooms and promote interest in the subject matter portrayed.

Assistance is given the individual classroom teachers in planning for decorative bulletin boards and seasonal classroom decorations.

Respectfully submitted,

EDWARD B. BRUZZO

Art Supervisor

REPORT OF CAFETERIA MANAGER

To the Superintendent-Principal, Howe-Manning School:

For this year, a total of 56,259 Type A lunches were served during the 162 days the hot lunch program operated. This was a percentage participation of 75.3%. A total of 3,301 lunches were served to adults and 19,964 bottles of milk served under the special milk program, with a percentage participation of 26.8%.

The National School Lunch Act of 1946 specifies that each Type A lunch must furnish one-third of the child's daily requirements and contain the following minimum nutrients every day: two ounces of protein-rich foods, a three-fourths cup serving of fruits and vegetables, one slice of enriched bread, two teaspoons of butter, and one-half pint of unflavored milk. To help keep the energy requirements of the older children, they are served larger portions. Dessert is included with lunches.

With the foods donated by the Commodity Division, it is possible to serve more satisfying lunches. This year the value of the commodities received was \$4,202.55.

The third week in January was designated as the first "State School Lunch Week" in Massachusetts. The theme was, "School Lunch Serves Good Health". It was observed with a poster contest and the prize winner from each grade received a week's lunches free. The second week in October was proclaimed as the first "National School Lunch Week" and the second "State School Lunch Week". The theme was, "School Lunch is Big Business".

Hoping to better acquaint parents with the hot lunch program, refreshments, consisting of samples of our baking, were served at Open House in November.

Personnel continuing their fine work in the cafeteria are: Mary Silva, Myrtle Boardman, Lorayne Hocter, and Helen Doucette.

For the cooperation given the cafeteria staff, we take this opportunity to thank everyone.

Respectfully submitted,

MARY KING

Cafeteria Manager

REPORT OF SPEECH THERAPIST

To the Superintendent-Principal, Howe-Manning School:

The speech therapy program was continued in September, 1962, with a testing program surveying the first grades, students new to this school, and all children referred by the classroom teachers. Also included were those children who were recommended by the previous therapist, either for admission to or dismissal from therapy.

The results of the above survey indicated that a total of twenty-three children should be enrolled in speech therapy at this time: 16 in the first grade, 1 new student, 2 referred by classroom teachers, and 4 of those recommended by the previous therapist; 13 were dismissed after screening.

The total case load at the present time is forty-eight, since twenty-five children from the upper grades are continuing therapy. Six active cases from the previous year were dismissed due to sufficient improvement.

Teacher and/or parent referrals are encouraged. Throughout the year each child so referred is tested, the case renewed, and if advisable, is included in the therapy program.

Speech improvement lessons are being conducted by this therapist in the first grade on a trial basis. The purpose of the above is to instill in these youngsters a desire for good speech. The first grade teachers are planning follow up sessions on these lessons.

The interest in the speech therapy program shown by the teachers at the Howe-Manning School is greatly appreciated. The therapist would also like to express her appreciation to the Superintendent-Principal of the Howe-Manning School for the support, guidance, and encouragement he has given her.

Respectfully submitted,

LINDA GOLBURGH

Speech Therapist

REPORT OF SUPERVISOR OF PHYSICAL EDUCATION

To the Superintendent-Principal, Howe-Manning School:

The Physical Education program at Howe-Manning School is planned to provide the children with a wide range of activities and games which may be enjoyed on the playground and at home. The encouragement of whole-hearted participation by pupils of all abilities is one principle concern.

Singing games, calisthenics and various forms of dancing are used to develop a strong sense of rhythm and physical coordination. Certain activities such as running, jumping, throwing and tumbling answer a need for individual recognition in one way or another. Finally, the all-important group games and team games call forth the character building emotion of pulling together. At the same time, we are building potential leaders.

The school undertakes this program by scheduling each class in the gymnasium once a week with a classroom teacher and the physical education supervisor. Time is allotted in the gymnasium for a second physical education period each week. However, this is purely on an optional basis without the supervisor in attendance. For those youngsters particularly interested in continuing an activity started in class, games and special activities are arranged during recess time.

Regular testing physical fitness, for grades four through six, is carried out using national standards as comparisons. These tests have been simplified and used on a small scale in the lower grades also.

About midwinter, Sports Days are presented during noon recess. Demonstration and skill displays combined with class competition provide younger classmates with entertainment and a sample of what to expect as they progress. Equally important is the satisfaction derived by the students who participate in the practices and the final presentation.

In the process of carrying out the entire physical education program as outlined above, continual support is obtained from the classroom teachers. Special appreciation is extended to each of them for their understanding assistance.

HENRIETTA GIANNINO

Supervisor of Physical Education

Howe-Manning School, Middleton, Mass.

ENROLLMENT STATISTICS

AGE-GRADE DISTRIBUTION - October 1, 1962

Age	5	6	7	8	9	10	11	12	13	14	Totals
Grade											
I	15	78	7	1							101
II		14	62	9	1						86
III			10	58	5	3					76
IV				11	50	6	1				68
V					15	41	13	1			70
VI						17	40	11	1		69
Ungraded			1	1	4	4			1		11
Totals	15	92	80	80	75	71	54	12	2		481

TEACHER-GRADE DISTRIBUTION

October 1, 1962

Teacher	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Ungraded	Totals
Miss Devane	25							25
Mrs. Hammond	25							25
Mrs. Hughes	25							25
Miss Smith	26							26
Mrs. Lavorgna		31						31
Mrs. Lewis		28						28
Mrs. Maney		27						27
Mrs. Cassidy			26					26
Mrs. Fall			24					24
Miss Paravano			26					26
Mrs. Beattie				23				23
Miss Lundgren				25				25
Mrs. Ryder				20				20
Mrs. Johnston					27			27
Mrs. Schindel					18			18
Mrs. Seiberg					25			25
Miss Foley						20		20
Miss Ruark						23		23
Mr. Winter						26		26
Miss Chasse							11	11
Totals	101	86	76	68	70	69	11	481

ANNUAL REPORT

of

THE MASCONOMET

REGIONAL SCHOOL DISTRICT

BOXFORD, MASSACHUSETTS



For the Year Ending December 31, 1962

MASCONOMET REGIONAL DISTRICT SCHOOL COMMITTEE

For the Year Ending December 31, 1962

REGIONAL DISTRICT SCHOOL COMMITTEE

	Town	Term Expires
Richard Cressey, Chairman	Middleton	1963
Arthur O. McCoubrey, Vice-Chairman	Topsfield	1965
M. Douglas Banus	Topsfield	1963*
Hans W. Barber	Boxford	1965
Merton S. Barrows	Boxford	1963
David V. Harding	Middleton	1963*
J. Harrison Holman	Topsfield	1963
Shirley MacGill †	Boxford	1963*
Richard E. Quinn	Middleton	1965
E. Arthur Woodbury ‡	Boxford	1963*

* Appointed by Local School Committee

‡ Resigned June 14, 1962

† Appointed to fill unexpired term of E. A. Woodbury

The Regional School Committee meets the first and third Wednesday and the second and fourth Monday of each month at the Administration Building, Endicott Street, Boxford, at 7:45 P.M.

DISTRICT SECRETARY

Martha P. Perry

DISTRICT TREASURER

Francis F. Perry

SUPERINTENDENT OF SCHOOLS

Julius H. Mueller

SUPERINTENDENT'S OFFICE

Miss Elizabeth H. Rider, Secretary

Mrs. Sarah P. Walshe, Bookkeeper

SCHOOL PHYSICIAN

Clarence E. Thornton, M.D., Danvers

SCHOOL NURSE

Mrs. Helen F. Hoogerzeil, R.N., Boxford

ATTENDANCE OFFICER

Nathan A. Hayward, Jr., Middleton

SCHOOL CALENDAR FOR 1963-1964

FALL TERM

1963

Tuesday, September 3	Meeting of Department Heads and Orientation of New Teachers
Wednesday, September 4	All Teachers Report
Thursday, September 5	Orientation for Grade 7
Friday, September 6	First Day of School for Grades 8-12, until 12:00 Noon
	Faculty Luncheon and Final Orientation Meeting 12:30 - 4:30
Monday, September 9	School Reopens
Wednesday, October 16	County Teachers' Convention - School closed
Monday, November 11	Veteran's Day - School closed
Wednesday, November 27	School closes 12:15 P.M. - Thanksgiving recess. No afternoon session for Grade 7
Monday, December 2	School Reopens
Friday, December 20	School closes 5:15 P.M. - Christmas recess

WINTER TERM

1964

Thursday, January 2	School Reopens
Friday, February 21	School closes 5:15 P.M. - Winter Vacation
Monday, March 2	School Reopens
Friday, March 27	Good Friday - School closed
Monday, April 20	School closes 5:15 P.M. - Spring Vacation

SPRING TERM

Monday, April 27	School Reopens
Thursday, June 11	* Graduation
Friday, June 19	** Last day for grades 7 and 8
Monday, June 22	
Thursday, June 25	Final Exam Period grades 9 - 12
Thursday, June 25	** School closes for Summer Vacation

SUMMER SESSION

Monday, July 6

Friday, August 14

Summer School (30 days)

* Tentative

** Provided School has been in session 180 days as required by
Massachusetts law.

Report of the Masconomet Regional District School Committee for Year Ending December 31, 1962

Committee Organization

One change occurred in the membership of the committee. Mrs. Shirley MacGill, a member of the Boxford School Committee, replaced Mr. E. Arthur Woodbury as the appointed member of the Boxford School Committee. Mr. Arthur O. McCoubrey of Topsfield and Mr. Richard E. Quinn of Middleton were reelected by the voters of their respective towns to three years terms.

The members of the committee would like to express formally in this Annual Report their appreciation to Mr. Woodbury for his many fine contributions to the work of the committee during his year of service on the committee.

At its organizational meeting on April 18, 1962 the following were elected:

Richard Cressey, Chairman
Arthur O. McCoubrey, Vice-Chairman
Martha P. Perry, Secretary
Francis F. Perry, Treasurer

Because of the many problems faced in connection with planning for new facilities to care for the growing enrollment the committee has found it necessary to reestablish its meeting schedule on a weekly basis. Regular meetings are held on the first and third Wednesdays and on the second and fourth Mondays with extra meetings scheduled as needed. In 1962 there were 30 regular meetings and 19 special meetings, plus meetings of sub-committees for special activities. The meetings of the committee are open to the public and have been attended regularly by representatives of the League of Women Voters, the Middleton Citizen's Advisory Council, and the press.

LONG-RANGE BUILDING PLANS

Introduction

The matter of greatest concern during the past year and to which the committee, the administration, and the school staff have devoted considerable time and effort has been in connection with studying and planning for the construction of new facilities to alleviate the present shortage of classroom space. Favorable action by the voters of member towns in approving at their last annual town meetings a total appropriation of \$75,000 to be used in developing plans for the

construction of a new junior high school enabled the committee to move ahead rapidly on this project.

Enrollment Projections and Educational Specifications

It was originally thought that constructing a school for 700 pupils, expandible to 1200 pupils as recommended in the Englehardt report would be adequate to meet our immediate space needs. This developed not to be so upon a recommendation of the enrollment projections which had been derived independently by Englehardt, the office of the Massachusetts School Building Assistance Commission, and the Superintendent. The restudy of these projections indicated most clearly that a school constructed for 700 pupils would be filled nearly to capacity the year it opened, thus requiring almost immediately a further addition to it. The projected enrollment for grades 7 and 8 of 692 pupils in September 1965 would rise to 784 pupils the following September. In view of this the committee decided it would be more economical in the long run to build initially for 850 pupils.

Educational specifications were prepared on this basis. These enrollment projections also indicated an ultimate enrollment in grades 9 - 12 of 2200 pupils at saturation. Since this was an important consideration in regard to our long-range building needs problem educational specifications were also prepared for a senior high school of this maximum capacity.

These data were submitted to the S.B.A.C. for review. In subsequent meetings with the representatives of this state approving authority, the suggestion was made that the development of a master plan for the expansion of the facilities of the regional school based on the saturation enrollment of 3400 pupils, grades 7 - 12, was most essential, particularly if needless duplication of expansion-to-construct core facilities was to be avoided.

Educational specifications, therefore, were prepared on the basis of this maximum anticipated enrollment of 3400 pupils. These indicated that the space needed to house the educational program for this number of pupils, based on the present curriculum offering, would require a total educational plant equivalent to three buildings the size of the present building. To construct two more buildings of this size would necessitate the acquisition of more acreage than presently owned by the district. Under present state standards this would mean the purchase of a minimum of 25-30 additional acres, and, in all probability, at some spot removed from the present location. It would also mean constructing a fully contained plant

complete with auditorium, gymnasium, cafeteria, boiler room, etc., thus duplicating at considerable expense to taxpayers of the district, facilities already available in the 1958 building.

The idea that at some future time under this plan of arrangement the regional school would be operating in two separate locations instead of the one single one, which is so ideally situated geographically with respect to each of the three towns, was not an appealing one. One could easily foresee the possibility of some serious and complicated problems of both administration and transportation arising in the future that could prove to be inefficient and costly in terms of annual operating expense. This latter consideration is an important one for the major portion of the annual budget goes towards paying the operational cost of the school, whereas, only 12 to 15 per cent of it goes towards paying off the bonded indebtedness incurred on account of constructing and equipping a building.

For these and other reasons having educational significance, the committee concluded that moving in the direction of expanding the regional school facilities in the present location offered the most practical and economical solution to its building needs problem. The long-range aspects inherent in a building project of the magnitude envisioned indicated clearly the desirability and importance of developing and preparing a master plan. Such a plan would help insure that the expansion would be accomplished in as economical and as efficient a manner as possible. It would also serve to guide this committee and future committees, enabling them to make intelligent decisions relative to such matters as how much to build at any one time, when to build to prevent recurrence in the future of the present double-session predicament, and also be reasonably certain that each element of new construction when built would fit in with those portions to be constructed at a future date.

Advantages To One Central Location

During the summer and fall months the attention of the committee, the architects, the administration, and the school staff has been focused on the development of this master plan. At the same time particular attention has been given to planning in detail the facilities required under the first stage of construction to provide the instructional spaces needed for pupils in grades 7 and 8.

As these plans have progressed it has become increasingly clear to all who have been involved in their development that there are several distinct educational as well as economic advantages to be realized through keeping all pupils, grades 7 - 12, together in the one central location. Among these are the following:

1. The opportunity for pupils at all grade levels to share in the use of the specialized and core facilities.

Examples which can be cited to illustrate this advantage are:

- One good centrally located library, well organized and equipped can provide more efficient and more thorough services than can several smaller libraries in separate buildings.
 - The present 600-seat auditorium with its excellent stage facilities is adequate to serve the needs of both the junior high school and the senior high school, and thus, will eliminate the necessity and expense of building a separate one for the junior high school.
 - A single large central cafeteria will permit more efficient and economical preparation and serving of the school's hot lunch program than will separate smaller cafeterias. In addition, the larger dining area will provide useful space for study hall purposes and the giving of standardized tests to large groups. It will also furnish an additional large area for assembly purposes, as well as for holding evening social activities both for pupils and other community groups.
2. The provision of **good** specialized facilities which the larger school unit makes possible.

Examples which can be cited to illustrate this advantage are:

- The expensive to build and equip special laboratory facilities required for teaching the sciences (physics, chemistry, biology, general science) can be more economically secured when grouped together in one central location. In addition, it will prevent duplication of expensive science apparatus and demonstration equipment. Centralization will also make available for use by all pupils such necessary auxiliary science spaces as dark room, science lecture hall for large group demonstrations, and for some pupils, work areas in which to carry on individual research projects.

Similar advantages will also exist in the other specialized instructional areas of art, music, and homemaking.

3. The opportunity to provide instructional spaces of varying size thus permitting greater flexibility both in programming and in utilizing instructional staff time.

- For example, having several classrooms one-third to one-half the size of the standard classroom will provide more economical use of valuable instructional space particularly in the upper grades of the high school where small classes frequently occur under the free elective system in the advanced third and fourth years of such subjects as foreign language and mathematics.
- Similarly, with the use of folding partitions in some places it will be possible to transform two standard size classrooms readily into one larger classroom whenever it is felt desirable to bring together at the same time two or more class sections in the same subject for a single presentation, or to hear a guest speaker.

The importance of having flexibility and variety of use of classrooms needs to be stressed, particularly if at some future time it should be thought desirable to want to introduce at Masconomet some of the new instructional techniques as, team teaching, large group instruction, programmed learning, teaching machines, etc., which are being used today with most satisfactory results in ever-growing number of school systems throughout the country.

4. Permit the continuence of our subject departmental set-up thus enabling department chairmen to retain the same close contact presently enjoyed with the teachers of the department.
 - As the school enrollment and the number of teachers increases this need for close coordination of the activities and instruction being given in each subject area and at each grade level assumes greater importance if the present high instructional standards are to be maintained.
 - With both schools located on the same site and being able to share the same specialized facilities and teachers these matters of coordinating instructional materials and supervising teachers of each department will be greatly facilitated for the department chairmen.

Disadvantages which might arise through having a large number of pupils concentrated on one site have been anticipated and given careful consideration. In our judgement these can be overcome satisfactorily when this becomes cause for serious concern by various administrative refinements that can be made in the organization of the school. Many communities today have a single school enrolling 2500 or more pupils and have evolved practical ways in which this reorganization can be done effectively and economically and without impair-

ment of the educational program. These currently are being studied by the committee with the help of the administration and other members of the professional staff.

The Master Plan

The total school complex when completed as shown by the Master Plan will consist of the present building for general classroom use for pupils in grades 9 - 12, a junior high school classroom building, and several smaller structures designed to provide the special facilities required to carry on the instructional programs in the specialized subject areas of art, music, homemaking, industrial arts, business education, science, and physical education.

The difficulty as well as the great expense involved in trying to expand the existing specialized facilities within the present building as enrollment increases led the committee to conclude that building the separate structures to meet these needs presented the most logical as well as the most economical solution. By doing it in this manner only those of the specialized facilities actually required under each stage of the expansion program would need to be constructed leaving the rest of these areas for completion at a later time.

The above-mentioned separate structures including a separate library building and cafeteria would be so located between the present building and the new junior high school classroom building as to be readily accessible for use by pupils from both schools. This arrangement will also serve to tie in the new buildings with the present building in a way that architecturally will be both pleasing and harmonious while at the same time achieving a greater degree of compactness along with maximum flexibility, functionality, and economy in the use of educational space than could be secured by any other means.

Stage I Construction

The first construction stage is aimed primarily at providing enough additional space to care for the instructional needs of pupils in grades 7 and 8. Facilities to be built under this stage are as follows: the junior high school classroom building; 5 general science combination classroom-laboratories in the science building; 2 home-making rooms and 2 art rooms in the combination art-homemaking building; and, 2 shops (one for metals and electronics, the other for woodworking) and one mechanical drawing room in the industrial arts building.

Also to be constructed is a field house and in the new cafeteria building the dining space needed for grades 7 and 8. The field house will not only give us the increased space needed to restore the full time allotment given to physical education for all pupils prior to double-sessions, but will make it possible to introduce in our program a greater variety of physical education activities than can be carried on in the conventional gymnasium.

Moreover it is less expensive per square foot to build - \$10 as compared to \$15 for the conventional wood floor gymnasium. Thus by building a field house it will be possible to get facilities for physical education normally carried on in the conventional gymnasium at one-half to two-thirds the cost of the latter.

It will also be necessary to construct additional locker and shower facilities for both boys and girls. These will be built as extensions of the present existing facilities. Since the existing boiler room contains ample space to add a third boiler and this will be adequate to meet the heating requirements for the proposed new construction, it will not be necessary to expand this facility under the first stage.

An aerial view showing the expansion of Masconomet Regional under Stage I as well as the general form of the completed expansion at saturation appears on the fold-out sheet following page —.

Future Construction Stages

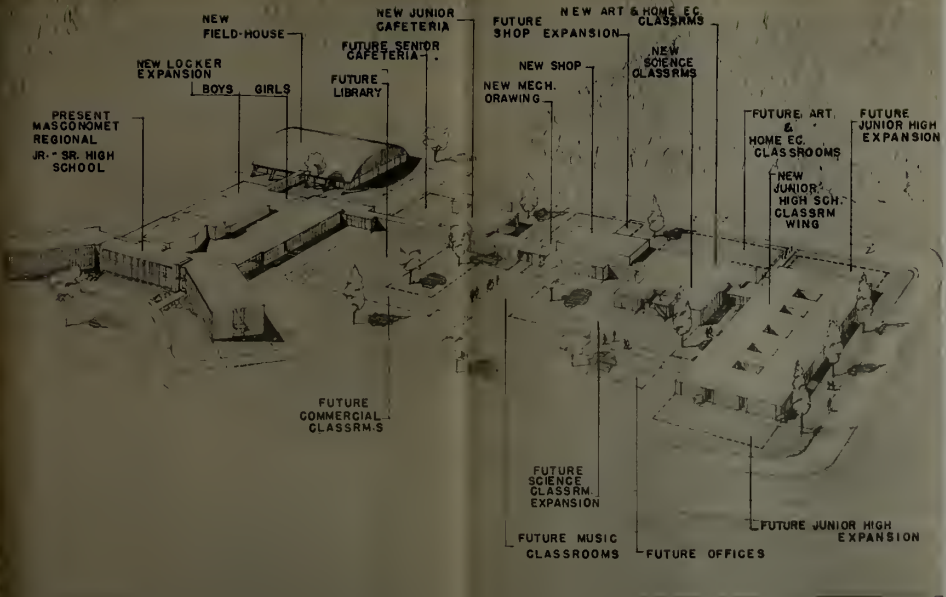
Stage II construction, which according to the enrollment projections should be completed by September 1966, will be aimed primarily at increasing the facilities for grades 9 - 12, since the bulk of the enrollment increases will come in these grades. This will mean adding to the structures housing the specialized programs, completing the cafeteria started under Stage I, building a new library to serve the entire school, expanding the boiler room, and converting existing specialized spaces in the 1958 building to general classroom use. Stage III will be concerned mainly with adding classrooms to the junior high building and to the separate structures housing the specialized programs as needed. Stage IV will complete the building expansion program with the construction of a music building, classrooms for business education, and an administration building.

Estimated Costs of Total Expansion Project

It is expected that this long-range building expansion program will extend over a period of years depending on what happens to growth in enrollment. In estimating the total cost of the building and equipping a school the office of the Massachusetts School Build-







AERIAL VIEW OF EXPANDED MASCONOMET REGIONAL
 JUNIOR - SENIOR HIGH SCHOOL STAGE NO. ONE



ing Assistance Commission uses a formula based on square foot per pupil, and cost per square foot. The amounts currently being used are 117 sq. ft./pupil and \$20.00/sq. ft. On this basis the new facilities to be built under stage I to accommodate 850 pupils will entail an expenditure of approximately \$1,990,000. It is the committee's hope that when actual bids are received the final price tag will be no more than this.

Additional Land Purchase

Two additional parcels of land have been acquired. On January 17, 1962 a purchase and sale agreement was signed for the Cyrus E. Killam property adjacent to the Dana Killam property acquired in 1961. The purchase price for the 8.8 acres was \$15,000. On February 7, 1962 a purchase and sale agreement was signed for the Ronald Perley property on Rowley Bridge Road, Topsfield. This parcel of land containing approximately 7.8 acres is situated on the easterly side of Fish Brook, and was acquired for the purpose of developing additional fields for physical education and athletics when this becomes necessary. The purchase price was \$1,000. With these two new acquisitions the total acreage now owned by the district amounts to 82 acres of which 25 acres is in river meadow land.

In Conclusion

For the past decade the United States has been engaged in a school expansion program of massive proportions. In the face of rapidly increasing national population the end is by no means in sight.

In scores of communities in this state as in others this problem has been attacked in an expedient and piece-meal manner with the inevitable result that yesterday's hastily contrived solutions frequently contribute to the magnitude of future crises.

Your school committee feels strongly that through its action in developing a master plan for building expansion of the regional junior-senior high school which is geared to take care of growth in enrollment up to the point of total population saturation of the member towns, it is acting for the best interests of the citizens of the district. Looking at the dimensions of the total problem has required the expenditure of considerably more time and effort than would have been the case had the committee limited its efforts to coping only with immediate needs. We are convinced, however, that the end result in the long run will prove to be more highly satisfactory.

In our opinion stage number one in the construction program satisfies the demands of the moment and at the same time will become an integral and logical part of the eventual solution.

The committee has had a number of meetings with the officials of the School Building Assistance Commission who have indicated their approval of the plans for construction under the first stage. There have likewise been many meetings with the architects as well as several visits made with them to nearby communities to look at recently constructed buildings. It is expected that many more trips will be made in the coming years as we move into the actual construction phase.

Our architects, Rich & Tucker Associates of Boston, are now developing complete working drawings and preparing the construction specifications for this first construction stage. The present time-table calls for these to be completed and ready to go out to bid by the middle of February 1963. If everything moves along on schedule it is anticipated that construction can be started by mid-April 1963, thus allowing the proper amount of time to complete these new facilities for use by the opening of school in September 1964.

GRADES 7 AND 8 INVOLVED IN DOUBLE-SESSION

Faced with the realization that enrollments for the 1962-63 school year would far exceed the capacity of the building, the decision to schedule grades seven and eight on a platoon or double-session basis was made primarily to avoid cutting courses or time from the high school program. If new facilities are available by September 1964, as planned, the educational program for the high school need not be altered or decreased as next year's enrollments can be handled by continuing the double-session program for grades 7 & 8 only.

After careful study of the space problems, available staff, and relative importance of courses offered, the double session program was structured so that (1) seventh and eighth grades share the disadvantages of attending the afternoon sessions by shifting at mid-year; the seventh grade going to school from 12:30 to 5:10 P.M. during the first half of the year and then shifting to the morning session 8:00 to 1:07 P.M. during the last half of the year. The eighth grade attends school in the morning for the first half and shifts to the afternoon schedule during the last half of the year. (2) A minimum of change was made in the time devoted to the main academic subjects (English, Social Science, Mathematics, Science and Languages) but regrettably the program offering for grades seven and eight had to be modified by decreasing the time spent in Art,

Music, Physical Education and Guidance. In addition all activity periods and study periods were eliminated.

HIGH SCHOOL EVALUATION

At the Seventy-seventh Annual Meeting of the New England Association of Colleges and Secondary Schools, Masconomet Regional High School was elected to Continued Membership in the Association. This action was taken as a result of the recommendation of the Visiting Committee which evaluated the high school over a four-day period starting on March 5, 1962. This concentrated evaluation by thirty-two experienced and highly qualified educators from throughout the state examined all phases of our school life including plant, staff, facilities, equipment, program of studies, attitude and behavior of students, effectiveness of classroom instruction, activity program and various special services. The forty-four page report provided by this committee is a valuable document for guiding continued self-evaluation as we continue to seek improvements as an outstanding secondary school.

Much of the success of the evaluation should be credited to the many hours of study and work by the teaching staff who indulged in the self-evaluation that preceded the visitation. Every member of the staff participated in the self-evaluation program, capably led by Mr. William Vaughn, chairman of the Steering Committee. Using released time and many other meetings after regular school hours the comprehensive self-evaluation was completed in approximately a year's time. The total report of the Visiting Committee which is highly complimentary to all responsible for the high standards maintained at Masconomet is available to the public through the local libraries. Like any public school there are ways to improve the program and many of the recommendations cited will have been recognized and acted upon when the new facilities are completed in 1964.

Required by the New England Association of Colleges and Secondary Schools is a two year and a five year follow up report showing what measures have been taken to improve the conditions listed as recommendations. Already significant action is being taken by the School Committee, administration and staff. In addition to the most significant measures of planning for new facilities, the approval for released time for the staff to continue thorough study and planning in the area of school curriculum has been granted and a carefully structured plan for such study has been drafted. A Steering Committee representing the administration, department chairmen, and classroom teachers has been chosen to coordinate local study and planning. Each Department Chairman has likewise been charged

with the responsibility of carefully considering measures to effect some changes for curriculum improvement even before more facilities are available.

In our examination of the thoughtful recommendations by the Visiting Committee we should not make the error of overlooking the many commendations which justify the pride and satisfaction we have in claiming outstanding achievements in the short period of three years. Perhaps the general appraisal of the Visiting Committee can be best summarized by the following quote from the report: "The Visiting Committee was favorably impressed with the organization and administration of the Masconomet Regional High School which gave the general feeling that the high school was functioning in a manner that might be expected in a school that had been in operation for many years". Likewise the Visiting Committee noted and emphasized many times very high praise for the well-dressed, well-poised, well-mannered, and enthusiastic student body who possess a high degree of interest and enthusiasm for their schoolwork.

FACULTY

A continuing growth in enrollment presents for any school committee a host of problems, not customarily encountered, which grow out of that increase. Your regional school committee can readily attest to the veracity of this generalization. One of these problems, already dealt with at some length in this report, is that of securing the needed classroom space in which to house the boys and girls and to carry on the instructional program. Another is that of securing and maintaining a staff of competent and well-qualified teachers.

Each year since it opened in 1959 it has been necessary to add to the instructional staff of the regional high school. In 1962, 8 new teachers were added. The total professional staff now numbers 70. For the most part the new teaching positions are at the upper levels of the high school where the enrollment increase has been the greatest, requiring the scheduling of additional class sections in several subject areas, particularly in the required subjects of English and Social Science.

It was also necessary to fill 18 vacancies resulting from end-of-the-year resignations. Teacher turnover this year was higher than usual, but not entirely unexpected as several of those leaving the system had indicated this as their intent when they joined the original staff in 1959. The fact that 1962 was the third year of operation and thus the tenure appointment year for better than one-half the staff had no appreciable effect on this situation.

Interviewing and observing teachers, assembling credentials - the entire recruitment process - is of first importance for our superintendent in terms of time spent. The high school principal and the department chairmen are likewise much involved in this selection process, as are members of our education sub-committee who interview and pass on all candidates recommended by the superintendent prior to their names being submitted to the full committee for approval and election to the staff. Not all candidates who are elected accept their appointment. This happened several times this year. While we were able to find new candidates for these spots, with the exception of two vacancies in reading, such occurrences only serve to add to the problems of staffing.

Nevertheless, the committee feels they were most fortunate in being able, in this period of teacher shortage, to find so many well-qualified persons to fill this year's vacancies. In spite of the many changes that have taken place, we feel that the overall quality of the staff has been perceptibly improved by the new additions. New members have adjusted well to our school and have been most responsible in carrying out their individual assignments.

Changes in Department Chairmanships

Mr. Teunis P. Paarlberg of Wheaton, Illinois was elected to the chairmanship of the mathematics department, replacing Mr. Lionel J. Poulin who resigned at the end of the school year to return to private school teaching. Mr. Paarlberg is a graduate of Iowa State University and received his master's degree from Northern Illinois University. He has done further graduate study at both the University of Illinois and at the University of New Hampshire taking courses in the new mathematics program. Mr. Paarlberg's previous teaching experience included five years at the high school in Elmhurst-Villa Park, Illinois, and one year at the high school in Wheaton, Illinois.

Mrs. Dorothy H. Blanchard, a member of the homemaking department was promoted to the chairmanship of the department, replacing Miss Mary Ellen Whearty who resigned at the close of the school year to enter the field of hospital dietetics. Mrs. Blanchard is a graduate of the University of Massachusetts and the Merrill-Palmer School, Detroit, Michigan, and has taken several graduate courses in her field. Her previous experience as home economist for the Western Massachusetts Electric Company, Pittsfield, and as a teacher of homemaking in the high schools of Georgetown and Topsfield, and since 1959 at Masconomet, make her well-qualified to assume this important new leadership role.

Mr. Edward C. Bryant of Winthrop, Massachusetts and a holder of three degrees from Boston University was elected to the Director of Guidance position which had been vacant for the past year. He received his B.S. degree in 1950, his master's degree in 1951, and the Certificate of Advanced Graduate Specialization in the fields of guidance and administration in 1953. Mr. Bryant came to us from Boston University where he had served for the past nine years as Assistant Dean of Men. In this capacity he gained much valuable experience through his work of guiding and counseling undergraduates, as well as forming a wide acquaintanceship with college placement officers throughout the country which has already proven beneficial to our students including several of our former graduates. Previous to joining the staff at Boston University, Mr. Bryant taught mathematics in the public schools of Weston and Melrose, Massachusetts.

Mrs. Charlotte S. Cory of Dryden, N.Y. was appointed Librarian thus filling the vacancy that had existed since the death of Masconomet's first librarian Mrs. Alice B. Howard on December 1, 1961. Mrs. Cory is a graduate of Wellesley College and received her master's degree from Cornell University. She has done graduate work at the Courtland, N.Y. College of Education and Syracuse University. Mrs. Cory has had considerable experience in library work having served on the staffs of the following libraries: Wellesley College, the National Industrial Conference Board, the Courtland College of Education, and the Free Public Library of Courtland. Mrs. Cory came to us from the Virgil and Truxton Central Schools in Courtland, N.Y. where she had been employed for the past two years as both elementary and secondary school librarian.

It is fitting at this time to express our sincere thanks to Mrs. Clayton F. Rock and Mrs. Richard Y. Ingraham, both of Topsfield for their gracious help in maintaining the basic library services during this interim period.

The names of new faculty members along with those teachers who resigned during the past year are shown in the section on personnel at the end of this report.

Two members of the staff, Mr. Roger W. Barry and Mr. David M. Dole, were granted leaves of absence for the 1962-63 school year to continue graduate study under special scholarship grants which they had been accepted for. Mr. Barry, a teacher in the English department, is attending Northwestern University studying in the humanities under the John Hay Fellows Program. Mr. Dole, a teacher in the Social Science Department, is at Arizona State University

where he is enrolled in an N.D.E.A. Academic Year Institute in Guidance.

During the summer Mr. Julius H. Mueller our Superintendent was given an extended vacation leave so that he could accept an invitation that had been offered him to participate in a four weeks Summer Institute in the Humanities under the John Hay Fellows Program at the University of Oregon. Principal Corridon F. Trask, Jr. was appointed acting superintendent during Mr. Mueller's absence and at the regular meeting of August 13, 1962 the committee passed a special resolution commending him for the fine manner in which he had discharged these additional responsibilities.

One of the most significant factors in the excellence of our instructional program continues to be the unique and combined talent of our department chairmen. These individuals demonstrate outstanding qualities of leadership deserving the highest commendation. Their interest in and enthusiasm for Masconomet as well as the subject matter of their respective departments is a key factor not only in helping new teachers to adjust quickly, but in fostering a fine "esprit de corps" among the entire staff.

Special Curriculum Reports

Three of the departments presented special curriculum reports this fall continuing a practice inaugurated two years ago by our superintendent so that the committee might become better informed about the functions and progress of each department.

On October 8, 1962 Mr. Herschel Benson, chairman of the Physical Education department and his staff described the program and activities carried on in physical education at each grade level. The committee found their comments on the variety of physical education activities that could be carried on in a field house as compared to the limited number which can be carried on in the conventional wood floor gymnasium most interesting and helpful.

On November 7, 1962 the committee heard a very interesting and instructive report on the Industrial Arts program from Mr. Richard Pavesi, chairman of the Industrial Arts department and the members of his staff. This was followed by a tour of the shops and the mechanical drawing laboratory to view some of the many fine projects which had been and were being made by the students.

On December 5, 1962 Miss Louise O. C. Swenson, chairman of the Science department and her staff presented a special curriculum report on science. Each of the science laboratories was visited and in

addition to watching some very unusual demonstrations by the teachers using recently acquired equipment members of the committee had the opportunity to use and experiment with some of the apparatus themselves.

Teacher Salaries

Masconomet Regional High School has excellent teachers. We believe citizens of the district want us to continue to employ the best teachers available. In order to attract and keep teachers of high quality, we must pay good salaries.

In this period of inflationary trends and the general upgrading of teachers' salaries throughout the country and particularly in view of the action by the 1962 Legislature in raising the state minimum salary for teachers to \$4500 effective January 1, 1963, it has been necessary to revise the District's Salary Schedule.

On October 22, 1962 after a thorough study and discussion of the salary requests presented by the Masconomet Teachers' Association and in accordance with an understanding reached with the Professional Improvement Committee acting for the teacher group, the committee voted to raise the minimum salary from \$4500 to \$4700 as of September 1963, with the further provision that one-half of this increase would take effect as of January 1, 1963.

At the same time the Normal Maximum for the Master's degree level was increased by one step (\$200) and that for the M+30 degree level by two steps (\$400) with these new maximums to go into effect in September 1963, except that for the M+30 degree level only one-half of this increase is to apply in 1963; the other half is to apply in September 1964. This change in normal maximum involves seven members of the present teaching staff.

The salary schedule as revised by the above action of the committee will be as follows:

	Class I Bachelor's Degree	Class II Master's Degree	Class III Master's Degree plus 30 approved semester hours	
Minimum	\$4700	\$5000	\$5400	
Normal		12 steps	13 steps	14 steps
Maximum	\$7200	\$7700	\$8300	
Attainable				
Maximum (on Merit)	\$8700	\$9200	\$9800	

In April 1962 at the time teacher reappointments were considered it was voted to adjust upwards by 5% the ratios which are used to determine the maximum stipends to be paid members of the staff who have special duties and responsibilities of an administrative or supervisory nature. One-half of this increase became effective September 1, 1962. The other half will go into effect beginning September 1, 1964.

The following tabulation shows the new ratios and the stipend range from minimum to maximum for each of the various positions which come under this administrative-supervisory category:

Position	Percent of Minimum Salary of Teacher with Bachelor's Degree*		Salary Range	
	Minimum	Maximum	Minimum	Maximum
Assistant Principal	30%		\$353	\$1410
Department Chairmen	25%		\$295	\$1175
Directors, Guidance				
Music, Phys. Educ.	25%		\$295	\$1175
Counselors, Librarian	15%		\$175	\$ 705

*Based on Minimum Salary of \$4700

The revisions to the salary schedule as herein reported, together with the regular normal increments voted in 1962 for the 1962-63 school year represents an increase of 8.2% in the annual expenditure rate for salaries for the present 71-member professional staff (including the cafeteria manager whose salary is paid from the operating budget) and for the 1963 budget year amounts to a 3.8% increase.

SATISFACTIONS

When we reflect upon the accomplishments at Masconomet during the past year, it becomes difficult to select from amongst the many examples of quality achievement those most illustrative of the activities that swell our feeling of satisfaction with the educational progress resulting from the talents and efforts of staff, students and interested citizens. A significant part of operating our school is the regular reporting of activities and events through newspapers and other news media. This report will not attempt to include many important activities already reported through previous releases.

Through Student Achievements and Activities

Our chief concern in education is the student and the degree of success we have in helping him find and develop his talents and to apply these talents in such a way that both he and his society can

benefit. It is natural that we look for the achievements of our students in appraising the year just completed. Some of the signs of success in our efforts to foster academic, physical, artistic, musical, mechanical, and personal-social skills are herein listed.

The general scholastic achievement of our 1962 graduating class is pleasing. As the report of the class indicates a large number of them qualified and entered post secondary schools.

Many complimentary reports are returning to us in regards to the excellent skills demonstrated by our Business Education majors.

Several of our 1962 graduates successfully passed advanced placement examinations upon admission to college thus allowing them to skip some freshman college courses. Biology, English and German are fields in which advance standing has been achieved.

Of special significance as an indicator of academic achievement is the success of our students in the National Merit Scholarship Examinations. Two members of the Class of 1963 (one of whom is now studying abroad) qualified as semi-finalists while eight other members of the class received letters of commendation. Thus, ten students accomplished on this national examination what no previous students at Masconomet have been able to accomplish.

Our Math Teams continued to demonstrate excellence in their interscholastic meets. Both individual and team honors were won at the close of the season in June 1962.

The large numbers participating in our various music programs and the quality of their performances is a continuing source of compliments from citizens and fellow students. Vocal and instrumental groups engaged in several excellent programs such as the Band-O-Rama, the operetta "The Gondoliers", and the Christmas Concert. We were particularly proud to send our orchestra group to Saugus early this fall to demonstrate what a high school can do by way of providing an Orchestra, and instrumental group which many schools have been unable or unwilling to undertake.

We may be a little less amazed but none the less delighted with the continuous display of artwork that prevails at Masconomet. Not only are the artistic talents of many students developed to a high degree, but the attitudes and appreciations of both students and public are greatly enhanced by the creative and imaginative work of both art teacher and students. Another Masconomet first was the special Christmas Display made available to all students and general

public in a combined project of Art, Home Economics, and Industrial Arts.

Praise and pride for the superb performance by the school drama group, under the direction of Mrs. Jeannette Scholer, has not yet subsided. "The Miracle Worker", a story of the struggle of Helen Keller, was the second difficult three-act play chosen in as many years. The quality performance of the cast combined with the work and cooperation of supporting faculty and student committees behind the scenes furnished excellent entertainment with a stirring human message.

The Alice B. Howard Memorial Conference for Young Writers was inaugurated with a seminar for juniors and seniors interested in writing. The first seminar, held in the spring of 1962 found approximately 25 students discussing poetry and literature from the writer's point of view with guest author May Sarton. Miss Sarton is author of *The Small Room* and *Faithfull Are the Wounds*. She also writes articles and poems for *The New Yorker*. Such seminars will become an annual occurrence at Masconomet.

In June we said goodbye to our first foreign exchange student, Dietland Fobbe of Hanover, Germany. She left with mixed emotions, but thankful to all for the many experiences provided to her. As she was preparing to leave, our Student Exchange Board was already selecting their second candidate, Luis Machorro from Mexico City. We are convinced that this program adds much to our understanding of the customs of other countries and it likewise gives us the opportunity of showing others how we live and what we believe in.

Masconomet continued to enjoy the reputation of fielding talented and sportsminded athletes. This fall our boys captured the league title in Cross Country and tied for first place in the Cape Ann Football League. Our first evening rally sponsored by the Student Council was a big success. This rally was held on the night before our final football game with Pentucket.

The annual Science Fair at Masconomet included over 100 projects from all science fields studied and our students continued to win recognition in both the North Shore Regional Science Fair and the State Science Fair at M.I.T. It is significant that we now have 90% of our student population enrolled in science courses.

Our Industrial Arts students entered 24 projects in the New England Industrial Arts Fair and 14 won either first prizes or honorable mention in their class or category.

The contributions of many students in several service groups provide valuable service to the life of the school, but such experiences also provide the individuals with chances to develop leadership skills and other social skills. Our Student Council, Student Monitors, Student Exchange Board, Library Aides, Student Receptionists, Student Announcers, Audivisual Club, Photography Club, National Honor Society are all examples of groups that provide significant service to our smoothly functioning school.

Through Activities and Services of the Staff

Our school is run for the sake of the students, but the teaching staff is the key factor in successes and failures of our educational program. The general enthusiasm for learning generated by the teaching staff at Masconomet is readily felt by anyone coming into contact with the school when it is in operation. Hard to define but profoundly important is the total personality or general pulse of a school. This composite of all the individual personalities varies from year to year. It is this healthy personality or vigorous pulse that maintains and even increases our reputation as an outstanding secondary school.

With the election of a new Director of Guidance and the scheduling of more time for counseling we are experiencing an increase in the attention given to individual problems of our youth. Increased work with the North Shore Child Guidance Center, stepped up emphasis on early educational and occupational planning, sessions with teachers of students with special problems, and general increase in attention to individual needs by both counselors and teachers are noticeable benefits from the increased guidance staff.

It is planned to augment our guidance program by the employment of a trained school adjustment counselor, thus extending this specialized service that was started this past year in the elementary schools of the member towns. This specialist will devote full time to counseling with those 7th and 8th grade students who have serious personal, social and emotional problems of adjustment.

During the past year a Civil Defense Committee (Mr. William Stanton, Chairman, Mr. Rodney Dresser and Mr. John Sangermano) studied the problems related to evacuation of our students in case of emergency. Their thorough and competent work resulted in the structuring of definite procedure useful to the school and in addition two evacuation drills were planned and conducted, first aid training for staff members was completed, staff members were trained to act as emergency bus drivers, and general instructions were given to the student body and faculty.

The 1962 Summer School continued to provide both enrichment and remedial courses for students in the region and general area. The introduction this summer of a sliding scale of tuition fees for those taking multiple courses proved to be a worthwhile change. We also had adults enrolling for the first time in some courses. Mr. William Stanton, director of the program, continued to provide superior leadership.

A tribute to our school program and our staff is the increasing number of requests by individuals and colleges in the vicinity for practice teaching in our system. It is not only complimentary to our school, but it likewise provides us with opportunities to evaluate potential candidates for teaching positions in our ever expanding system.

Several of our faculty members have earned personal recognition in the profession which also strengthens our school's reputation. It has been a year of national recognition for Masconomet through the active role of Miss Louise Swenson, Science Department Chairman, as a member of a committee engaged in planning and conducting the 1963 Annual Convention of the National Science Teachers Association.

Mr. Richard Zollo, Chairman of the English Department has been selected to conduct a literary tour of the British Isles and Paris during the summer under the sponsorship of the National Council of Teachers of English. Mr. Richard Merrill, our Language Department Chairman, has recently returned from a year's leave of absence which he spent in study at the French Institute held at Emory University under a NEDA Grant. He also was chosen to teach Linguistics at a NEDA Summer Institute to 30 teachers of French and 30 teachers of Spanish at Women's College of Georgia. Upon returning to Masconomet, Mr. Merrill immediately took up his responsibilities as President of the Massachusetts Group of New England Modern Language Association. Mr. Roger Barry earned the privilege of participating in a John Hay Fellows Institute in Humanities for a year, and Mr. David Dole, Social Studies teacher, was awarded a year's scholarship for advanced study in the field of Guidance. Mrs. Beatrice Couhig has been active nationally through her service as Secretary of the Camping & Outdoor committee of the American Association For Health, Physical Education and Recreation. Miss Marjory Locke, our Lunch Program Director, has gained national recognition through her membership and work with the Massachusetts School Food Service Association.

The Masconomet Regional School facilities have been used widely as a conference location for professional meetings and much time has

been given by local administrators and staff members to make these conferences successful. Masconomet was chosen as one of two schools in the state to sponsor a Science Congress last June. The State Department of Education utilized our facilities for a series of Foreign Language Inservice Workshops for North Shore language teachers. A Seminar in International Affairs for students in the North Shore community was held in April in cooperation with the World Affairs Council of Boston. In October, the Essex County Foreign Language Teachers held their annual convention at Masconomet and in December over 450 members of the New England Modern Language Association gathered here for a full day conference.

Through Program Improvements

There is a general willingness on the part of the staff to study curriculum issues and to gear Masconomet's program to modern content and teaching methods. In a time when increased knowledge of the learning process and technical innovations are pressuring teachers to examine thoroughly their objectives and techniques, it is gratifying to know that time and energy is being directed toward the introduction of the more promising of these new ideas at Masconomet.

The P.S.S.C. physics program is now a fully functioning one with efforts being made to adapt the principles of this approach to our Junior High School science program.

The preliminary introduction of parts of the new biology content and methods of instruction provided through the American Institute of Biological Sciences, Biological Sciences Study will develop into a full time use of this modern approach as soon as materials are refined and made available for regular use. In January 1959, the AIBS established the Biological Sciences Curriculum Study as one of its major educational activities. We are fortunate to have two members of our staff qualified to utilize the recommended procedures and materials. Both have taken courses recently to learn to teach by the new approach.

The modern mathematics program is now in full swing in grades seven and eight with the S.M.S.G. (Yale Study) being the primary resource and the Illinois Plan being incorporated on a less extensive basis. A very successful seminar was held in November to explain this program to parents and help them to understand the changes taking place.

A complete and very comprehensive study and probable curriculum revision has been initiated in our Social Science Department. Although this very difficult study and revision is only in its infancy,

excellent groundwork has been done by involving the Massachusetts Department of Education, Tufts University, Northeastern University and the National Council of Social Studies. Application has been made to the Department of Health, Education and Welfare for a grant of \$15,000 to finance a summer workshop for curriculum revision on a county basis.

Although we have not reached the desired goal of reducing the student load for English teachers to 100 or below we have reduced the total load substantially and have placed considerable more emphasis upon quality and quantity in composition work. Of particular significance is the program being developed in grades nine and ten for the slow learning students. Teachers are teaming up for this work and much of the planning involves working with guidance personnel and using occupational information. English on a national basis has not come under as vigorous revision as many other fields, but there are definite signs that significant work will be undertaken soon.

Our language program has from the opening of Masconomet benefited greatly from the modern language laboratory, but it has only been recently that significant adaptations have been made in our curriculum to include the recently developed Audio-Lingual Materials in grades seven and eight. These materials revolutionized the approach to language teaching, if the teachers are trained properly to use them. We are fortunate in having staff members who through recent summer school or institute courses are thoroughly trained to use these modern approaches.

Through Interested Community Groups

We continue to depend upon individuals and groups within the Masconomet regions for their unique contributions in making our total school program a fuller one.

The Masconomet Scholarship Association with the help of the Topsfield Lions Club continues to provide scholarship funds to help our local graduates meet their financial obligation for post graduate education.

The Masconomet Teachers Association likewise provided its annual Scholarship for a student interested in preparing for teaching.

The American Legion Posts of the three towns continue to sponsor students for Boy's State and the Middleton Legion Auxiliary sponsored a girl for Girl's State. Both of these activities take place in June. The Legion Posts also sponsor the annual Oratorical Contest.

The parental support of our music organizations continues to be highly effective. The enthusiastic help from this group enhances our music program in many ways. Recently purchased Band uniforms were made possible through their assistance and the present project of seeking blazers for our orchestra is indicative of their willingness to help.

Early in the fall a group of interested parents formed the Masconomet Boosters which has dedicated its support to all inter-scholastic competition. Their support of the first night Rally sponsored by our Student Council and their sponsoring a Football Banquet are examples of helpful projects. An All Sports Banquet is being tentatively planned for late Spring.

On November 7, 1962, the first edition of AIM (Action Inside Masconomet) was distributed to all boxholders in the district. This publication designed to convey information about what is happening and why certain practices are followed in our school program is being distributed twice per month with the help of Mr. Anthony Gangi, who allows the AIM to be inserted in his Penny Saver.

The school received, during the past year, the Killam Collection of Indian Artifacts. This collection was a gift of Mr. Cyrus Killam of Boxford.

Transportation

A new three-year contract to furnish transportation for the regional school was awarded to Basil S. Kinson, Inc., of Georgetown, Mass., by the Committee on May 28, 1962.

Mr. Kinson who did most of the transporting under the old contract was the only bidder. The amount of the basic contract is \$216,000 for the three-year period and allows for a maximum of 65,340 miles during the life of the contract. Additional mileage required because of transportation for double-sessions and one late afternoon bus trip is provided at the per mile rate of 45¢. In 1962-63 this extra mileage amounts to 280 miles per day.

The Committee has been very satisfied with the way Mr. Kinson has serviced and continues to service our transportation requirements.

The Committee also appreciates the fine job which Mr. Rodney C. Dresser, Assistant Principal, has performed in handling the transportation problem for the school. It has required considerably more time and effort this year because of the complications of the double-sessions.

CLASS OF 1962

The 113 members of Masconomet's third graduating class were presented their diplomas at impressive exercises held in the Henry F. Long Auditorium on Thursday evening, June 7, 1962 with Mr. Richard Cressey, Chairman of the School Committee making the presentations.

Ten of the class were elected to membership in the New Meadows Chapter of the National Honor Society, with five of these earning this distinction in their junior year. Of the 113 graduates, 23 were from Boxford, 32 from Middleton and 58 from Topsfield.

A survey of the class made early this fall revealed that 81 of the 113 graduated (71.7%) are continuing their education, and that of these 42 (51.1%) are attending four-year degree granting institutions. The following table summarizes the placement of the members of the class of 1962:

Four-Year Colleges	42	38.2%
Two-Year Colleges	19	16.5%
Business Schools	7	6.5%
Nursing Schools	3	2.0%
Other Post-Secondary Schools	9	7.5%
Married	3	2.5%
Working	25	22.5%
Preparatory Schools or Post-Graduate	1	.8%
Armed Forces	4	3.5%
	113	100.0%

The tables following indicates the variety of different educational institutions beings attended by members of the Class of 1962.

ADMITTED TO DEGREE-GRANTING INSTITUTIONS

(31 institutions represented)

Univ. of Massachusetts	7	Nasson	1
Hiram	2	Northeastern	1
University of Maine	2	Norwich University	1
Univ. of New Hampshire	2	Rhode Island School of Design	1
University of Vermont	2	Rollins	1
University of Washington	2	Russell Sage	1
Bard	1	Ryder College	1
Bates	1		

Boston University	1	Salem Teachers	1
Eastern Baptist	1	Skidmore	1
Fitchburg State		Tufts	1
College Nursing	1	University of Colorado	1
Keuka	1	University of Miami	1
Lehigh University	1	Univ. of North Carolina	1
Lowell Teachers	1	University of Virginia	1
Merrimack	1	Worcester Polytechnic	1

GEOGRAPHICAL DISTRIBUTION OF COLLEGES ATTENDED

Colleges in Massachusetts	9	29.0%
Colleges in New England, Outside of Massachusetts	8	25.8%
Colleges Outside of New England	14	45.2%

ADMITTED TO JUNIOR COLLEGES

Northern Essex Community College	7
Stockbridge	3
Westbrook Junior College	3
Green Mountain	2
California Junior College	1
Campbell Junior College	1
Centenary College	1
Vermont Junior College	1

ADMITTED TO OTHER POST-SECONDARY SCHOOLS

Burdett	4	McIntosh Business College ..	2
Franklin Tech. Institute	3	Bridgton	1
East Coast Aero. Tech.	2	Coyne Electrical School	1
Essex Agricultural		I.B.M. School	1
Hairdressing	2	Lowell Hospital	1
Bentley School of		Lynn Hospital	1
Accounting	1	Salem Hospital	1

As their gift to the school the Class of 1962 presented a Trophy Case to be placed in the Main Lobby of the School.

The following Graduates of 1962 received diplomas:

GRADUATES OF 1962

Meredith Lee Anderson	Frank Andrew Karayianes
Karen Lee Asbjornson	June Frankie King
Virginia Lee Ballengee	Sharon Ann Klock
Donald Wayne Banks	Karen Ann Knapp
Albert Thomas Barnes	Mary Ann Krippes
Pamela Lynne Barrows	Peter Richard Kushmick
Theodore Albert Barrows	Sandra Jeanne Lawrence
Thomas Matthew Bedell	John David Lawson
Pamela Margaret Berlyn	Robert F. Lawson
Mary Ann Blaisdell	David Thomas Leary
Linda Jean Burke	Richard Charles Leary
Charles Walter Byrnes, II	Sandra Ann LeBel
†Linda Marie Cabral	Judith Elaine Little
Edward Arthur Cameron	John Marciano
††Paul MacDougall Castle	Valerie Jeanne Marcley
†Sandra Ann Chadwick	Annette Elizabeth McCoubrey
†David Bradford Churchill	Douglas Andrew McIntosh
Frank Warren Colburn	Richard Hardy McLeod
Carol-Ann Cole	Douglas Thomas Mierzykowski
Patricia Ann Covington	Bruce Edward Miller
Stephanie Crance	†Linda Ann Mitchell
Ruth Anne Cunningham	Sharon Elizabeth Moody
Carle Mavis Dayton	Frances Ann Murphy
John Stuart Demars	John Edward Nelson
John Paul Dineen	Priscilla Jane Noyes
George Earl Durkee	Helen Smith O'Connor
Cheryl Lea Edgar	James O'Meara
Caroline Brooks Edwards	†*Ernest Alfred Parziale
Lois Helen Elliott	Carol Florence Pearson
David Robertson Fadden	William Dennis Pearson
†Karen Lee Faircloth	Sandra Jean Peterson
David Terry Feher	Harold Franklin Purdy, Jr.
William L. Fiedler	Thomas Malcolm Ralph, Jr.
§Dietlind Fobbe	†Cathleen Elizabeth Riley
Glen Colby Frazier	Barbara Ring
David Richard French	Judith Ellen Rollfs
Lloyd Bruce Gaboriault	William Michael Rooney
Heather Lois Galloway	Robert John Sanborn
Roderick Chase Gaskell	Brian Goddard Sanger
Deborah Ann Gates	Gordon E. Sheldon
Mary Lee Gavigan	John Bradford Sibley

Shirley Martha Gay	Nora Anne Silva
Juliet Augusta Giannino	Paul J. Smerczynski
Richard Godfrey Goodale, Jr.	Waldo H. Smith
Joanne Louise Gowen	Emily Terese Sullivan
Frank M. Green	Patricia Anne Sullivan
Carolyn Marie Griggs	Richard Craig Taylor
Robert Glen Hargraves	Linda Louise Thompson
†**Donna Elizabeth Harries	Richard Edwin Thompson
David Albert Hebert	Joan Frances Trudel
Carin R. L. Hogan	Richard Boardman Underhill
Jack Robert Holley	†Rosemarie Elizabeth Walsh
Jay Courtney Holman	Kirwin Shedd Webster
Robert Alan Holter	Marylou Whelan
Sandra Martha Ingalls	Richard M. Wilkins
Susan Marion Ingalls	Brenda Jane Wise
Ernest Edward Johnson	Dennis John Worobey

† National Honor Society * First Honors ** Second Honors
 ‡ Third Honors § Foreign Exchange Student - Certificate Awarded

The following awards and scholarships were presented to members of the Class of 1962 at the Graduation Exercises:

To LINDA CABRAL, the D.A.R. Good Citizenship Award for demonstrating in the highest degree of dependability, leadership, service and patriotism.

To PAUL CASTLE, the American Legion School Award for exemplifying to an outstanding degree the attributes of a Good Citizen - Courage, Leadership, Honor, Service, and Scholarship. The award sponsored by the Legion Posts of the member towns consists of a medallion, a lapel pin, a certificate, and a \$25 Savings Bond. The latter is presented by the recipient's home town Legion Post (Topsfield in 1962).

To DAVID CHURCHILL, a Certificate of Merit in recognition of his achievements in the field of Mathematics in the annual contest sponsored by the Mathematics Club of the University of Massachusetts.

To KIRWIN SHEDD WEBSTER, a Scroll for writing the best examination in Mathematics of all contestants from Masconomet in the annual contest sponsored by the Mathematics Club of the University of Massachusetts.

To KAREN FAIRCLOTH, the Topsfield Lions Club award for for General Excellence in the field of Business Education. This award consists of a wrist watch and an engraved plaque.

To DEBORAH GATES, the William Cargill Award in English Composition. The award is an attractively bound book selected from the best of the classics, works of reference, or the field of current publications and of special interest to the recipient.

To ERNEST PARZIALE, the Bausch & Lomb Science Medal for academic excellence in science.

To DONNA HARRIES, a new award for Masconomet this year is given in the name of the French Government through the Cultural Counselor and Representative of French Universities in the United States. This award is given to the student in the senior class who is the most deserving of recognition through the efforts and perseverance applied to the study of the French language. This award consists of a lovely medallion from the French Government.

The Masconomet Regional Scholarship Association through its Scholarship Committee awarded a total of \$1250.00 in scholarships to the following members of the graduating class:

Paul Castle, Worcester Polytechnic Institute; Sandra Chadwick, University of New Hampshire; Carol-Ann Cole, University of New Hampshire; Shirley Martha Gay, Eastern Baptist; Mary Lou Whelan, University of Massachusetts; Juliet Giannino, University of Massachusetts; Linda Louise Thompson, University of Massachusetts.

The Masconomet Teacher's Association Scholarship given annually to a member of the graduating class who plans to enter the teaching profession was presented to SHIRLEY MARTHA GAY who is continuing her education at Eastern Baptist.

To DAVID CHURCHILL and DAVID FADDEN the Topsfield Lions Club Masconomet Scholarship.

It is appropriate to note that several students earned significant scholarships from the school to which they were accepted:

Kirwin Shedd Webster - NROTC University of Colo.	10,000
Donna Harries - Washington College, Maryland.	6,000
David Feher - NROTC University of North Carolina	4,800
Bruce Gaboriault - Northeastern University	
Civil Service Scholarship	2,000
Sharon Moody - Bard College	1,200
Frank Green - Rollins College, Florida	1,100
Linda Burke - Lynn Hospital School of Nursing	750
Karen Knapp - University of New Hampshire	250
Sandra Chadwick - University of New Hampshire	200
Martha Gay - Eastern Baptist College, Pa.	200

MASCONOMET REGIONAL HIGH SCHOOL

Boxford, Massachusetts

FACULTY — FALL OF 1962

Name	Position	Appointed
Julius H. Mueller	Superintendent	1958
Corrison F. Trask, Jr.	Principal	1961
Rodney C. Dresser	Assistant Principal	1959
Edward C. Bryant	Director of Guidance	1962
Janet G. Baker	English	1960
Helen V. Barry	French, Latin	1959
†Roger W. Barry	English, Journalism	1959
*Herschel G. Benson	Physical Education	1959
*Dorothy H. Blanchard	Homemaking, Home Planning, Family Living, Advanced Foods	1959
Richard M. Boysen	Boys' Counselor - Grades 7-9	1961
Galean M. Campbell	Geometry, Algebra, Faculty Manager	1959
Beatrice S. Coughig	Physical Education, Coach, Girls Sports	1959
Joseph A. Curran	Science, Visual Aids	1959
†David M. Dole	Social Studies	1960
Erna W. Fullerton	German	1959
William Ganter	Biology, Applied Chemistry	1961
*Donald M. Gay	Music, Grades 7 and 8; Band, Chorus	1959
Lawrence R. Godtfredsen	Social Studies	1961
Robert A. Hawkes	Industrial Arts, Asst. Coach of Football and Basketball	1959
Marilyn Hibsman	Mathematics	1961
Jean Jarvie	Music, Grades 7 and 8; Orchestra	1959
Elizabeth S. Kennedy	Shorthand, Typing, Office Practice, Secretarial Practice	1959
Elisabeth M. Kenosian	Social Studies	1961

Name	Position	Appointed
Ralph V. LoPilato	Science	1959
Joseph Lyons	Social Studies - English	1961
Robert E. McDonald	Arithmetic, Asst. Coach, Jr. H. S. Football	1960
Theodore C. Meinelt	Art	1959
*Richard P. Merrill	Languages	1960
Allison Parker	Spanish	1959
Robert W. Parker	Industrial Arts, Shop Math, Director of Driver Education	1959
*Richard W. Pavesi	Industrial Arts, Mechanical Drawing	1959
Gerald Plumley	Physical Education, Coach of Jr. High Boys' Sports	1959
Walter C. Roberts	Mathematics, Coach of Football and Baseball	1959
Mary M. Rowell	Science	1959
Daniel J. Ruggiero	Social Studies, English	1961
James W. Russell	English	1961
John P. Sangermano	Biology	1960
Jeannette F. Scholer	English, Speech	1961
Dorothy E. Senecal	Girls' Counselor - Grade 9-12	1959
Herbert E. Silander	Special Education, Coach, Basketball and Cross Country	1959
*William R. Stanton	Business Arithmetic, Business Organization, Record Keeping, Personal Typing	1959
Louise O. C. Swenson	Chemistry	1959
Lillian L. Taylor	Arithmetic	1959
Donald VanPelt	Mathematics	1961
Blanche D. Varney	Bookkeeping, Typing, Introduction to Business	1959
*William J. Vaughn, Jr.	Social Studies, Problems of Democracy	1959
Carolyn D. Vaux	English	1959
*Richard P. Zollo	English	1959
*Department Chairman		
†On Leave of Absence		

**Masconomet Regional High School — Boxford, Massachusetts
CHANGES IN PERSONNEL — 1962**

Teachers Appointed

Name	Position	Education	Prev. Exp. Years
Doris M. Barr	Science & Math	Houghton College - B.A.	1
Gail A. Bresnahan	French & Spanish	Boston University - A.B. and M.A.	5
Edward C. Bryant	Director of Guidance	Boston University - B.S., M.Ed. and C.A.G.S.	11
George Carpenter	Physics & Physical Science	Baker University - A.B.	7
Charlotte S. Cory	Librarian	Boston University - STB	
Judith P. Coutts	Science	Wellesley College - A.B.	14
Linda Dahlstrom	English	Cornell University - M.Ed.	
Roberta W. Friedman	Social Studies	Barrington College - A.B.	0
Suzanne Glidden	Social Studies	Brown University - M.A.	0
Coleman P. Gorham	Boys' Counselor - Grades 10-12	Wheaton College (Ill.) - A.B.	0
Ruth J. Halloran	Girls' Counselor - Grades 7-9	University of Rochester (N.Y.) - A.B.	0
Joan C. Hegarty	Social Studies	Harvard University - A.M.T.	0
George Horn, Jr.	Industrial Arts	Boston University - B.S.	0
Ethel A. Jewett	Homemaking I, Grade 8 Home- making, Advanced Clothing	St. Francis Xavier Univ. (N.S.) - A.B.	4
		University of Notre Dame - M.Ed.	4
		Simmons College - B.S.	4
		Salem State College - M.Ed. -	2
		Merrimack College - A.B.	0
		Gorham State College (Maine) - B.S.	0
		University of New Hampshire - B.S.	6

Name	Position	Education	Prev. Exp.
Barbara S. Kimball	English	Salem State College - B.S.	
Shirley L. Marchalomis	English	St. Lawrence University - Ed. M.	10
William D. Mastroianni	French & Latin	Penn. State University - A.B.	10
		Holy Cross - A.B.	
Norma W. McGarr	Science	Harvard University - Ed. M.	1
Sara Jane O'Hara	English	Nasson College - B.S.	1
Tennis J. Paarlberg	Chairman Mathematics Dept., Geometry, Analytic Geometry Trigonometry	Salem State College - B.S.	0
		Iowa State University - B.S.	
		Northern Illinois University - M.S.	6
Sandra Peabody	Physical Education, Jr. High Girls	University of New Hampshire - B.S.	0
Theodore Pikora	Social Studies	Fitchburg State College - B.S.	0
Gail Reynolds	English	Boston University - A.B.	0
Norman Soucy	Shorthand, Typing	Salem State College - B.S.	4
Doris K. Tirrell	Grades 7 & 8 Homemaking	University of New Hampshire - A.B.	0
Cleo Zoukis	English	University of New Hampshire - A.B.	2½

RESIGNATIONS

Catherine Clarke	To accept position with Overseas Dependency School, Germany
Lorraine E. DiMuzio	To accept position in Melrose, Massachusetts
Anne L. Ericson	To go with Peace Corps
Darrell R. Ferguson	To accept position in industry
Mary T. Fuller	To remain at home
Ann M. Gibbons	To accept position in Arlington, Virginia
Shirley D. Hammond	To remain at home
Marion W. Hatt	To remain at home
Alice B. Howard	Deceased
Joyce Mastroianna	Pregnancy
W. Barry McNiff	To accept position in Manchester, Massachusetts
Lionel J. Poulin	To accept position in Hamilton, Massachusetts
Nathan Purpel	To accept position in Brookline, Massachusetts
Jacquelynne M. Stepanian	To accept position in Melrose, Massachusetts
Annette M. Turla	To remain at home
Frank M. Vana	To accept position in Bedford, Massachusetts
Mary Ellen Whearty	To go into business
Thomas W. Wight	To accept position in Turkey

SECRETARIAL PERSONNEL

Grace B. Lynch	Secretary of High School Principal
Marguerite F. Wallen	Clerk, Switchboard Operator
Priscilla H. Castle	Secretary, Guidance Office
Lillian A. Floyd	Clerk, High School Office (Part-time)
Minnie C. Waitt	Secretary - Accompanist in Music Department (Part-time)
Marcia Ingraham	Library Assistant

CUSTODIAL STAFF

Superintendent of Building and Grounds

- Charles R. Denault
- Herbert S. Fieldhouse
- Nathan A. Hayward, Jr.
- Herbert W. Leighton
- Carl W. Pratt
- Thomas G. Tagg, Jr.
- Priscilla C. Killam

Matron

CAFETERIA STAFF

Marjory E. Locke, Manager		
(Full-time)	Doreen Balentine	(Part-time)
"	Ruth Douglas	"
"	Marsha Evans	"
"	Olympe Farrell	"
"	Helen Gaskell	"
"	Marie Hoffman	"
"	Mary Wetherbee	"
Olga Asbjornson		
Dorothy Bailey		
Theresa Cardelli		
Jean Caso		
Helen Donovan		
Amy Ross		
Priscilla Saunders		

The enrollment by grade and town as of October 1, 1962 is shown in the following table:

ENROLLMENT — October 1, 1962

Grade	Boxford	Middleton	Topsfield	Total
7	56	64	69	189
8	54	69	88	211
9	53	71	81	205
10	52	60	80	192
11	41	50	68	159
12	31	32	49	112
P.G.	1	0	1	1
Home			1	1
Instruction	0	0	—	—
	—	—	436	1070
	268	346		

MEMBERSHIP by AGE and GRADE - By TOWN of RESIDENCE
October 1, 1962

BOYS

Grade	Age		Town											Total	Grade Total
	11	12	13	14	15	16	17	18	19	Town	Total				
7	B	18	4										B	33	103
	M	3	2	3									M	29	
	T	12	6										T	41	
8	B	7	14	4	1								B	26	103
	M	7	17	6	4		1						M	35	
	T	7	31	4									T	42	
9	B		7	20	2	1							B	30	123
	M		7	15	20	3							M	45	
	T		12	28	8								T	48	
10	B			9	18	3							B	30	109
	M			5	21	6							M	32	
	T			17	25	5							T	47	
11	B			4	4	10							B	14	74
	M			5	5	16	5						M	27	
	T			11	14	14	7	1	1				T	33	
12	B					3	9						B	16	59
	M					5	7	3	1				M	16	
	T					7	15	4	1				T	27	
Total			26	83	100	111	119	73	44	12	3			571	571

MEMBERSHIP BY AGE AND GRADE - BY TOWN OF RESIDENCE
October 1, 1962

GIRLS

Grade	Age		11	12	13	14	15	16	17	18	19	20	21	Town	Total	Grade Total
	B	M														
7	B	7	15	1										B	23	86
	M	4	27	4										M	35	
	T	5	21	2										T	28	
8	B	7		7	19	2								B	28	108
	M		5	26	3									M	34	
	T		7	37	2									T	46	
9	B				9	13		1						B	23	82
	M				7	17	2							M	26	
	T				10	21	2							T	33	
10	B				7	14		1						B	22	84
	M				6	20	2							M	28	
	T				9	23	1	1						T	34	
11	B					11	14			2				B	27	85
	M					8	15							M	23	
	T					12	20	3						T	35	
12	B						5	9	1					B	15	53
	M						7	8		1				M	16	
	T						7	15						T	22	
PG	B												1	B	1	1
	M													M	0	
	T													T	0	
Total			16	82	115	80	92	73	36	3	1	1	1	499	499	1070

Grand Total

Student Activity Fund — Consolidated Financial Statement

For Period January 1, 1962 through December 31, 1962

Organization or Activity	Balance 1/1/62	Receipts	Expendi- tures	Balance 12/31/62
Accommodation Fund		1,767.66	1,773.48	-5.82
“Best From Masconomet”	52.69	85.95	48.85	89.79
Book Fair	88.30	943.70	753.49	278.51
Book Store	-45.73	1,531.65	1,403.54	82.38
Class of 1960	118.88		20.00	82.38
Class of 1961	33.38	5.00	24.18	14.20
Class of 1962	612.50	1,060.27	1,508.09	164.23
Class of 1963	562.47	772.25	647.10	687.62
Class of 1964	134.75	425.07	255.05	304.77
Class of 1965	73.53	233.11	201.05	105.59
Class of 1966	46.50	60.62	30.00	77.12
Class of 1967		66.96	20.00	46.96
Drama Club	31.24		7.77	23.47
Foreign Student Club	57.50	775.45	762.62	70.33
General Fund	266.05	109.62	277.26	98.41
Howard Memorial		262.49	262.49	
“Kaleidoscope”	-15.00	199.21	182.91	1.30
Loquacious Linguists	29.77			29.77
Music - Deposits	152.50	127.60	129.90	150.20
Music - Rentals	308.58	280.00	388.29	200.29
Music - Reeds	31.74	48.50	53.01	27.23
Music - General	46.86	306.31	330.30	22.87
“Gondoliers”	-82.44	900.75	555.13	263.18
“Student Prince”			335.37	-335.37
National Honor Society	49.59	307.08	339.80	16.87
“Anne Frank”	173.14		107.56	65.58
“Miracle Worker”		569.25	481.63	87.62
Regional Review	273.70	545.21	836.06	-17.15
Sanitary Napkins	29.61	95.05	99.00	25.66
Physical Science Club	3.66	16.00	10.00	9.66
Student Council (Sr.)	5.19	136.34	81.26	60.27
Brought Forward	3,038.51	11,631.10	11,925.19	2,744.42
Student Council (Jr.)		11.25	51.35	-40.10
Yearbook, 1962	489.85	1,897.00	2,144.06	242.79
Yearbook, 1963		544.60	7.50	537.10
Yearbook Reserve	386.02			386.02
Totals	3,914.38	14,083.95	14,128.10	3,870.23

DISTRIBUTION OF ASSETS

Arlington Trust Comfpany, Middleton, Checking Account	4,042.29
Outstanding Checks	-172.06
	<hr/>
Total	3,870.23
	<hr/>

Respectfully submitted,

WILLIAM R. STANTON

Treasurer

Athletic Revolving Fund 1962

Balance, January 1, 1962		3,320.00
Receipts		
1962 Appropriation		
Basketball	943.08	
Football	1,588.00	
Miscellaneous	315.00	2,846.08
		<hr/>
Total		6,166.08
Expenditures		
Awards, Letters, Pins	399.88	
Conducting Meets	18.21	
Conducting Meets	18.21	
Custodians	120.00	
Dues, Meeting Expense	112.00	
Entry Fees	11.50	
Equipment	981.25	
Films and processing	229.00	
Police	114.00	
Tickets, Supervisors	282.00	
Travel Expense, Scouting	108.60	
Miscellaneous	207.00	2,583.44
		<hr/>
Balance, December 31, 1962		3,582.64

Driver Education Fund

As of December 31, 1962

Balance, January 1, 1962		119.99
Receipts		
Student Fees		1,765.00
		<hr/>
Total		1,884.99
Expenditures		
Instructional Salaries		1,734.99
		<hr/>
Balance, December 31, 1962		150.00

Public Law 864

As of December 31, 1962

Balance, January 1, 1962	1,957.91
Receipts	
Expenditures	
Balance, December 31, 1962	1,957.91

Public Law 874

As of December 31, 1962

Balance, January 1, 1962		3,820.17
Receipts		
Federal Government		12,010.00
Total		15,830.17
Expenditures		
Project 2613L - Language	1,806.49	
Project 2164S - Biology	2,364.01	
Project 2615S - Science	2,106.56	
Language	52.36	
Science	685.00	
Englehardt Summary Report	1,150.00	8,164.42
Balance, December 31, 1962		7,665.75

Masconomet Regional High School Cafeteria**BALANCE SHEET**

December 31, 1962

Assets			
Accounts Receivable *		2,496.73	
Inventory at Cost		3,025.32	85,522.05
		<u> </u>	<u> </u>
Liabilities and Net Worth			
Liabilities			
Accounts Payable		2,625.86	
Cash Overdraft		(1,623.35)	4,249.21
		<u> </u>	
Net Worth			
1959 District Appropriation		2,500.00	
Deficit 1/1/62	(2,138.47)		
Profit 1/1/62 - 12/31/62	911.31	(1,227.16)	1,272.84
		<u> </u>	<u> </u>
			5,522.05
			<u> </u>

Statement of Profit and Loss — 1/1/62 — 12/31/62

Income			
Sales		48,653.61	
USDA		13,644.05	
Other		8.98	62,306.64
		<u> </u>	
Cost of Sales			
Inventory 1/1/62		2,447.91	
Food Purchases		38,203.68	
		<u> </u>	
Total Food Available for Sale		40,651.59	
		<u> </u>	
Less Inventory		3,025.32	37,626.27
		<u> </u>	<u> </u>
Gross Profits On Sales			24,680.37

Operating Expenses			
Wages - Adults	18,681.61		
Wages - Students	637.00		
Supplies	3,583.96		
Equipment	916.49	23,769.06	
		<hr/>	
Net Profit 1/1/62 - 12/31/62			911.31
* Federal Reimbursement Claims for November and December due.			

Statistics on the Operation January 1 through December 31, 1962

Number of Days Cafeteria Operated	180
Number of Student Lunches Served	140,493
Percentage Participation (ADA)	79.01%
Number of Student Free Lunches	2,610
Cost of Free Lunches	\$652.50
Number of Student Milk Served	27,017
Percentage Participation (ADA)	15.3%
Number of Workers (full time)	7
Number of Workers (part time)	7
Number of Student Workers	6

1963 BUDGET

Budget 1962		Budget 1963
29,475.00	General Control	30,181.00
482,641.00	Expense of Instruction	568,321.00
49,927.00	Expense of Operating Plant	56,236.00
15,894.00	Maintenance and Repairs	13,016.00
118,621.00	Auxiliary Agencies	129,826.00
8,850.00	Other Expense	9,150.00
12,888.00	Capital Outlay	5,030.00
<hr/>		<hr/>
718,296.00		811,760.00

1963 Apportionment of Costs

Total Budget Requirements For Operation of		
Masconomet Regional High School for 1963		
Maintenance and Operation		811,760.00
1958 Bond Issue, Note Due 6/15/63		115,000.00
Interest on Maturing Debt		51,975.00
		<hr/>
Total Gross Budget		978,735.00

Anticipated Receipts, 1963

Estimated Miscellaneous Receipts, 1963

1. State Reimbursement - Construction Aid Grant	72,150.00	
2. State Reimbursement - Transportation	83,835.00	
3. State Reimbursement - Special Education	3,935.00	
4. Tuition, 1963 Summer School	3,500.00	
5. Miscellaneous (Evening use of school building, lost books, student projects etc.)	4,000.00	177,420.00
Estimated Transfer From Surplus Revenue (see Schedule 1)		22,915.00
Assessments To Be Levied On Member Towns (see Schedule 2)		778,400.00
Total Anticipated Receipts		978,735.00

Schedule 1 — Explanation of Transfer From Surplus Revenue

Estimated Balance in Surplus Revenue, 12/31/62	23,500.00
Estimated Excess of Misc. Receipts over 1962 Estimates	16,000.00
Estimated Unexpended Balance from 1962 M & O Budget	24,000.00
Estimated Total	63,500.00
To be retained in Surplus Revenue (5% x \$811,760.00) (see note below)	40,585.00
Estimated Amount to be applied toward 1963 Budget	22,915.00

Note: From discussion with Finance Committee of Member Towns, a reasonable ceiling for the District's Surplus Revenue Account was established at approximately 5% of the Annual Gross Maintenance and Operating Budget.

Schedule 2 — Assessment To Be Levied On Member Towns

Under the original agreement as amended by vote of the member towns in 1961, all costs, both operational and capital, are apportioned to the member towns on the basis of their respective pupil enrollments (grades 7-12) in the Regional High School compared to the total enrollment of the school on the preceding October 1st. The ratios applicable to 1963 are shown below.

Town	Enroll 10/1/62	% of Total	For Maintenance and Operating	For Debt and Debt Service	Total
Boxford	288	26.91	183,950.03	25,517.41	209,467.44
Middleton	346	32.24	221,068.16	30,666.40	251,734.56
Topsfield	436	40.75	278,556.81	38,641.19	317,198.00
Total	1070	100.00	683,575.00	94,825.00	778,400.00

Receipts To School District During 1962

Source	Amount
Town Assessments	
Boxford	183,491.70
Middleton	246,162.10
Topsfield	323,596.20
Commonwealth of Mass. State Construction Aid Grant	72,150.37
Transportation Reimbursement	
Under Chapter 71, General Laws	66,200.06
Summer School Tuitions	3,545.00
Special Education Reimbursement,	
Chapter 71, General Laws	3,917.73
Repayment By Cafeteria of Advance	
for Equipment Purchase	749.14
Rental of School Property	999.75
Refunds Due to Claims and Overpayments	269.01
Rent or Lease of District Owned Property	835.20
Employer's Compensation State Withholding Tax	69.17
Interest Earned on District Funds	800.01
Miscellaneous (lost textbooks, Industrial Arts Student	
Projects, telephone, library fines, etc.)	2,171.25
Total	904,956.69

MASCONOMET REGIONAL SCHOOL DISTRICT
Boxford, Massachusetts

Statement of Operating Expenses
For Year Ending December 31, 1962

Item	1962 Budget	Expended 1962	Balance Over (Under)
GENERAL CONTROL			
1 Salary of Superintendent	13,046.00	13,045.88	.12
2 Travel Expense, Superintendent	300.00	206.30	93.70
3 Treasurer's Salary	480.00	480.00	
4 Clerical Service	9,450.00	9,526.00	(76.24)
5 Attendance Officer	300.00	300.00	
6 Other Expense	5,899.00	3,881.69	2,017.31
	<u>29,475.00</u>	<u>27,440.11</u>	<u>2,034.89</u>
EXPENSE OF INSTRUCTION			
7 Teachers' Salaries	430,850.00	425,324.94	5,525.06
8 Expense of School Office	15,867.00	15,760.93	2,344.50
9 Textbooks - Films - Records	11,300.00	8,955.50	2,344.50
10 Supplies - Instructional	23,624.00	19,186.41	4,437.59
11 Handwriting	1,000.00	1,160.00	(160.00)
	<u>482,641.00</u>	<u>470,387.78</u>	<u>12,253.22</u>
EXPENSE OF OPERATING SCHOOL PLANT			
12 Custodial Salaries	26,888.00	26,725.26	162.74
13 Fuel	7,662.00	5,750.18	1,911.82
14 Miscellaneous of Operation	15,377.00	15,815.92	(438.92)
	<u>49,927.00</u>	<u>48,291.36</u>	<u>1,635.64</u>
MAINTENANCE AND REPAIRS			
15 Maintenance and Repairs	15,894.00	13,802.92	2,091.08

AUXILIARY AGENCIES

16	Transportation	87,039.00	80,403.57	6,635.43
17	Library	4,806.00	4,503.30	302.70
18	Promotion of Health	6,242.00	6,286.84	(44.84)
19	Phys. Education and Athletics	6,746.00	6,630.98	115.02
20	Miscellaneous	13,788.00	9,994.13	3,793.87
		<u>118,621.00</u>	<u>107,818.82</u>	<u>10,802.18</u>

OTHER EXPENSE

21	Out of State Travel	1,250.00	1,055.51	194.49
22	Evening Use Of School Bldg.	700.00	999.75	(299.75)
23	Summer School	6,900.00	5,026.87	1,873.13
		<u>8,850.00</u>	<u>7,082.13</u>	<u>1,767.87</u>

CAPITAL OUTLAY

24	Capital Outlay	12,888.00	12,345.90	542.10
		<u>12,888.00</u>	<u>12,345.90</u>	<u>542.10</u>
	TOTAL	718,296.00	687,169.02	31,126.98

Balance December 31, 1962

Transferred To Surplus Revenue	31,126.98
--------------------------------	-----------

MASCONOMET REGIONAL SCHOOL DISTRICT

Boxford, Massachusetts

Balance Sheet — December 31, 1962

GENERAL ACCOUNTS

ASSETS

CASH

General

153,392.18

OVERDRAWN ACCOUNTS

Lunch Program

1,623.35

LIABILITIES AND RESERVES

EMPLOYEES' PAYROLL DEDUCTIONS

Blue Cross & Blue Shield 262.88

Group Insurance 17.98

280.86

FEDERAL GRANTS

Natl. Defense Ed. - PL85-864 1,957.91

School Aid - PL81-874 7,665.75

9,623.66

REVOLVING FUNDS

Athletic Activities

3,582.64

AGENCY ACCOUNTS

Driver Education

150.00

APPROPRIATION BALANCES

Non-Revenue

School Construction - 1958 21,339.14

Planning Aid - 1963

Construction 48,593.25

69,932.39

71,445.98

Surplus Revenue

155,015.53

155,015.53

DEBT ACCOUNTS

Net Funded or Fixed Debt 1,790,000.00 Serial Loan-1958 School Construction 1,790,000.00

s/FRANCIS F. PERRY
District Treasurer

The Commonwealth of Massachusetts

Department of Corporations and Taxation

Bureau of Accounts

State House, Boston 33

February 28, 1962

Guy J. Rizzotto

Commissioner

Arthur M. MacKinnon

Director of Accounts

Masconomet Regional District School Committee

Topsfield, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Masconomet Regional School District for the period from April 16 to December 31, 1961, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

s/ARTHUR H. MacKINNON

Director of Accounts

AHM:TJP

MASCONOMET REGIONAL SCHOOL DISTRICT

Balance Sheet — December 31, 1961

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES
Cash:		
General	75,883.15	Payroll Deductions:
Advance for Petty:		State Taxes
Principal	25.00	Blue Cross & Blue Shield
Lunch Program	50.00	Group Insurance
Athletic Activities	125.00	
Unprovided For or Overdrawn		1,858.61
Accounts:		
Lunch Program	1,211.39	Federal Grants:
		National Defense Education
		Public Law # 85-864
		School Aid, Public Law
		#81-874
		3,820.17
		5,778.08
		Revolving Fund:
		Athletics Activities
		Agency Accounts
		Driver Education
		Appropriation Balance:
		Non-Revenue
		School Construction
		Reserve For Petty Cash Advances
		Surplus Revenue
		21,566.42
		200.00
		44,451.44
		77,294.54
	77,294.54	

DEBT ACCOUNTS

Net Funded or Fixed Debt	
1,905,000.00	Serial Loan:
	School Construction 1958
	<u>1,905,000.00</u>

“NO SCHOOL” SIGNALS

Whenever it is necessary to cancel school because of weather or hazardous driving conditions, “No School” signals are sounded on the fire alarms of the member towns. Signals sounded at 6:50 A.M. indicate there will be no school all day for all students, grades 7 - 12.

If bad weather or road conditions develop during the day it may be advisable to close school early, in which case there would be no afternoon session for students normally attending (First Semester - grade 7; Second Semester - grade 8). Such notification will be given by sounding the signals at 11:00 A.M.

“No School” announcements are also broadcast over radio stations WESX, Salem; WHAV, Haverhill; WBZ, Boston; and over WBZ-TV, Channel 4.

Town	Signal on Fire Whistles
Boxford	3 Blasts
West Boxford	3 Blasts
Middleton	2-2-2
Topsfield	3 Blasts

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Of The* 

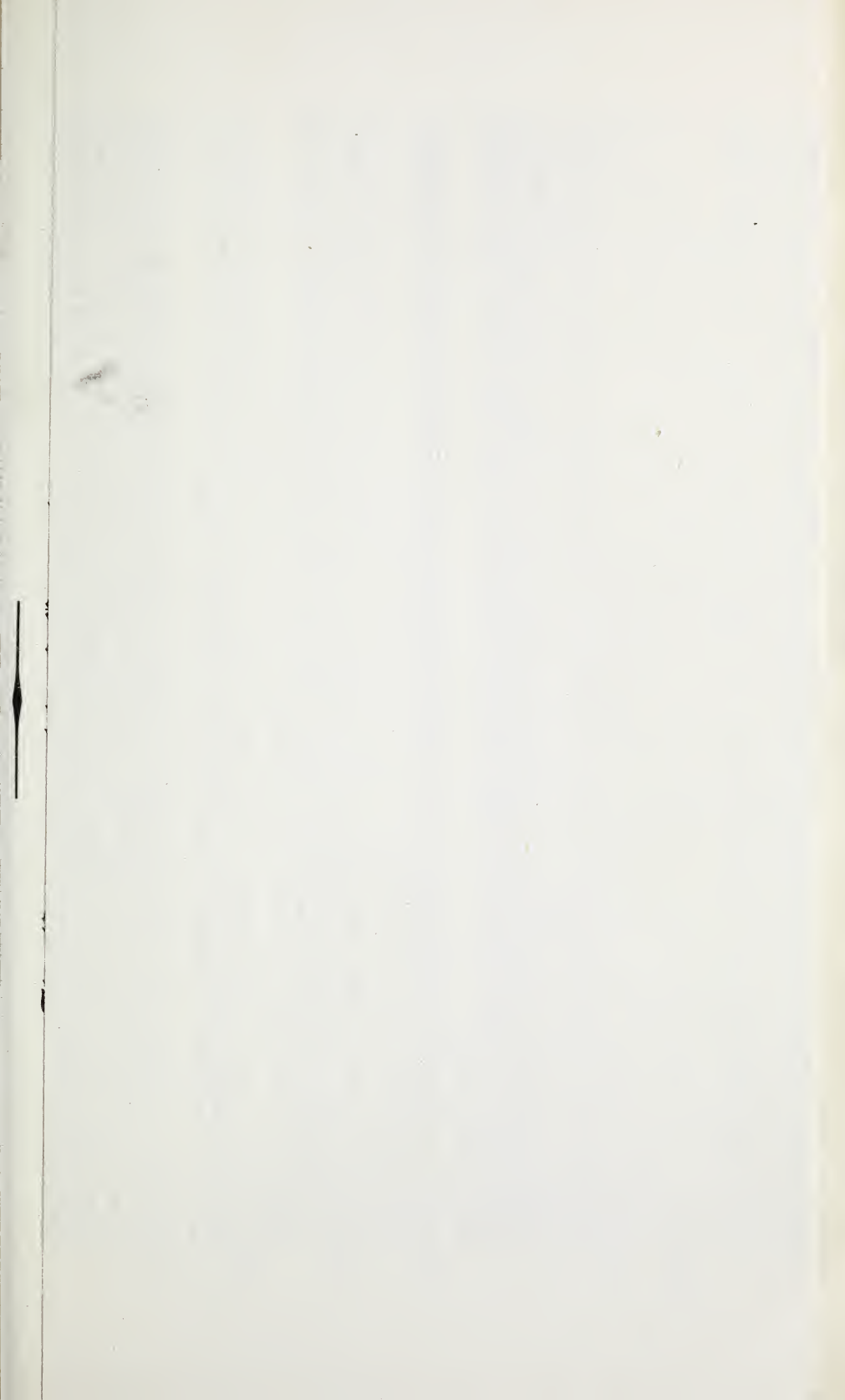
REPORT
OF THE
Receipts and Expenditures
OF THE
Town of Middleton
FOR THE
Year Ending December 31, 1963




The Mirror Press — Danvers, Mass.

1 9 6 4







The Commonwealth of Massachusetts

ESSEX, ss. To either of the Constables of the Town of Middleton in the County of Essex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Howe-Manning School Auditorium in said Middleton on Tuesday the Tenth day of March next, at eight o'clock in the afternoon, then and there to act on the following articles:

ARTICLE I. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1964, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

ARTICLE 4. On petition of John Spottiawood and others to see if the Town will vote under Massachusetts General Laws (Ter. Ed.) Chapter 121, Section 26K, as amended, to establish a Housing Authority and in that connection to make any and all determinations and declarations deemed necessary or desirable, and take any action in relation thereto.

ARTICLE 5. On petition of the Board of Selectmen, to see if the Town will vote to grant a Stabilization Fund in accordance with Chapter 40, Section 5B of the General Laws as amended, and to appropriate and transfer sums of money from time to time to and from such fund.

ARTICLE 6. On petition of the Board of Electric Light Commissioners, to see if the Town will vote to accept the sum of \$11,600.00 from the earnings of the Electric Light Department; said sum to be used for the reduction of taxes.

ARTICLE 7. On petition of the Board of Electric Light Commissioners, to see if the Town will vote to install 12 (twelve) street lights in the Brigadoon Subdivision off South Main Street; these lights to be installed on the existing developed streets, and to appropriate the sum of \$1,200.00 for the purchase of materials to install these fixtures; said amount to be taken from the earnings of the Electric Light Department.

ARTICLE 8. On petition of the Selectmen, to see if the Town will vote to authorize the Selectmen to acquire by purchase, take by eminent domain, or otherwise acquire in fee by the Town, certain parcels of land situated on the northerly and southerly side of Mt. Vernon Street, as is more minutely described on "Plan of a Portion of Mt. Vernon Street from King Street Southwesterly in the Town of Middleton, Massachusetts, dated May, 1963, Holt & Goodwin, Land Surveyors," on file in the Town Clerk's office, for use as highway and public utility purposes; and to raise and appropriate the sum of \$1,000 for the purpose of such acquisition and land damages, said amount to be taken from available funds.

ARTICLE 9. On petition of the Board of Health, to see if the Town will vote to appropriate \$365.00 as the Town's share for the support of a Child Guidance Clinic for the Mental Health Association of the North Shore.

ARTICLE 10. On petition of the Board of Water and Sewer Commissioners, to see if the Town will vote to have the Moderator appoint a Committee to study the report of Whitman & Howard, Engineers, in regard to a Town Water System and any other facts and information which may be available. This committee to be appointed as follows: Board of Water Commissioners, three members; one member each from the following Boards, Selectmen, Planning Board, Industrial Development Commission and two Citizens of the Town; and to appropriate the sum of \$400.00 for expenses of this Committee, said sum to be taken from the Water Department Account; this committee to report back its actions and recommendations at a Town Meeting not later than the Annual Town Meeting, 1966; or to take any other action thereto.

ARTICLE 11. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$12,375.00 to pay the salaries of three (3) permanent men for the Fire Department; said men to start work the first week in April, 1964.

ARTICLE 12. To see if the Town will vote to raise and appropriate to the Planning Board the sum of six thousand, five hundred dollars (\$6,500.00) to be used to prepare a Master Plan that will include land use, population, economic base, and so forth; said sum of money will be used in conjunction with matching funds, if available, through the Housing Act of 1954, Title VII, Section 701, as amended, or take any other action thereto.

ARTICLE 13. On petition of the Selectmen and the Chief of Police, to see if the Town will vote to have the Moderator appoint a committee of five (5) citizens to investigate the advisability of a town-owned police station and lock-up in the Town of Middleton; one member of said committee to be the Chief of Police.

ARTICLE 14. On petition of the Board of Selectmen, to see if the Town will vote to rescind Article II of the Special Town Meeting of November 14, 1961 which reads as follows: "To see if the Town will vote to raise and appropriate to the Water Department the sum of \$42,000 for laying and installing a 12-inch water-main at South Main Street, extending from Boston Street in a southerly direction 3,800 feet, more or less, said sum to be raised and appropriated in the following manner: The sum of \$27,000 received by the Town under Article 10 to be appropriated to the Water Department, the sum of \$15,000 to be raised by borrowing and appropriated to the Water Department, and to authorize the Selectmen to issue bonds or notes in the amount of \$15,000 for a period not to extend 10 years." Bonding authority has been granted by two different Town Meetings for the same appropriation.

ARTICLE 15. On petition of the Board of Selectmen to see if the Town will vote to accept the provision of Chapter 478, Acts of 1963, which would increase the amount of pension and retirement allowances paid to certain former public employees.

ARTICLE 16. On petition of the Board of Selectmen, to see if the Town will vote to add to the Town By-laws, Part One, Chapter VII, the following:

Section (4)

- a. In all the territory of the Town known as Residence Zone "B" there shall be allowed one number to every 125 feet along the line of each side of the street.
- b. In all the territory of the Town known as Residence Zone "A" there shall be allowed one number to every 75 feet along the line of each side of the street.
- c. In all the territory of the Town known as Business District, Limited Commercial District, or Commercial District there shall be allowed one number to every 25 feet along the line of each side of the street.
- d. On all streets running north or south, numbering shall begin at the end nearer Memorial Hall, odd numbers to the right, even numbers to the left, and all minor lateral streets shall be numbered from one up starting from the main traveled way from which they originate, odd numbers to be on the right, even numbers to be on the left.
- e. Streets originating from Main Street shall be numbered from one up, easterly or westerly, from the point of origin, odd numbers to be on the right, even numbers to be on the left.
- f. Streets lying east or west of Main Street but not originating there from, shall be numbered from the end nearer the Memorial Hall.
- g. In all cases odd numbers shall be on the right and even numbers on the left from the point of origin.
- h. In calculating frontages for numbering there shall be included the width of abutting or intersecting streets and all intervening parks or public property.
- i. The Building Inspector shall be responsible for keeping of all records in regard to house numbers, and he shall be the only person authorized to issue house numbers. Where rules (4) a. through (4) h. are obviously inappropriate the Building Inspector shall be guided by a general policy of having a number system begin at the end of the street nearest the center of Town, or nearest the principal traveled way. In all cases the Building Inspector shall have the power to exercise discretion and his decision shall be final.

To transact any other business that may lawfully come before this meeting.

You are hereby ordered to notify and warn said qualified voters to meet at the Town Hall on Monday, March 16 next for the following purposes, viz: To choose by ballot the following Town Officers for the ensuing year: Moderator, Town Clerk, One Selectman for three years, Tax Collector, Highway Surveyor, One Member of the School Committee for one year, Two Members of the Board of Assessors for three years, One Member of the Board of Public Welfare for three years, One Member of the Board of Selectmen for three years, One Electric Light Commissioner for three years, One Cemetery Commissioner for one year, One Cemetery Commissioner for three years, Tree Warden, One Member of the Planning Board for five years, Two Trustees of Flint Public Library for three years, One Water and Sewer Commissioner for three years.

The Polls will be open at 7:00 A.M. and shall be closed at 7:00 P.M.

And you are directed to serve this Warrant by posting up attested copies thereof at Memorial Hall, Post Office and Store at Howe's Station in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place of meeting, as aforesaid.

Given under our hands this Twelfth day of February in the year of our Lord, One Thousand Nine Hundred and Sixty-four.

A true copy. Attest:
JAMES W. WENTWORTH, Constable

FRANK T. LeCOLST, Chairman
GEORGE M. FARLEY, Clerk
ROBERT G. GOWEN
Selectmen of Middleton



Annual Report

for the

Town of Middleton

Massachusetts

1963

In Memoriam

RICHARD N. MAXWELL

1883 — 1963

Superintendent of Burials	1938-1950
Superintendent of Cemeteries	1938-1950
Cemetery Commissioner	1951-1960

Town Officers (Elected) 1963

Moderator

Daniel J. Donovan

Town Clerk

William T. Martin, Jr.

Selectmen and Board of Health

Frank T. LeColst, Chairman (1964)

George M. Farley, Clerk (1965)

Robert G. Gowen (1966)

Board of Public Welfare

Leslie E. Merrifield, Chairman (1965)

Roger M. Peabody (1966)

Leyland A. Phillips, Clerk (1964)

Board of Assessors

Paul B. Wake, Chairman (1966)

Wilbur A. Witham (1965)

Ernest F. LeBeau (1964)

Treasurer

Edward H. Leary (1965)

Tax Collector

Harold E. Tyler

Highway Surveyor

Allan G. Marshall

Constable

James W. Wentworth (1965)

School Committee

David V. Harding, Chairman (1966)

Page G. Campbell (1966)

Rosamond Bastable (1964)

Francis X. Masse (1964)

Edward H. Jones (1964)

Electric Light Commissioners

Frank E. Dow, Chairman (1964)

J. Lansing English (1965)

John Muzichuk (1966)

Cemetery Commissioners

Michael Lavorgna, Chairman (1964)

Lawrence E. Tinkham (1965)

Edward J. Richardson (1966)

Tree Warden

James Donovan

Planning Board

Louis A. Barrett, Chairman (1964)

Frank A. Connor, Jr. (1965)

Raymond J. Dansereau (1967)

Henry N. Sawyer (1966)

John A. Goodwin (1968)

Trustees of Flint Public Library

Paul B. Wake, Chairman (1965)

James H. Coffin (1965)

Elmer O. Campbell, Jr. (1964)

Donald A. Aylward (1966)

Willis W. Esty (1964)

Carl C. Jones (1966)

Water and Sewer Commissioners

George W. Nash, Chairman (1965)

Roger M. Peabody (1964)

John W. Mendalka (1966)

Masconomet Regional School Committee

Richard Cressey (1966)

Richard E. Quinn (1965)

Page G. Campbell (1964)

Town Officers (Appointed) 1963**Registrars of Voters**

Lloyd H. Getchell, Chairman (1966)

Arthur F. Bastable, (1964)

John M. Cryan (1965)

William T. Martin, Jr., Clerk (Ex-Officio)

Zoning Appeal Board

Walter E. Clinton, Chairman (1966)

Nathan A. Hayward, Jr. (1964)

Donald A. Aylward (1965)

Thomas D. Black (1966)

Thomas F. Dolan (1967)

R. Lionel Barrows (Alternate) 1964

Ebbe Wennerberg (Alternate) 1964

Finance Committee

John R. Wallen, Chairman

Robert E. Kelley (1964)

Edward J. Fitzpatrick (1965)

Laura M. Dansereau (1966)

Richard M. Murphy (1966)

Chief of Police

James W. Wentworth

Sealer of Weights and Measures

Joseph F. Begg

Inspector of Animals

Joseph F. Begg

Inspector of Slaughtering

Joseph F. Begg

Town Accountant

Elmer O. Campbell (1966)

Forest Fire Warden

Harold F. Purdy

Chief of Fire Department

Harold F. Purdy

Superintendent of Cemeteries

Edward J. Richardson

Moth Superintendent

James Donovan

Custodian of Town Hall

James H. Ogden

Electric Light Manager

Willis W. Esty

Town Counsel

Daniel J. Donovan

Welfare Agent

Phyllis R. Brown

Building Inspector

Roger M. Peabody

Wire Inspector

John W. Milbery

Plumbing and Gas Inspector

Beaumont B. Hurd

Veterans' Agent

James H. Ogden

Park Superintendent

Ernest R. Gould

Health Agent

John Bowers

Mary M. Wilson, Assistant

Dog Officer

Harold G. Moore

Civil Defense Agent

Arthur G. Doane

Custodian of Memorial Hall

Alfred H. Kitchin

Custodian of Town Lands

Edward H. Leary

Conservation Commission

Henry N. Sawyer, Chairman (1965)

Samuel P. Armitage (1966)

James K. Martin (1964)

Industrial Development Commission

Stanley W. Klosowski, Chairman (1964)

Helen F. Richardson (1965)

George M. Farley (1966)

J. Russell Wallen (1967)

Henry G. Roberge (1968)

Trustees**B. F. Emerson Fund**

Naumkeag Trust Company, Salem, Mass.

Elmer O. Campbell, Jr.

Willis W. Esty

Paul B. Wake

Carl C. Jones

Mansfield Fund

Old Colony Trust Company, Boston, Mass.

David Cummings Fund

Board of Public Welfare

Annual Report

of the

Town Accountant

1963

RECEIPTS AND EXPENDITURES**Year Ending Dec. 31, 1963****RECEIPTS****GENERAL REVENUE****TAXES:****CURRENT YEAR**

Property	494,339.20
Poll	1,620.00
Farm Animal Excise	30.00
Lieu of Taxes	5,223.54

PREVIOUS YEAR

Property	40,104.75
Poll	18.00
Tax Title Redemption	2,089.94

FROM THE STATE

Income Tax		
Valuation Basis	14,328.94	
Education Basis	61,863.88	
Corporation	18,132.80	637,751.05

LICENSES AND PERMITS

Alcoholic Beverages	5,650.00	
All others	1,026.75	6,676.75

FINES:

District Court	75.00	75.00
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GRANTS AND GIFTS:**FROM FEDERAL GOVERNMENT**

Old Age Assistance	14,530.00	
Medical Aid for Aged	16,552.07	
Aid Dependent Children	5,607.00	
Disability Assistance	2,605.50	
Other School Purposes	3,349.51	42,644.08

FROM STATE

Meal Tax	1,631.36	
Vocational Education	31.50	
School Transportation	9,910.00	
School Building Aid	9,970.03	
School Superintendent	3,333.33	
Highway (Chapter 81)	9,075.00	
School Lunches	5,350.18	
Inspection of Animals	100.00	
Library	929.50	40,330.90

FROM COUNTY

Dog Licenses	768.11	768.11
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OTHER GENERAL REVENUE

State Tax Possession Property	33.60	33.60
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PRIVILEGES

Motor Vehicle Excise Tax	63,145.28	63,145.28
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**DEPARTMENTAL
GENERAL GOVERNMENT**

EXECUTIVE:

Selectmen	81.00	
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FINANCIAL:

Treasurer	65.53	
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OTHER DEPARTMENTS:

Clerk	20.00	
Board of Appeals	88.50	

MUNICIPAL BUILDINGS:

Town Hall	708.00	
Memorial Hall	1,020.00	1,983.03

PUBLIC SAFETY:

Sealing of Weights and Measures	74.55	
Dog Officer	49.00	
Gas Inspector	24.50	
Wire Inspector	111.50	
Building Inspector	1,122.00	
Police	20.00	
Fire	201.55	1,603.10

HEALTH AND SANITATION:

Health	169.00	169.00
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HIGHWAYS:

Chapter 90 Construction	5,726.40	
Snow and Sanding	724.25	
Truck and Machinery Rental	5,822.63	
Sale of Tank	85.00	12,358.28

CHARITIES:**GENERAL RELIEF**

From Cities and Towns	193.58	193.58
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OLD AGE ASSISTANCE

From Cities and Towns	51.47	
From State	4,387.99	4,439.46

MEDICAL AID FOR AGED

From State	10,764.72	10,764.72
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AID DEPENDENT CHILDREN

From State	4,158.89	4,158.89
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DISABILITY ASSISTANCE

From State	4,920.04	4,920.04
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SCHOOLS

Tuition, Transportation	1,408.50	
Youth Service Board	1,350.00	
Hall Rental	120.00	
Supplies	78.72	
Lunches	15,338.24	
Insurance	240.00	18,535.46

UNCLASSIFIED

Insurance Dividend	155.00	155.00
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PUBLIC SERVICE ENTERPRISES:**ELECTRIC DEPARTMENT**

Sale of Light and Power	223,097.52	
Miscellaneous	2,212.84	

WATER DEPARTMENT

Town of Danvers	14,533.68	
Middleton Estates, Inc.	22,013.86	261,857.90

CEMETERIES:

Sale of Lots and Graves	405.00	
Opening Graves	1,040.00	
Care of Endowed Lots	1,639.49	
Recording Deeds	8.00	3,092.49

INTEREST:

On Deposit	23.75	
Deferred Taxes	1,387.84	
Mansfield Fund	2,222.00	
All other	697.13	4,330.72

MUNICIPAL INDEBTEDNESS:

Anticipation Revenue Loan	100,000.00	
Water Loan	15,000.00	115,000.00

AGENCY, TRUST AND INVESTMENT

Beverage Licenses	10.00	
Dog Licenses	1,015.00	
Perpetual Care Fund	1,078.00	
Withholding Tax State	3,175.08	
Withholding Tax Federal	39,721.10	
Mass. Hospital Service	2,539.46	
Group Insurance	532.76	
Tailings	110.35	
Meter Deposits	1,310.00	
Water Liens	1,256.72	
Retirement Fund	5,545.05	56,293.52

REFUNDS:

General	2,110.03	2,110.74
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TRANSFERS:

Electric Depreciation Fund	19,782.42	19,782.42
Total Receipts		1,313,173.12
Cash Balance Jan. 1, 1963		197,862.99

 1,511,036.11

EXPENDITURES**GENERAL GOVERNMENT****MODERATOR**

Salary		50.00	50.00
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FINANCE COMMITTEE

Expenses		46.50	46.50
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SELECTMEN

Salaries		1,416.66	
Expenses			
Clerk	450.00		
Supplies and Printing	188.68		
Advertisements	78.00		
Postage	4.40		
Association Dues	44.00		
Office Equipment	200.00		
Other Expenses	100.88	1,065.96	2,482.62

ACCOUNTANT

Salary		1,800.00	
Expenses		190.31	1,990.31

TREASURER

Salary		1,800.00	
Expenses			
Supplies	301.04		
Postage	10.00		
Mileage and Expenses	45.00		
Clerical Assistance	125.00		
Bank Charges	20.00		
Association Dues	5.00		
Certifying Notes	2.00		
Office Equipment	445.50		
Tax Title Expenses	1,200.00	2,153.54	3,953.54

TAX COLLECTOR

Salary	2,200.00		
Clerk	840.00	3,040.00	
Expenses			
Supplies	353.16		
Office Expenses	272.55		
Postage	334.90		
Deputy Collector	162.10		
Association Dues	5.00	1,127.71	4,167.71

ASSESSORS

Salaries		1,800.00	
Expenses			
Supplies	168.70		
Office Expenses	150.46		
Clerical Services	1,009.50		
Abstracts	146.65		
Postage	30.00		
Mileage and Expenses	85.00		
Office Equipment	203.55	1,793.86	3,593.86

COUNSEL

Salary		1,200.00	
Expenses		332.50	1,532.50

TOWN CLERK

Salary		700.00	
Expenses			
Office Expenses	249.33		
Association Dues	7.50		
Recording Deeds	8.00		
Office Equipment	89.46	354.29	1,054.29

ELECTIONS AND REGISTRATIONS

Salaries		200.00	
Expenses			
Listing	361.75		
Elections	616.01		
Janitor - School Hall	32.00	1,009.76	1,209.76

PLANNING BOARD

Expenses			
Clerk		47.00	
Services		126.63	
Advertisements		170.00	353.63

TOWN HALL

Salary		480.00	
Expenses			
Supplies	34.02		
Repairs	249.89		
Light and Fuel	588.80	872.71	1,352.71

MEMORIAL HALL

Salary		480.00	
Expenses			
Fuel and Light	1,751.68		
Supplies	255.38		
Repairs	832.08		
New Doors	996.00	3,835.14	4,315.14

Total General Government Expenditures 26,102.57

PUBLIC SAFETY

CONSTABLE

Salary	35.00	35.00
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POLICE DEPARTMENT

Salary - Chief	5,980.00	
Wages	8,175.65	14,155.65
Expenses		
Car and Radio Maintenance	2,690.06	
New Cruiser	1,651.00	
Radar Equipment	1,195.00	
Supplies	149.82	
Equipment	229.25	
Office Expenses	607.48	
Dues and Expenses	10.00	
	6,532.61	20,688.26

CIVIL DEFENSE

Expenses	93.00	93.00
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FIRE DEPARTMENT

Salary - Chief	5,720.00	
Men	2,292.25	8,012.25
Expenses		
Labor	6,228.75	
Equipment and Repairs	1,375.78	
Gasoline and Oil	628.03	
Fuel and Light	1,167.62	
Building Maintenance	113.29	
Office Expenses	599.98	
Fire Alarm	1,089.38	
Insurance	220.15	
County Radio	625.25	
	12,048.23	20,060.48

BUILDING INSPECTOR

Salary	500.00	
Expenses	253.50	753.50

BOARD OF APPEALS

Expenses		
Clerk	190.00	
Advertisements	116.00	
Office Expenses	40.00	346.00
		346.00

WIRE INSPECTOR

Salary	300.00	
Expenses	130.00	430.00

SEALER OF WEIGHTS AND MEASURES

Salary	175.00	
Expenses	76.00	251.00

GAS INSPECTOR

Salary	100.00	
Expenses	19.86	119.86

FORESTRY DEPARTMENT

Labor		2,407.10
Expenses		
Truck Hire	110.00	
Supplies	1,077.78	
Removing Trees	567.40	
New Trees	227.20	1,982.38
		4,389.48

DOG OFFICER

Salary	200.00	
Expenses	173.31	373.31

Total Public Safety Expenditures		47,539.89
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HEALTH AND SANITATION

HEALTH DEPARTMENT

Salaries		320.00	
Expenses			
Dump Operation	2,566.50		
Clinics	34.13		
Vital Statistics	218.00		
Contagious Diseases	72.26		
Agent Expenses	36.67		
Printing Plumbing Code	680.00		
Hospital Services	316.80	3,924.36	4,244.36

DENTAL CLINIC

Expenses			
Services		1,192.60	
Expenses		106.39	1,298.99

COMMUNITY HEALTH PROGRAM

Middleton Community Services, Inc.		2,500.00	2,500.00
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INSPECTOR OF ANIMALS

Salary		200.00	
Expenses		100.00	300.00

INSPECTOR OF SLAUGHTERING

Salary		50.00	50.00
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ESSEX SANITORIUM ASSESSMENT

County Treasurer		2,175.48	2,175.48
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	Total Health and Sanitation Expenditures	10,568.83
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HIGHWAYS

HIGHWAY DEPARTMENT

Labor		20,842.13	
Expenses			
Truck Hire	3,343.72		
Equipment Hire	2,996.00		
Supplies	3,414.96		
Sand and Gravel	1,434.99		
Asphalt	4,351.10		
Signs	27.50		
Light and Power	127.92		
Office Expenses	283.95		
Equipment	310.11	16,290.25	37,132.38

SPECIAL APPROPRIATIONS

Storm Drains		993.19	
Hilldale Avenue		7,999.96	
Forest Street Land Taking		650.00	
Street Lighting		5,500.00	
Street Numbering		176.55	15,319.70

ROAD MACHINERY ACCOUNT

Expenses			
Gasoline and Oil	2,671.18		
Parts and Repairs	1,428.36		
Equipment	618.00		
Registration	24.00		
Supplies	302.12	5,043.66	5,043.66

SNOW REMOVAL

Labor		6,500.10	
Expenses			
Truck Hire	4,991.30		
Equipment and Repairs	2,258.53		
Salt and Sand	4,589.49		
State Road	73.18	11,912.50	18,412.60
Total Highway Expenditures			75,908.34

CHARITIES

PUBLIC WELFARE

Salaries	900.00	
Expenses	58.90	958.90

GENERAL RELIEF

Expenses		
Groceries and Fuel	240.14	
Medical Aid	13.90	
Hospitals	1,790.16	
Other Cities and Towns	2,856.31	
Retirement	209.38	
	5,109.89	6,068.79

OLD AGE ASSISTANCE

Administration	2,074.30	
Aid		
Cash	21,194.77	
Other Cities and Towns	695.65	
	21,890.42	23,964.72

MEDICAL AID FOR AGED

Cash	32,010.53	32,010.53
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AID DEPENDENT CHILDREN

Cash	17,261.55	17,261.55
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DISABILITY ASSISTANCE

Cash	8,494.99	8,494.99
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Total Charities Expenditures		87,800.58
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SCHOOLS

Salaries

Superintendent	9,678.12		
Office	1,407.09		
Teachers and Supervisors	133,171.16		
Doctor	520.00		
Nurse	1,383.32		
Clerks	6,268.92		
Attendance Officer	100.00		
Janitors	9,008.46		
Census	87.30	160,217.28	

Expenses

Superintendent	326.20		
Books and Supplies	9,530.08		
Building and Maintenance	11,322.45		
Fuel and Light	7,051.13		
Transportation	20,458.00		
Tuition	330.00		
Furniture - Equipment	3,303.65		
Miscellaneous	168.32	53,896.92	214,114.20

SCHOOL LUNCH

Labor	9,466.26		
Equipment and Supplies	11,252.54	20,718.80	

REGIONAL SCHOOL

Assessment	251,734.56	251,734.56	
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SCHOOL BUILDING COMMITTEE

Expenses	12,862.76		
New Building	8,717.60	21,580.36	21,580.36

VOCATIONAL EDUCATION

Tuition	101.10	101.10	
Total School Expenditures		508,249.02	

LIBRARY

Salaries	3,142.86	
Expenses	2,698.10	
Total Library Expenditures		5,840.96

RECREATION

PARK

Labor	1,043.60	
Expenses		
Supplies	537.11	
Equipment Hire	457.30	
Playground Equipment	297.61	1,292.02
Christmas Lighting	47.03	47.03
Total Recreation Expenditures		2,382.65

UNCLASSIFIED

INSURANCE

Workmen's Compensation and		
Public Liability	3,222.33	
Collector's Bond	174.75	
Treasurer's Bond	204.55	
Clerk's Bond	10.00	
Blanket Fire	1,158.26	
Life and Hospital	7,888.26	
Vehicle - Liability	3,022.63	15,680.78
	<hr/>	
Housing for Elderly		79.95
Memorial Day		472.40
Printing Town Reports		1,748.60

MANSFIELD FUND

Concert	200.00	
Picnic	1,649.70	
Thanksgiving and Christmas	1,037.00	2,886.70

Total Unclassified Expenditures		20,868.43
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PUBLIC SERVICE ENTERPRISES

ELECTRIC DEPARTMENT

Salaries			
Commissioners	600.00		
Manager	7,540.00		
Clerks	3,640.00	11,780.00	

MAINTENANCE AND OPERATION

Energy			
Mass. Electric Co.			
Danvers Electric Dept.		130,771.90	
Labor		22,826.40	
Expenses			
Materials	16,838.07		
Office Expenses	1,492.78		
Truck Maintenance	1,578.12		
Insurance	55.00		
Depreciation	4,455.13		
Line Clearance	1,077.30		
Refunds	15.69		
Mill Street Lights	1,458.83		
Meadow Drive Lights	280.40	27,251.32	192,629.62

WATER DEPARTMENT

Salaries - Commissioners	450.00		
Expenses - office	152.81		
Materials and Labor	2,161.59	2,764.40	2,764.40
Total Public Service Enterprises Expenditures			195,394.02

CEMETERIES

Salaries

Commissioners	50.00		
Supt. of Burials	30.00	80.00	
Labor	8,454.00		
Truck Hire	224.00		
Supplies	263.89	8,941.89	9,021.89

MUNICIPAL INDEBTEDNESS

BONDED DEBT

School Addition 1950	10,000.00	
School Addition 1956	10,000.00	
Temporary Loan	100,000.00	120,000.00

INTEREST

School Addition Loans	5,510.00	
Temporary Loan	393.61	5,903.61

Total Municipal Indebtedness Expenditures 125,903.61

AGENCY, TRUST AND INVESTMENT

State Parks and Reservations	1,905.92	
County Tax	12,172.71	
Dog Licenses to County	1,015.00	
Withholding Tax - State	3,139.31	
Withholding Tax - Federal	39,721.10	
Retirement Assessment	8,874.73	
Retirement Deductions	5,545.25	
Meter Deposits	1,100.00	
Beverage License	10.00	
Perpetual Care Funds	1,078.00	
Water Liens	1,256.72	
Auditing Municipal Account	1,885.10	77,703.64

REFUNDS

1962 Excise Tax	784.78	
1963 Excise Tax	1,414.54	
1962 Real Estate Tax	680.00	
1963 Real Estate Tax	706.45	
Total Refunds		3,585.77
Transfer Electric		
Depreciation Fund	19,782.42	19,782.42
Total Expenditures		1,226,795.13
Cash Balance December 31, 1963		284,240.98
		<hr/>
		1,511,036.11

Recapitulation of Appropriation, Transfers and Transfers

	Appropriation and Transfer	Expended	Unexpended Balance
Moderator Salary	50.00	50.00	
Finance Committee Expenses	100.00	46.50	53.50
Selectmen's Salaries	1,500.00	1,466.16	33.84
Expenses	700.00	615.96	84.04
Clerk	450.00		
Accountant, Salary	1,800.00	1,800.00	
Expenses	200.00	190.31	9.69
Treasurer, Salary	1,800.00	1,800.00	
Expenses	1,140.00	953.54	186.46
Tax Titles	1,200.00	1,200.00	
Collector, Salaries	3,080.00	3,080.00	
Expenses	1,132.00	1,127.71	4.29
Assessor, Salaries	1,800.00	1,800.00	
Expenses	1,800.00	1,793.86	6.14
Counsel, Salary	1,200.00	1,200.00	
Expenses	500.00	332.50	167.50
Clerk, Salary	700.00	700.00	
Expenses	350.00	346.29	3.71
Elections and Registrations			
Salaries	200.00	200.00	
Expenses	415.00		
Transfer	594.76	1,009.76	
Planning Board Expenses	600.00	353.63	246.37
Town Hall, Salary	480.00	480.00	
Expenses	900.00	872.71	27.29
Memorial Hall, Salary	480.00	480.00	
Expenses	2,200.00		
Transfer	62.13	2,262.13	
Special	1,846.05	1,573.01	273.04*

		Appropriation and Transfer	Expended	Unexpended Balance
Industrial Development				
Commission		300.00		300.00*
Constable, Salary		35.00	35.00	
Police Chief, Salary		5,980.00	5,980.00	
Wages		8,180.00	8,175.65	4.35
Expenses	3,575.00			
Transfer	111.61	3,686.61	3,686.61	
Car		1,700.00	1,651.00	49.00
Radar		1,200.00	1,195.00	5.00
Civil Defense Expenses		100.00	93.00	7.00
Fire Salaries		8,520.00	8,012.25	507.75
Expenses	11,310.00			
Transfer	112.98	11,422.98	11,422.98	
Radio		650.00	625.25	24.75
Building Inspector, Salary		500.00	500.00	
Expenses	200.00			
Transfer	53.50	253.50	253.50	
Board of Appeals Expense		500.00	346.00	154.00
Wire Inspector, Salary		300.00	300.00	
Expenses		130.00	130.00	
Gas Inspector, Salary		100.00	100.00	
Expenses		100.00	19.86	80.14
Sealer of Weights and Measures Salary		175.00	175.00	
Expenses	75.00			
Transfer	1.00	76.00	76.00	
Moth Expenses		1,200.00	1,180.15	19.85
Tree Warden Expenses		1,500.00	1,483.63	16.37
Dutch Elm Disease Control				
Expenses		1,500.00	1,498.50	1.50
New Trees		300.00	227.20	72.80
Dog Officer, Salary		200.00	200.00	
Expenses		200.00	173.31	26.69
Health Salaries		320.00	320.00	
Expenses	3,000.00			
Transfer	550.06			
Refund	124.30	3,674.36	3,674.36	
Dental Clinic Expenses		1,500.00	1,298.99	201.01
Community Health Program		2,500.00	2,500.00	

		Appropriation and Transfer	Expended	Unexpended Balance
1961 Health Bill		250.00	250.00	
Animal Inspector Salary		200.00	200.00	
Expenses		100.00	100.00	
Inspector of Slaughtering Salary		50.00	50.00	
Road Machinery Fund				
Balance	1,060.89			
Receipts	5,866.90	6,927.79	5,043.66	1,884.13*
Highway Expenses		8,760.00	8,752.50	7.50
Chapter 81		14,950.00	14,950.00	
Chapter 90 Construction		22,371.78	7,307.02	15,064.76*
Chapter 90 Maintenance		3,00.00	3,000.00	
Chapter 782		5,726.40	100.00	5,626.40*
Chapter 718		6,622.74	3,022.86	3,599.88
Snow Removal	16,000.00			
Transfer	2,412.60	18,412.60	18,412.60	
Forest St. Land Damage		1,000.00	650.00	
Storm Drains		1,000.00	993.19	6.81
Hilldale Avenue		8,000.00	7,999.16	.04
Street Lighting		5,500.00	5,500.00	
Street Numbering		700.00	176.55	523.45
Public Welfare Salaries		900.00	900.00	
Expenses		150.00	58.90	91.10
Central Essex Welfare District Administration		2,074.30	2,074.30	
General Relief, Aid		5,120.25	5,109.89	10.36
Old Age Assistance	9,500.00			
Refunds	180.05			
Transfer	206.52	9,886.57	9,886.57	
Federal Grant		22,101.69	18,210.37	3,891.32*

		Appropriation and Transfer	Expended	Unexpended Balance
Medical Aid				
for Aged	19,000.00			
Refunds	22.50	19,022.50	19,014.00	8.50
Aid Dependent				
Children	6,000.00			
Transfer	2,485.32			
Refund	779.15	9,264.47	9,063.02	201.45
Federal Grant		12,088.71	8,198.53	3,890.18*
Disability Assistance	8,000.00			
Refunds	154.45	8,154.45	6,254.58	1,899.87
Federal Grant		2,605.50	2,240.41	365.09*
Veterans Agent Salary		250.00	250.00	
Expenses		25.00		25.00
Aid		10,000.00	9,892.50	107.50
School Salaries		164,006.00	160,217.28	683.95
Expenses	46,754.50			
Refund	32.85			
Transfer	3,104.77	49,892.12	49,892.12	
Supt. of State Travel		200.00	146.20	53.80
School Building Committee		13,000.00	12,862.76	137.24
New School			8,717.60	
Regional School District		251,734.56	251,734.56	
Federal Grant		6,222.63	3,858.60	2,464.03*
School Lunch		22,254.94	20,718.80	1,806.14*
Vocational Education		600.00	101.10	498.90
Library - Salaries - Wages		3,200.00	3,142.86	57.14
Expenses		2,768.11	2,698.10	70.01
Park Expenses	1,400.00			
Transfer	38.01	1,438.01	1,438.01	
Equipment		300.00	297.61	2.39
East St. Pool		600.00	600.00	
Christmas Lighting		50.00	47.03	2.97
Retirement Assessment		8,874.73	8,874.73	
Housing for Elderly		200.00	79.95	120.05*

Printing Town Report	1,900.00	1,748.60	151.40
Memorial Day	500.00	472.40	27.60
Insurance	6,840.00	5,360.80	1,479.20
M. V. Liability	2,450.00		
Refund	473.31		
Transfer	99.32	3,022.63	3,022.63
Hospital	3,800.00		
Deduction	2,539.46	6,339.46	6,230.59
Group	600.00		58.87
Deductions	532.76	1,132.76	1,016.76
Electric Salaries	11,780.00	11,780.00	
Wages	23,664.00	22,826.40	837.60
Energy	145,000.00	130,771.90	14,228.10
Expenses	20,000.00		
Refunds	179.26	20,179.26	19,963.97
Line Clearance	1,800.00	1,077.30	722.70
Mill St. Light	1,500.00	1,458.83	41.17
Meadow Drive Light	300.00	280.40	19.60
Depreciation	20,000.00	19,782.42	217.58
Land Purchase	500.00		500.00*
Emergency Fund	1,000.00		1,000.00
Water Salaries	450.00	450.00	
Expenses	200.00	132.81	67.19
Maintenance	2,000.00	1,043.87	956.13
Debt	1,600.00	20.00	1,580.00
So. Main St. Line	37,013.86	1,117.72	20,896.14
Cemetery Salaries	90.00	80.00	10.00
Expenses	6,100.00		
Income	1,481.09	7,581.09	7,581.09
Graves	1,500.00	1,320.00	180.00
New Lots	1,500.00	40.80	1,459.20
Municipal Indebtedness			
Interest	6,000.00	5,903.61	96.39
Loans	20,000.00	20,000.00	
Temporary Loan	100,000.00	100,000.00	

* Balance Carried Forward

*Balance
Sheet*

1963

BALANCE SHEET DECEMBER 31, 1963—GENERAL ACCOUNTS

ASSETS		LIABILITIES	
Cash	284,240.98	Land Low Value Fund	84.84
Petty Cash Advance	260.00	Lots and Graves Fund	485.00
ACCOUNTS RECEIVABLE		Cemetery Perpetual	
		Care Interest	1,421.06
TAXES — 1962		Ambulance Fund	225.80
Motor Vehicle Excise	56.11	Road Machinery Fund	1,884.13
Farm Animal Excise	20.00	Mansfield Fund Interest	1,167.97
TAXES — 1963		ELECTRIC DEPARTMENT	5,268.80
Poll	26.00	Meter Deposits	1,530.00
Personal Property	607.45	Depreciation Fund	70,159.99
Real Estate	39,832.77	Surplus	47,645.49
Motor Vehicle Excise	22,334.06	Water Surplus	119,335.48
Farm Animal Excise	20.65	Appropriation Balances	14,240.20
Water Leins	171.75	Non-Revenue Balance	81,972.64
TAX TITLE & POSSESSIONS		School Addition	402.01
Tax Titles	9,967.80	Fire-Highway Building	1,983.32
Tax Possessions	4,166.70	Reserve Fund Overlay Surplus	2,385.33
DEPARTMENTAL		1963 Overlay	15,176.36
Public Welfare	802.47	Reserve for Petty Cash Advance	1,321.41
Old Age Assistance	80.03	Tailings	260.00
Aid Dependent Children	2,301.12	Old Age Assistance Recovery	155.74
MUNICIPAL LIGHT		Revenue Reserved Until Collected	139.11
Rates	14,938.39	Motor Vehicle Excise Tax	22,390.17
Miscellaneous	854.64	Farm Animal Excise	40.65
AID TO HIGHWAYS		Water Liens	171.75
State	18,348.60	Tax Titles	14,134.50
County	7,000.01	Departmental	3,183.62
		Municipal Light	15,793.03
			25,343.61

UNDERESTIMATES			
State Parks	209.19	Aid to Highway	25,348.61
New School	6,580.36	OVERESTIMATES	
Snow Removal	2,412.60	County Tax	267.91
		SURPLUS REVENUE	93,646.37
			<hr/>
			415,231.68

BALANCE SHEET — DEBT AND TRUST ACCOUNTS

ASSETS		LIABILITIES	
NET FUNDED OR FIXED DEBT		School Addition 1950	58,000.00
	183,000.00	School Addition 1956	110,000.00
		Water Loan	15,000.00
	<hr/>		<hr/>
	183,000.00		183,000.00

TRUST FUNDS

Trust and Investment Funds		David Cummings Fund	7,141.09
In custody of Town Treasurer	48,775.14	Cemetery Perpetual Care Fund	41,634.05
In Custody of Library Trustees	10,842.70	Charles L. Flint Library Fund	5,784.97
In Custody of Naumkeag Trust Co.	10,167.97	Walter S. Flint Memorial Fund	2,000.00
		Mary S. Emerson Library Fund	3,957.73
		B. F. Emerson Library Fund	10,167.97
			<hr/>
			69,785.81

TREASURER'S REPORT

Edward H. Leary, Treasurer in account with the Town of Middleton, Massachusetts.

Balance of Cash in Treasury, January 1, 1963	\$ 197,862.99
Receipts for the year 1963	1,313,173.12
	\$ 1,511,036.11
Total Cash	
Payments for the year 1963	\$ 1,226,795.13
Balance of cash in Treasury 1963	284,240.98
	\$ 1,511,036.11

CASH IN BANKS

Arlington Trust Company, Middleton, Mass.	\$ 154,911.35
U.S. Treasury Bills	100,000.00
Merchants Warren National Bank, Salem, Mass.	1,797.26
Arlington Trust Company (Savings), Middleton, Mass.	2,596.04
Cash on Hand	24,936.33
	\$ 284,240.98

A Complete report of all Trust Funds in my custody is shown on the following pages.

I wish to express my thanks and gratitude for the cooperation to the Town Officials, Committees, and citizens.

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

DAVID CUMMINGS FUND

Balance January 1, 1963		\$	5,989.07
United Shoe Machinery Corp. Shares			975.00
			<hr/>
		\$	6,964.07
RECEIPTS:			
United Shoe Machinery Corp. Dividends	\$	97.52	
Arlington Trust Co., Interest		232.50	
			<hr/>
Total Receipts	\$	330.02	
Trustee's Order		-153.00	
			<hr/>
Balance	\$	7,141.09	
Arlington Trust Company Checking Account	\$	170.96	
Arlington Trust Company Savings Account		5,995.13	
United Shoe Machinery Corp. Shares		975.00	
			<hr/>
Balance Dec. 31, 1963	\$	7,141.09	

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Land Owned By the Town of Middleton

HASWELL PARK:

Lots 165, 166, 286-290 inclusive.

MIDDLETON PINES:

1st lot of 9th parcel - Book 2253 Page 381,
14th parcel - Book 2253 Page 381,
2nd pasture, Woodland and Meadow,
Elliott Lot, Island Pasture, Smith Lot, Sutton Lot,
Lots G. & H., Lots 61-68 incl., 69, 70, 128-130, Incl., 231-236 incl.

SUMMIT VIEW PARK:

Lots 28, 30-34 incl., 35, 36, 51, 57, 58, 91-93 incl., 94-97 incl.,
136, 138, 149, 150, 151, 153-156 incl., 157-163 incl., 164-169 incl.,
212, 213, 215-218 incl., 219-221 incl., 238,, 239, 242-251 incl., 257-
270 incl., 279-285 incl., 288-301 incl., 30, 308, 311-318 incl., 326-
337 incl., 376, 378-382 incl., 385-398 incl., 322, 323, 324.

WOODLAND PARK:

Lots 332, 523, 576.

MISCELLANEOUS:

G. A. Fuller Meadow, 14 acres (Cranberry Bog)
Joseph Whittier Estate, Woodland (Approx. 8 Acres)

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Town of Middleton**CEMETERY ENDOWMENT ACCOUNTS**

Balance on hand January 1, 1963	\$	38,668.28
New Accounts added		925.00
Interest		1,561.59
		<hr/>
Total Receipts	\$	41,154.87
Interest withdrawn		1,561.59
		<hr/>
Balance Dec. 31, 1963	\$	39,593.28

SEC. C. OAKDALE CEMETERY

Balance on hand January 1, 1963	\$	1,912.77
New Accounts added		128.00
Interest		76.73
		<hr/>
Total Receipts	\$	2,117.50
Interest withdrawn		76.73
		<hr/>
Balance Dec. 31, 1963	\$	2,040.77

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Reports

for the

Various Departments

1963

FLINT PUBLIC LIBRARY TRUSTEE'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton
Gentlemen:

During 1963 the Flint Public Library was again under the capable direction of Miss Ruth Tyler. We have been advised by Miss Tyler that 1963 was her last full year as librarian. She plans to retire in April, 1964. The Board of Trustees wishes to take this opportunity to express our appreciation for her faithful devotion to her work and for the many long hours she has spent working for the betterment of the library.

In 1963 the trustees received a bequest in the amount of \$2,000 from the will of the late Walter S. Flint of Beverly. Until his terminal illness he was active in the Middleton Historical Society and at one time was a summer resident of Middleton. The \$2,000 was deposited in the bank as the Walter S. Flint Memorial Fund. The interest from this fund is to be used to purchase new books or for other library purposes.

It will be noticed that our salary budget for 1964 is \$4,280 compared to \$3,200 appropriated in 1963. This is an increase of \$1,080. On the other hand our expense budget for 1964 is \$1,200, plus dog tax, compared to \$2,000, plus dog tax, appropriated in 1963. This is a decrease of \$800. The net increase in our budget is therefore \$280.

The increase in the salary budget is necessitated by the following: 1.) It is planned to change the library hours to accommodate more townspeople and to encourage greater use of the library. Our intention is to open the library Monday through Friday from 2 to 5 P.M. and 7 to 9 P.M. This is to be the schedule except for the three summer months when it will be open only two days a week from 2 to 5 P.M. and 7 to 9 P.M. This change plus an increase in the hourly pay rate for the librarian's assistants from \$1.15 to \$1.25 added \$660 to the budget. 2.) The librarian's salary was increased from \$125 to \$150 per month. This added another \$300 to the budget. 3.) The janitor's salary was increased from \$40 to \$50 per month and this increased the budget by another \$120, making a total increase of \$1,080.

The building itself has been kept in a good state of repair. The painting and gutter work were completed in 1963 and no additional expenses of a major nature are foreseen. Because of this, the expense appropriation was decreased by \$800.

The trustees would also like to announce that last August the state legislature amended Chapter 760 of the Acts of 1960 by enacting Chapter 672 of the Acts of 1963 which pertains to state aid for free public libraries. Previously, under Chapter 760, by meeting certain specified conditions at the library, the amount of 25c per capita was allotted to the town from the income tax. This did not, however, actually benefit the town as this amount would have been received anyway under normal distribution of the income tax. In 1963 the legislature appropriated funds to aid libraries **directly from the General Fund**. The town will therefore receive in 1964 the amount of \$929.50 from the General Fund. This is "new" money and is in **addition** to the regular income tax distribution. This money goes into the general treasury when received from the state. If the requested appropriation is approved, which amounts to \$5,840 plus dog tax and the \$929.50 is deducted, it will leave a net cost of \$4,550.50 to the town.

The Board of Trustees wishes, at this time, to thank the townspeople for book donations received during 1963. These were greatly appreciated.

Respectfully submitted,

FLINT PUBLIC LIBRARY TRUSTEES

Paul B. Wake, Chairman
Donald A. Aylward
Elmer O. Campbell, Jr.
James H. Coffin
Willis W. Esty
Carl C. Jones

FLINT PUBLIC LIBRARY**Treasurer's Report**

Appropriation for Salaries		\$ 3,200.00
Salaries:		
Librarian	\$ 1,500.00	
Assistants to Librarian	1,162.86	
Janitor	480.00	
	<hr/>	
Total Salaries		3,142.86
		<hr/>
Balance, Returned to Revenue		\$ 57.14
Appropriation for Expenses	\$ 2,000.00	
Add - Dog Tax	768.11	
	<hr/>	
Total		\$ 2,768.11
		<hr/>
Expenses:		
Fuel	529.62	
Light	88.33	
Water	36.00	
Insurance	272.06	
Building Maintenance	1,133.91	
Equipment	47.00	
Supplies	107.00	
Miscellaneous	484.18	
	<hr/>	
Total Expenses		2,698.10
		<hr/>
Balance, Returned to Revenue		\$ 70.01

FLINT PUBLIC LIBRARY FUNDS

Balance, Jan. 1, 1963		\$ 918.81
Income:		
Overdue book fines	\$ 274.00	
B. F. Emerson Fund	472.20	
Charles L. Flint Fund	240.76	
Mary Estey Emerson Fund	129.92	
Miscellaneous	207.38	
Bequest under the will of Walter S. Flint	2,000.00	
Interest on above bequest	18.41	3,342.67
	<hr/>	<hr/>
Total Income		\$ 4,261.48

Expenses	
New Books	1,503.53
Binding of Books	79.26
Magazines	82.57
Miscellaneous	10.00
Transferred to Walter S. Flint Memorial Fund	2,000.00
Total Expenses	3,675.36
Balance, Dec. 31, 1963	\$ 586.12

B. F. EMERSON TRUST FUND

Received from Naumkeag Trust Co., Salem (Trustee)	\$ 472.20
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MARY ESTEY EMERSON FUND

E. O. Campbell Jr., in account with Flint Public Library:	
Mary Estey Emerson Fund, Principal	\$ 2,500.00
On Deposit in Danvers Savings Bank, Dec. 31, 1963	3,057.73

CHARLES L. FLINT FUND

E. O. Campbell, Jr., in account with Flint Public Library	
Charles L. Flint Fund, Principal	\$ 5,000.00
On Deposit in Banks, Dec. 31, 1963:	
Salem 5c Savings Bank	\$ 986.88
Salem Savings Bank	510.73
Danvers Savings Bank	1,420.40
Broadway Savings Bank	1,866.96
Essex Savings Bank	1,000.00
Total	\$ 5,784.97

WALTER S. FLINT MEMORIAL FUND

E. O. Campbell Jr., in account with Flint Public Library	
Walter S. Flint Fund, Principal	2,000.00
On Deposit in Danvers Savings Bank, Dec. 31, 1963	2,000.00

Respectfully submitted,
E. O. Campbell, Jr.
Treasurer, Library Trustees

LIBRARIAN'S REPORT

The Public Library serves the whole community. The requests of the high school students should be considered as important as those of any other group. During the last few years the courses in the new school have been gradually raised to a level which compares favorably with those throughout the country. During this period of change, books purchased one year, although needed in the collection, have not served the requests of the next year. This year the Social Science Department has revised its program, it may now be possible to build a more useful collection for this group and at the same time fill in the blanks in the basic collection, so that it will better serve the whole community.

During the fall Mr. White has brought two fifth grades for class visits every two weeks.

Mrs. English, an assistant in the library, resigned in the spring. Mrs. Conceison came to share the work with Mrs. Coffin in the fall.

The main part of the Library has been painted spring green, a color which reflects more light and sets off the dark woodwork. The last of the outside gutters have been replaced. A new thermostat gives more even heat than the old one.

ANNUAL STATISTICS

Volumes in the library, January 1, 1963	14,239
Volumes added by purchase	382
Volumes add by gift	51
Volumes in the Library, December 31, 1963	14,610

Circulation of Books

Juvenile	3,743
Adult	5,113
Total	8,856
Registration of new borrowers	106
Attendance	7,737

Respectfully submitted,

RUTH TYLER

Librarian

TOWN CLERK'S REPORT — 1963

To the Citizens of the Town of Middleton:

I submit for your approval my report of Vital Statistics Recorded, Dog Taxes Collected and Fish and Game Licenses issued for the year 1963.

Please report any errors or omissions of Vital Statistics to the Town Clerk's office that the Record may be corrected accordingly.

Marriage Record For 1963

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Jan. 30	Amesbury	Barrie Joseph Rimer Jane Coffin	Danvers Middleton
Feb. 21	Topsfield	Henry Harrison Pascall Alvida Matilda Pierce	Middleton Middleton
Feb. 16	Hamilton	Robert Victor Hamilton Elizabeth MacWilliams	Hamilton Middleton
Mar. 11	Methuen	Robert Howard Knowlton Pearl Audrey Mathews	Middleton Methuen
Mar. 24	Lynn	Carl Norman Ohlson Patricia Ann Adams	Middleton Lynn
Apr. 13	Danvers	Richard Louis Garrant Martha Ann Pennock	Methuen Middleton
Apr. 21	W. Boxford	Lloyd Hollis Getchell, Jr. Sandra Elizabeth Wood	Middleton Boxford
Apr. 28	Middleton	James Charles Punchard Brenda Jane Wise	Middleton Middleton
May 5	Middleton	William Octave Morin Nancy Joan Wilichoski	Danvers Middleton
May 12	Salem	Raymond Joseph Haight Barbara Jean Ross	Salem Middleton

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
June 23	Middleton	Robert Edward Bouchard Linda Louise Thompson	Middleton Topsfield
June 23	Danvers	Kenneth Bourne Howes Laureen Grace Goodrich	Middleton Danvers
June 29	Salem	William Edward Sullivan Janice Marie Supronovich	Middleton Salem
June 14	Reading	John Charles Dorey Marcia Ann Wise	Middleton Reading
July 1	Jamaica Plain	Gerald Xavier Gerrior Karen Jean Lilley	Middleton Middleton
July 28	Saugus	Francis Joseph King, Jr. Carol Ann Caefer	Middleton Saugus
Aug. 17	Middleton	Donald Harris Jane DeGraw	Danvers Peabody
Aug. 18	Middleton	Joseph B. Murphy, Jr. Beverly Anne Harris	Danvers Danvers
Aug. 23	Middleton	Robert Nelson Lindquist Barbara Elaine Tyler	Middleton Middleton
Aug. 24	Weston	Roger Hawes Drowne Janice Le Fitzmeyer	Weston Middleton
Aug. 31	Middleton	Maynard Earl Homans Dorothy Jean Pearson	Ipswich Middleton
Sept. 1	Topsfield	Ronald Nils Lindquist Diane Hilda McBride	Middleton Middleton
Sept. 14	Middleton	Montford Holmes McCaul Bertha Jane Coffin	Middleton Middleton
Sept. 14	Danvers	Lawrence Emery Cole Olive Thomas	Middleton Danvers
Sept. 19	Boston	Randolph Herman Nelson Patricia Dorothy McGrath	Middleton Boston
Sept. 21	Lynn	Joseph Raimo Dorothy May Wells	Middleton Middleton

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Sept. 28	Lawrence	Ronald George Woodworth Margaret Buckley	Middleton Lawrence
Oct. 5	No. Reading	Paul Francis Colburn Marianne Patricia Gerrior	Middleton Middleton
Oct. 12	Lynn	Oscar Robert Belle Joan Marie Cogan	Middleton Lynn
Sept. 21	Middleton	Malcolm Hugh Campbell Carol Ann Mansfield	Dorchester Middleton
Oct. 25	Middleton	Raymond Henry Currier, Jr. Barbara Joy Hutchins	Middleton Beverly
Sept. 27	Beverly	Robert John Sanborn Cynthia Lee Hood	Middleton Beverly
Nov. 1	Marblehead	Gordon Frederick Lohnes Barbara Ann Pzenny	Middleton Marblehead
Dec. 7	Middleton	Paul Frederick Nelson Lorraine Susan Vasey	Middleton Middleton
Dec. 7	Middleton	Charles Walter Lincoln Martha Elizabeth Ives	Middleton Topsfield
Dec. 14	Middleton	James Elwin Johnston Carlene Ann Jones	Trenton, Tenn. Middleton

Birth Record For 1963

Date of Birth	Name of Child	Names of Parents
Jan. 1	Teresa Anne Black	Thomas Dewey Black, Jr. Florence M. Flemming
Jan. 31	Theresa Anne Willett	Alfred Francis Willett Anne Theresa Sateriale
Feb. 1	Ann Marie Gallant	Phillippe Joseph Gallant Lucienne Theresa Fraser
Feb. 1	Baby Boy Robinson	John Francis Robinson Jayne Kathleen Collins

Date of Birth	Name of Child	Names of Parents
Feb. 4	Kathryn Frances Mendalka	John Walter Medalka Patricia Anna Mallett
Feb. 16	Christine Louise Ladd	David Belcher Ladd Rose Kathleen Owens
Feb. 22	Christopher Malone	James Brendan Malone Rosemary Anne Sheehy
Feb. 24	Dean George Luscomb	George Dean Luscomb Linda Ogden Denno
Feb. 26	Terri Jean Stanchfield	Frank Elmer Stanchfield Catherine M. Zaferion
Feb. 27	Baby Boy Anderson	Richard W. Anderson, Jr. Sharon Ayles
Mar. 1	Martha Jean Turla	Marinni Adolph Turla Bertha J. Nizwantowski
Mar. 4	Baby Girl Peachey	Robert Thomas Peachey Betty Marie Fuller
Mar. 14	Diana Lynne Sedlar	Daniel Sedlar Janice M. Huber
Mar. 26	Roger Jones	Edward H. Jones Mary Joanne Garrity
Apr. 4	Meredith Richardson Cass	Thomas Richardson Cass Marjorie A. Perry
Apr. 7	Wendy Faye Hudson	William Bernard Hudson Frances G. Shrader
Apr. 7	Karyn Elizabeth Hidden	David Wendell Hidden Janet Ellen Anderson
Apr. 18	Barbara Ann Masse	Chester K. Masse, Jr. Joan C. Bates
Apr. 29	Thomas Brian DiFrancesco	Carl J. DiFrancesco Eloise G. Boucher
Apr. 30	David Jon Lessard	Lucien C. Lessard Arlene M. McCarthy
May 4	Benedict Merle Akers	Melvin E. Akers Jean B. Cushing

Date of Birth	Name of Child	Names of Parents
May 7	Carmine Putnam Marciano	Carmine Marciano Helen M. Richards
May 13	Linda Jeanne Jones	Earl F. Jones, Jr. Janet A. Crosby
May 15	Michael William Fleury	Joseph W. Fleury Lorraine H. DeRosier
May 17	Scott Alan Leary	Francis Joseph Leary, Jr. Janet Trene Marcotte
May 19	Glenda Jean Currier	James Herbert Currier Carolyn Lois Call
May 27	Douglas Joseph Gould	Thomas Joseph Gould Theresa C. Campbell
May 28	Sean Farrell Ballard	Lloyd F. Ballard Martha McGoldrick
May 31	Jill Marie Slauenwhite	Norman W. Slauenwhite Lois M. Reid
June 2	Sarah Winspeare Forney	Robert Ellsworth Forney Joanne Carolyn Jones
June 5	Michael Davis Geary	Thomas Francis Geary Mary M. Bergstrom
June 11	Nancy Ann Martino	Anthony J. Martino Nancy A. Mansfield
June 11	Suzanne Marie Clinch	Charles Sager Clinch, III Janet Marie Wilichoski
June 12	Peggy Jane Franklin	John A. Franklin Dorothy J. Glidden
June 14	Dana David Richards	Alfred E. Richards Esther M. Bennett
June 17	Richard Warren Page	Robert Warren Page Kathryn Janet Boemig
June 21	Glen William Rowell	Herbert Edward Rowell Anne Gove Taylor

Date of Birth	Name of Child	Names of Parents
June 27	Kurt Robert Young	Robert M. Young Natalie V. Klosowski
July 1	Garry Anthony Mercaldi	Luigi Candido Mercaldi Eleanor Louise Pose
July 4	Ronna Mae Hooper	Ronald Winston Hooper Catherine G. Thorpe
July 6	Eugene Edmond Shipley	Eugene Edmond Shipley Geraldine Elsie Laflin
July 9	William Paul Quimby	Francis Calvin Quimby Barbara A. Lang
July 12	Susan Maire Calder	Richard Francis Calder Jeanne Mary Murphy
July 22	John William Tibbetts	John Paul Tibbetts Gloria E. Vanderbroeck
July 25	William Andrew Klosowski	William A. Klosowski, Jr. Joanne Wilkins
July 28	Melisse Eldie Smith	Nathaniel Prescott Smith Sharlene Sylvia Spinney
Aug. 6	Judith Leigh Dorey	John Charles Dorey Marcia Ann Eastman
Aug. 26	Wendy Anne Sauvageau	Edward F. Sauvageau Joyce M. Sterner
Aug. 27	Lisa Jean Margeson	Robert Margeson Sandra J. Gilliland
Sept. 3	Barrie Joseph Rimer, Jr.	Barrie Joseph Rimer Jane Coffin
Sept. 11	Jeffrey Heyer Shuman	Karl A. Shuman Pauline E. Young
Sept. 23	Frank Leonard Ullven	Robert Edward Ullven Suzanne C. Caruso
Sept. 26	Richard A. Mercadante, Jr.	Richard A. Mercadante Loretta Deborah Inacio

Date of Birth	Name of Child	Names of Parents
Sept. 28	Gary Thomas Harlow	Joseph Howard Harlow Barbara J. Felton
Oct. 6	Ann Marie Samson	Helmut Aloisius Samson Gloria Ann Venezia
Oct. 1	Michael Allen DeBoer	Robert Lee DeBoer Joan Reynolds
Oct. 7	Gayle Lynn Russell	James William Russell Lorraine Marie Parent
Oct. 22	Jeffrey Faraday James	Donald Ashton James Lois Muriel Faraday
Oct. 21	Linda Jean Reid	James A. Reid Marilyn L. Doyle
Oct. 21	Lisa Jane Reid	James A. Reid Marilyn L. Doyle
Oct. 25	Steven Jeffrey Meade	Robert Irving Meade Claire Irene Gamble
Oct. 30	Holly Ann Richardson	Edward J. Richardson Elmira June Petrosino
Nov. 4	Sharon Lillian Savoie	Jeffrey W. Savoie Elizabeth A. Grothaus
Nov. 9	Sharon Marie Masse	Harrison L. Masse Anne M. Sullivan
Nov. 20	MaryBeth Jay Preytis	Robert John Preytis Marie Gertrude Sullivan
Nov. 21	Albert John Martino	Albert Bernard Martino Eunice Lee Mauer
Nov. 22	Baby Boy Gauthier	Eugene Noyle Gauthier Henriette M. Boisvert
Nov. 23	Carl Wallace Peart	Arthur R. Peart Florence E. McCormack
Nov. 24	Daniel Roy Rollins	Russell Mackenzie Rollins June Janet Anderson

Record of Resident Deaths In 1963

		Name of Deceased	Age
Jan.	7	Ellen Merrill	92 years
Jan.	5	Maude E. Hatfield	66
Jan.	15	Eugenie L. Marshall	65
Jan.	2	Withold Dzenglewski	80
Jan.	22	Mabel A. Evans	82
Feb.	1	Armand Belanger	57
Mar.	8	Patricia Ann Demers	2 mos.
Mar.	17	Michael J. Walsh	79 years
Mar.	4	Katherine L. Andrews	83
Mar.	5	Edith Kinney	88
Mar.	19	Katherine Sokolowski	77
Mar.	22	Frederik Wenz	93
Apr.	24	Giles G. Coughlin	66
Mar.	28	Baby Boy Jones	2 days
Apr.	4	Philip Barrett	6 mos.
May	13	Jean Denise Amero	16 years
May	17	Benjamin T. Nimblett	81
June	27	Gladys McDonald	63
June	23	Everett R. Dion	54
July	30	Maximillian John Breau	57
Sept.	17	Daniel Leone	84
Sept.	25	Richard N. Maxwell	80
Aug.	14	Bradley Scott Bartlett	3 years
Oct.	29	James H. Wightman	60
Nov.	30	Edward F. Burke	49
Dec.	19	Theodore Cathcart	53
Dec.	25	Frederick Davis	73
Dec.	31	Arthur Paradis	83

43 Non-Resident Deaths

Fish and Game Licenses Issued For 1963

192 Resident Citizen	Fishing
112 Resident Citizen	Hunting
46 Resident Citizen	Sporting
37 Resident Citizen Minor	Fishing
20 Resident Citizen Female	Fishing
3 Duplicate License	
7 Archery Deer Stamp	
9 Resident Citizen Sporting (70 years or older) Free	

Dog Taxes Collected For 1963

232 Male Dogs @ \$2.00	\$	464.00
51 Female Dogs @ \$5.00		255.00
126 Spayed Female Dogs @ \$2.00		252.00
6 Kennel @ \$10.00		60.00
3 Kennel @ \$25.00		75.00
	\$	1,106.00
Less Fees Deducted		104.50
	\$	1,001.50

Respectfully submitted,

WILLIAM T. MARTIN, JR.

Town Clerk

TAX COLLECTOR'S REPORT

REAL ESTATE TAXES — 1962

Balance January 1, 1963	\$ 40,313.18	
Interest	1,078.56	
Refunds	680.00	
Collections:		
Tax		38,882.46
Interest		1,078.56
Abatements		680.00
Transferred to Tax Title Accounts		1,430.72
	\$ 42,071.74	\$ 42,071.74

REAL ESTATE TAXES — 1963

1963 Commitment	\$533,064.49	
Interest	87.06	
Refunds	706.45	
Collections:		
Tax		480,890.46
Interest		87.06
Abatements		10,773.54
Transferred to Tax Title Accounts		2,274.13
Uncollected balance December 31, 1963		39,832.81
	\$533,858.00	\$533,858.00

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1961

Balance January 1, 1963	\$ 451.56	
Interest	47.86	
Collections:		
Tax		298.93
Interest		47.86
Abatements		152.63
	\$ 499.42	\$ 499.42

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1962

Balance January 1, 1963	\$ 12,710.05	
Committed 1963	8,656.09	
Interest	566.03	
Refunds	784.78	
Collections:		
Tax		18,768.71
Interest		566.03
Abatements		3,326.10
Uncollected balance December 31, 1963		56.11
	<u>\$ 22,716.95</u>	<u>\$ 22,716.95</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1963

1963 Commitment	\$ 68,787.52	
Interest	44.75	
Refunds	1,414.54	
Collections:		
Tax		44,087.58
Interest		44.75
Abatements		3,780.42
Uncollected balance December 31, 1963		22,334.06
	<u>\$ 70,246.81</u>	<u>\$ 70,246.81</u>

POLL TAXES — 1962

Balance January 1, 1963	\$ 20.00	
Interest	.87	
Collections:		
Tax		18.00
Interest		.87
Abatement		2.00
	<u>\$ 20.87</u>	<u>\$ 20.87</u>

POLL TAXES — 1963

1963 Commitment	\$ 1,982.00	
Interest	2.54	
Collections:		
Tax		1,620.00
Interest		2.54
Abatements		336.00
Uncollected balance December 31, 1963		26.00
	<u>\$ 1,984.54</u>	<u>\$ 1,984.54</u>

PERSONAL PROPERTY TAXES — 1961

Balance January 1, 1963	\$ 47.57	
Interest	3.12	
Collections:		
Tax		47.57
Interest		3.12
	<u>\$ 50.69</u>	<u>\$ 50.69</u>

PERSONAL PROPERTY TAXES — 1962

Balance January 1, 1963	\$ 618.12	
Interest	17.90	
Tax		597.72
Interest		17.90
Abatement		20.40
	<u>\$ 636.02</u>	<u>\$ 636.02</u>

PERSONAL PROPERTY TAXES — 1963

1963 Commitment	\$ 13,084.55	
Interest	2.86	
Collections:		
Tax		12,448.74
Interest		2.86
Abatements		28.40
Uncollected balance December 31, 1963		607.41
	<u>\$ 13,087.41</u>	<u>\$ 13,087.41</u>

FARM ANIMAL EXCISE TAXES — 1962

Balance January 1, 1963	\$	20.00	
Uncollected balance December 31, 1963			20.00
	\$	20.00	\$ 20.00

FARM ANIMAL EXCISE TAXES — 1963

1963 Commitment	\$	50.65	
Collections			30.00
Uncollected balance December 31, 1963			20.65
	\$	50.65	\$ 50.65

WATER LIEN ACCOUNTS — 1962

Balance January 1, 1963	\$	197.45	
Collections			197.45
	\$	197.45	\$ 197.45

WATER LIEN ACCOUNTS — 1963

1963 Commitment	\$	1,231.02	
Collections			1,059.27
Transferred to Tax Title Accounts			72.88
Uncollected balance December 31, 1963			98.87
	\$	1,231.02	\$ 1,231.02

**SUMMARY AND COMPARISON
COMMITMENTS AND COLLECTIONS 1962-1963**

	Commitments 1962	Commitments 1963	Amt. of Increase
Real Estate Taxes	\$506,612.92	\$533,064.49	\$ 26,451.57
Motor Vehicle Excise Taxes	67,217.33	77,443.61	10,226.28
Poll Taxes	2,014.00	1,982.00	32.00*
Personal Property Taxes	12,376.34	13,084.55	708.21
Farm Animal Excise Taxes	265.00	50.65	214.35*
Water Lien Accounts	461.53	1,231.02	769.49
	<u>\$588,947.12</u>	<u>\$626,856.32</u>	<u>\$ 37,909.20</u>

* Decrease

	Collections 1962	Collections 1963	Amt. of Increase
Real Estate Taxes	\$484,598.86	\$520,938.54	\$ 36,339.68
Motor Vehicle Excise Taxes	62,808.13	63,813.86	1,005.73
Poll Taxes	1,687.91	1,641.41	46.50*
Personal Property Taxes	12,741.13	13,117.91	376.78
Farm Animal Excise Taxes	264.70	30.00	234.70*
Water Lien Accounts	167.25	1,256.72	1,089.47
	<u>\$562,267.98</u>	<u>\$600,798.44</u>	<u>\$ 38,530.46</u>

* Decrease

SUMMARY OF ACCOUNTS

	1962 Number of Accounts	1963 Number of Accounts	Increase
Real Estate	1,332	1,343	11
Motor Vehicle Excise	2,240	2,972	732
Poll	1,007	991	16*
Personal Property	65	64	1*
Farm Animal Excise	4	3	1*
Water Liens	9	14	5
	<u>4,657</u>	<u>5,387</u>	<u>730</u>

* Decrease

The Summary and Comparison of Commitments and Collections for 1962 and 1963 shows an increase in Total Commitments of \$37,909.20 as compared to an increase of \$38,530.46 in Total Collections. Total Taxes were 90% collected as of December 31, 1963. Late December Commitments of 1963 Excise Taxes totaling \$17,414.28 has affected total Collections for this year. The Total number of Tax accounts for 1963 was 5,387. This represents an increase of 730 accounts for the year.

Respectfully submitted,

HAROLD E. TYLER

Collector of Taxes

LIST OF JURORS

Mr. Charles H. Metcalf
Assistant Clerk of Courts
Salem, Massachusetts

Dear Sir:

Following is a list of the Jurors prepared by the Selectmen of the Town of Middleton, in accordance with Chapter 234, Section 4, General Laws:

Name	Street	Occupation
Black, Thomas D., Jr.	Peabody St.	Mch. Shop Maintenance
Cashman, William F.	Mill St.	Sole Cutter
Churchill, Eugene E.	Oak Road	Crane Operator
Cosman, Francis E.	Wennerberg Road	Supply Tech.
Dolan, Thomas F.	Essex St.	Prod. Mgr.
Gould, Thomas J.	River St.	Carpenter
Gowen, Robert G.	So. Main St.	Supervisor
Hayden, Philip C.	Essex St.	Elec. Eng.
Ingalls, Donald R.	Cherry Ave.	Mach. Chaser
Kelley, David W.	Webb St.	
Luzinski, Edward J.	Boston St.	
Martinuk, William	Haswell Park	Auto Mech.
Miller, George W.	60 Liberty St.	Tool & Die Maker
Peterson, Carl A.	Forest St.	Retired
Ryer, James L.	10 Gregory St.	Stationary Fireman

Very truly yours,

BOARD OF SELECTMEN

Frank T. LeColst, Chairman

George M. Farley, Clerk

Robert G. Gowen

BOARD OF APPEALS

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

The Board of Appeals respectfully submit their report for the year ending December 31, 1963.

Regular meetings held at Memorial Hall, South Main Street, on the second Thursday of every month at 8:00 P.M.

All application for Public Hearings MUST be in the hands of the Board of Appeals Clerk and MUST include the names and addresses of all abutters concerned, if any, at least 20 days before regular meeting nights in order to properly process said applications and have said applications published, as the law requires, at least 21 days before the hearing is held.

All applications for Public Hearings MUST be filed at the Town Clerk's Office.

Regular Meetings Held	7
Special Meetings Held	13
Public Hearings Held	20
Decisions Granted	6
Decisions Rejected	3
Applications Dismissed	2
Renewals Granted	5

Respectfully submitted,

BOARD OF APPEALS
Walter Clinton, Chairman
Thomas D. Black, Jr., Clerk
Nathan Hayward, Jr.
Thomas Dolan
Donald Aylward

BOARD OF PUBLIC WELFARE

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Report for the year ending December 31, 1963.

The following categories are reimbursed according to formula by Federal and State funds with the Town paying the balance. Investigations of eligibility are made by the Central Essex Welfare District, approved by the Board of Public Welfare and administered by the District.

AID TO FAMILIES OF DEPENDENT CHILDREN		
No settlement laws in AFDC	13 cases	37 persons
DISABILITY ASSISTANCE		
No settlement laws in DA	11 cases	11 persons
MEDICAL AID FOR THE AGED		
No settlement laws in MAA	34 cases	34 persons
OLD AGE ASSISTANCE		
Unsettled cases (State)	7 cases	7 persons
Outside Cities and Towns	5 cases	5 persons
Middleton settled	27 cases	27 persons
GENERAL RELIEF		
General Relief is a Temporary Aid program which is investigated and administered directly by the Board of Public Welfare.		
Unsettled cases (State)	1 case	2 persons
Middleton settled	5 cases	5 persons
Middleton settled, aided in other Towns	7 cases	14 persons

Amendments to Chapters 117 and 118A have eliminated legal settlement in the General Relief and Old Age Assistance programs effective on January 1, 1964.

The Board of Public Welfare wishes to thank the Board of Selectmen, the various department of the Town and the Community Nurse for their cooperation during the year.

Respectfully submitted,

LESLIE E. MERRIFIELD, Chr.
ROGER M. PEABODY
LEYLAND A. PHILLIPS, Clerk

FIRE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

I hereby submit my Annual Report of the Fire Department
for the year ending December 31, 1963.

The Fire Department personnel consists of a Chief, Deputy-
Chief, Captain, three Lieutenants, and twenty-two privates, making
a total of Twenty-eight men.

The Department answered 261 calls in 1963. They were as
follows:

Buildings	19
Automobiles	17
Brush, Woods, Rubbish, Grass	94
Dump	4
Oil Burners	40
Electrical	3
Miscellaneous (Accidents, Etc.)	4
Chimney	2
Overheated boiler	1
Out of Town (Mutual Aid)	20
Service Calls	44
Rescue Calls	17
Investigations (Smoke, Gas, odors, etc)	25
Needless Alarms	6
False Alarms	4

Total	261
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Box Alarms	83
Still Alarms	178

Total	261
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Inspections and Permits granted for the following:

Permits to Burn	527
Explosives	8
Fireworks	0
Gasoline	1
Oil Burners	40
L.P. Gas	40

Total	601
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The equipment of the Department is generally in good repair. However, consideration should be given to the acquisition of a new pumper in the near future to keep within the Underwriters specifications as to replacing equipment over twenty (20) years of age.

The Fire Alarm System is in good repair, and was further expanded by the addition of more transmission wire. Two new boxes were installed in the system this past year. These boxes are 162, located on Webb Street, and 332, located at Meadow Drive and Edgewood Street, in the new development off South Main Street. This makes a total of 30 boxes now located throughout the Town.

The Drill School, held Monday evenings from May through December is in its ninth year, and is received with much enthusiasm and cooperation by the members of the Department.

The radio authorized to be purchased at the last Annual Town Meeting, in March, was installed in the County Mutual Aid Network, on April 27, 1963.

It was put to good use at our serious woods fire on October 12, when it was used to get assistance from nine communities, and the Department of Natural Resources, with the result of not losing any buildings, and control of the fire within a matter of a few hours.

I have inserted an article in the Annual Town Warrant requesting \$12,375.00 to pay the salaries of three (3) permanent men for the Fire Department. These men to go to work the first week in April, 1964. I feel this request is of an urgent nature, in that we can no longer depend on call men during the crucial first minutes of an alarm. We had 261 alarms this past year, of which 194 were between the hours of 8:00 A.M. and 6:00 P.M., when our manpower is at its lowest ebb.

I again urge the Citizens of the Town to use a fire alarm box, if one is nearby, or to Dial 774-2211 for fire or any type of emergency. DO NOT DIAL THE OPERATOR.

I wish to thank the Board of Selectmen, Department Heads, and the Citizens of the Town for their cooperation during the past year.

To the Officers and men, many thanks for your continued efforts and cooperation, to keep our department on the top, as usual.

Respectfully submitted,

HAROLD F. PURDY

- Chief

POLICE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report of the Middleton Police Department for the year ending December 31, 1963.

DEPARTMENT ROSTER

James W. Wentworth, Chief of Police

Lloyd H. Getchell, Sergeant Harold G. Moore, Sergeant

REGULAR SPECIALS

Arthur G. Doane

Robert Hurd

William C. Pennock

Edward J. Richardson

Robert Peachey

OFFENSE FOR WHICH ARRESTS WERE MADE

Armed Robbery	1
Assault	1
Assault and Battery	1
AWOL	1
Breaking and Entering	1
Breaking and Entering in the Nighttime	2
Drinking Under Age (Turned over to parents)	4
Drunkenness	33
Escaped Persons	7
Failing to stop for a Legal Stop Sign	1
False Alarm of Fire	1
Insane Persons	5
Larceny	8
Leaving the scene of a motor vehicle accident after causing property damage	2
Malicious damage to property	2
Non-support	5
Obtaining narcotic drugs from another without making a disclosure as to treatment	1
Operating a motor vehicle after suspension of license	3
Operating a motor vehicle which was uninsured	2
Operating a motor vehicle which was unregistered	2
Operating a motor vehicle while under the influence of liquor	9
Operating a motor vehicle to the left of the center of the traveled part of the way	1

Operating a motor vehicle so as to endanger	1
Operating a motor vehicle without a license in their possession	2
Operating a motor vehicle without a registration in possession	2
Parking violations (Warrant)	4
Possession of hypodermic needle and adapter	1
Receiving stolen property	1
Runaway	3
Setting fire to brush and woodlands	5
Speeding	21
Suspicion of Larceny	2
Using a motor vehicle without authority	4
Total	139

There are now warrants for 1 count of Armed Robbery and 1 count of Attempted Rape lodged against a subject who is now in custody for Murder. These warrants were issued as a result of secret indictment by the Grand Jury.

OFFENSES WHICH WERE REFERRED TO THE REGISTRY OF MOTOR VEHICLES FOR ACTION

Accidents (Motor Vehicle)	62
Defective Equipment	4
Discharging Fire-crackers from a Motor Vehicle	1
Dumping rubbish on a public way	3
Failing to stop for a legal stop sign	5
Failing to stop for a school bus which was loading or unloading passengers	5
Illegal hauling on a posted road	5
Operating a motor vehicle in an improper manner	1
Operating a motor vehicle after drinking	11
Operating an uninsured trailer	1
Operating an unregistered trailer	1
Operating a motor vehicle without a license in their possession	1
Operating a motor vehicle to the left of the center of the traveled part of the way	1
Passing in a posted no passing zone	17
Speeding	97
Trespassing with a motor vehicle	1
Unnecessary noise	1
Total	217

There were 38 residents who lost their drivers license as a result of improper operation in other towns. Also, there were a total of 91 motor vehicles stopped and checked for various reasons.

MISCELLANEOUS

Ambulance cases	94
Accidents (Other than motor vehicle)	7
Auto Accident Investigated	62
Complaints received and investigated	512
Cruiser Cases	143
Dogs shot by Police Department	2
Dogs killed by automobiles	21
Escaped patients returned to Danvers State Hospital	3
Fire-Alarms that Police went to	77
Missing and lost person found	10
Messages delivered	123
Summons and Warrants served	208
Turned over to the Town Treasurer for Fire-Arms permits	\$24.00
Stolen property recovered and restitution	\$12,569.89

As in the past the Police Department has conducted many investigations not listed above which have been settled satisfactorily to all concerned without making arrests or going to court.

In closing, the men are to be commended for their prompt response and their efficiency of operation. A sincere thanks is extended to the State Police, Officials of the Town of Middleton and the Board of Selectmen and also to the Townspeople. To all those who have assisted this department in any way we are grateful.

Respectfully submitted,

JAMES W. WENTWORTH

Chief of Police

REPORT OF BOARD OF HEALTH

TO THE BOARD OF HEALTH:

During the year 1963 the following programs were carried out:

Sixteen Well Child Conferences were held with 160 children in attendance, Ninety-eight Diphtheria Pertussin-Tetanus (sometimes called "Baby Shots") and 44 Salks Polio were given. Twenty-four received Smallpox Vaccine and 116 were given physicals. In all 282 Treatments were given. Twenty-eight children entered the first grade from the Well Child Conference.

During the year 1047 home contacts were made for Health teaching and Mobility services.

The Massachusetts Vision Test by means of a new Titmus machine was given to 483 children. This new machine enabled the nurse to test in the Health room, so eliminating the problem of space, light, and the children putting on and taking off glasses. Eighteen failures were found and after retesting were reported in writing to the parents. Most have been or are presently under treatment.

Hearing tests were given to 507 children with 39 failures. These children were all referred to their own physicians and I am pleased to say most of them have been seen by private physicians. The hearing tests are done individually by means of an Audiometer, and failures are rechecked before a written notice is sent home.

The Mantoux test was given to children in grades 1 and 6. Those coming into school and children entering their teens. In this test a drop of harmless liquid tuberculin is put into the skin. The Essex County Health Association and State Officials feel this test is the most accurate. Only 4 positive reactors were found and follow-up visits were made to the homes. Receiving great cooperation, all contactors and positive reactors were checked at the Essex San., except one and he was hospitalized and checked by his private physician. No active T.B. was found.

Physical examinations were given to children in grades 1 and 4, starting in the fall of 1962 and continuing through the spring of 1963. A total of 95 children were given complete physicals by Dr. William Wiswall, the school physician, with many mothers present. Sixty-four went to their own family physician and the forms filled out by their doctors were attached to their health records in the

school. Reports of defects were sent home in writing for the most important findings, referring them to their own family physicians for care and correction. Hemoglobin determination and urine analysis are done on all children receiving complete Physicals at school.

Approximately 1040 children visited the Health Room in the past year for illness or accidents during the day.

A pediculosis check was conducted twice during the year with excellent results.

Heights and Weights of all School children were checked.

Forty-six attended the Diphtheria-Tetanus clinics held during the year, 2 receiving their original series of 3, and 44 receiving boosters.

Numerous Sabin Oral Polio Clinics were held for children not eligible last year. A total of 421 children received Type I, 385 Type III, and 459 Type II. Only 12 children in the school did not receive the series as their parents refused permission.

Sabin Oral Polio Clinics were held for adults as well as for children. In the month of February, 51 Town employees, and 227 other adults took advantage and received Type I. In March 53 Town employees and 257 adults received Type II, and in May 56 Town employees and 208 adults received Type III. A total of doses given — Type I 899, Type II 1083, and Type III 864.

Asiatic Flu Clinics were held for town employees to receive their boosters and new employees were given their series of two.

Pre-school Lazy Eye Clinics were held in April for children 4½ to 6 years of age. Eighty-four were tested and letters sent to parents of all children failing the test, referring them to their own doctors.

Work conferences with Miss Frances Bruni, R.N., T. B. Coordinator of Essex County Health Association were held for the purpose of locating all Middleton residents who require T.B. supervision and return them to current follow-up. This entails the setting up of a T.B. file system which includes an active case file, plus a follow-up appointment register along with means of notifying patients on matters regarding their check-up for T.B. Once this work has been completed we will have a T.B. follow-up system containing information available to both the Health Agent and the Nurse.

Annual reports have been sent to the following:

Department of Education - on Physical Handicapped Children.

Mass. Dept. of Public Health, Child Growth and Development

Section for Vision Conservation - also Hearing Program Activities and Dental Health.

Div. of Maternal and Child Health Services, a report on School Health Services.

The Tuberculin Testing Report was sent to the Essex San., and a copy sent to the County Health Association.

A report was sent to Mr. Port on Health Activities in the school for the year.

The nurse attended a conference with Mr. Reardon, The State Consultant on Vision Testing after receiving the new Titmus machine, for recertification as required by law, and a lecture given by the N. E. Council of Optometrists on Vision. The Annual T. B. Conference at the Village Green and a series of 6 lectures at the Essex San. was attended by the nurse. Also completed the third semester at Danvers State Hospital the course given for Public Health Nurses, attended a number of workshops pertaining to school nursing and public health, an all day workshop on P. K. U. and another on the new approach to "Heart Today".

A conference was held last June with Mrs. Hoogerziel to discuss healthwise, our sixth graders entering Masconomet in September.

A two-day conference held by State Nurses Association on Public Health and School Nursing was attended.

PHYLLIS S. BROWN, R.N.

Community Nurse

ASSESSORS' REPORT

The following is a recapitulation of the money appropriated by the Town of Middleton and the estimated receipts deducted therefrom in the determination of the 1963 tax rate.

APPROPRIATIONS

Town appropriations	\$ 958,845.09
Total appropriations voted to be taken from available funds	37,183.11
State Parks and Reservations	1,696.73
State audit of municipal accounts	1,885.10
County Tax	12,440.62
Tuberculosis Hospital Assessment	2,175.48
1963 Overlay	12,459.35
Gross amount to be raised	\$ 1,026,685.48

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	77,187.36
Corporations Taxes	17,500.60
Reimbursement on account of publicly owned land	2,903.62
Old Age Tax (Meals) Chap. 64B, S. 10	1,651.07
Motor Vehicle and Trailer Excise	57,000.00
Licenses	5,000.00
Fines	350.00
General Government	2,000.00
Protection of Persons and Property	500.00
Health and Sanitation	150.00
Highways	1,300.00
Charities (other than Federal Grants)	9,000.00
Old Age Assistance (other than Federal Grants)	7,000.00
School (Funds from income tax not to be included)	10,400.00
Public Service Enterprises	224,744.00
Cemeteries (other than trust funds and sale of lots)	1,195.00
Interest	2,900.00
State Assistance for School Construction	9,970.00
Farm Animal Excise	50.65
Lieu of Taxes (Town of Danvers)	1,281.39
Lieu of Taxes (Middleton Electric Light)	8,500.00
Total estimated receipts and available funds	478,544.44

Gross amount to be raised	1,026,685.48
Total estimated receipts and available funds	478,544.44
<hr/>	
Net amount to be raised by taxation	548,131.04
Net amount raised by taxation on personal property	13,084.59
Net amount raised by taxation on real estate	533,064.45
Number of polls assessed 991	1,982.00
<hr/>	

TOTAL VALUATION

Personal Property	184,290.00
Real Estate	7,507,950.00
1963 Tax Rate	71.00

Respectfully submitted,

PAUL B. WAKE, SR., Chr.

WILBUR A. WITHAM

ERNEST F. LeBEAU

REPORT OF GAS INSPECTOR

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my first annual report as Gas Inspector for the Town of Middleton.

I would like to take this opportunity to thank the Board of Selectmen, the gas companies and the residents of the Town of Middleton for their cooperation.

Permits may be obtained at Memorial Hall on Fridays from 4:00 P.M. to 4:30 P.M.

49 inspections and permits were granted.

Amount collected in fees and turned
over to the Town Treasurer \$ 195.00

Respectfully submitted,

BURT HURD

Gas Inspector

BUILDING INSPECTOR'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report for the year ending December 31, 1963. New home building was in a sharp rise from last year due to the construction at Brigadoon on Route 114. This project alone accounted for 38 of the 56 new homes constructed during this period. The rest of the construction held about the 1962 level.

At the March Town Meeting I had an article in the warrant to increase the fees for Building Permits, which was approved and was also approved by the Attorney General and the new rates were put into effect during June 1963. These new rates will make the Department more self supporting.

I would like, at this time, to express my appreciation for the fine cooperation given me by all Town Departments and the Citizens of the Town of Middleton during the past year.

Permits Issued	Estimated Value
56 Dwellings	\$572,500.00
11 Additions	13,400.00
1 Art Studio	7,000.00
1 Swimming Pool and Enclosure	4,000.00
4 Garages	3,600.00
1 Garage and Shop	2,290.00
2 Dormer	1,800.00
2 Chimneys	1,550.00
2 Remodel	1,500.00
1 Club House	1,500.00
5 Porches	1,200.00
8 Reshingle	1,000.00
3 Replace Roof	800.00
1 Storage Shed	500.00
1 First Aid Room	500.00
1 Shop and Stable	250.00

1 Chicken House	200.00
1 Stand	150.00
1 Stable	100.00
4 Buildings Moved	
10 Buildings Razed	
Elementary School	300,000.00
	<hr/>
Total	\$913,480.00

Amount collected in fees and turned over to

to the Town Treasurer \$ 1,123.50

Respectfully submitted,

ROGER M. PEABODY

Building Inspector

REPORT OF PLANNING BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

The Planning Board respectfully submit their report for the year ending December 31, 1963.

Regular meetings are held at Memorial Hall, South Main Street, on the third Thursday of every month at 8:00 P.M.

At the first meeting the following officers were elected: Louis Barret, Chairman; and John Goodwin, Clerk.

This past year has been one of activity and progress. Activity, evidenced by the many meetings with various town boards for the purpose of communication and understanding of each other's objectives. Activity by the many meetings held with the developers of "Brigadoon" for the purpose of clarifying issues and the granting of "lot releases." Activity by the frequent inspections made at the development by your Board to ensure agreement performance. As of January 31, 1964, thirty-one homes have been built.

In addition to the 12 regular monthly meetings, special meetings were held in the interest of considering and expediting action on proposals and applications subject to the Zoning By-Laws which were brought before the board.

Progress, in that the "Subdivision Rules and Regulations" were completely revised and up-dated. These rules and regulations are a very important part of good town planning, in that they serve as a blueprint for future developments by spelling out in detail, the requirements for street construction and widths, grades, sidewalks, drainage etc. New books are now available to all having need of same.

"Master Planning" is a subject that is discussed quite frequently these days and has been undertaken by some of our progressive neighboring towns. Your Planning Board is interested in the aspects of a Master Plan for Middleton, and recently published in our town

weekly newspaper the complete contents of a "Preliminary Survey" completed in 1962 by a professional planning consultant, in an effort to acquaint you with what is involved. We feel that a Master Plan is vital to the prosperity and future growth of this Town, and would be of immeasurable value to all Town departments in the years ahead. An Article is in the Town Warrant requesting funds to undertake this project; two-thirds the total cost of this project is underwritten by the Government. We would appreciate your support. It may be appropriate at this time to mention the two bills before Congress, which state in substance that any city or town that does not have a Master Plan within two years after passage of this bill (assuming it does pass) would be ineligible for any Federal Aid. One Bill is the Case Bill S.915, and the other the Muskie Bill.

We wish to extend our sincere thanks to the Board of Selectmen, the Building Inspector, the Board of Health, the Board of Appeals and the Finance Committee for their cooperation, as well as that shown by the Citizens of Middleton.

Respectfully submitted,

LOUIS BARETT, Chairman

JOHN GOODWIN, Clerk

FRANK CONNOR

HENRY SAWYER

RAYMOND DANSEREAU

DOG OFFICER'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

I hereby submit my report as Dog Officer for the year ending December 31, 1963.

Complaints received and investigated	133
Dogs restrained	42
Dogs placed in pound	17
Dogs returned to rightful owners	14
Poultry and animals killed by dogs	42
Report of dog bites	40
Stray dogs disposed of	3
Selectmen's hearings on dog complaints	1
Miscellaneous cases	45

In making this report I would like to point out that there were 143 delinquent dog licenses. The owners were notified to license their dogs and did so without court appearance. Also, a total of 263 miles was traveled in investigation of the various dog complaints.

I wish to notify all dog owners that their dog licenses are due on April 1, 1964 and payable to the Town Clerk. Chapter 140, Section 138, being the (owner) or (keeper) of a dog 3 months old after March 31st and you did not cause it to be licensed. (Penalty \$15.00 each).

In closing I would like to extend my appreciation to the Board of Selectmen, the Police Department, the Town Clerk and all dog owners for their splendid spirit and co-operation shown during the year 1963.

Respectfully submitted,

HAROLD B. SKINNER

Dog Officer

INSPECTOR OF WIRES REPORT

Board of Selectmen
Middleton, Massachusetts

Gentlemen:

I hereby submit my report as Wire Inspector for the year ending December 31, 1963.

There were 153 permits issued amounting to \$134.25 in fees. There were forty changes of service from 110-220 volts due to load conditions or an increase of load. Forty-seven permits were for new homes, five were for temporary services, and one for a garage.

All wiring has been inspected up to date except for ten jobs which are in the process of construction. A total of 185 calls have been made since January 1, 1963 covering 1300 miles. There were many calls made at the request of those planning to have electrical work installed and wanting information.

I would like to express to the Townspeople that it is very important, when having additional wiring done, to have the main distribution checked by a competent licensed electrician to make sure that they are not over loaded. It is for their safety that electrical work be inspected.

I wish to thank the Board of Selectmen, the Electric Light Department, and the people of Middleton for their cooperation.

Respectfully submitted,

JOHN MILBERY

Wire Inspector

PARK DEPARTMENT REPORT

Honorable Board of Selectmen
Town of Middleton
Dear Sirs:

I hereby submit my report for the year of 1963.

I wish to thank the various departments for their cooperation, also to thank Mr. Hazen Richardson for again donating sand for the swimming pool.

A program of lime and fertilizer has been started at the park. The baseball diamonds have been put in shape and (6) six new steel see-saws have been added to playground equipment.

The parking area at East Street pool was increased and the entrance improved and the beach sanded.

Respectfully submitted,

ERNEST R. GOULD

Superintendent

REPORT OF INDUSTRIAL DEVELOPMENT COMMISSION

To the Honorable Board of Selectmen:

The following is the Annual Report of the Middleton Industrial Development Commission for the year 1963.

The objectives of the Commission have been and are to foster interest in new industrial growth within the Town by searching out and contacting prospective industrial concerns interested in locating in this area.

The Commission has completed a survey of 310 acres of the Town's industrially zoned land. The results of this survey are on file. Owners of much of this industrial land have been contacted to determine willingness to sell, and the approximate price desired. With this information, the Commission has met with prospects looking for industrial sites and discussed their needs as to transportation facilities, services, and other requirements, as well as explaining the advantages of locating in Middleton.

There have been joint meetings several times with the Planning Board to discuss future recommendations to the town meeting body relative to re-zoning other more desirable acreage as industrial area. As a result of these meetings, the Industrial Development Commission recommends that a long-range Master Plan be prepared by the Town as recommended by the Planning Board, to control the growth of the Town and assure a well-balanced proportion of residential and industrial properties. It is hoped that that portion of the Master Plan pertaining to industrial re-zoning will be ready for the approval of the voters of the town at the time of the Annual Town Meeting in 1965.

A report of the Town's industrially zoned property was delivered in August, 1963 to the Massachusetts Department of Commerce, Division of Development.

We wish to thank the Board of Selectmen and the citizens of Middleton for their confidence and cooperation in enabling our Commission to operate effectively. We also wish to stress the fact that our townspeople and property owners are the best possible boosters and Good Will ambassadors for the Town. It is a fact that people who work together harmoniously and unselfishly for the overall good of a town create a favorable climate in that town, the type of climate that attracts desirable industry.

The Commission feels that significant progress has been made during the past year toward our objectives.

Respectfully submitted,

STANLEY W. KLOSOWSKI, Chm.

HELEN RICHARDSON

GEORGE M. FARLEY

HENRY G. ROBERGE

DR. GEORGE J. HAYKAL

SELECTMEN'S REPORT

To the Citizens of Middleton:

The Board of Selectmen respectfully submit their annual report for the year ending December 31, 1963.

Regular meetings of this Board have been held every Tuesday at 8 P.M., except during July and August when a summer schedule of every other Tuesday was in effect. All meetings were held at the Selectmen's office at Memorial Hall, South Main Street.

This Board also functions as the Board of Health, Licensing Authority and Police Commissioners.

Two Town Meetings were held during 1963. The regular meeting in March and a Special in October. Special election was also held on June 19, 1963 to elect one Selectman due to an existing vacancy created by the resignation of Wilbur C. Rundlett, Jr.

In addition to the usual reappointments which are made each year, the following special appointments were made:

Dr. Edward Jones, South Main St., to fill vacancy on local School Board caused by resignation of Robert Brown.

Francis Masse, East St., to fill vacancy on local School Board caused by resignation of Norman Nathan, East St.

Robert Forney, East St., to fill vacancy on local School Board caused by the resignation of Rosamond Bastable.

George M. Farley, Maple St., to fill vacancy on Industrial Commission Board caused by resignation of Robert Young.

Henry G. Roberge, Park St., to fill vacancy on Industrial Commission Board caused by resignation of Jeffrey W. Savoie.

John Bowers, Liberty St., to fill vacancy as Board of Health Agent caused by the resignation of Wilbur C. Rundlett, Jr.

Beaumont Hurd, Essex St., to the newly-created post of Plumbing Inspector.

Appointed as Committee on Housing for the Aged: Mrs. Laura Dansereau, John Spottiswood, Roger Peabody, John Goodwin and Carl Peterson.

The Board wishes to express its deep appreciation for the assistance, cooperation and devotion to public service given so generously by the department heads, elected and appointed boards and to the citizens of the Town.

The Board wishes to extend an invitation to all citizens to join us at any of our regular Tuesday night meetings and discuss any problems or suggestions that they feel might be of benefit to our town.

Respectfully submitted,

BOARD OF SELECTMEN

Frank T. LeColst

George M. Foley, Clerk

Robert G. Gowen

REPORT OF WATER BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

Herewith is submitted our annual report as your water board.

The Board of Water Commissioners had a very busy year. During the year many meetings were held with the Danvers Board concerning our mutual problem, with very satisfactory results for all parties concerned.

This Board has endeavored to do as little as possible with our present system pending the receipt of the water survey report that was authorized by the town. We felt that money spent at this time other than necessary repairs was unadvisable until a plan can be adapted.

We are happy to announce that our application for Federal funds to survey our present water system and to make preliminary plans for a Town wide water system was approved in January 1963. The Board awarded the contract for this survey to Whitman & Howard Eng., Boston. This survey was completed in December 1963 and the final report was received by the board the last of January. This report is very complete and at last if adopted by the town will guide us in installing an adequate water system. Because this report was received too late in the year for the Board to completely evaluate its contents and recommendations, the Board of Water Commissioners has submitted an article in the Town Warrant for 1964 for a study committee to review this report and to make recommendations to the Town.

The contract for the Water main to the Brigadoon development in which Middleton, Danvers, and the general developer share in the cost was awarded to C. Justino Inc., general contractors Hyde Park, Mass in November. Work was started the first week in December. The contractor was forced to abandon this project on December 24th due to weather conditions. This work will be re-

sumed as soon as the frost has left the ground. This project will be completed in the spring and will eliminate our water problems in the development and also South Main Street.

The Water Board wishes to take this opportunity to thank the other Town Departments for their cooperation throughout the year also the Danvers Water Board and Mr. Russell.

Board of Water and Sewer Commissioners

George Nash, Chairman

John Mendalka

Roger M. Peabody, Clerk

COMMITTEE REPORT ON HOUSING FOR THE ELDERLY

To the Citizens of the Town of Middleton:

This Committee was formed by you, the taxpayers of Middleton, by your action on Article 4 of the June 1962 Special Town Meeting. The Committee was appointed by the Board of Selectmen, and by direction of Article 4 was commissioned to determine the need of Housing for the Elderly in the Town of Middleton, and also to investigate both the State and Federal Housing Plans.

In an effort to fulfill its obligations, this Committee spent many hours, individually and collectively, visiting various housing projects and talking to both occupants and Housing Administration officials.

The Committee sent a questionnaire to 309 people in town who were 62 years of age or older. We received 170 replies of which 110 were people definitely interested. The Committee feels that this shows a need for Housing for the Elderly in Middleton.

Our next step was to meet with representatives from the State and Federal Housing Authority who explained their respective plans. These meetings were very informative and both agencies agreed that there is a definite need for this form of housing for the elderly in this town. This type of housing could be built at no cost to the town what-so-ever.

As a result of our work during the past year, the Committee has sponsored an Article in the Annual Town Meeting asking for the formation of a Housing Authority.

We urgently solicit all voters of the Town to support this Article in order to insure its passage and thus guarantee safe, comfortable, low-income housing for our elderly.

Respectfully submitted,

JOHN SPOTTISWOODE, Chairman
LAURA DANSEREAU
JOHN GOODWIN
CARL PETERSON
RODGER PEABODY

MUNICIPAL LIGHT DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

The Board of Electric Light Commissioners respectfully submit their report for the year ending December 31, 1963.

During the year regular meetings were held by this Board at their office on South Main Street.

The department purchased 8,407,323 K.W.H. of electricity at a cost \$130,771.90. Our systems peak Demand occurred on Dec. 3 and was 1,728 K.W.

Sixty new 3 wire services have been installed, 23 services were converted from 120 volt 2 wire to 240 volt 3 wire. Six temporary services were installed.

Work has been completed on our new Sub-Station at the end of Central Street, and it was connected into our Distribution System in January with a rated capacity of 5000 K.W.

We have returned to the Town \$11,500.00 for the reduction of taxes. Poles and lines were relocated on Forest Street to conform to a Highway construction project.

Fifteen new street lighting fixtures were installed on Mill Street. Construction has continued in the Brigadoon Development off South Main Street, we now have 30 sections of our distribution installed.

A 3 Phase power line was constructed approximately 600 feet to the site of our new Elementary School off So. Main Street.

We wish to take this opportunity to thank the Town Officials and our consumers for their continued cooperation during the past year.

Respectfully submitted,
Board of Electric Light Commissioners

FRANK E. DOW
J. LANSING ENGLISH
JOHN MUZICHUK

REPORT OF HIGHWAY SURVEYOR

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

I hereby submit my report for the year of 1963.

Snow Removal

In January, February, and March we had more ice than snow. However, in December we had an unusually large amount of snow.

Chapter 81

In 1963 we had a great deal of patching to do. A section of Bellevue Avenue was rebuilt and resurfaced. The usual drainage and general maintenance work was done, and the following streets were resurfaced:

Central Street.....	.20 miles
Gregory Street57 miles
Lake Street50 miles
Liberty Street	1.50 miles
Locust Street80 miles
Log Bridge Road10 miles
Mill Street60 miles
Peabody Street30 miles
Washington Street13 miles
Bellevue Avenue20 miles
Lakeview Road20 miles
Spring Road07 miles
Acorn Street10 miles
Pinedale Road25 miles
Cross Street05 miles
Curtis Avenue17 miles
Meagher Street12 miles
Phaneuf Street15 miles

Chapter 90 Construction

Chapter 90 construction work on Forest Street has been slowed up for the past two years due to the large amount of ledge. This ledge, however, will be removed, and a new piece of road will be completed in the spring.

Chapter 90 Maintenance

A section of Boston Street was resurfaced with pea stone. A section of Essex Street was also resurfaced. Some patching and shoulder work was also done.

Storm Drains

Funds for storm drains were expended on Phaneuf Street, School Street and Bellevue Avenue.

General Highway

General Highway work consisted of cleaning streets, cutting brush along roadsides, patching, drainage and all other work not covered by Chapter 81.

Hilldale and Bellevue Avenue Special

On Hilldale and Bellevue Avenue 1550 ft. of 12 inch culvert, three catch basins and three manholes were installed.

Chapter 718

Engineering was done on Mt. Vernon Street; 550 ft. of 12 in. culvert and one manhole were installed.

Chapter 782

Engineering was completed on Lake Street.

Respectfully submitted,

ALLAN G. MARSHALL

Highway Surveyor

ANNUAL REPORT

of the

SCHOOL COMMITTEE

Town of

Middleton



for the Year Ending December 31

1963

SCHOOL REPORT

School Committee

MR. DAVID HARDING, Chairman	Term Expires 1966
MRS. ROSAMOND BASTABLE, Secretary	Term Expires 1964
MRS. PAGE CAMPBELL	Term Expires 1965
DR. EDWARD JONES	Term Expires 1964
MR. FRANCIS MASSE	Term Expires 1964

SUPERINTENDENT-PRINCIPAL

GEORGE E. PORT, JR.

Office: Howe-Manning School

Tel. SPring 4-3517

School Calendar 1964

Open January 2, 1964	Close February 21, 1964
VACATION — ONE WEEK	
Open March 2, 1964	Close April 17, 1964
VACATION — ONE WEEK	
Open April 27, 1964	Close June 19, 1964
SUMMER VACATION	
Open September 9, 1964	Close December 23, 1964

SCHOOL HOLIDAYS

Good Friday October 12 November 11 and 26
(and such other days as the School Committee may designate)

The School Calendar may be subject to change.

No School Signals

The following no school signals have been adopted:

- a. 2-2-2 blast on the fire alarm
- b. 2 blasts at the B. B. Chemical Company
- c. Street lights on for three minutes
- d. Radio Stations WBZ and WESX will carry an announcement on their regular no school broadcasts.

The signal for the Howe-Manning School will be at 7:15 A.M.

SCHOOL CENSUS

October 1, 1963

Age	Girls	Boys	Total
5-7	74	74	148
7-16	324	354	678
<hr style="width: 20%; margin: auto;"/>			
4-5	43	40	83
3-4	31	43	74
2-3	41	21	62
1-2	34	23	57
Under one year	32	29	61

Age of School Admission

All children born on or before December 31, 1958 are eligible to attend school in the coming fall term. No entrance tests for children under the age requirements will be given.

Employment Certificates

Certificates for the employment of minors between the ages of 14-18 may be obtained at the Superintendent-Principal's office during regular office hours.

HOWE-MANNING SCHOOL

Corps of Teachers 1963-1964

Name		Date of Grade Appointment	
Eugene C. Winter, Jr., B.S.	Lowell S. Teachers Col.	Prin.	Sept. 1958
Catherine Devane	Lesley College	1	Sept. 1937
Eileen Hammond, B.S.	Boston College	1	Sept. 1962
Judith Hughes, B.S.	Salem S. Teachers Col.	1	Sept. 1959
Ruth Kane, B.S.	Boston University	1	Sept. 1963
Gertrude Drozek	Salem S. Teachers Col.	2	Sept. 1963
Villa Lavorgna	Farmington State Teachers College	2	Sept. 1960
Carole Layton	Perry Normal	2	Jan. 1963
Eleanor Cassidy, B.S.	Salem S. Teachers Col.	3	Sept. 1955
Grace Fall	Keene Teachers College at N.H.	3	Dec. 1961
Joan Freund, B.S.	Boston University	3	Sept. 1963
Selma Klein, M. Ed	Salem S. Teachers Col.	4	Sept. 1963
Cynthia Lundgren, B.A., B.S.	Gordon College	4	Sept. 1962
Carol Minter, B.S.	Gordon College	4	Sept. 1963
George Boyle, A.B.	Tufts University	5	Sept. 1963
J. Nellie Johnston B.S., M.Ed.	Salem S. Teachers Col.	5	Sept. 1949
Brendan White, B.S.	Boston University	5	Sept. 1963
Janet Foley, B.S.	Gordon College	6	Sept. 1961
Dorothy Ruark, B.A., B.S.	Gordon College	6	Sept. 1962
Eugene Winter, B.S.	Lowell S. Teachers Col.	6	Sept. 1954
Ruth Chasse, M. Ed.	Lesley College	Ungraded	Sept. 1958
Edward Bruzzo, B.S.	Tufts University	Art	Sept. 1953
Lois Crane, B.A., M. Ed.	Boston University	School Adj.	
		Coun.	Sept. 1962
Rose Durgin, M. Ed.	Boston University	Reading	
			Sept. 1956
Henrietta Giannino, M.A.	New York University	Phys. Ed.	
			Sept. 1960
Dorothy Jackson, B.A.	Boston University	Music	Sept. 1962

HOWE-MANNING SCHOOL

Staff Members 1963-1964

Name			Date of Grade Appointment
Carlotta Miller, M. Ed.	Boston Univ.	Speech	Sept. 1963
William C. Wiswall, M.D.	Bowdoin College Boston Univ.	Physician	Sept. 1960
Leo P. Beninato, D.D.S.	Georgetown University	Dentist	Sept. 1959
Phyllis S. Brown, R.N.	Union Hospital	Nurse	June 1960
Barbara T. Clarke		Secretary	June 1961
Majorie L. Comack	Fisher Business College	Clerk	Dec. 1959
Mary E. King, B.S.	Univ. of N.H.	Cafeteria Mgr.	Aug. 1958
Mary Silva		Cafeteria worker	Sept. 1955
Lorayne Hocter		Cafeteria worker	Sept. 1957
Helen Doucette		Cafeteria worker	Sept. 1959
Perley D. Lovelace		Head Custodian	June 1957
T. Myron Reynolds		Custodian and Attend. Officer	May 1960

ANNUAL REPORT OF THE SCHOOL COMMITTEE

The Middleton School Committee hereby submits its annual report to the citizens and taxpayers of Middleton.

During the past year, the school committee felt the need to increase the number of its regular meetings from once a month to twice a month. Even with this increased number of regular meeting dates, several special meetings had to be held in order to deal intelligently with the many problems of education, budget, policy, personnel, space and maintenance that came before us.

Again this year the committee pursued the policy of meeting with one or more of our staff members each month to discuss his or her phase of our school program. Although this procedure is time consuming it provides the committee an excellent opportunity to gain first-hand information and an understanding of all aspects of our operation.

As a result of these interviews with staff members, our frequent discussions with Mr. Port regarding educational matters, the evaluations of achievement test results, and the performance of our pupils after they leave Howe-Manning, the school committee is confident that our educational program is a good one. We will continue to pursue our policy of obtaining for Middleton school children the best possible education for the least possible expenditure.

Of necessity many of our decisions involve the expenditure of money. In all of our spending we have been cognizant of the tremendous strain that education has placed on the Middleton taxpayers' pocketbooks and have made every endeavor to be most prudent in the expenditure of any and all school funds so as not to add unnecessarily to this burden.

In spite of our efforts to keep spending at a minimum, the several major repairs and improvements described in the Superintendent-Principal's report in this section were approved in an effort to keep our building in satisfactory condition and functional.

Again this year, the committee has been plagued with the problem of turnover in its membership. One member, Mr. Robert Brown, moved to Danvers so was no longer eligible to serve on our local committee. His place on the committee has been filled by Doctor Edward Jones. Mr. Norman Nathan had to resign from his membership on the committee because of a change in his working

hours which prevented him from attending meetings. Mr. Francis Masse was appointed to fill out Mr. Nathan's term. Although it takes each new member some time to become oriented to the work of the committee and the continuity of its program is apt to slow down, we feel most fortunate in obtaining men of this calibre as replacements.

We should like to extend our gratitude to the citizens of Middleton for their approval of the new elementary school building. With this additional facility we can continue to carry out a sound and effective educational program.

We should also like to thank the dedicated members of the School Investigating Committee and School Building Committee for their endless hours of serious effort.

We should like to solicit the continued cooperation and interest of the parents. We are confident to best serve the interest of each student a program of mutual respect and cooperation between home and school must be adhered to. A better insight into the scope of the school committee's problems and work can be gained by attending school committee meetings. These are open to the public. The regular meetings are held at the Howe-Manning School on the second and fourth Thursday of each month. The committee extends a cordial invitation to any citizen of the town to attend these meetings.

We should like to extend our sincere gratitude to Mr. Port and Mr. Winter, our faculty, our supervisors, our cafeteria workers, custodial staff and lunchtime supervisors for their loyalty and support during the past year.

Respectfully submitted,

MIDDLETON SCHOOL COMMITTEE

David V. Harding, Chairman
Rosamond Bastable, Secretary
Page Campbell
Edward Jones
Francis Masse

REPORT OF THE SUPERINTENDENT- PRINCIPAL

To the Middleton School Committee:

Herein is submitted my sixth annual report as Superintendent of the Middleton School System and Principal of the Howe-Manning School.

CURRICULUM AND EDUCATIONAL PLANNING

In recent years I have reported in June to the School Committee concerning the educational achievement of the children insofar as this achievement can be measured by achievement tests. This past June the practice was continued. As you may remember, the average test gains for the period of September 1962 to May 1963 should measure eight months. The actual test gains for each class ranged from a low of 6 months in one case to a high of 18 months.

In grades five and six we added departmentalization to the existing homogeneous grouping and in grade six a team-teaching project is being developed in science. An experimental program of departmentalization in grade four did not prove to be wholly successful. Therefore, a variation of this program, including limited team teaching, is being tried this year. Joplin planning in reading and mathematics was continued as in previous years.

The items listed under the long-range plan printed in last year's annual report continue to be valid goals of the administration. As previously pointed out, however, the steps may have to be accelerated or delayed according to current circumstances.

A series of special programs consisting of lectures and performances in music, art, the culture of other countries, the history of Middleton, etc. was presented to the children in grade six. The intent behind these lectures was, of course, educational; but it was also intended to lift the eyes of the children to horizons higher than their immediate times and environment. We are deeply indebted to such local citizens as Mr. Lennart Winquist, Mr. Gerrit Vermeulen, Mrs. Charles Hadley Watkins, Mrs. Elmer Campbell, Jr., Miss Dorothy Jackson (our Music Supervisor) and her parents, the Museum of Fine Arts, Mr. Bruzzo and many other fine people for their assistance in this valuable program we intend to repeat and enlarge upon this year.

Like school systems throughout the country, many of our children have spelling problems and the School Committee wisely

adopted the Row-Peterson series of spellers. Although no single textbook or method can be the complete answer to spelling, we hope that the extensive amount of writing and phonetic practice which this series demands will alleviate the problem. A formal study of the entire Spelling Program is also being made by a committee of teachers.

This past year modern mathematics was introduced to the top division in grade five, to articulate with the modern mathematics program developed in 1959 for the top division of the sixth grade. In addition, the average divisions of both grades are receiving limited training in this new approach to mathematics during the school year now in progress. A committee of teachers is currently constructing a curriculum which would incorporate modern mathematics into all grades beginning in September 1964.

Traditional grade one has been converted to a non-graded primary program this year. It is expected that this program will progress a year at a time until it encompasses grades one, two and three. This plan permits children to progress at their own rate, avoiding repetition of that which they have already mastered, and being checked quite frequently so that each "level" is a challenge - but one which the child can handle.

CAPITAL OUTLAY AND REPAIRS

A 16 mm motion picture projector was purchased, making use of the matching funds provided under the program known as the "National Defense Act."

In order to partially alleviate the tremendous heat in the boiler room, ductwork and a fan were installed in that area.

Fluorescent lighting was installed in three classrooms and two corridors in the 1937 section of the building. The change in these rooms has been dramatic.

A duplex vacuum pump was purchased to replace a pump in the boiler room which dated back to 1936 and which was on longer functioning well.

A 16-foot aluminum ladder was purchased so that lighting fixtures in difficult-to-reach areas of the building, such as the gymnasium and the stairwells, could be safely serviced.

All radiator traps in the 1937 section of the building were replaced due to a serious problem of leaking steam.

A portable coat rack was purchased to augment the existing wall-mounted coat hooks constructed by our custodians.

A new ventilating fan, servicing the several lavatories in the oldest portion of the building, was purchased since the fan which had formerly done this work was worn out.

In 1959 the Superintendent-Principal warned that there was a need to seriously consider re-roofing the oldest section of the building which is now twenty-six years old. It became imperative that it be accomplished immediately and therefore this work has been done.

A dictating machine was purchased so that instructions, letters, etc. could be put on tape, thereby increasing efficiency in the office work-flow.

AUXILIARY SERVICES

Instruction in band instruments on Saturday mornings and Wednesday afternoons continued this past year. This enabled the children to enjoy the cultural advantages of such instruction. Mr. Winter practices with these children as a band unit one noon recess each week.

Our safety patrol continued to enjoy the confidence of the Police Department, parents, teachers and children. This valuable service operates under the general supervision of Mr. Winter; although in their actual traffic duty, immediate control is managed by the Police officer on duty.

A new dental program was adopted this year which seems to promise a more thorough, and at the same time, more economical future for this service.

Lunch-time supervisors were appointed to oversee the children in the cafeteria and also to supervise the children at noon recess.

PUBLIC RELATIONS

For the third straight year a series of seminar-type sessions has been offered in an effort to help parents and interested citizens to know the schools' stand on matters of intelligence, achievement, discipline, retention, curriculum plans for the future, and many other subjects of interest. These small group discussions also afford the opportunity to obtain, at first hand, answers to many questions.

Teacher-parent conferences have been continued on the second Wednesday of certain months. These scheduled half-hour conferences have afforded a fine opportunity for parents and teachers to discuss matters of common interest with the child's records at hand.

PARENT-TEACHER ASSOCIATION

Our Parent-Teacher Association deserves very special mention.

The capable leadership of Mrs. Willis Esty has made possible a highly successful year in the selling of United States Savings Stamps. Assisting Mrs. Esty this past year have been Mrs. Donald Aylward, Mrs. Richard Collins, and Mrs. Robert Jordan. These ladies, under the sponsorship of the Parent-Teacher Association, have given up their Tuesday mornings to sell savings stamps at the school and thus relieve the children and teachers of this time-consuming task.

Another group of hard-working parents, working under the general supervision of Miss Durgin and Mr. Winter, have processed and lent out the books in our new school library. This assistance has freed Miss Durgin to teach three more hours a week, thereby indirectly helping many children in need of specialized instruction. The ladies who have contributed their time to provide this valuable service are Mrs. Francis Masse, Mrs. Charles Gordon, Mrs. Thomas Ryer, Mrs. Robert Bixby and Mrs. Paul O'Dell.

The P.T.A. has also sponsored an educational talk by Carl DeSuze, a Christmas tree sale and a Minstrel Show which has become a looked-forward-to-annual event. The receipts from these activities have resulted in the purchase of very fine stage drapes which add color and prestige to our auditorium.

CONCLUSION

Francis Keppel, U.S. Commissioner of Education has said "Not until the next generation shall we know how good or how bad our present educational efforts and accomplishments are. This is the fundamental problem in creating the sense of urgency about educational reform and the need for investment in education. Most of us, I think, feel that education is important, but few believe it to be urgent."

The elementary school years are the formative years, and as a result, very critical years. It is essential, therefore, that we provide the best possible educational program for these years. We must plan

our programs with the greatest care, realizing that new research will give us new concepts, directions and goals and that we must operate within the framework of the knowledge which is now available as a guide, in lieu of more definite knowledge, to the best practices in the field.

With the above in mind and with the knowledge that Almighty God will not fail us as we strive to educate His children, I wish to express my thanks to the entire staff, the School Committee and the citizens of the Town of Middleton, all of whom have given so very much of themselves to the benefit of our children.

Respectfully submitted,

GEORGE E. PORT, JR.

Superintendent-Principal

REPORT OF THE SCHOOL NURSE

To the Superintendent-Principal, Howe-Manning School:

During the school year 1962-1963, the following health programs were carried out at the Howe-Manning School:

The Massachusetts Vision Test, by means of a new Titmus, was given to 483 children. This new machine enabled the nurse to test in the health room, thus eliminating the problems of space, light, and the children putting on and taking off glasses. Eighteen failures were found and after retesting were reported in writing to the parents. Most have been or are presently under treatment.

Hearing tests were given to 507 children with 39 failures. These children were all referred to their own physicians and I am pleased to say most of them have been seen by private doctors. The hearing tests are done individually by means of an audiometer and the failures are rechecked before a written notice of failure is sent home.

The Mantoux Test was given to children in Grades 1 and 6, children coming into school and children entering their teens. In this test a drop of harmless liquid tuberculin is put into the skin. The Essex County Health Association and state health officials feel this test is more accurate than the patch testing done in the past. Only four positive reactions were found and follow-up visits were made to the homes. All contractors were checked at the Essex Sanatorium.

Physical examinations were given to children in Grades 1 and 4, starting in the Fall of 1962 and continuing through the Spring of 1963. A total of 95 children were given complete physicals by Dr. William Wiswall, the School Physician, with many mothers present. Sixty-four children went to their own family physicians for examinations. Reports of defects were sent home in writing for the more important findings, referring them to their own family physicians for care or correction. Hemoglobin determination and urine analysis are done on all children receiving the complete physical examination at school.

Approximately 1040 children visited the Health Room in the past year because of illness or accident during the day.

A pediculosis check is conducted twice annually on all heads. This condition has not been a problem in recent years.

Heights and weights are checked annually on all children and those above and below are given dietary advice.

Forty-six attended the Diptheria-Tetanus Clinics held during the year, two receiving the original series of three shots and 44 receiving boosters.

Numerous Sabin Oral Polio Clinics were held during the school year. Ninety-nine received Type I in May, 1962, and 322 in January, 1963, a total of 421. Ninety-six children received Type III in June, 1962, and 289 in May, 1963, a total of 385. In March, 1963, 459 children received Type II. Only 12 children were not immunized, as their parents refused permission.

Home visits were made to many children on the emergency dental list.

Respectfully submitted,

PHYLLIS S. BROWN, R.N.

School Nurse

REPORT OF THE SCHOOL DENTIST

To the Superintendent-Principal, Howe-Manning School:

During the year 1963 a total of 485 pupils were examined. Informative reports were sent to all parents relating the condition of their children's teeth. Of the total examined, 325 were found to be in need of treatment.

According to the new program adopted this year, treatment at the school has been discontinued. There were 23 children who were in need of emergency treatment, which they received from a local dentist. The work done on these emergency case consisted of the following: 35 x-rays, 19 prophylaxis, 153 surface cavities, and 69 extractions. The emergency treatment of these 23 children was financed by local organizations and Howe-Manning School funds.

The first grades received tooth brushes and were given demonstrations as to the proper method of brushing teeth.

A thorough examination of all the children about to enter the first grade was accomplished and reports were sent to parents.

I extend my sincere thanks to the school nurse, the parents and the Superintendent-Principal for their valued assistance to me in carrying out this program.

Respectfully submitted,

LEO P. BENINATO, D.D.S.

School Dentist

REPORT OF REMEDIAL READING SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

There are many good methods for teaching reading in use today. A critical review of these various methods has led us to select an alphabetic-phonetic approach for use in our remedial reading program. This system is based on the concept of word-building from letters (symbols representing sounds) to syllables to whole words (communication of thought). Upon this information we build phrases (thought units) before studying sentences and paragraphs. All of these steps lead toward better comprehension, which is our basic goal.

The children of the low and average divisions in grades three through six were screened for possible reading difficulties with the Gates Survey Reading Test. Children who scored one or more years below their grade level were included in the remedial reading class. Other children were accepted upon teacher recommendation.

Eight months after the initial screening test was given, the children were retested with an alternate form of the Gates Reading Test. In the following table we show the difference between the two sets of scores in terms of average gain.

Grade 2	10 months	Average I.Q. 100
Grade 4	16 months	" I.Q. 91
*Grade 4	18 months	" I.Q. 93
Grade 5	12 months	" I.Q. 85
*Grade 5	11 months	" I.Q. 82
Grade 6	12 months	" I.Q. 87
*Grade 6	11 months	" I.Q. 93
*First year members of the class.		

The average gain for the entire remedial reading group was 13 months with an average total I.Q. score of 89. If the I.Q. score were 100, the expected growth would be eight months.

In September of the present school year (1963-1964), the children were again selected through the results of the Gates Survey Reading Test and teacher recommendation. There are seven children from Grade 3, fifteen from Grade 4, six from Grade 5, and seventeen from Grade 6. We plan to use the alphabetic-phonetic approach again this year in the remedial reading classes.

The effectiveness of the remedial reading program depends upon the success of the individual child in recognizing his own needs and the extent of his willingness to pursue a course of work by which he may overcome his reading difficulty.

Respectfully submitted,

ROSE E. DURGIN

Remedial Reading Supervisor

REPORT OF MUSIC SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

Our music program is planned to promote the enjoyment of music by every child. Skills are the means to an end - not the end itself.

The Music Supervisor visits each class once a week. During this period old songs are reviewed and children are guided in singing them more musically. New songs are taught. Children are helped to discover the relationship between the music and the printed notation. They are encouraged to become aware of such things as rhythm patterns, time values, melodic intervals, major and minor music, key notes, and dynamics. Their understanding of these factors grows through the grades. Uncertain singers are helped to "find their singing voices".

Each month the Music Supervisor prepares for each grade a list of materials and teaching suggestions. She observes the teachers and children and offers guidance and help to the teachers. She consults with the teacher about integration of music with other subjects. Music appreciation is fostered through listening to records and television as well as through singing.

Classroom teachers carry on the music program the rest of the week, reviewing material begun by the Music Supervisor and introducing some new work. Unfortunately, their time is rather limited, especially in the upper grades.

Some classes enjoy unique activities. The ungraded class plays song flutes with real satisfaction. The second grades receive excellent instruction on television with folk singer Tony Saletan.

We are fortunate this year to have the Follett series of books, "Together We Sing", in all classes in all grades. These attractive books have a strong appeal as well as a sound music education philosophy and material for a good development program. We also have a new album of two LP records for each grade containing several songs from the book for that grade. These are proving helpful to all classes, both in learning the tune and getting the spirit of a song. Our pianos have been tuned and repaired, and in some cases moved to rooms where they were most needed.

The Boys' and Girls' Choruses rehearse separately once a week at noon recess. Some seventy boys and girls selected from grades four through six are now preparing a program for the December

P.T.A. meeting. During the last year they sang at the December and May meetings. These groups are conducted by the Music Supervisor.

Mr. Eugene Winter conducts the band which rehearses twice a week at noon recess. Mr. William Bowers gives private and group lessons in band instruments Wednesday afternoons. This fall he held an assembly to demonstrate instruments and interest children in taking lessons.

Last year the Music Supervisor arranged three programs for the sixth grade as part of the "Higher Horizons" program. These included a voice recital, a cello recital, and a program of Mexican slides and songs.

The Music Supervisor wishes to thank the Superintendent-Principal, the teachers, and other staff members for their co-operation and assistance this year.

Respectfully submitted,

DOROTHY L. JACKSON

Music Supervisor

REPORT OF ART SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The art program at the Howe-Manning School has as its primary aims the development of creativity, the development of manual dexterity, the teaching of valid art principles, and the providing of an opportunity for the children to release their emotions in a socially satisfying manner.

To sustain the children's interest in the program, a variety of media are used, including crayon, pencil, modeling clay, sawdust mache, construction paper, water color, poster paint and drinking straws.

In order to develop sculptural skills and manual dexterity, considerable work is done with folded construction paper, modeling clay, drinking straws, and sawdust mache. Objects, such as puppets made with sawdust mache, have been kept by the children for their lasting value.

In the lower grades drawing is encouraged to be expressive and instruction is given in terms of "what" rather than "how". This means that the children may be reminded of an omission in a drawing rather than being told how to draw a particular object. In the upper grades the children are given some training in geometric objects such as trucks, houses, airplanes, and tables with reasonable accuracy.

Design is taught primarily in the upper grades. The fundamental points stressed include combining large and small shapes, light and dark colors, hot and cold colors, curvilinear and rectilinear shapes, and straight and curved lines. It is pointed out that monotony is relieved by combining the many with the few. These abstract principles permit an endless combination of creative results and are applicable to other forms of art work. When potato prints are engaged in, instruction is given in repetitive or textile type design.

Color is taught at all grade levels in terms of its warm and cool harmonies and the psychological characteristics of these har-

monies. It is brought out to the children that cool colors create sad and creepy effects, and that warm colors create cheerful and pleasant effects. Such instruction is psychologically and aesthetically valid and permits sufficient freedom of choice to promote creativity.

When solicited, assistance is given the classroom teachers in planning classroom and bulletin board decorations.

The sixth grade children have heard illustrated lectures on art history given by a highly qualified lecturer from the Boston Museum of Fine Arts. These lectures covered the Renaissance, Greek, and Roman periods. The children profited from these lectures and visibly enjoyed them.

Respectfully submitted,

EDWARD BRUZZO

Art Supervisor

REPORT OF CAFETERIA MANAGER

To the Superintendent-Principal, Howe-Manning School:

During the 172 days the hot lunch program operated this year, a total of 58,641 Type A lunches were served to children with a percentage participation of 75.9%. A total of 3,175 lunches were served to adults. Under the special milk program, 19,332 cartons of milk were served to children with a percentage participation of 25%.

As stated in the National School Lunch Act of 1946, each Type A lunch must contain the following nutrients every day: two ounces of protein-rich foods, a three-fourths cup serving of fruits and vegetables, one slice of enriched bread, two teaspoons butter, and one-half pint of unflavored milk. Dessert is always included and the older children are given larger portions. Special attention is given to include adequate servings of Vitamin C rich food daily and Vitamin A rich food twice a week.

Foods donated by the Commodity Division, administered by the United States Department of Agriculture, are put to very good use. The value of the commodities received was \$3,469.10.

In February, cartons, instead of glass containers of milk, were instituted making it safer and more convenient for handling by the children.

A new coffee maker and some other small equipment were purchased this year. Necessary repairs were made to the dishwashing machine and sinks.

A National School Lunch Week was proclaimed from October 13-20 with the theme being, "Food for Learning". One menu that week consisted of foods native to this region.

Four baking workshops, a state convention in Swampscott, and other meetings were attended by personnel so that they might gain more knowledge in their field of work.

Mary Silva, Lorayne Hocter, and Helen Doucette added another year to their excellent records. In June, Myrtle Boardman resigned after five years of fine service. Mary Hocter was appointed to the position in July and resigned in November.

For the cooperation given the cafeteria staff, we take this opportunity to thank everyone.

Respectfully submitted,

MARY KING

Cafeteria Manager

REPORT OF SPEECH THERAPIST

To the Superintendent-Principal, Howe-Manning School:

During the first month of school speech evaluations were conducted by the speech therapist. All first grade children were surveyed as well as previous speech cases, new children, and teacher referrals.

The present case load is thirty pupils. Each student is seen twice a week during two twenty-five minute periods, either individually or with a group of five or less. There are eight children on the waiting list, with fourteen first grade pupils to be retested for possible in-class improvement.

Eighty-five percent of the cases are articulation problems. The other problems concern fluency, fast rate, and voice quality.

Most parents have had conferences with the speech therapist. Close parental and teacher cooperation is encouraged. The therapist is also in close contact with the remedial reading specialist, as well as with the school adjustment counselor, for many speech deficient children need help in these related areas.

The assistance given the speech therapist by other staff members is greatly appreciated. This program could not have been successful without the continued support of the Superintendent-Principal.

Respectfully submitted,

CARLOTTA S. MILLER

Speech Therapist

REPORT OF SUPERVISOR OF PHYSICAL EDUCATION

To the Superintendent-Principal, Howe-Manning School:

Learning through activity is the practical keynote of the physical education program at Howe-Manning School. Classes start with calisthenics which are directed to the individual. This practice helps in developing the pupil's strength and skills for passing physical fitness tests.

We are now using the standardized fitness tests provided by the Amateur Athletic Union of the United States of America. These are adapted for youngsters from six to eighteen years of age.

Contests, games and folk dancing make up the balance of the class program which is scheduled for one period per week for each child. Whenever possible, the pupil is allowed a choice of one or more activities within the same period. Small harmonious groupings are a great aid to rapid progress and permit greater participation and development.

During class meetings activities may be planned to continue at recess. Carrying out such plans is entirely up to the wishes of the group and the restrictions of the weather. More guidance and assistance is provided when groups meet indoors for gym recess which is scheduled from November to April.

On several occasions during this indoor season, children of grades five and six present demonstrations of their class activities. Even the teachers have accepted invitations to participate in basketball or volley ball play days with the older pupils. This delights both the participants and the audience. Further, it provides all attending with the much needed balance of work and play.

Respectfully submitted,

HENRIETTA GIANNINO

Supervisor of Physical Education

Howe-Manning School, Middleton, Mass.

ENROLLMENT STATISTICS

AGE-GRADE DISTRIBUTION - October 1, 1963

Age	5	6	7	8	9	10	11	12	13	14	Total
Grade											
I	18	66	9								93
II		14	60	9							83
III			12	59	9	1					81
IV				12	61	4	2				79
V					9	48	9	2			68
VI						13	43	13	1		70
Ungraded			2	2	1	3	5				13
Totals	18	80	83	82	80	69	59	15	1		487

SCHOOL REPORT

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TEACHER-GRADE DISTRIBUTION

October 1, 1963

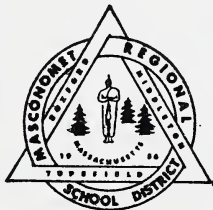
Teacher	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Ungraded	Totals
Miss Devane	25							25
Mrs. Hammond	19							19
Mrs. Hughes	26							26
Mrs. Kane	23							23
Mrs. Drozek		26						26
Mrs. Lavorgna		28						28
Mrs. Layton		29						29
Mrs. Cassidy			27					27
Mrs. Fall			28					28
Mrs. Freund			26					26
Mrs. Klein				28				28
Mrs. Lundgren				23				23
Mrs. Minter				28				28
Mr. Boyle					22			22
Mrs. Johnston					21			21
Mr. White					25			25
Miss Foley						28		28
Miss Ruark						19		19
Mr. Winter						23		23
Miss Chasse							13	13
Totals	93	83	81	79	68	70	13	487

ANNUAL REPORT

of

THE MASCONOMET REGIONAL SCHOOL DISTRICT

BOXFORD, MASSACHUSETTS



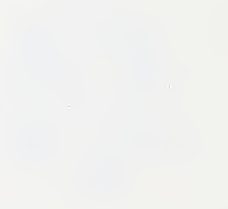
For the Year Ending December 31, 1963

THE UNIVERSITY OF CHICAGO

PHILOSOPHY DEPARTMENT

PHILOSOPHY 101

LECTURE NOTES



MASCONOMET REGIONAL SCHOOL DISTRICT

of

BOXFORD, MASSACHUSETTS

For the Year Ending December 31, 1963

REGIONAL DISTRICT SCHOOL COMMITTEE

	Town	Term Expires
Hans W. Barber, Chairman	Boxford	1965
Richard Quinn, Vice-Chairman	Middleton	1965
M. Douglas Banus	Topsfield	1964*
Frank Butler	Topsfield	1964†
Page G. Campbell	Middleton	1964*
Richard Cressey	Middleton	1966
Arthur Gingrande	Boxford	1966
J. Harrison Holman	Topsfield	1966
Shirley MacGill	Boxford	1964*
Arthur O. McCoubrey	Topsfield	1965§

* Appointed by Local School Committee

§ Resigned July 26, 1963

† Appointed Oct. 10, 1963 to fill the vacancy created by the resignation of Arthur O. McCoubrey - to serve until the the annual election in March, 1964.

The Regional School Committee meets the first and third Wednesday and the second and fourth Monday of each month at the Regional High School, Endicott Street, Boxford, at 7:45 P.M.

DISTRICT SECRETARY

Martha P. Perry

DISTRICT TREASURER

Francis F. Perry

SUPERINTENDENT OF SCHOOLS

Julius H. Mueller

SUPERINTENDENT'S OFFICE

Miss Elizabeth H. Rider, Secretary

Mrs. Sarah P. Walshe, Bookkeeper

SCHOOL PHYSICIAN

Clarence E. Thornton, M.D., Danvers

SCHOOL NURSE

Mrs. Helen F. Hoogerzeil, R.N., Boxford

ATTENDANCE OFFICER

Nathan A. Hayward, Jr., Middleton

SCHOOL CALENDAR FOR 1964-65

FALL TERM — 1964

Tuesday, September 1	Meeting of Department Chairmen
Wednesday, September 2	Orientation of New Teachers
Thursday and Friday, September 3 and 4	All teachers report - Faculty Work- shops
Monday, September 7	Labor Day - No School
Tuesday, September 8	All teachers report - Faculty Work- shop. Orientation for Grades 7 & 8 8 A.M. - 12:30 P.M.
Wednesday, September 9	School opens for all student 8 A.M.
Monday, October 12	Columbus Day - No School
Wednesday, October 21	County Teacher's Convention - No School
Wednesday, November 11	Veteran's Day - No School
Wednesday, November 25	School Closes at 12:30 P.M. for Thanksgiving Recess
Monday, November 30	School Reopens
Wednesday, December 23	School Closes at regular time for Christmas Recess

WINTER TERM — 1965

Monday, January 4	School Reopens
Friday, February 19	School Closes at regular time for Winter Recess
Monday, March 1	School Reopens
Thursday, April 15	School Closes at regular time for Spring Recess

SPRING TERM — 1965

Wednesday, April 21	School Reopens
Monday, May 31	Memorial Day - No School
Thursday, June 10	* Graduation, Class of 1965
Wednesday, June 16 - Friday, June 18	Final Exam Period, Grades 9 - 11
Friday, June 18	** School Closes for Summer Vaca- tion at 12:30 P.M.

SUMMER SESSION

Thursday, July 1 to Friday, August 13	Summer School (30 days)
* Tentative	
** Provided School has been in session 180 days as required by Massachusetts law.	

Report of the Masconomet Regional District School Committee for Year Ending December 31, 1963

Organization

During the year several changes occurred in the membership of the committee. Mrs. Page G. Campbell replaced Mr. David V. Harding as the appointed member of the Middleton School Committee. Mr. Arthur Gingrande replaced Mr. Merton S. Barrows of Boxford who did not run for re-election.

Mr. Barrows, who attended his last meeting on March 1, 1963, was elected to the Regional Committee in March 1957. During his six years on the committee he gave unstintingly and unselfishly of his time, energies, and talents both in connection with the construction of the original building and most recently, in the development of the plans for the present expansion of the school. Mr. Barrows served as vice-chairman of the committee in 1960 and as chairman in 1961. The members of the committee who served with Mr. Barrows wish to take this opportunity to express their sincere appreciation to him for his outstanding contribution to the success of the establishment of this educational institution.

Mr. J. Harrison Holman of Topsfield and Mr. Richard Cressey of Middleton were re-elected by the voters of their respective towns to three-year terms.

At its organizational meeting on April 17, 1963, Mr. Hans W. Barber of Boxford was elected Chairman, and Mr. Richard E. Quinn of Middleton was elected Vice-Chairman. At the same time the committee re-elected Mrs. Martha P. Perry of Topsfield and Mr. Francis F. Perry of Boxford as Secretary and Treasurer, respectively.

At its meeting of July 22, 1963 the committee regretfully accepted the resignation of Mr. Arthur O. McCoubrey of Topsfield. Mr. McCoubrey, who had been a member of the committee since December 16, 1959, found it necessary to take this step because of pressure of business commitments. The members of the committee would like to express formally in this Annual Report their sincere appreciation to Mr. McCoubrey for his many fine contributions to the work of the committee during his four and one-half years of service on the committee.

Mr. Frank A. Butler of Topsfield was appointed by the Topsfield Board of Selectmen and the Topsfield members of the Regional School Committee to serve until the next annual election.

The committee had a very busy year in 1963. There were 24 regular meetings and 9 special meetings, plus meetings of the sub-committees for special activities.

Building Construction

Much of the activity of the committee, the administration, and the school staff, during the past year, has been centered around completion of plans for expanding the instructional facilities of the regional high school and in securing favorable acceptance of these plans by the citizens of the District.

The 1962 Annual Report described in detail the long-range building program adopted by the committee to insure an orderly and economical expansion of school facilities as the enrollment of the school increases; the Master Plan which had been developed to accomplish this purpose through a series of carefully planned construction stages extending over a number of years; and the first stage of construction designed to provide adequate facilities to carry on the instructional program for students in grades 7 and 8 who have been attending school under a double-session arrangement since September 1962.

Although it was originally the intent under Stage I to build facilities for 850 pupils this was cut back to 700 pupils after taking another look at enrollment projections. This re-examination revealed that current enrollment in the regional high school was running below the most conservative of the three available projections upon which the committee had been basing its estimate of space requirements.

These earlier projections were based on data for the 5-year period 1955-1959, the years in which a rapid growth rate was being experienced. Accordingly, in late February, the committee asked the superintendent and the office of the School Building Assistance Commission to up date their respective projections. This was done. These revised projections, based on actual enrollment for the 5-year period 1958-62, were in close agreement and indicated that the number of pupils in grades 7 and 8 would not reach 700 until 1967 rather than two years earlier as had been expected. This fact is further borne out by a later projection made by the superintendent in October 1963 based on actual enrollment figures for the

past five years (1959-1963). An examination of the accompanying graph shows that an enrollment of 700 pupils in these two grades on the basis of the current growth rate may not be reached until 1968 or later.

In view of these facts it was obvious to the committee that building initially for 700 pupils under Stage I was all that could be reasonably justified. Furthermore, as this most recent enrollment projection so clearly indicates, the committee recognized that not long after the construction under Stage I is completed additional facilities will have to be planned and constructed anyway to relieve the over-crowding in grades 9-12 which by the year 1967-68 will total 1029 pupils. Although construction under Stage II would be aimed principally at expanding facilities for grades 9-12, the flexibility inherent under the Master Plan concept would allow for the construction of some additional facilities for grades 7 and 8 should this later prove to be necessary.

This action of the committee authorizing a downward revision in the educational specifications for Stage I construction from 850 pupils to 700 pupils met with the approval of the School Building Assistance Commission. It did, however, result in a delay of seven weeks under the time schedule that had been established originally for putting plans and specifications out to bid since these had to be revised by the architect to conform to the changed educational specifications.

Following the approval by the School Building Assistance Commission of the revised plans for the construction to be done under Stage I, the plans and specifications were put out for bid on April 22, 1963. Filed sub-bids, which included such items as plumbing and electrical wiring, were opened on May 15, 1963. General contract bids were opened on May 21, 1963 with the successful low bidder being the Frasca Construction Company of Lynn.

At a special meeting on the evening of May 21, the committee voted to go to bond for \$1,875,000 and the Selectmen of the three member towns were duly notified in accordance with the provisions of the original agreement establishing the Masconomet Regional School District.

Each of the member towns called special town meetings to secure voter approval of the bond issue during the 30-day waiting period as provided for under the laws of the Commonwealth. These meetings were held as follows: Middleton, June 10; Topsfield, June 18; and Boxford, June 19.

Following the favorable action by the voters at their respective town meetings in voting approval of the bond issue, the Committee met with the Emergency Finance Board at the State House in Boston and at that time received its approval to bond in the amount of \$1,875,000. At a special meeting on July 1, 1963, the Committee signed the general construction contract with the Frasca Construction Company. At this same meeting Mr. Christopher Vrachos of Gloucester was elected to the position of Clerk-of-Works.

Work on the new addition started on July 2, 1963. Under the revised time schedule the junior high school classroom wing is to be completed and ready for occupancy by the opening of school in September 1964. The remainder of the construction is scheduled for completion by January 1, 1965. Even though all of the new facilities will not be ready for occupancy next September sufficient classrooms are expected to be available for use so that pupils in grades 7 and 8 can return to the single-session school day.

On August 7, 1963, the Masconomet Regional School District bonds to finance the new construction were sold at an interest rate of 3%, the same rate incidentally as secured on the bonds for the original building.

The decision of the committee to reduce the amount of construction under Stage I from 850 pupils to 700 pupils resulted in a somewhat higher cost for architectural and engineering services due to the extra work this entailed for the architect in revising working drawings and specifications which had been done on the basis of an 850-pupil facility. This extra charge, a perfectly legitimate one under the terms of the architect's contract with the District, amounted to \$29,543 and was taken into consideration in determining the total amount of the bond issue.

The cost of developing the Master Plan came to \$10,000 and was paid for from Public Law 874 funds.

The necessary forms, affidavits, and supporting documents, required for the District to receive reimbursement from the State on account of planning aid expenses in connection with the new construction were submitted to the School Building Assistance Commission late in September. The check for this claim amounting to \$91,548.66 was received in November and deposited in the construction account.

Early in July the committee met with the Trustees of the Essex County Greenbelt Association relative to exchanging a parcel of land owned by the District consisting of low marsh land not

suitable or required for school purposes, for a parcel of land owned by the Trustees which could be employed for school purposes, and further, would result in straightening the boundary line between District property and that belonging to the Greenbelt Association. This exchange of land was consummated in December and the deeds in connection therewith duly recorded with the Essex County Registry of Deeds.

Equipping The New Addition

Throughout the year the superintendent and department chairmen with the assistance of the architect at crucial points devoted much time and effort to considering the equipment needs for the new addition. This was in accordance with an earlier decision of the committee not to employ an equipment consultant to perform this function as had been done when the present building was erected.

The result of this effort on the part of the staff was the publication of a detailed budget which enumerated all of the items of equipment that would be needed. The committee considered this budget estimate total for equipment in arriving at the amount of the bond issue.

As some of the equipment requires installation by the manufacturer and connection to the building services by the general contractor, as specified in the general contract, it was necessary to prepare detailed specification for this type of fixed equipment soon after construction started so that progress would not be held up. Specifications for such equipment in the areas of Science, Industrial Arts, Homemaking, and the Towel Laundry were written during the summer and after approval by the committee were put out for bid early in September.

Contracts with the successful bidders have been signed and this equipment is now in the process of being manufactured. Advantage has also been taken of the opportunity under the provisions of the National Defense Education Act of 1958 to secure financial aid in connection with equipping the science laboratories in the new addition. Our application for such federal aid was approved which means that 35% of the cost of equipping the science laboratories will come from this source. The same situation will prevail in connection with equipping the new language laboratory. A major task during the coming year will be the procuring all the remaining items of equipment necessary for the complete furnishing of the new facilities.

Budget For 1964

The enrollment in the regional high school on October 1, 1963 was 1174, an increase of 104, 9.7% over the October 1, 1962 enrollment of 1070. In September 1964, the enrollment, based on the most recent projection data, will be 1289, an increase of 115 over 1963, or 9.7%.

This pattern of growth can be expected to continue in the years ahead (see enrollment projection chart) and is, of course, a major factor in the increased cost of secondary education. Other factors which contribute to these rising costs stem directly from this factor of enrollment growth, namely, additional teachers, more textbooks and related instructional supplies, and proportionate increases in non-instructional services necessary to the total operation of the educational program.

The total Budget for 1964 before applying any credits for estimated receipts is \$1,214,568.00 an increase of \$235,833.00 or 24.1% over the 1963 Gross Budget of \$978,735.00.

The maintenance and operating Budget for 1964 which accounts for 74% of the total costs of the Regional School District amounts to \$899,793.00. This is an increase of \$88,033.00 or 10.8% over the 1963 budget figure of \$811,760.00. This percentage increase compares closely with the estimated percentage increase in enrollment, and with an average annual budget increase of 14.8% since 1960 — the first budget year that reflected a full year of operation of the Regional High School.

With the opening in September 1964 of the new classrooms now under construction, pupils in grades 7 and 8 will return to a single session day and a full educational program. This factor, along with the projected increase in enrollment, will require the employment of 8 additional teachers including an assistant principal for the junior high school. Increasing the minimum salary for teachers from the present \$4700 to \$4800 as of September 1, 1964 represents an 'across-the-board' adjustment of \$100 for all members of the professional staff, and this in conjunction with the annual step-rate increases provided under the salary policy, accounts for much of the increase in the budget item "Expense of Instruction".

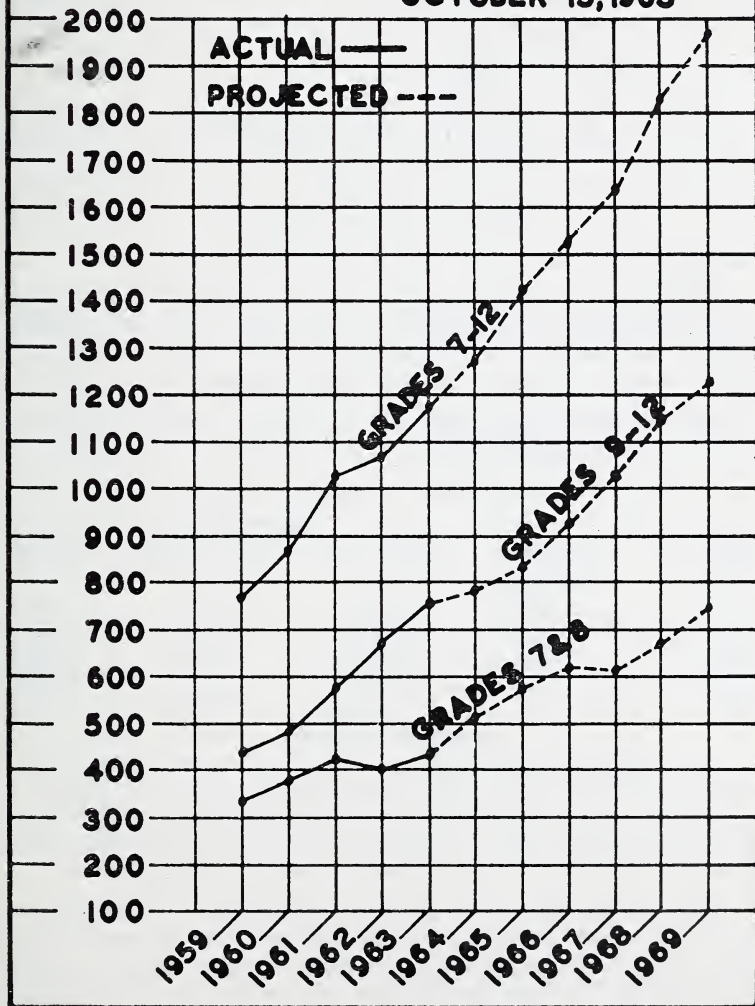
Debt Service and Debt Retirement in 1964 totals \$314,775.00 or 26% of the Gross Budget. This represents an increase of \$147,800.00 over 1963, or 88.5% and reflects the impact of the new building program. This gross capital debt expenditure will be offset by

ENROLLMENT GROWTH

MASCONOMET REGIONAL JUNIOR - SENIOR HIGH SCHOOL

ACTUAL 1959 - 63 COMPARED WITH
PROJECTED ENROLLMENT 1964 - 69

OCTOBER 15, 1963



\$137,388.72 of construction aid grant reimbursement to be received from the State in 1964, thus reducing the capital costs to a net of \$177,386.28.

General receipts anticipated in 1964 from all sources (see financial section of report) are estimated to be \$167,711.28. It should be noted that included in these general receipts is an estimated amount of \$35,000.00 for interest which the District expects to earn as a consequence of prudent handling of its construction funds. This is an item of income which will not be available in such a sizeable amount in ensuing years.

Applying these anticipated receipts towards the 1964 Gross Maintenance and Operating Budget of \$899,793.00 gives an adjusted net Maintenance and Operating Budget for 1964 of \$732,081.72. This added to the adjusted net budget for Capital Costs gives a total adjusted net budget in 1964 of \$909,468.00, which is the assessment to be apportioned among the member towns.

On the basis of the above adjusted net total budget and using an estimated average enrollment of 1220 pupils for 1964, the total per pupil will be \$745.47. Of this total, \$600.07 is due to operation while \$145.40 is on account of Debt and Debt Service.

The following Table gives the comparison of these costs per pupil for the 4 years 1961-1964:

Budget Year	Average Enrollment	Operational	Per Pupil Cost		Total
			Debt' & Debt Service		
1964	1220	600.07	145.40		745.47
1963	1128	606.00	84.07		690.07
1962	1066	614.42	92.19		706.61
1961	938	581.02	108.45		689.47

Insurance Program

The committee has carried on an extensive study and review during the year of the District's insurance program. In March it met with a group of interested insurance agents who earlier in the year had requested such a meeting so that they could present their proposals for the District's insurance program to the committee.

This meeting proved to be most informative to the members of the committee, but inasmuch as the proposals presented were drawn to varying specifications, no specific action could be taken. The committee did vote however, to put the insurance out to bid

realizing that only through such means could they be assured of securing the maximum coverage desired at the least possible cost to the District.

Specifications were drawn up by the Insurance Sub-Committee detailing the coverages wanted and put out for bid early in September. Bids were received from seven agents by November 15, 1963, the bid closing date. Following tabulation of the bids the committee met with the three lowest bidders to go over their respective proposals prior to making its decision. At its meeting of December 19, 1963, the committee awarded the contract for insurance to the lowest bidder, Boit, Dalton, & Church of Boston, who have been the District's insurance agent since 1959, for the total contract amount of \$4393.00.

Special Curriculum Reports

Even though the committee has been obliged to spend a large portion of its meeting time on matters concerning the building expansion program, it makes a deliberate effort to keep informed about the educational program and related activities of the school.

This is done through special bulletins and reports on a variety of matters pertaining to the overall operation and programming of the school prepared by the superintendent and the principal; attendance of members at many of the public performances put on by student groups and other organizations associated with the school; and special reports by departments on the curriculum offerings and activities of the department. During the past year four such presentations were made to the committee.

On February 6, 1963 Mr. Richard P. Merrill, chairman of the department of Foreign Languages and the members of his staff explained the work of the department and with several student groups demonstrated the methods and audio-visual materials being used in the teachings of foreign languages today.

On April 3, 1963 the committee toured the Franklin C. Roberts, Sr. Library and listened to a vivid description given by librarian, Mrs. Charlotte S. Cory and her assistant Mrs. Richard Ingraham, on the day-to-day operation of the school's library. The librarian also explained how the library staff works with students to help them develop proper library skills, and with teachers on curriculum planning and securing for them supplementary instructional materials for use in their particular subject areas.

On October 14, 1963 Mr. Edward C. Bryant, Director of Guidance and the members of the Guidance department gave a most informative presentation of the guidance program at Masconomet, how it functions, and the variety of services rendered by counselors to students, parents, and teachers. This was done by following a typical youngster from the time of the counsellor's first contact with him on pre-registration matters in late Spring of his sixth grade year, his entrance into grade 7 and the steps taken to orient him to his new school environment, and on through the succeeding years until his graduation six years later.

It was brought out that guidance at Masconomet seeks to assist boys and girls in the selection of their curricular and extra-curricular activities, and to help them during their six years at Masconomet to develop as fully as possible their social, physical, mental, and educational potentialities. A folder of various materials illustrative of the kind of activities carried on and studies made by the guidance staff were distributed to the committee for later study at their leisure.

On December 4, 1963 a special educational report on the School Health Program was given by Mrs. Helen Hoogerzeil, School Nurse. This report recounted the changes that have taken place over the years in school nursing, and outlined the program operating at Masconomet as well as the specific functions and duties performed by her as school nurse. This detailed and comprehensive report established unequivocally that Masconomet's Health Program being broad in scope, and well organized and administered, contributes importantly and effectively to the overall development of our boys and girls.

Public Relations

Keeping citizens fully informed about its schools so that a healthy, mutually understanding attitude of confidence and respect flourishes between the public and the schools is one of the major problems constantly facing school committees and school administrators everywhere. This is a difficult problem at best to resolve for a school system serving a single town. It is even more difficult when the school system, such as Masconomet, serves more than one town.

From the very beginning of Masconomet the matter of developing good public relations leading to the creation of a true image of the school, its program and its needs, has been foremost in the thoughts of everyone associated with the administration and

operation of this educational institution. Each school system has to discover and develop its own methods for doing this. Obviously practices which work well in one community may prove totally inadequate or inappropriate in another.

Some of the ways which the committee and the staff at Masconomet have attempted to supplement the usual practices, of newspaper releases, printed publications, letters to parents, and impressions conveyed from school activities, are worthy of special mention in this report.

The weekly meetings of the school committee are regularly attended by representatives of the press, who report on topics discussed and actions taken. Several feature articles written by newspaper correspondents serving the area about Masconomet activities and projects, particularly in connection with publicizing plans for the expansion of the schools facilities, have been most helpful.

To supplement the coverage provided by the news media, the school has continued its publication of "AIM", a monthly bulletin designed to cover in more depth significant phases of the school's curriculum and purposes. Responsibility for the preparation of this series of informative bulletins is assumed by the Public Relations Committee, which is one of the nine standing committees now operating under the school's organized Curriculum Study & Improvement Program. The success with which this venture has been received by the public is due largely to the enthusiastic cooperation of the Tri-Town Transcript and its owner-publisher, Mr. Anthony Gangi, who made it possible for "AIM" to appear monthly in his newspaper which is distributed to all homes in the three member towns of the Masconomet District.

The new building program and the many questions which this generated among citizens of the District were answered in great part through a series of informal small group neighborhood meetings carried on by members of the committee in their respective towns over a period of several months, prior to the special Town Meetings called for the purpose of approving the bond issue for the new addition.

The most recent effort to acquaint citizens of the school community with the program and purposes of the regional high school, has been the establishment of a Citizens Visitation Day, which brings together 15-20 adults, representing various community organizations, to experience and observe a portion of a typical school day. Two such visiting days are scheduled each month. The

four such visiting days held to date have been judged as being extremely valuable and worthwhile by the participants. This special program will be continued throughout the remainder of the 1963-64 school year and it is expected that many other citizens will avail themselves of the opportunity thus presented to experience at first hand a typical day of school.

CURRICULUM STUDY AND IMPROVEMENT

Much of this annual report illustrates how the time and energy of all working to keep the Masconomet Regional school system in its favorable position as an outstanding secondary school have dealt effectively with facility needs caused or associated with ever increasing student population. This portion of the annual report will focus attention on another and as equally important challenge for the staff at Masconomet. The challenge of constant examination, improvement, and refinement of the educational experiences planned in our total school program, which we define as the curriculum, emerges as a constantly increasing factor in the pursuit of excellence in a modern up-to-date comprehensive secondary school.

WHAT TO TEACH? and HOW BEST TO TEACH IT? These are two questions still not completely answered and subject to, perhaps, greater challenge today than ever before because of the accelerated changes in our society and the increased complexity of man's economic, social, and political world. Major changes are being promoted in all subject fields in both content and methods of learning and it is the major responsibility of our professional staff to examine carefully innovations and to recommend and institute the adoption of content and methods that will foster an effective modern curriculum.

The responsibilities for curriculum study and change are being met in several significant ways by the staff at Masconomet. Often times unpublicized or unrecognized in the evaluation of our public schools is the amount of time and energy devoted to non-classroom activities by the teaching staff and yet it is the amount of study, preparation, cooperative planning, professional improvement, and organized inservice work by a professional staff that often makes the difference between an excellent school and an average one.

The majority of our teachers are individually involved in taking professional improvement courses during the regular school year and during the summer, and all departments, under the direction of very competent department chairmen, are meeting regularly

and working on curriculum guides and evaluating the programs being fostered by the particular departments. Worthy of special mention is the increased participation of department chairmen in efforts to integrate wherever possible the learning experiences offered by different subject fields. Of particular significance along these lines is the combined efforts of English, Social Studies, Library, and Art to promote greater emphasis on a humanities approach to study and learning which relates these subjects. These efforts will be accelerated as we return to a program with more adequate facilities and greater possibilities will exist for team teaching and large group instruction.

The talents and energies of all staff members working under the leadership of department chairmen and the principal has resulted in the organization of **Overviews** in all subject fields. These overviews consisting of course objectives, guiding principles, scope and sequence charts, and bibliographies of teacher resources are in the process of being edited and published. When completed this material should be extremely valuable for our own curriculum study and should allow us to answer the many requests for information concerning our curriculum coming from other schools.

A significant step was taken by the School Committee in recognizing the importance of regular curriculum study and improvement involving all staff members when it approved a structured development which calls for extended time for curriculum workshops. The first such workshop was held in February 1963 and since that time regular monthly workshops have been scheduled from 7:30 to 10:00 A.M. with all staff members able to participate because of special scheduling of students on these days so that classes begin at 10:00 A.M. instead of the regular opening time of 8:00 A.M. These workshop days turn out to be shorter days for the students and slightly longer days for the teachers, but the 2½ hour period once per month has proven to be of considerable value for curriculum study and has only shortened class periods for students without eliminating any periods on these particular days.

This organized or structured curriculum development plan has seen the establishment of nine standing committees designed to evaluate on a long range continuing basis the overall program and to provide recommendations for improvement. Each of these nine committees has a definite set of charges provided by a Curriculum Steering Committee made up of three teachers, three department chairmen, and three administrators. This Steering Committee is meeting bi-weekly to provide the coordination and direction neces-

sary for the program. The functions of each committee are somewhat indicated by the titles:

1. STUDENT NEEDS COMMITTEE
 - A) Academically Talented Learners
 - B) Average Learners
 - C) Slow Learners
2. STUDENT VALUES — SCHOOL SPIRIT COMMITTEE
3. JUNIOR HIGH SCHOOL CURRICULUM COMMITTEE
4. STUDENT ACTIVITIES COORDINATING COMMITTEE
5. MARKING POLICIES and PRACTICES COMMITTEE
6. PUBLIC RELATIONS COMMITTEE
7. DISCIPLINE COMMITTEE
8. PROFESSIONAL RESOURCES COMMITTEE
9. COMMUNITY STUDY COMMITTEE

Although it is early to properly evaluate the successes and values of this formal approach to curriculum study and planning, the enthusiasm of the staff and the several examples of much work done beyond the limited time provided by one workshop each month indicates that it is a significant program which will prove its merit by influencing the educationad program made available to our youth.

Anticipating, with relief, the return to normal scheduling and programming possibilities with the completion of additional facilities, much time has been spent by department chairmen and administrative personnel on the planning of improvements and program changes that will be possible and desirable starting in September 1964. Much of the time of weekly meetings of all department chairmen and administrators has gone into decisions dealing with the Program of Studies for 1964, Grouping Practices, Re-designing the Program for Junior High School, and Expansion of the Senior High School Program.

Another noteworthy part of our curriculum study during the past year has been the increased communication and cooperative effort between the secondary and the elementary schools. Several meetings with administrators and staff members were held to discuss the programs of each level. These meetings have centered mainly in the fields of Mathematics, Science, and Foreign Languages with an additional series of meetings held between the sixth grade teachers and Masconomet guidance personnel to complete the grouping of seventh grade students. The belief that the

Masconomet program should grow from the elementary program demands that such cooperative study between the two levels continue and increase.

The year 1963 has seen significant revisions continuing in the field of Mathematics with the "Modern Math Program" well established in grades seven and eight and now continuing on into the high school program. In Science we have the new materials and methods now being used as an integral part of our biology program and in all science areas we have increased our attention to inquiry or the so called "problem solving" approach to studying science. This approach directs the students to considerable more inquiry, careful observations and techniques of analysis. Our foreign language program continues to increase its use of ALM or Audio-Lingual Materials in French, Spanish, and German thus utilizing extensively the new approaches to teaching the modern languages. These specific course changes in Mathematics, Science, and Languages have been chosen as worthy of mention here for in all three areas the course revisions have meant considerable relearning on the part of the teachers involved. It is difficult to abandon the old content and methods to replace it with entirely new, but our staff has done this and done it well.

We have seen emerging in our Social Science program a complete revision of both content and approach to teaching these courses and beginning in September 1964, we will be using the revised program approved by the School Committee in December 1963. The details of this major revision will not be described here, but the essence of the change causes students to experience required Social Science course in each of the six years with a great deal of emphasis being placed upon a conceptual approach to studying all of the major institutions of society. The disciplines of anthropology, sociology, and economics will be combined with history and much greater emphasis will be placed upon an approach to study and inquiry involving a variety of resources in places of the traditional single textbook approach.

PRIORITIES FOR CURRICULUM IMPROVEMENT

We would be in error to convey the notion that we are satisfied with all aspects of our school program even though we can point with pride to many satisfactions. The following areas need our study and efforts for further possible refinement or improvement of our program.

1. Our attention to the individual needs of students and our ability to identify the strengths and weaknesses of each is a great challenge still to our guidance personnel and to our teachers. We are working constantly on the improvement of scheduling techniques and grouping techniques that will permit us to do an even better job.
 - A) We need to examine carefully the effects of academic grouping on our slower learning students to determine if our academic service to them justifies some of the potential social problems created by this academic grouping.
 - B) We need to refine our grouping procedures in grades seven and eight so that we can group students separately in English and in Math and possibly carry grouping techniques beyond these two major areas.
 - C) We need to continue our refinements of grouping in our high school programs, particularly in the language field where we are now receiving students who have had several years of language background.
 - D) We need to examine very thoroughly the possible values of the "Work Study Program" that seems to be some answer to the problems existing with students who lack interest in the regular school program to the point where they prefer to drop out of school rather than to continue. We do not have such a program now, but neither is our drop-out rate very high, but maybe we should be doing more for the very small minority who are unable to benefit from our present program.
 - E) With our energies devoted to individual programming, we need to constantly streamline our clerical chores involving records, sorting, listing, and other communications devices. The use of Data Processing needs our serious attention in making student accounting more efficient and effective.
2. Our Reading Program for both junior high school and senior high school needs revitalization as soon as qualified personnel can be obtained.
3. Continued and even accelerated energy should be directed at well organized and published curriculum guides in all areas.

4. With the available facilities for fuller programming next year, we need to develop more fully our activity program for the junior high school and make some refinements in our high school program. Some students need to limit their participation in activities while others need to participate much more.
5. We need to continue and increase our efforts to integrate learning experiences provided by our separate departments. Of particular concern in this endeavor should be our health program, humanities program, and our Fine Arts program.
6. We need to examine carefully the possibility of providing some type of secretarial service for classroom teachers, in particular the department chairmen.

SUMMER SCHOOL CONTINUES TO SERVE RESIDENTS AND NONRESIDENTS

Our Summer School program continued to serve the needs of both residents and non-residents who wished to eliminate a deficiency in a subject field and others who wished to take enrichment courses. Twenty-eight different courses were included, and a total number of 119 students took a total of 192 pupil courses. It is interesting to note also that sixteen of the summer school students were non-residence of the Masconomet district and four of the students were adults.

An important part of the summer school program, but also serving more than summer school students has been the library which was open during this period and supervised by our librarian. Her report indicates that 422 attended the library during the summer session and 277 books and periodicals, of which 162 were non-fiction, were circulated. The library was used by several residents, both students and adults, who were not actually enrolled in summer school classes. We hope this trend will continue and grow.

Although the financial expenses for operating our summer school program are not completely met by tuition payments, it is highly recommended that the services be continued.

HIGHLIGHTS OF STUDENT ACTIVITIES AND PROJECTS IN 1963

Our efforts to provide students at Masconomet with worthwhile experiences leading to growth in knowledge, understandings, skills, and appreciations and attitudes both in and out of classroom

situations are expressed in many ways. We have been successful in continuing the important and worthy activities and projects of past years and we have added some more projects and experiences for some or all of our students. The following list is an attempt to illustrate the types of student experiences that show evidence of our belief in involving students in meaningful and varied activities and projects that complement and supplement classroom learning. It has been most satisfying to witness the enthusiasm, dedication, and varied student talents that have combined to gain recognition for our school, groups, and individuals.

1. Dramatics activities have prospered and provided audiences with varied and quality entertainment as well as giving many students increased confidence and skills in acting and supporting dramatics productions.
 - A) The Masconomet Chapter of the National Thespian Society was formed in May 1963 to give recognition to students willing to gain the necessary points for membership through their participation and support of dramatics activities.
 - B) **Two Plus One**, three one-act plays were held in the spring of 1963, and the annual three act play was held in November 1963. **The Importance of Being Ernest** was chosen and produced with two commendable performances.
 - C) **The Magic Carpet**, a program of interpretive reading was presented in two assembly programs and has prompted interested students in continuing this worthwhile activity.
2. Our Student Announcers program has steadily improved and provides very valuable daily experiences for students making morning broadcasts of opening exercises, daily devotionals, and daily announcements. Added to these daily services this fall has been the Weekly School Opening Exercises inaugurated by our Student Council. Each Monday morning (or the first day of school for the week) as student leaders ceremoniously raise the colors in front of the building, all personnel stand at attention facing the front of the building toward the flag raising ceremony and follow this with the pledge of allegiance. The program broadcast throughout the building provides all personnel with the opportunity to dedicate themselves to the ideals of our nation

and reminds all of the responsibilities we have for using our educational system to foster democracy.

3. Projects and activities related to our Social Science program and designed to have students actively involved in citizenship experiences produced very satisfying results during the year.
 - A) Student planned and conducted assembly programs made Veterans Day, Thanksgiving and Memorial Day more significant for all students.
 - B) The American Legion Oratorical Contest, sponsored by local American Legion Posts was held successfully again this year.
 - C) We increased our efforts in the State Student Government program this year through the Student Government Exchange Program. This exchange with Newton and the project developed by our students which explained our local form of government gained us a **First Place Award** from the Massachusetts Secondary Principals Association and the Massachusetts State Department of Education. We continued to send a student representative to the Student Government Day program held each spring at the state capitol.
 - D) Our International Affairs Club with the help of CARE included the entire school in the Masconomet-Monterrey-Care Project which resulted in our helping to build a school in Monterrey, Honduras. The significance of this project was conveyed to our student body at an assembly program in September at which time a Special Citation was awarded to Masconomet under a grant from the Sears-Robuck Foundation. Masconomet was selected for this citation by the Massachusetts Secondary School Principals' Association and the Massachusetts Department of Education. Pictures were also shown of the school in Monterrey being constructed and made possible through our support.
4. Our Student Exchange Board has markedly increased its activities and for the first time we have students living for a year in foreign countries. The Exchange Board has raised nearly \$600 in scholarship support for our two students living for the year in Hannover, Germany. They have likewise been in close touch with these two students and another member of the Class of 1963 who is spending the year in Norway.

5. In addition to a great deal of assistance to the Exchange Board, students in the Foreign Language department have participated in the annual International Nite which gave the public attending a well planned sample of how our modern techniques of teaching foreign languages work.
6. Our students with special interest and talents in writing continue to do quality work as illustrated in **Kaleidoscope**, **The Best From Masconomet**, and the **Regional Review**. Since September, the school newspaper has been a weekly feature of the TRI-TOWN TRANSCRIPT, thus increasing the circulation of our paper as well as increasing the journalistic activities of our newspaper staff.
7. This year for the first time our National Honor Society shouldered the responsibility for planning and conducting our four Honor Roll Assemblies. This leadership by students in emphasizing scholarship increased the significance of the Masconomet Arrowhead that is awarded to students making the honor roll.
8. Experiences provided for students with special interests and talents in the field of science have included: Masconomet Annual Science Fair which included over 100 exhibits; Regional Science Congress held at Hamilton-Wenham Regional High School with 34 of our students participating. Two of our outstanding science students were selected as participants in the Summer Course for Academically Talented under National Science Grants.
9. Our Mathematics Teams finished in the first division in the Tri-State Mathematics League and also in first division of the Northern Division of the Eastern Massachusetts Mathematics League.
10. For the second year the unusually fine and creative talents of our Home Economics, Industrial Arts, and Art students provided exceptional displays and ideas for the Christmas Fair. This exhibit was open to the public and it, together with the Creative Dance production, brought many commendations and suggestions that this be an annual event.
11. In May 1963 our Industrial Arts students entered over 50 projects in the State Industrial Arts Fair held at Fitchburg, Massachusetts and we gained five first prizes and over 40 honorable mentions.

12. We witnessed the continued excellence in our music programs. The year included Exchange Concerts for our band, Christmas Concert, Operetta, Spring Concert, and several assembly programs. Our Singers were especially honored by a special invitation to perform as a group at the 1963 State Music Festival held in Springfield. Our Band was likewise given unusually fine honors by being invited to participate at the World's Fair in New York City. The Band will go to New York for this performance on April 30, 1964. The energetic support of the Music Parents Organization is making the trip possible.
13. Unusual — is the term for the success of our interscholastic athletic program during the past year, especially for the boys' teams.

Boys' Basketball (1962-63 Season) team qualified for the Eastern Massachusetts Basketball Tournament by winning over 65% of its games.

Boys' Track Team won the Essex County Track Conference Relay Meet; Essex County Track Conference Championship; Essex Track Open Meet; and they remained undefeated in dual meet competition for the third straight year.

Boys' Baseball Team won second place in the Cape Ann League.

Our 1963 Football Team completed the season with an undefeated record and continued its undefeated streak to 14 consecutive games, emerging as football champions of the Cape Ann League. Steve Chew (a member of the Junior Class) won the state individual scoring championship.

Boys' Cross-Country completed the season undefeated, winning the Cape Ann Championship, the Cape Ann Open Meet, and the Class "D" State Championship. Our Freshman and Sophomore Cross-Country squad also brought honor to themselves and to the school through winning the Catholic Memorial Invitational Meet.

Our girls' athletic teams failed to win championship honors, but they did win the majority of their games.

GUIDANCE SERVICES EXPAND

“Guidance is the high art of helping boys and girls to plan their own action wisely, in the full light of all the facts that can be mustered about themselves and about the world in which they will work and live.” — This definition of guidance provided by the Educational Policies Commission is accepted as an overall guiding principle at Masconomet and when analyzed into organized services which we should provide, we realize that the complexity and diversity of the world in which our boys and girls will work and live and the maturing science of counseling challenges us to improve a dual approach to our guidance services. (1) A coordinated and cooperative approach involving all teachers and staff members helping boys and girls muster all the facts that can be gathered about themselves and about the world in which they work and live, and (2) Specialized services directed at helping each individual boy or girl with the more personal and individual problems involved in planning his own action wisely.

Contrary to the belief of some, our expanding emphasis on improved guidance services does not take guidance responsibilities away from classroom teachers and centralize them in a guidance department. Rather, it stresses even greater participation by classroom teachers as illustrated by increased meetings with small groups of teachers and counselors to deal with adjustment problems of individual students. Likewise, this year has seen the birth of a faculty advisory system wherein every faculty member is assigned between 15 and 20 students with whom to work as a personal advisor in dealing with educational decisions and in other ways being concerned about the welfare of individuals. This advisory system is in its infancy and will take a great deal of planning, evaluation, and cooperation on the part of both teachers and guidance personnel. A temporary obstacle is the extremely limited space and crowded schedule which makes it difficult for students to meet with advisors.

This year has seen the addition of a School Adjustment Counselor Program at Masconomet. The school adjustment counselor became a new member of the Guidance team in May 1963, and although much of his salary is provided by the Division of Youth Services under the Department of Education of the Commonwealth of Massachusetts, he is a regular member of the school faculty with an office in the high school and works under the supervision of

the Director of Guidance. He is employed on a 12-month basis. Because this position is new this year and the responsibilities are not clear to many citizens, space is given here to an explanation of the purposes and functions of this service.

The adjustment counselor program, established by law in 1955, Chapter 696 Section 460, is designed to help youth who have extreme problems of adjustment which are preventing them from functioning normally and satisfactorily in learning situations. This help may be accomplished in a variety of ways, but basically, the adjustment counselor brings a psychologist's point of view to the school situation. Extremely important in the success of the adjustment counselor's work is the classroom teacher, for much of the responsibility for identifying symptoms of emotionally upset, unusual behavior, and other poor adjustments to school lies with the teacher.

In treating cases, there are three basic methods of using services of the school adjustment counselor:

- (1) As a consultant to any member of the school staff and community agents regarding particular problem cases of grades 7-8.
- (2) As a counselor to the student, using verbal skills of the counselor and/or the manipulation of the school milieu in order to bring about an expedient, but effective modification of behavior within the existing program of the school.
- (3) As a case-worker, working with the home, community agencies, and medical personnel. The nature of many cases handled by the adjustment counselor necessitate the professional opinion of a psychiatrist. It is also the responsibility of the school adjustment counselor to enlist the interest and help of clergymen and other local leaders and officials in a mutual effort to save children from delinquency.

The number of cases demanding the specialized skills of our school adjustment counselor are a small minority and it is worthy of note in this report that we have four full time guidance counselors, in addition to our Director of Guidance, who are serving the vast majority of our students whom we consider normally well adjusted but are in need of a great deal of information about themselves, the educational opportunities available and desirable for them, and the educational and occupational opportunities available to them as adults. These counselors continue to service approximate-

ly 1170 students, 70 teachers and administrators, and parents through their analysis and interpretation of student records and test data, arranging and conducting meetings with teachers to discuss student cases, workshops with parents to explain program offering at Masconomet and the interpretation of educational and occupational requirements beyond the secondary school, details of grouping and programming of all students, and day in and day out counseling of students with their major and minor problems of both an educational and personal nature.

As our school system strives to provide for the needs of *all* youth in the district and we observe ever increasing specialization and diversification of choices available to these youth we recognize the increasing importance of having effective guidance services.

GRADUATES OF 1963

†John Paul Albanese	Donald Ellis Fadden Jr.
Gary W. Alpaugh	Susan Esther Fairbanks
Paul Omer Angers	David Edward Faucher
Thomas Harry Angers	Parris James Ferry
Karen Ansteensen	Christopher Foye
Kathleen Terrell Austin	Sandra Lucille Frost
†Carol Ann Baer	William Thomas Gamble, Jr.
Gary Leonard Balevre	George Elwood Gentuso
Carolyn Ann Banks	Arthur Gingrande, Jr.
Jacqueline Joyce Bergstrom	Mary Virginia Goettel
Richard Warren Bergstrom	Bert Henry Goodwin
Eileen Linda Berube	Paul Joseph Greenler
David Channing Bickford	†Deborah Hall
Jonathan Bond	Thomas Roger Hall
Paul Downing Bowler	Jane Hardy
Betty Jane Broughton	Hawley Christina Harwood
†Robert Samson Burtiz, Jr.	Peter Stuart Haywood
Wayne Peter Cameron	Sally Ann Hilyard
Walter Paul Campbell	Pamela D. Hosman
Paul Eric Carlson	†Meredith Alexandra Houston
Susan Chartier	Robert Theodore Hubbard
James A. Clark	†*Anne Elizabeth Jansen
Susan Conley	Raymond Louis Johnson
Cheryl Ann Connor	Andrea Florence Karayianes
Christopher Sargent Cross	Katherine Brooks Kerr
Charles Gage Curtis	‡†Deanna Pan King
Bruce Thomas Devlin	†Robert Wayne Klingensmith, Jr.
Kathleen Elaine Doyle	Joyce Ann Knudsen
Susan Helen Eaton	Ronald Alfred LaChance

Yvonne Mary Lemieux	Allison Carol Pierce
Holly Elizabeth Lindbloom	Diane Helen Pilecki
Paul Bradford Lindquist	†Virginia Mary Pollard
Phillip Leslie Lindstrom	Richard Edward Quinn, Jr.
Charles Nathaniel Love	†John Gilbert Ray, III
§Luis Machorro	Lona Lee Reed
Edward T. Maguire, Jr.	John Pinkham Reidy
†Phyllis Ann Marshall	Cheryl Lee Rendle
Laurence Peter Martin	Shirley Ann Roberts
Andrea Marie McIntosh	Richard David Ross
Robert William McManus	Richard G. Ross
Judith Caroline Means	Ralph Pingree Schott, II
William Charles Meeker	Raymond Charles Shaw
Roger Alfred Merriam	Kendall-Jane Steimen
Earle Ladd Morrison	Leea Barbara Sterling
Linda Sue Munroe	Jerome Carl Swindell
Susan Ellen Nangle	Patricia Mary Taft
James Henry Nason	Edward Wilson Thistle
Lee Noseworthy	†**Maureen Patricia Toomey
Robert Daniel O'Meara	Paul Clifford Waitt
Leslie Ann Paulson	Christine Elliott Wall
Harry Winfield Perkins	Donald Hopkins Walsh
†Joyce Beryl Perkins	Paula Ann Wesson
Francis Frederick Perry, Jr.	Margaret Jean Whorf
Vance Allen Perry	Priscilla Ann Winn
Donna Marie Peterson	Judith Anne Woodbury
Katherine Phillips	Robert Martin Woodbury

† National Honor Society * First Honors ** Second Honors
 ‡ Third Honors § Foreign Exchange Student - Certificate Awarded

Class of 1963

The 111 members of Masconomet's fourth graduating class were presented their diplomas at impressive exercises held in the Henry F. Long Auditorium on Thursday evening, June 6, 1963, by Mr. Hans Barber, Chairman of the School Committee. One foreign exchange student from Mexico was also honored at this time.

Thirteen of the class were elected to membership in the New Meadows Chapter of the National Honor Society, with five of them earning this distinction in their junior year. Of 111 graduates, 31 were from Boxford, 32 from Middleton, and 48 from Topsfield.

A survey of the class made early this fall by the Guidance Department revealed that 79 out of the 111 graduates (71.2%)

are continuing their education, and that of these 51 (45.6%) are attending four-year degree granting institutions. The following summarizes the placement of the members of the class of 1963:

*Four Year Colleges	51	45.6%
Two Year Colleges	12	10.7%
Nursing	2	1.8%
Technical School	11	9.8%
Armed Forces	4	3.5%
Prep or P.G.	3	2.7%
Work	25	22.4%
Undecided	4	3.5%
	112	100.0%

* Includes Luis Machorro (Exchange Student from Mexico) and David Bickford and James Clark both in Europe for a year as Exchange Students.

Admitted to Degree-Granting Institutions

(39 institutions represented)

Northeastern University	6	Nasson College	1
Univ. of Massachusetts	4	Northwestern	1
Univ. of New Hampshire ...	4	Norwich University	1
Lowell Technical Institute ...	2	Oberlin	1
Amherst	1	Ohio Wesleyan	1
Boston University	1	Paul Smith's College	1
Bridgewater State	1	Pembroke	1
Carleton College	1	Russell Sage	1
Colorado Col. for Women ...	1	Salem State	1
Doane College	1	Skidmore	1
Emmanuel	1	Stetson University	1
Georgetown University	1	Syracuse University	1
Gordon	1	Tufts	1
Harvard	1	University of Maine	1
High Point	1	Valparizo	1
Kentucky Wesleyan	1	Wesleyan	1
Keuka	1	West Va. Institute	
Mary Washington	1	of Tech.	1
Mass. School of Art	1	Wheelock	1
Merrimack College	1	Yankton College	1

Geographical Distribution of College Attended

Colleges in Massachusetts	13	33.3%
Colleges in New England outside of Massachusetts ...	7	18.0%
Colleges outside of New England	19	48.7%

Admitted to Junior Colleges

Ambler Junior College	1
Becker Junior College	1
Bentley School of Accounting	1
Boston U. College of Basic Studies	1
Brevard Junior College	1
Cazenovia	1
Chamberlayne Junior College	1
Colby Junior College	1
Dean Junior College	1
Northern Essex Community College	2
Westbrook Junior College	1

Admitted to Other Post-Secondary Schools

Cullinary Institute of America	1	Newbury School of Business	1
Essex Agricultural Hairdressing School	1	I.B.M. School	1
Franklin Institute	1	Wentworth Institute	6
		Beverly Hospital School of Nursing	2

As their gift to the school the Class of 1963 presented two roving microphones.

The following awards and scholarships were presented to members of the Class of 1963 at the Graduation Exercises:

To MAUREEN TOOMEY, the D.A.R. Good Citizenship Award for demonstrating in the highest degree of dependability, leadership, service and patriotism.

To ANNE JANSEN, the American Legion School Award for exemplifying to an outstanding degree the attributes of a Good Citizen — Courage, Leadership, Honor, Service, and Scholarship. The award sponsored by the Legion Posts of the member towns consists of a medallion, a lapel pin, a certificate, and a \$25 Savings Bond. The latter is presented by the recipient's home town Legion Post (Topsfield in 1963).

To ROBERT BURITZ, JR., the Bausch & Lomb Science Medal for academic excellence in science.

To ANDREA KARAYIANES, the Topsfield Lions Club award for General Excellence in the field of Business Education. This award consists of a wrist watch and an engraved placque.

To JOHN RAY, III, the William Cargill Award in English Composition. The award is an attractively bound book selected from

the best of the classics, work of reference, or the field of current publications and of special interest to the recipient.

To ANNE JANSEN, a Certificate of Merit in recognition of her achievements in the field of Mathematics in the annual contest sponsored by the Mathematics Club of the University of Massachusetts.

To ANNE JANSEN, a medallion presented by the French Embassy through the Office of the Cultural Attache in recognition of efforts and perserverance applied to the study of the French language.

To KATHERINE PHILLIPS, a book presented through the office of the German Consul, in recognition of an outstanding student of German.

To JOHN RAY, III, a medallion awarded by the American Association of Teachers of Spanish and Portuguese to an outstanding student of Spanish.

The Masconomet Regional Scholarship Association through its Scholarship Committee has awarded a total of \$4200.00, including the 1963 presentations. The following members of the Class of 1963 were recipients: Robert Buritz, Mary Goettel, Anne Jansen, Katherine Phillips, Lee Noseworthy, Judith Woodbury, Carol Baer. A portion of the Masconomet Regional Scholarship Funds has been designated as the Franklin C. Roberts, Sr., Scholarship for Excellence in Academic Achievement in memory of Franklin C. Roberts, Sr., who was so instrumental in guiding the development of this regional school. From the funds established in his memory the scholarship award was made to Anne Jansen.

The Masconomet Teachers' Association Scholarship is given annually to a member or members of the graduating class who plan to enter the teaching profession. Class of 1963 students receiving this award were: Carol Baer and Anne Jansen.

To CHARLES LOVE, MAUREEN TOOMEY, and JOHN ALBANESE, the Topsfield Lions Club Masconomet Scholarship.

To PAUL WAITT, the Essex County Electrical Club Scholarship awarded to a student who is pursuing an education that will lead to a career in electrical engineering.

Other students who received financial-aid awards are listed below: (Based on the Follow-up of Class of 1963)

ROBERT BURITZ, the Harvard Club Scholarship.

PETER HAYWOOD, a Working Scholarship from Yankton College.

PRISCILLA WINN, a Musical Scholarship from Stetson University.

PAUL CARLSON, Grange Scholarship and Loan

MASCONOMET REGIONAL HIGH SCHOOL

Boxford, Massachusetts

FACULTY — FALL OF 1963

Name	Position	Appointed
Julius H. Mueller	Superintendent	1958
Corridon F. Trask, Jr.	Principal	1961
Rodney C. Dresser	Assistant Principal	1959
Edward C. Bryant	Director of Guidance	1962
Janet G. Baker	English	1960
Doris E. Barr	Science - Math	1962
Helen V. Barry	French	1959
Roger W. Barry	English	1959
*Herschel G. Benson	Physical Education	1959
*Dorothy H. Blanchard	Home Economics	1959
Richard M. Boysen	Boys' Counselor - Grades 7-9	1961
Gail A. Bresnahan	French - Spanish	1962
Gelean M. Campbell	Mathematics - Faculty Manager	1959
George Carpenter	Physics- Physical Science	1962
Charlotte S. Cory	Librarian	1962
Judith P. Couitts	Science	1962
Joseph A. Curran	Science- Visual Aids	1959
Roberta W. Friedman	Social Studies	1962
Erna W. Fullerton	German	1959
William Ganter	Biology - Chemistry	1961
*Donald M. Gay	Music, Grades 9-12; Band - Chorus	1959
Suzanne Glidden	Social studies	1962

Name	Position	Appointed
Coleman P. Gorham	Boys' Counselor, Grades 10-12	1962
Ruth J. Halloran	Girls' Counselor, Grades 10-12	1962
Robert A. Hawkes	Industrial Arts - Asst. Football Coach, Varsity Basketball Coach	1959
George Horn, Jr.	Industrial Arts	1962
Jean Jarvie	Music, Grades 7-8. Orchestra	1959
Ethel A. Jewett	Homemaking I, 8th Gr. Homemaking, Advanced Clothing	1962
Elizabeth S. Kennedy	Shorthand, Typing, Office Practice, Secretarial Practice	1959
Elizabeth M. Kenosian	Social Studies	1961
Barbara S. Kimball	English	1962
Ralph V. LoPilato	Science	1959
Joseph Lyons	Social Studies - English	1961
Shirley Marchalonis	English	1962
William J. Mastroianni	Latin - French	1962
Robert E. McDonald	Mathematics	1960
Norma W. McGarr	Science - Math	1962
Theodore C. Meinelt	Art	1959
*Richard P. Merrill	Languages	1960
Sara Jane O'Hara	English	1962
*Teunis J. Paarlberg	Mathematics	1962
Allison Parker	Spanish	1959
Robert W. Parker	Industrial Arts - Director of Driver Education	1959
*Richard W. Pavesi	Industrial Arts - Mechanical Drawing	1959
Sandra Peabody	Physical Education, Jr. High Girls	1962
Theodore Pikora	Social Studies	1962
Gerald Plumley	Physical Education, Coach of Jr. High Boys' Sports	1959
Gail Reynolds	English	1962

Name	Position	Appointed
Walter C. Roberts	Mathematics, Coach of Football and Baseball	1959
Mary M. Rowell	Science	1959
Daniel J. Ruggiero	Social Studies - English	1961
James W. Russell	English	1961
John P. Sangermano	Biology	1960
Jeannette F. Scholer	English - Speech	1961
†Herbert E. Silander	Special Education	1959
Norman Soucy	Shorthand, Typing	1962
*William R. Stanton	Business Education	1959
Linda D. Stone	English	1962
*Louise O. C. Swanson	Chemistry	1959
Lillian Taylor	Mathematics	1959
Doris K. Tirrell	Homemaking Grades 7 and 8	1962
Donald G. VanPelt	Mathematics	1961
Blanche D. Varney	Bookkeeping, Typing, Introduction to Business	1959
*William J. Vaughn, Jr.	Social Studies	1959
Carolyn D. Vaux	English	1959
*Richard P. Zollo	English	1959
Cleo Zoukis	Girls' Counselor - Grades 7-9	1962

*Department Chairman

†On Leave-of-Absence

Masconomet Regional High School — Boxford, Massachusetts
 CHANGES IN PERSONNEL — 1963

Teachers Appointed

Name	Position	Education	Prev. Exp. Years
Anne L. Akus	Mathematics	Boston College	0
Janice L. Bauld	English	Bates College	0
Marie Q. Cheney	Physical Education, Sr. High Girls	Bridgewater State College, Boston University	12
Gerald S. Fine	School Adjustment Counselor	Boston University	3
Judith Graham	Social Studies	Bates College	0
Mary B. Hogan	French - German	Smith College	1
Carol A. Jacques	French	Boston College	0
David L. Jervah	Social Studies	Northeastern University	0
Robert M. Kantar	Social Studies	Brandeis Univ., Tufts Univ.	0
Joseph LaFrance	Special Education	Boston University	5
Julius Margulies	Social Studies	Brandeis University	2
Edna McCoubrey	Assistant in Art	Wiggins Com'l. Art School, Los Angeles, Calif.	0
Lillian Morgenstern	Science	Boston University	0

RESIGNATIONS

Beatrice S. Couhig	Illness
David M. Dole	On Leave-of-Absence and resigned to accept position in Keene, N.H.
Lawrence R. Godtfredsen	To accept position in Massachusetts Bay Community College
Joan C. Hegarty	To accept position at Rivier College, Nashua, N.H.
Marilyn Hibshman	To accept teaching position in Salem, Mass.
Dorothy Senecal	To accept teaching position in Private School in Manchester, Mass.

OTHER STAFF MEMBERS

Priscilla H. Castle, Secretary	To accept position in Topsfield Elementary School
Thomas G. Tagg, Jr., Custodian	To return to Construction work

SECRETARIAL PERSONNEL

Grace B. Lynch	Secretary to High School Principal
Lillian S. Floyd	Clerk, Switchboard Operator
Marguerite F. Wallen	Clerk, High School Office
Irene T. Vrettos	Secretary, Guidance Office
Marcia Ingraham	Library Assistant
Minnie C. Waitt	Clerk-Accompanist in Music Department (Part-time)

CUSTODIAL STAFF

Superintendent of Building and Grounds

Charles R. Denault
 Norman L. Brown
 Herbert Fieldhouse, Jr.
 Nathan A. Hayward, Jr.
 Herbert W. Leighton
 Carl W. Pratt
 Priscilla C. Killam

Matron

CAFETERIA STAFF

Marjory E. Locke, Manager

Full-time

Amy Ross

Theresa Cardelli
 Jean Caso
 Helen Donovan
 Ruth Douglass
 Marsha Evans
 Olympe Farrell

Priscilla Saunders

Part-time

Helen Gaskell
 Bertha A. Hall
 Dorothea Hatter
 Marie Hoffman
 Phyllis E. Spear
 Mary Wetherbee

ENROLLMENT — October 1, 1963

Grade	Boxford	Middleton	Topsfield	Total
7	63	69	102	234
8	53	66	68	187
9	53	71	82	206
10	49	64	80	193
11	49	63	73	185
12	41	49	69	159
P.G.	0	0	2	2
Special				
Education	1	6	0	7
Home				
Instruction	0	0	1	1
	<hr/>	<hr/>	<hr/>	<hr/>
	309	388	477	1174

MEMBERSHIP BY AGE AND GRADE - BY TOWN OF RESIDENCE
October 1, 1963 — GIRLS

Grade	Town	Age										21 & Over	Town	Total	Grade Total		
		10	11	12	13	14	15	16	17	18	19					20	
7	B		11	21												32	119
	M		6	22	3											33	
	T		12	37	5											54	
8	B			5	16	1										22	85
	M			4	27	4										35	
	T			8	18	2										29	
9	B				8	17	1									26	105
	M				5	23	5	2								35	
	T				9	33	2									44	
10	B					7	13	7				1				21	81
	M					7	18	1								26	
	T					10	21	3								34	
11	B						6	13	1			1				20	82
	M						9	21	3			2				32	
	T						8	20	1							30	
12	B						12	15				2				29	87
	M						9	14								23	
	T						12	20	2							34	
Non-Resident																1	
P.G. & Special T																1	
Total			31	97	91	104	83	92	56	2	3	0	1		561	2	561
															Grand Total	1175	

Student Activity Fund — Consolidated Financial Statement

For Period January 1, 1963 through December 31, 1963

Organization or Activity	Balance 1/1/63	Receipts	Expendi- tures	Balance 12/31/63
General Funds	98.41	467.19	486.14	79.46
Alumni Funds		184.30		184.30
Class of 1960	98.88		98.88	
Class of 1961	14.20		14.20	
Class of 1962	164.23		164.23	
Class of 1963	687.62	1,524.66	2,212.28	
Class of 1964	304.77	1,864.04	1,290.14	878.67
Class of 1965	105.59	500.65	141.13	464.81
Class of 1966	77.12	230.31	84.95	222.48
Class of 1967	46.96	48.25	37.00	58.21
Class of 1968		154.56	85.35	69.21
Sr. Student Council	60.27	1,713.69	1,705.55	68.41
Natl. Honor Society	16.87	98.91	78.80	36.98
Student Exchange Bd.	70.33	1,093.57	1,350.05	-186.15
School Store	82.38	1,588.61	1,643.06	27.93
School Publications		226.48	153.90	72.58
Yearbook 1964		888.30	5.00	883.30
Yearbook Reserve	386.02	93.34	283.38	195.98
Howard Memorial Lecture	278.51	951.85	635.00	595.36
Music Productions			290.00	-290.00
Music Departments	150.20	195.00	124.04	221.16
Music Services		93.18	116.51	-23.33
Dramatic Productions		664.74	399.10	265.64
National Thespian Society	23.47	60.08	78.36	5.19
Business Club		5.20		5.20
Future Nurses Club		5.00	5.00	
International Affairs Club		518.92	504.31	14.61
Physical Science Club	9.66			9.66
Maskiers Ski Club		60.43		60.43
*Accomodation A/C	-5.82	2,297.06	2,391.24	-100.00
*Spectator Bus		64.90	64.90	
*Best from Masconomet	89.79	60.05	149.84	
*Kaleidoscope	1.30	127.95	129.25	
*Loquacious Linquists	29.77	8.97	38.74	
*Music - Rentals	200.29	202.50	402.79	
*Music - Reeds	27.23	55.00	82.23	
*Music - General	22.87	112.42	135.29	

Organization or Activity	Balance 1/1/63	Receipts	Expendi- tures	Balance 12/31/63
*Gondoliers	263.18		263.18	
*Student Prince	-335.37	827.25	491.88	
*Anne Frank	65.58		65.58	
*Miracle Worker	87.62	51.58	139.20	
*Two Plus One		292.54	292.54	
*Regional Review	-17.15	286.65	269.50	
*Sanitary Napkins	25.66	74.34	100.00	
*J. Ray Sponsorship		325.00	325.00	
*Student Council (Jr.)	-40.10	40.10		
*Yearbook 1962	242.79		242.79	
*Yearbook 1963	537.10	1,580.03	2,117.13	
*Little Mary Sunshine		50.00	50.00	
*Importance of Being Earnest		25.00	25.00	
TOTALS	3,870.23	19,712.60	19,762.74	3,820.09

Distribution of Assets:

Arlington Trust Company, Middleton, Savings Account	1,500.00	
Arlington Trust Company, Middleton, Checking Account	2,424.73	
Outstanding Checks	-104.64	3,820.09

*These accounts have been dissolved or combined with other accounts

Athletic Revolving Fund 1963

Balance, January 1, 1963		\$ 3,582.64
Receipts		
Basketball	\$ 861.73	
Football	1,253.30	
Gymnastics	97.35	
Track	50.00	2,262.38
Total		\$ 5,845.02
Expenditures		
Awards, letters, pins, etc	\$ 364.37	
Tickets, Supervisors, Timer	298.88	
Custodians	155.00	
Police	190.00	
Conducting Meets	45.00	
Film Purchase and Processing	210.00	
Dues, Sports Clinic, and Travel	307.50	
Equipment Purchase	72.00	
Bleacher Rental	360.00	
Miscellaneous	189.31	2,192.06
Total		\$ 3,652.96
Balance, December 31, 1963		\$ 3,652.96

Driver Education Fund

As of December 31, 1963

Balance, January 1, 1963		\$ 150.00
Receipts		
Student Fees	\$ 2,680.00	
Insurance Claim	147.80	2,827.80
Total		\$ 2,977.80
Expenditures		
Instructional Salaries	\$ 2,699.99	
Refunds on Student Fees	10.00	
Repair of Damage to Driver Education Car	147.80	2,857.79
Total		\$ 120.01
Balance, December 31, 1963		\$ 120.01

Public Law 864

As of December 31, 1963

Balance, January 1, 1963		\$ 1,957.91
Receipts		
NDEA Title III, Science Project	\$ 2,217.73	
NDEA Title 5A, Guidance	642.00	
NDEA Title III, Foreign Language	903.25	
NDEA Title 5A, Guidance	705.00	4,467.98
Total		\$ 6,425.89
Expenditures		
Transfer to PL 874 on account of NDEA Title II, Science Project	\$ 3,120.98	
Science Electronics, on account of Language Laboratory	888.00	4,008.98
Total		\$ 4,008.98
Balance, December 31, 1963		\$ 2,416.91

Public Law 874

As of December 31, 1963

Balance, January 1, 1963		\$ 7,665.75
Receipts		
Transfer from PL 864 Account	\$ 3,120.98	
Federal Government	12,235.00	15,355.98
Total		\$ 23,021.73
Expenditures		
NDEA Project 3382S - Biology	\$ 2,577.95	
NDEA Project 3393S - Physics	2,368.72	
Rich and Tucker, Master Plan	10,000.00	14,946.67
Total		\$ 14,946.67
Balance, December 31, 1963		\$ 8,075.06

Masconomet Regional High School Cafeteria

BALANCE SHEET

December 31, 1963

Assets

Accounts Receivable*	4,100.55		
Inventory at Cost	3,117.49		
Cash On Hand	298.35		7,516.39
		<hr/>	<hr/>

Liabilities and Net Worth

Liabilities

Accounts Payable	4,781.92		
Cash Overdraft	(1,375.05)	6,156.97	
	<hr/>		

Net Worth

1959 District Appropriation	2,500.00		
Deficit 1/1/63 (1,227.16)			
Profit 1/1/63 - 12/31/63	86.58	(1,140.58)	1,359.42
	<hr/>	<hr/>	<hr/>
			7,561.39

Statement of Profit and Loss — 1/1/63 — 12/31/63

Income	49,003.78	
USDA	13,250.96	
Free Lunches	585.20	62,839.94
	<hr/>	

Cost of Sales

Inventory 1/1/63	3,025.32
Food Purchase	37,329.75
	<hr/>

	40,355.07
Less Inventory	3,117.49
	<hr/>

Gross Profit on Sales		25,602.36
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Operating Expenses

Wages - Adults	19,354.88	
Wages - Students	592.80	
Supplies	2,927.55	
Equipment	552.35	
Cost of Free Lunches	585.20	24,015.78
		<hr/>
		1,586.58

\$1,500.00 Loan from District to be returned immediately so actual profit is \$86.58.

* Federal Reimbursement Claim for October, November, and December 1963 due.

Statistics on the Operation January 1 through December 31, 1963

Number of Days Cafeteria Operated	177
Number of Student Lunches Served	132,412
Percentage Participation (ADA)	81.10%
Number of Student Free Lunches:	
2,666 @ .25 = 566.50	
187 @ .10 = 18.70	\$585.20
	<hr/>
Number of Student Milk	33,351
Number of Workers: Full-time	2
Part-time	13
Students	6

1964 BUDGET

Budget 1963		Budget 1964
\$ 28,046.00	Administration	\$ 28,930.00
563,457.00	Expense of Instruction	643,711.00
126,854.00	Other School Services	125,302.00
69,957.00	Operation and Maintenance of Plant	75,865.00
17,416.00	Fixed Charges	23,333.00
1,000.00	Community Services	1,200.00
5,030.00	Fixed Assets	1,452.00
<hr/>		<hr/>
\$811,760.00	Total	\$899,793.00

1964 Apportionment of Costs

**Total Budget Requirements For Operation of
Masconomet Regional High School For 1964**

Maintenance and Operation			\$899,793.00
Debt Retirement			
1958 Bond Issue, Note Due 6/15/64	\$ 115,000.00		
1963 Bond Issue, Note Due 9/15/64	95,000.00	210,000.00	
			<hr/>
Debt Service			
Interest on Maturing Debt, 1958	\$ 48,525.00		
Interest on Maturing Debt, 1963	46,250.00	104,775.00	
			<hr/>
Total Gross Budget			\$1,214,568.00

Anticipated Receipts, 1964

Estimated Miscellaneous Receipts, 1964

1. State Reimbursement - Construction Aid Grant			
1958 Building	\$ 72,150.37		
1963 Building (estimate)	65,238.35	\$137,388.82	
2. State Reimbursement - Transportation		90,318.28	
3. State Reimbursement - Special Education		8,345.00	
4. Tuition - 1964 Summer School		4,000.00	
5. Interest Earned On Construction Funds	35,000.00		
6. From Construction Funds On Account of Expenditures For Utilities		3,500.00	
7. Miscellaneous (Evening Use of School Buildings, Lost Books, Student Projects, Telephone Tolls, etc.)		3,000.00	\$281,552.00
			<hr/>
Estimated Transfer From Surplus Revenue (see Schedule 1)			23,548.00
Assessment To Be Levied On Member Towns			
(see Schedule 2)			909,468.00
Total Anticipated Receipts			\$1,214,568.00

Schedule 1 — Explanation of Transfer From Surplus Revenue

Estimated Balance In Surplus Revenue, 12/31/63	\$ 41,891.00
Estimated Excess of Misc. Receipts Over 1963 Estimates	4,146.00
Estimated Unexpended Balance From 1963 M&O Budget	21,500.00

Estimated Total \$ 68,538.00

To Be Retained In Surplus Revenue
(5% of 899,793.00 - see note below) 44,990.00

Estimated Amount to be Applied Toward 1964 Budget \$ 23,548.00

Note: By agreement with the Finance Committees of Member Towns, a reasonable ceiling for the District's Surplus Revenue Account is established at approximately 5% of the Annual Gross Maintenance and Operating Budget.

Schedule 2 — Assessment To Be Levied On Member Towns

Under the original agreement as amended by vote of the member towns in 1961, all costs, both operational and capital, are apportioned to member towns on the basis of their respective pupil enrollments (grades 7-12) in the Regional High School compared to the total enrollment of the school on the preceding October 1st. The ratios applicable in 1964 are shown below.

Town	Enroll. 1/1/63	% of Total	For Maint. & Operation	For Debt Retirement	Total
Boniford	309	26.32	122,669.31	46,666.07	169,335.38
Middleton	388	33.06	141,363.07	50,626.15	191,989.22
Topsfield	477	40.63	167,444.30	61,072.66	228,516.96
Total	1174	100.00	431,476.72	158,364.88	590,841.60

Receipts To School District During 1963

Source	Amount
Town Assessments	
Boxford	\$209,467.44
Middleton	251,734.56
Topsfield	317,198.00
Commonwealth of Mass. - State Construction Aid Grant	72,150.37
Transportation Reimbursement	
Under Chapter 71, General Laws	94,137.30
Summer School Tuitions	3,967.44
Regular School Tuition	200.00
Special Education Reimbursement, Chapter 71, General Laws	4,989.49
Repayment By Cafeteria of Advance For Equipment Purchases	602.00
Rental Of School Property	1,375.63
Refunds Due To Claims and Overpayments	127.72
Rent Or Lease Of District Owned Property	670.20
Employee's Compensation - State Withholding Tax	46.17
Interest Earned On District Funds	2,168.75
Musical Instrument Rentals	398.54
Miscellaneous (lost textbooks, Industrial Arts Student projects, telephone, library fines, etc.)	1,210.25
Total	\$960,443.86

MASCONOMET REGIONAL SCHOOL DISTRICT

Statement of Operating Expenses For Year Ending December 31, 1963

		1963 Budget	Expended 1963	Balance Over (Under)
GENERAL CONTROL				
1	Salary of Superintendent	14,017.00	13,808.24	208.76
2	Travel Expense, Superintendent	300.00	116.81	183.19
3	Treasurer's Salary	560.00	560.00	
4	Clerical Service	9,920.00	9,879.00	41.00
5	Attendance Officer	300.00	300.00	
6	Other Expense	5,084.00	4,918.32	165.68
EXPENSE OF INSTRUCTION				
7	Teachers' Salaries	508,570.00	500,554.51	8,015.49
8	Expense of School Office	21,253.00	20,203.31	1,049.69
9	Textbooks-Films-Records	14,528.00	12,735.67	1,792.33
10	Supplies-Instructional	22,570.00	20,162.09	2,407.91
11	Handwriting	1,400.00	840.00	560.00
EXPENSE OF OPERATING SCHOOL PLANT				
12	Custodial Salaries	31,395.00	29,937.79	1,457.21
13	Fuel	7,134.00	5,402.80	1,731.20
14	Miscellaneous of Operation	17,707.00	15,783.46	1,923.54
MAINTENANCE AND REPAIRS				
15	Maintenance and Repairs	13,016.00	11,011.64	2,004.36
AUXILIARY AGENCIES				
16	Transportation	100,328.00	98,398.20	1,929.80
17	Library	5,048.00	4,614.71	433.29
18	Promotion of Health	6,667.00	6,557.90	109.10
19	Phys. Education and Athletics	6,893.00	6,184.06	708.94
20	Miscellaneous	10,890.00	12,833.83	(1,943.83)
OTHER EXPENSES				
21	Out of State Travel	1,350.00	1,260.80	89.20
22	Evening Use of School Bldg.	1,000.00	1,166.88	(166.88)
23	Summer School	6,800.00	5,792.63	1,007.37
CAPITAL OUTLAY				
24	Capital Outlay	5,030.00	4,466.60	563.40
	TOTAL	811,760.00	787,489.25	24,270.75
	Balance December 31, 1963			
	Transferred to Surplus Revenue			24,270.75

MASCONOMET REGIONAL SCHOOL DISTRICT

Balance Sheet — December 31, 1963

GENERAL ACCOUNTS

ASSETS		LIABILITIES AND RESERVES	
CASH:			
General	86,394.87	PAYROLL DEDUCTIONS:	
1958 School		State Withholding	2,404.88
Construction	21,339.14	Blue Cross & Blue Shield	131.36
1963 School		Group Insurance	8.70
Construction	1,424,986.42		<u>2,544.94</u>
	1,532,720.43	FEDERAL GRANTS:	
		Natl. Def. Ed. PL #85-864	2,416.91
		School Aid PL #81-874	8,075.06
			<u>10,491.97</u>
		REVOLVING FUNDS:	
		Lunch Program	298.35
		Athletic	3,652.96
			<u>3,951.31</u>
		AGENCY ACCOUNTS:	
		Driver Education	120.01
		APPROPRIATION BALANCES:	
		Non-Revenue	
		1958 School Constr.	21,339.14
		1963 School Constr.	1,424,101.31
		1963 Bond Premium	885.11
			<u>1,446,325.56</u>
		Surplus Revenue	69,286.64
			<u>1,532,720.43</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt		
	3,550,000.00	
	<u>3,550,000.00</u>	
		1,875,000.00
		<u>1,875,000.00</u>
		<u>3,550,000.00</u>

s/FRANCIS F. PERRY
District Treasurer

MASCONOMET REGIONAL SCHOOL DISTRICT

Boxford, Massachusetts

Analysis — 1963 School Construction Funds

December 31, 1963

Receipts:	
Appropriation Member Towns - Planning Aid	75,000.00
Sale Of Serial Bonds	1,875,000.00
Planning Aid Reimbursement	91,548.66
Premium Received On Sale Of Bonds	5,249.81
	<hr/>
Total Receipts	2,046,798.47
Disbursements To Date:	621,812.05
	<hr/>
Balance, December 31, 1963	1,424,986.42

The Commonwealth of Massachusetts

**Department of Corporations and Taxation
Bureau of Accounts**

80 Mason Street, Boston 11

April 17, 1963

Masconomet Regional District School Committee
Topsfield, Massachusetts:

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Masconomet Regional School District for the fiscal year 1962, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

s/ARTHUR H. MacKINNON

Director of Accounts

AHM:br

MASCONOMET REGIONAL SCHOOL DISTRICT

Balance Sheet — December 31, 1963

GENERAL ACCOUNTS

ASSETS

CASH:
 General
 OVERDRAWN ACCOUNT:
 Lunch Program

153,392.18
 1,623.35

LIABILITIES AND RESERVES

PAYROLL DEDUCTIONS:

Blue Cross & Blue Shield 262.88
 Group Insurance 17.98

280.86

FEDERAL GRANTS:

National Defense Education,
 Public Law #85-864 1,957.91
 School Aid,
 Public Law #81-874 7,665.75

9,623.66

REVOLVING FUND:

Athletic Activities
 AGENCY ACCOUNT:
 Driver Education

3,582.64

150.00

APPROPRIATION BALANCES:

Revenue 48,593.25
 Non-Revenue
 School Construction 21,339.14

69,932.39
 71,445.98

Surplus Revenue

155,015.53

155,015.53

DEBT ACCOUNTS

SERIAL LOAN:

Net Funded or Fixed Debt	1,790,000.00	School Construction 1958	1,790,000.00
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“NO SCHOOL” SIGNALS

Whenever it is necessary to cancel school because of weather or hazardous driving conditions, “No School” signals are sounded on the fire alarms of the member towns. Signals sounded at 6:50 A.M. indicate there will be no school ALL DAY for all students, grades 7 - 12.

If bad weather or road conditions develop during the day it may be advisable to close school early, in which case there would be no afternoon sessions for students normally attending (Grade 7). Such notification will be given by sounding the signals at 11:00 A.M.

“NO SCHOOL” announcements are also broadcast over radio stations WESX, Salem; WHAV, Haverhill; WBZ, Boston, and over WBZ-TV, Channel 4.

Town	Signal on Fire Whistles
Boxford	3 Blasts
West Boxford	3 Blasts
Middleton	2-2-2
Topsfield	3 Blasts

Town of Middleton
REPORT AND RECOMMENDATIONS
OF THE
FINANCE COMMITTEE

TO THE ANNUAL TOWN MEETING MARCH 13, 1964

The Finance Committee herewith submits its recommendations to the Annual Town Meeting of March 10, 1964.

In the course of preparation of the budget and consideration of the special articles, the Committee has been acutely aware of the mounting tax burden and has attempted to balance the departmental requests for additional expenditures with the necessity of keeping the tax rate with reasonable limits.

It is apparent that, in 1964, we are facing the impact of both the Junior High School addition at Masconomet, as well as the new Middleton Elementary School. When the cost of new construction is coupled with operating expense, the two school systems will cost over \$560,000. this year, or approximately \$100,000. over 1963. See items 89-92 and 112-115 in the budget.

With these substantial increases in obligations as a starting point, the Committee has reviewed with each Board or Department Head the 1964 requests with exceptional care. The entire program of the Town has been reviewed and as a result many requested expenditures have not been recommended. Salary raises for part-time office officials and employees have been reduced to a reasonable level. Additional expenditures for increased town services have not been recommended. As a result, a total of \$14,000. has been pared from the budgets requested, and an additional \$18,875 in special articles has not been recommended.

A few of these deletions warrant special explanation.

Requests this year include the provision for three additional full-time men in the Fire Department and one additional full-time policeman. The Committee does not debate the advantages of the additional protection which would be afforded by creating these positions. Nor does the Committee feel that the present departments are failing in their responsibilities to the citizens of the Town. In-

deed there have been many instances in the past year where the competence and efficiency of the departments have been demonstrated again and again. However, we do not feel at this time that the town has need for such greatly expanded protection services.

Article 12 calls for the Town to appropriate \$6,500. as its share of a \$19,500. total expenditure to engage a consultant to provide a so-called Master Plan for the Town of Middleton. This Committee fully appreciates the need for planning for the Town's future orderly growth. However, we are not convinced that the amount of information to be provided by the survey is consistent with the cost. We recommend that the Planning Board contact other consultants and secure more detailed proposals with specific descriptions of the types of information that will be provided.

The Finance Committee also has been concerned for some time about the irregular salary and wage scales for elected and appointed officials and the clerical help needed to conduct the Town's business. It is recommended that the problem be surveyed this year with the objective of comparing jobs and responsibilities and implementing these findings with suitable salary schedules to provide for an orderly pattern of increments.

Again the Committee would like to urge all residents to attend its open meetings before each regular and special Town Meeting. At these meetings, which are well attended by the town officials, there is ample opportunity to ask questions and determine the scope of the problem before the Town Meeting. In this way, we believe, the voters can have the opportunity to discuss and judge the facts and reach a conclusion before voting.

The Committee would like to thank all town officials and officials who have been extremely cooperative and helpful in meeting with the Committee and discussing their requests.

In closing we wish to urge as many citizens as possible to attend the Town Meeting on March 10, 1964. With a substantial tax increase likely this year, it is essential that as many people as possible take the opportunity to exercise their rights and participate in determining the program of the Town for the year.

Respectfully submitted,

J. RUSSELL WALLEN, Chairman
LAURA M. DANSEREAU, Secretary
RICHARD J. FITZPATRICK
ROBERT E. KELLEY
RICHARD M. MURPHY

ANNUAL TOWN WARRANT

March 10, 1964

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1964, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be give for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

Recommended

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

Committee recommendation set forth in Schedule A

ARTICLE 4. On petition of John Spottiswood and others to see if the Town will vote under Massachusetts General Laws (Ter. Ed.) Chapter 121, Section 26K, as amended, to establish a Housing Authority and in that connection to make any and all determinations deemed necessary or desirable, and take any action in relation thereto.

No Recommendation Required.

ARTICLE 5. On petition of the Board of Selectmen, to see if the Town will vote to grant a Stabilization Fund in accordance with Chapter 40, Section 5B of the General Laws, as amended, and to appropriate and transfer sums of money from time to time to and from such fund.

Recommended

ARTICLE 6. On petition of the Board of Electric Light Commissioners, to see if the Town will vote to accept the sum of

\$11,500.00 from the earnings of the Electric Light Department; said sum to be used for the reduction of taxes.

Recommended

ARTICLE 1. On petition of the Board of Electric Light Commissioners, to see if the Town will vote to install 12 (twelve) street lights in the Brigadoon Subdivision off South Main Street: these lights to be installed on the existing developed streets, and to appropriate the sum of \$1,200.00 for the purchase of materials to install these fixtures; said amount to be taken from the earnings of the Electric Light Department.

Not Recommended

ARTICLE 8. On petition of the Selectmen, to see if the Town will vote to authorize the Selectmen to acquire by purchase, take by eminent domain or otherwise acquire in fee by the Town, certain parcels of land situated on the northerly and southerly side of Mt. Vernon Street, as is more minutely described on "Plan of a Portion of Mt. Vernon Street from King Street Southwesterly in the Town of Middleton, Massachusetts, dated May, 1963, Holt & Goodwin, Land Surveyors." on file in the Town Clerk's office, for use as highway and public utility purposes; and to raise and appropriate the sum of \$1,000 for the purpose of such acquisition and land damages, said amount to be taken from available funds.

Recommended

ARTICLE 9. On petition of the Board of Health, to see if the Town will vote to appropriate \$365.00 as the Town's share for the support of a Child Guidance Clinic for the Mental Health Association of the North Shore.

Recommended

ARTICLE 10. On petition of the Board of Water and Sewer Commissioners, to see if the Town will vote to have the Moderator appoint a Committee to study the report of Whitman & Howard, Engineers, in regard to a Town Water System and any other facts and information which may be available. This committee to be appointed as follows: Board of Water Commissioners, three members; one member each from the following Boards: Selectmen, Planning Board, Industrial Development Commission and two other Citizens of the Town; and to appropriate the sum of \$400.00 for expenses of this Committee, said sum to be taken

from the Water Department Account; this committee to report back its actions and recommendations at a Town Meeting not later than the Annual Town Meeting, 1965; or to take any other action thereto.

Recommended

ARTICLE 11. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$12,375.00 to pay the salaries of three (3) permanent men for the Fire Department; said men to start work the first week in April, 1964.

Not Recommended

ARTICLE 12. To see if the Town will vote to raise and appropriate to the Planning Board the sum of six thousand, five hundred dollars (\$6,500.00) to be used to prepare a Master Plan that will include land use, population, economic base, and so forth; said sum of money will be used in conjunction with matching funds, if available, through the Housing Act of 1954, Title VII, Section 701, as amended, or take any other action thereto.

Not Recommended

ARTICLE 13. On petition of the Selectmen and the Chief of Police, to see if the Town will vote to have the Moderator appoint a committee of five (5) citizens to investigate the advisability of a town-owned police station and lock-up in the Town of Middleton; one member of said committee to be the Chief of Police.

No Recommendation Required.

ARTICLE 14. On petition of the Board of Selectmen, to see if the Town will vote to rescind Article 11 of the Special Town Meeting of November 14, 1961 which reads as follows: "To see if the Town will vote to raise and appropriate to the Water Department the sum of \$42,000. for laying and installing a 12-inch water main at South Main Street, extending from Boston Street in a southerly direction 3,800 feet, more or less, said sum to be raised and appropriated in the following manner: The sum of \$27,000. received by the Town under Article 10 be appropriated to the Water Department, the sum of \$15,000. to be raised by borrowing and appropriated to the Water Department, and to authorize the Selectmen to issue bonds or notes in the amount of \$15,000. for a period not to exceed 10 years. Bonding

authority has been granted by two different Town Meetings for the same appropriation.

Recommended

ARTICLE 15. On petition of the Board of Selectmen to see if the Town will vote to accept the provisions of Chapter 478, Acts of 1963, which would increase the amount of pension and retirement allowances paid to certain former public employees.

Recommended

ARTICLE 16. On petition of the Board of Selectmen, to see if the Town will vote to add to the Town By-Laws, Part One Chapter VII, the following:

Section (4)

- a. In all the territory of the Town known as Residence Zone "B" there shall be allowed one number to every 125 feet along the line of each side of the street.
- b. In all the territory of the Town known as Residence Zone "A" there shall be allowed one number to every 75 feet along the line of each side of the street.
- c. In all the territory of the Town known as Business District, Limited Commercial District, or Commercial District there shall be allowed one number to every 25 feet along the line of each side of the street.
- d. On all streets running north or south, numbering shall begin at the end nearer the Memorial Hall, odd numbers to the right, even numbers to the left, and all minor lateral streets shall be numbered from one up starting from the traveled way from which they originate, odd numbers to be on the right, even numbers to be on the left.
- e. Streets originating from Main Street shall be numbered from one up, easterly or westerly, from the point of origin, odd numbers to be on the right, even numbers to be on the left.
- f. Streets lying east and west of Main Street but not originating therefrom shall be numbered from the end nearer the Memorial Hall.
- g. In all cases odd numbers shall be on the right and even numbers on the left from the point of origin.
- h. In calculating frontages for numbering there shall be included the width of abutting or intersecting streets and all intervening streets and all intervening parks or public property.

-
- i. The Building Inspector shall be responsible for keeping of all records in regard to house numbers, and he shall be the only person authorized to issue house numbers. Where rules (4) a. through (4) h. are obviously inappropriate the Building Inspector shall be guided by a general policy of having a number system begin at the end of the street nearest the center of Town, or nearest the principal traveled way. In all cases the Building Inspector shall have the power to exercise discretion and his decision shall be final.

No Recommendation Required

SCHEDULE "A" — 1963 BUDGET

GENERAL GOVERNMENT — 2.63% OF TOTAL

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recom- mended 1964
	Moderator			
1.	Salary	\$ 50.00	\$ 50.00	\$ 50.00
	Finance Committee			
2.	Expenses	45.67	46.50	100.00
	Selectmen			
3.	Salaries	1,500.00	1,500.00	1,500.00
4.	Expenses	456.16	615.96	700.00
5.	Clerk	450.00	450.00	525.00
	Accountant			
6.	Salary	1,600.00	1,800.00	1,800.00
7.	Expenses	121.95	190.31	200.00
	Treasurer			
8.	Salary	1,600.00	1,800.00	1,800.00
9.	Clerical	333.33	400.00	200.00
10.	Expenses	714.25	553.54	800.00
11.	Tax Titles	909.57	1,200.00	1,200.00
	Collector			
12.	Salary	1,933.33	2,200.00	2,200.00
13.	Clerk	840.00	840.00	936.00
14.	Expenses	1,041.17	1,127.71	1,182.00
15.	Equipment			300.00
	Assessors			
16.	Salaries	1,800.00	1,800.00	1,800.00
17.	Clerk	666.67	1,000.00	1,000.00
18.	Expenses	802.02	793.86	800.00
	Town Counsel			
19.	Salary	1,000.00	1,200.00	1,200.00
20.	Expenses	132.81	332.50	500.00
	Clerk			
21.	Salary	700.00	700.00	800.00
22.	Expenses	348.88	346.29	350.00
	Elections and Registrations			
23.	Salaries	333.33	200.00	400.00
24.	Expenses	1,382.43	1,009.76	1,880.00
	Planning Board			
25.	Expenses	224.48	353.63	750.00
	Town Hall			
26.	Salary	480.00	480.00	480.00

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recommended 1964
27.	Expenses	808.82	872.71	900.00
28.	Special			500.00
	Memorial Hall			
29.	Salary	480.00	480.00	600.00
30.	Expenses	2,164.58	2,262.13	2,200.00
31.	Special	313.29	1,573.01	500.00
	Industrial Development Commission			
32.	Expense			300.00
	Totals		26,177.91	28,453.00

PUBLIC SAFETY — 4.23% OF TOTAL

	Constable			
33.	Salary	35.00	35.00	35.00
	Police			
	Chief's			
34.	Salary	5,546.67	5,980.00	6,240.00
	Sergeant's			
35.	Salary		4,940.00	5,200.00
36.	Wages	4,952.25	3,495.35	4,000.00
37.	Expenses	2,991.99	3,686.61	4,110.00
	Fire			
	Chief's			
38.	Salary		5,720.00	5,720.00
39.	Salaries	3,290.13	2,292.25	2,800.00
40.	Expenses	9,780.45	11,422.98	11,310.00
	Building Inspector			
41.	Salary	500.00	500.00	600.00
42.	Expenses	200.00	253.50	250.00
	Board of Appeals			
43.	Expenses	500.24	346.00	500.00
	Wire Inspector			
44.	Salary	300.00	300.00	300.00
45.	Expenses	130.00	130.00	140.00
	Civil Defense			
46.	Expenses	90.50	93.00	100.00
	Sealer of Weights and Measures			
46.	Salary	175.00	175.00	175.00
48.	Expenses	75.00	75.00	75.00
	Gas Inspector			
49.	Salary		100.00	100.00

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recommended 1964
50.	Plumbing Inspector Expenses		19.86	75.00
51.	Salary			100.00
52.	Expenses			75.00
	Forestry			
53.	Expenses	1,689.39	1,483.63	1,500.00
54.	Moth	1,191.27	1,180.15	625.00
55.	Dutch Elm	1,498.03	1,498.50	1,000.00
56.	New Trees	296.00	227.50	300.00
	Dog Officer			
57.	Salary	133.33	200.00	200.00
58.	Expenses	163.37	173.31	200.00
	Totals		48,327.64	45,730.00

HEALTH AND SANITATION — .073% OF TOTAL

	Board of Health			
59.	Salary	320.00	320.00	320.00
60.	Expenses	2,596.42	3,674.36	3,250.00
	Dental Clinic			
61.	Expenses	1,150.39	1,298.99	1,500.00
	Community Health Program			
62.	Expenses	2,500.00	2,500.00	2,500.00
	Inspector of Animals			
63.	Salary	200.00	200.00	200.00
64.	Expenses	100.00	100.00	100.00
	Inspector of Slaughtering			
65.	Salary	50.00	50.00	50.00
	Totals		8,143.35	7,920.00

HIGHWAY DEPARTMENT — 6.85% OF TOTAL

66.	Road Machinery Account (From Road Machinery Fund)	4,278.20	5,049.66	5,000.00
67.	Highway Surveyor Salary (From Available Dept. Funds)	5,026.67	5,460.00	5,720.00
68.	Highway Expenses	8,043.25	8,752.50	10,190.00
69.	Chapter 81	5,875.00	5,875.00	5,875.00
70.	Chapter 81 State*	9,075.00	9,075.00	9,075.00
71.	Chapter 90 Construction	3,833.33	3,500.00	3,500.00

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recommended 1964
72.	Chapter 90 County and State*	11,283.75	10,500.00	10,500.00
73.	Chapter 90 Maintenance	2,000.00	2,000.00	2,000.00
74.	Chapter 90 State*	1,000.00	1,000.00	1,000.00
75.	Snow Removal	14,779.14	18,412.60	14,000.00
76.	Storm Drains	1,082.59	993.19	1,000.00
77.	Street Lighting	5,333.33	5,500.00	6,000.00
Totals			65,608.29	63,140.00

* Amount to be taken from surplus revenue, and when received from State and County, Reimbursement to be returned to Surplus Revenue.

CHARITIES — 5.01% OF TOTAL

78.	Welfare District Administration	1,737.00	2,074.30	2,115.00
	Public Welfare			
79.	Salaries	866.66	900.00	900.00
80.	Expenses	90.73	58.90	150.00
81.	General Relief	5,224.44	5,109.89	5,000.00
82.	Old Age Assistance	17,019.89	9,500.00	8,500.00
83.	Medical Aid for Aged	9,986.80	19,000.00	20,000.00
84.	Aid Dependent Children	5,774.87	6,000.00	13,500.00
85.	Disability Assistance	4,804.72	8,000.00	4,000.00
Totals			50,643.09	54,165.00

VETERANS' SERVICES — .08% OF TOTAL

	Veteran's Agent			
86.	Salary	250.00	250.00	250.00
87.	Expenses			50.00
88.	Veterans' Aid	9,855.43	9,892.50	9,000.00
Totals			10,142.50	9,300.00

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recommended 1964
SCHOOL DEPARTMENT — 49.03% OF TOTAL				
Elementary Schools				
89.	Salaries	127,672.06	160,217.28	177,071.00
90.	Expenses	35,953.78	49,892.12	50,665.00
91.	Sup't. out of State Travel		146.20	200.00
92.	Masconomet Regional School District	228,092.22	251,734.56	300,579.17
93.	Vocational Education	380.96	101.10	600.00
Totals			462,091.26	529,115.17
LIBRARY DEPARTMENT — .05% OF TOTAL				
94.	Salaries	2,430.64	3,142.86	4,280.00
95.	Expenses	2,744.62	2,698.10	1,200.00
96.	Plus Dog Tax			
Totals			5,840.96	5,480.00
RECREATION — .02% OF TOTAL				
97.	Park Expenses	1,396.83	1,400.00	1,400.00
98.	East Street Pool		513.80	400.00
99.	New Equipment		297.61	250.00
Totals			2,211.41	2,050.00
CEMETERIES — .07% OF TOTAL				
100.	Commissioners Salaries	60.00	60.00	60.00
101.	Supt. of Burials Salary	30.00	30.00	30.00
102.	Expenses	6,266.64	6,100.00	6,310.00
103.	Opening Graves	1,354.97	1,320.00	1,400.00
Totals			7,510.00	7,800.00
UNCLASSIFIED — 2.96% OF TOTAL				
104.	Retirement Assessment	5,972.14	8,874.73	11,904.65
105.	Printing Town Reports	1,512.53	1,748.60	1,900.00
106.	Memorial Day Insurance	471.60	472.40	500.00
107.	General	6,497.56	5,360.80	6,675.00
108.	MV Liability	2,339.23	3,022.63	2,825.00

Item No.	Item	Average Expended 1960-1961	1963 Expended	Recommended 1964
109.	Group	1,006.48	1,016.76	600.00
110.	Blue Cross-Blue Shield	5,674.25	6,280.59	4,000.00
111.	Christmas Lighting	30.21	47.03	50.00
112.	Reserve Fund	1,949.97	1,626.40	3,000.00
	Totals		28,449.94	31,454.65

MATURING DEBT & INTEREST — 6.16% OF TOTAL

113.	School Addition Loan				
	1950	10,000.00	10,000.00	10,000.00	10,000.00
114.	School Addition Loan				
	1956		10,000.00	10,000.00	10,000.00
115.	New School				27,000.00
116.	Interest	7,437.66	5,903.61	19,000.00	
	Totals		25,903.61	66,000.00	

PUBLIC SERVICE ENTERPRISES — % OF TOTAL

Water Department					
117.	Salaries	400.00	450.00	450.00	
118.	Expenses	130.46	132.81	225.00	
119.	Maintenance	1,978.31	1,043.87	2,000.00	
120.	Debt Repayment		20.00	2,200.00	
	Totals		1,646.68	4,875.00	

Electric Department					
121.	Salaries	10,445.33	11,780.00	11,780.00	
122.	Wages	19,944.58	22,826.40	24,000.00	
123.	Energy	124,768.98	130,771.90	145,000.00	
124.	Expenses	19,500.21	19,963.97	20,000.00	
125.	Line Clearance	877.20	1,077.30	1,800.00	
126.	Depreciation	11,822.68	19,782.42	20,000.00	
127.	Emergency Fund	333.33		1,000.00	
	Totals		206,201.99	223,580.00	
	Totals		207,841.67	228,455.00	

Grand Totals	948,898.63	1,079,062.82	
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CHAPTER I

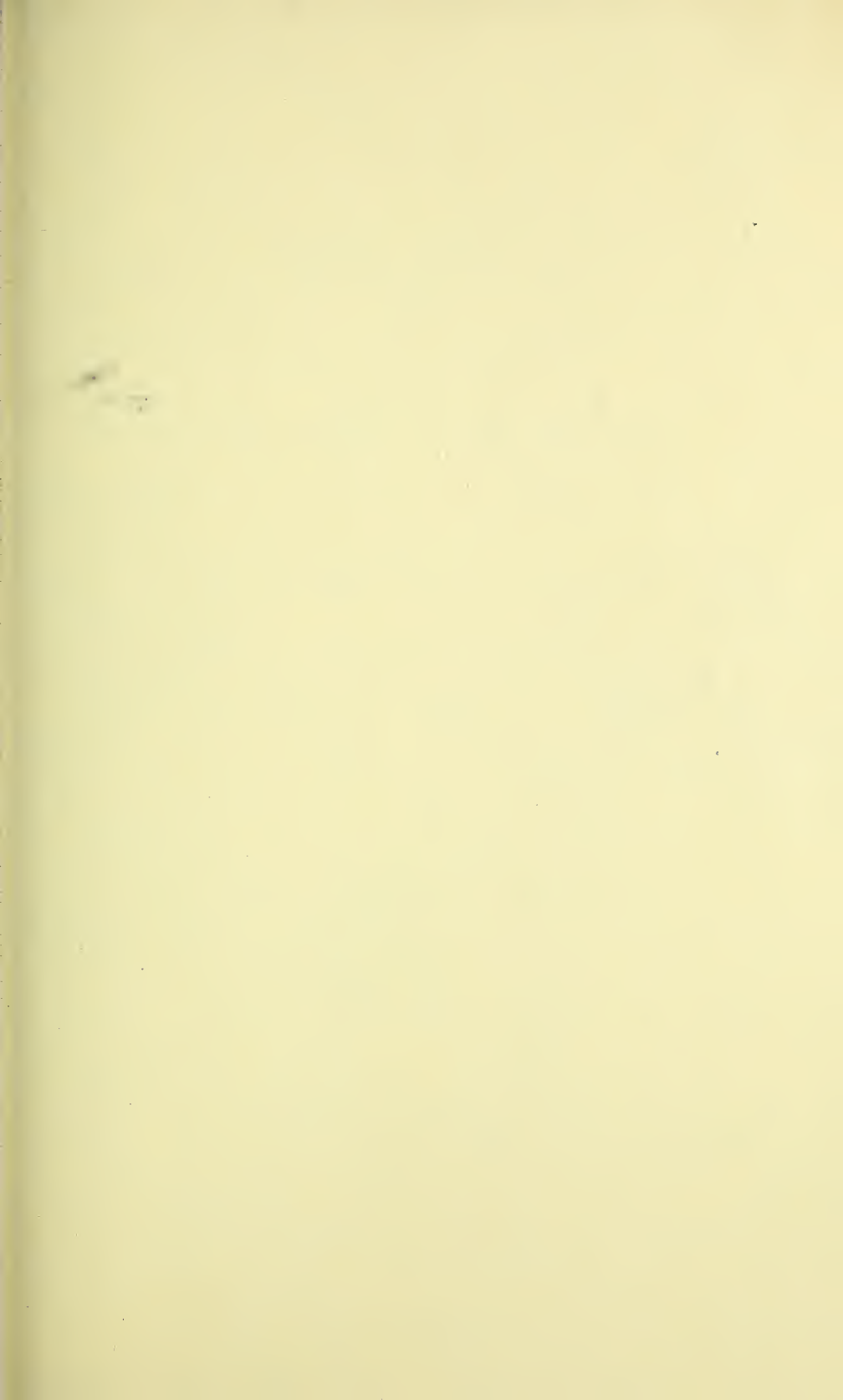
The first part of the book is devoted to a general survey of the subject. It begins with a discussion of the nature and scope of the study, and then proceeds to a consideration of the various methods which have been employed in its investigation. The author then turns to a consideration of the results of these investigations, and finally concludes with a summary of the main points which have been discussed.

The second part of the book is devoted to a detailed examination of the various methods which have been employed in the investigation of the subject. It begins with a consideration of the methods of observation, and then proceeds to a consideration of the methods of experiment. The author then discusses the methods of analysis, and finally concludes with a consideration of the methods of synthesis.

The third part of the book is devoted to a detailed examination of the various results which have been obtained in the investigation of the subject. It begins with a consideration of the results of observation, and then proceeds to a consideration of the results of experiment. The author then discusses the results of analysis, and finally concludes with a consideration of the results of synthesis.

The fourth part of the book is devoted to a detailed examination of the various methods which have been employed in the investigation of the subject. It begins with a consideration of the methods of observation, and then proceeds to a consideration of the methods of experiment. The author then discusses the methods of analysis, and finally concludes with a consideration of the methods of synthesis.

The fifth part of the book is devoted to a detailed examination of the various results which have been obtained in the investigation of the subject. It begins with a consideration of the results of observation, and then proceeds to a consideration of the results of experiment. The author then discusses the results of analysis, and finally concludes with a consideration of the results of synthesis.





*From The Library
Of The [REDACTED]*

REPORT

OF THE

Receipts and Expenditures

OF THE

Town of Middleton

FOR THE

Year Ending December 31, 1964



The Mirror Press — Danvers, Mass.

1 9 6 5

1954

Town Meeting Warrant

The Commonwealth of Massachusetts

Town Meeting Warrant

The Commonwealth of Massachusetts

Essex, ss. To either of the Constables of the Town of Middleton in the County of Essex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Howe-Manning School Auditorium in said Middleton on Tuesday the Ninth day of March next, at eight o'clock in the afternoon, then and there to act on the following articles:

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1965, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

ARTICLE 4. On petition of the Board of Selectmen to see if the Town will vote to transfer the sum of \$10,000. from the Surplus Revenue Account to the Stabilization Fund.

ARTICLE 5. On petition of the Electric Light Department to see if the Town will vote to accept the sum of \$12,000. from the earnings of the Electric Light Department, said sum to be used for the reduction of taxes.

ARTICLE 6. On petition of the Board of Selectmen to see if the Town will vote to appropriate the sum of \$300.00 to repair storm damage at Memorial Hall, said sum to be taken from Surplus Revenue.

ARTICLE 7. On petition of the Board of Selectmen to see if the Town will vote to amend the By-laws of the Town of Middleton by striking out the word "five" in the first sentence of Part One, Section III, Paragraph (1) and inserting the word "seven" so that the sentence will read: "The Finance Committee shall be composed of seven members appointed by the Moderator from among the voters of the Town for term of three years."

ARTICLE 8. On petition of the Board of Selectmen to see if the Town will vote to authorize the Board of Selectmen to appoint a committee to study the feasibility of a Municipal Office Building, said committee to be composed of one member each of the Board of Selectmen, Electric Light Commission, Police Station Study Committee appointed under Article 13 of the Town Meeting of March 10, 1964, and one citizen-at-large; said committee to report their findings and recommendations to the Town not later than the Annual Town Meeting of March 1965.

ARTICLE 9. On petition of the Board of Selectmen to see if the Town will vote to appropriate the sum of \$5,725.40 to reconstruct 1,000 feet of Lake Street, said sum to be reimbursed by the State under Chapter 822, Acts of 1963.

ARTICLE 10. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$20,000. which, together with the trade-in value of the present Engine 3, will be used to purchase and equip a new Class "A" pumper equipped with a 1000 gallon booster tank, and to have a committee appointed by the Moderator to consist of five members; one from the Board of Selectmen, one from the Finance Committee, the Fire Chief, and two other members of the Fire Department to purchase and equip the above-described apparatus. It is recommended that the above appropriation be raised by bonding \$4,000. per year for five years.

ARTICLE 11. On petition of the Board of Selectmen to see if the Town will vote to adopt Section 11B of Chapter 32B of the General Laws. This article will extend contributory group hospital, surgical and medical insurance to elderly persons retired from the service of the Town and to their dependents with fifty per cent of the premium cost, a portion of the administrative expense and the payment of a surcharge or subsidiary rate to be paid by the Town.

ARTICLE 12. On petition of the Chief of Police to see if the Town will vote to raise and appropriate the sum of \$4,200.00 to pay the salary of one new police officer for the Police Department; said man to be appointed on or before the first week in April, 1965.

ARTICLE 13. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of \$1,750.00 which, together with the exchange value of the present 1963 Dodge Police Cruiser, is to be expended for the purchase of a New Police Cruiser for the use of the Police Department, to be purchased by the Board of Selectmen as provided in the By-laws, agreeable to the petition of the Chief of Police.

ARTICLE 14. On petition of the Highway Surveyor to see if the Town will vote to raise and appropriate the sum of \$1,450.00 to repair and paint 9,185 feet of Guard Rail in the Town.

ARTICLE 15. On petition of Ebbe B. Wennenberg and others to see if the Town will vote to appropriate \$200.00 for two street lights; one for the corner of Oak Ave. and Grove Ave., and one for the corner of Oak Ave. and Birch Ave.; said sum to be taken from the earnings of the Electric Light Dept.

ARTICLE 16. On petition of the Masconomet Regional School Committee to see if the Town will accept an amendment to the Masconomet Regional School District agreement initiated by the district committee on December 14, 1964, providing for three elected members of the committee from each town rather than two elected and one appointed member as at present.

ARTICLE 17. On petition of the Water Board and the Water Survey Committee to see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.) for the purpose of establishing a water supply system, and that the Treasurer, with the approval of the Selectmen, be authorized to borrow the sum of One Million Two Hundred Thousand Dollars and to issue bonds or notes to the Town therefor, payable in not more than thirty years in accordance with Chapter 44 of the General Laws, said sum to be expended under the direction of the Board of Water Commissioners, or take any other action relating thereto.

To transact any other business that may lawfully come before this meeting.

You are hereby ordered to notify and warn said qualified voters to meet at the Fuller Meadow School on Monday, March 15 next for the following purposes, viz: To choose by ballot the following Town Officers for the ensuing year: Moderator, Town Clerk, One Selectman for Three Years, One Member of the Board of Public Welfare for Three Years, One Member of the Board of Assessors for Three Years, Treasurer for Three Years, Tax Collector, Highway Surveyor, Constable for Three Years, One Member of the School Committee for Three Years, One Electric Light Commissioner for Three Years, One Cemetery Commissioner for Three Years, Tree Warden, One Member of the Planning Board for Five Years, Two Trustees of the Flint Public Library for Three Years, One Water and Sewer Commissioner for Three Years, One Member of the Regional School Committee for Three Years, Four Members of the Middleton Housing Authority.

The Polls will be open at 7:00 A.M. and shall be closed at 7:00 P.M.

And you are directed to serve this Warrant by posting up attested copies thereof at Memorial Hall, Post Office and store at Howe's Station in said Town, seven days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place of meeting, as aforesaid.

Given under our hands this Ninth day of February in the year of our Lord, One Thousand Nine Hundred and Sixty-five.

A true copy. Attest:

JAMES W. WENTWORTH, Constable

GEORGE M. FARLEY, Chairman
ROBERT G. GOWEN, Clerk
FRANK T. LeCOLST

Selectmen of Middleton

Annual Report

for the

Town of Middleton

Massachusetts

1964

In Memoriam

ELMER O. CAMPBELL

1897 - 1964

Member of Fire Department	1913-1962
Sealer of Weights and Measures	1921-1930
Town Accountant	1930-1964
Selectman	1921-1922
Memorial Day Committee	1925-1964

Town Officers (Elected) 1964

Moderator

Richard J. White

Town Clerk

William T. Martin, Jr.

Selectmen and Board of Health

George M. Farley, Chairman (1965)

Robert G. Gowen, Clerk (1966)

Frank T. LoColst (1967)

Board of Public Welfare

Leslie E. Merrifield, Chairman (1965)

Roger M. Peabody (1966)

Leyland A. Phillips (1967)

Board of Assessors

Paul B. Wake, Chairman (1966)

Wilbur A. Witham (1965)

Ernest F. LeBeau (1967)

Treasurer

Edward H. Leary (1965)

Tax Collector

Harold E. Tyler

Highway Surveyor

Allan G. Marshall

Constable

James W. Wentworth (1965)

School Committee

David V. Harding, Chairman (1966)

Page G. Campbell (1966)

Robert E. Forney (1967)

Francis X. Masse (1967)

Edward H. Jones (1965)

Electric Light Commissioners

John Muzichuk (1966)

Richard O. Ajootian (1965)

Frank E. Dow (1967)

Cemetery Commissioners

Michael Lavorgna, Chairman (1967)

Edward J. Richardson (1966)

Jeffrey W. Savoie (1965)

Tree Warden

James Donovan

Planning Board

John A. Goodwin, Chairman (1968)

Frank A. Connor, Jr. (1965)

Raymond J. Dansereau (1967)

Henry N. Sawyer (1966)

Eugene J. LeBlanc (1969)

Trustees of Flint Public Library

Paul B. Wake, Chairman (1965)

William J. Hocter (1967)

John W. Mendalka (1966)

Masconomet Regional School Committee

Richard Cressey (1966)

Richard E. Quinn (1965)

*Page G. Campbell (1965)

* Appointed by Local School Committee

Town Officers (Appointed) 1964**Registrars of Voters**

Lloyd H. Getchell, Chairman (1966)

Arthur F. Bastable (1967)

John M. Cryan (1965)

William T. Martin, Jr., Clerk (Ex-Officio)

Zoning Appeal Board

Walter E. Clinton, Chairman (1966)

Nathan A. Hayward, Jr. (1968)

Donald A. Aylward (1965)

Thomas D. Black (1966)

Thomas F. Dolan (1967)

R. Lionel Barrows (Alternate) 1965

Ebbe Wennerberg (Alternate) 1965

Finance Committee

John R. Wallen, Chairman (1966)

Robert E. Kelley (1967)

Richard J. Fitzpatrick (1965)

John T. Dowling (1966)

Richard M. Murphy (1967)

Chief of Police

James W. Wentworth

Sealer of Weights and Measures

John W. Mendalka

Inspector of Animals

Lloyd H. Getchell

Inspector of Slaughtering

Lloyd H. Getchell

Town Accountant

Bartholomew J. Whelan

Forest Fire Warden

Harold F. Purdy

Chief of Fire Department

Harold F. Purdy

Superintendent of Cemeteries

Edward J. Richardson

Moth Superintendent

James Donovan

Custodian of Town Hall

Robert P. Fuller

Electric Light Manager

J. Lansing English

Town Counsel

Clarence M. Wood, Jr.

Welfare Agent

Phyllis R. Brown

Building Inspector

Roger M. Peabody

Wire Inspector

John W. Milbery

Plumbing and Gas Inspector

Beaumont Hurd

Veterans' Agent

Ernest F. LeBeau

Park Superintendent

Ernest R. Gould

Health Agent

Louis A. Barrett

Dog Officer

Harold G. Moore

Civil Defense Agent

Arthur G. Doane

Custodian of Memorial Hall

Donald J. Dane

Custodian of Town Lands

Edward H. Leary

Conservation Commission

Henry N. Sawyer (1965)

Samuel P. Armitage (1966)

James K. Martin (1967)

Industrial Development Commission

Stanley W. Klosowski, Chairman (1969)

Helen F. Richardson (1965)

George M. Farley (1966)

George J. Haykal (1967)

Henry G. Roberge (1968)

Middleton Housing Authority

John P. Spottiswoode

Charles S. Clinch, Jr.

Sidney P. Kramer

Carl A. Peterson

Harold D. Moore, State Representative

TRUSTEES**B. F. Emerson Fund**

Naumkeag Trust Company, Salem, Mass.

Elmer O. Campbell, Jr.

Willis W. Esty

Paul B. Wake

Carl C. Jones

Mansfield Fund

Old Colony Trust Company, Boston, Mass.

David Cummings Fund

Board of Public Welfare

Annual Report

of the

Town Accountant

1964

RECEIPTS AND EXPENDITURES
Year Ending Dec. 31, 1964

RECEIPTS
GENERAL REVENUE

TAXES:**CURRENT YEAR**

Property	563,078.64	
Farm Animal Excise	32.50	
Lieu of Taxes	1,440.00	564,551.14

PREVIOUS YEAR

Property	38,182.54	
Poll	22.00	
Farm Excise	20.65	38,225.19

Tax Title	11,413.55	
Tax Possession	5,496.55	16,910.10

FROM THE STATE

Income Tax		
Valuation Basis	9,831.41	
Education Basis	85,322.89	
Corporation	25,772.38	120,926.68

LICENSES AND PERMITS:

Alcoholic Beverages	5,650.00	
All others	1,734.31	7,384.31

FINES:

District Court	90.00	90.00
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GRANTS AND GIFTS:**FROM FEDERAL GOVERNMENT**

Old Age Assistance	15,417.25	
Medical Aid for Aged	12,317.45	
Aid Dependent Children	9,438.10	
Disability Assistance	3,090.10	
Other School Purposes	2,866.45	43,129.35

FROM STATE

Meal Tax	2,186.52	
Abatement-Paraplegic Veteran	1,184.08	
Vocational Education	29.10	
School Transportation	9,583.00	
School Building Aid	9,970.03	
School Superintendent	3,333.33	
Highway Chapter 81	21,243.59	
School Lunches	5,670.91	
Inspection of Animals	100.00	
Library	929.50	54,230.06

FROM COUNTY

Dog Licenses	771.71	771.71
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OTHER GENERAL REVENUE

PRIVILEGES

Motor Vehicle Excise Tax	76,761.50	76,761.50
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**DEPARTMENTAL
GENERAL GOVERNMENT**

EXECUTIVE:

Selectmen	86.75	
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FINANCIAL:

Treasurer	4.00	
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OTHER DEPARTMENTS:

Clerk		
Board of Appeals	58.75	

MUNICIPAL BUILDINGS:

Town Hall	371.50	
Memorial Hall	915.00	1,436.00

PUBLIC SAFETY:

Sealing of Weights and Measures	158.00	
Dog Officer	80.25	
Gas Inspector	368.50	
Plumbing Inspector	342.50	
Wire Inspector	119.00	
Building Inspector	777.50	
Police	48.00	
Fire	60.00	1,953.75

HEALTH AND SANITATION:

Health	169.00	169.00
--------	--------	--------

HIGHWAYS:

Chapter 90 Construction	5,726.40	
Snow and Sanding	1,312.72	
Truck and Machine Rental	5,372.70	12,411.82

CHARITIES:**GENERAL RELIEF**

From Cities and Towns	520.71	
From State	7.15	527.86

OLD AGE ASSISTANCE

From Cities and Towns	114.14	
From State	7,703.48	7,817.62

MEDICAL AID FOR AGED

From State	8,927.11	8,927.11
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AID DEPENDENT CHILDREN

From State		
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DISABILITY ASSISTANCE

From State	6,689.64	6,689.64
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SCHOOLS

Tuition, Transportation	11,255.20	
Youth Service Board	1,350.00	
Hall Rental	45.00	
Lunches	15,587.83	28,238.03

UNCLASSIFIED

MV Insurance Dividends	429.16	429.16
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PUBLIC SERVICE ENTERPRISES:**ELECTRIC DEPARTMENT**

Sale of Light and Power	238,931.12	
Miscellaneous	3,670.96	242,602.08

WATER DEPARTMENT

Town of Danvers	7,762.47	
Water Lien	601.38	8,363.85

CEMETERIES:

Sale of Lots and Graves	320.00	
Opening Graves	1,385.00	
Care of Endowed Lots	1,679.78	
Recording Deeds	8.00	3,392.78

INTEREST:

Deferred Taxes	2,133.94	
Mansfield Fund	2,365.00	
All others	955.46	5,454.40

MUNICIPAL INDEBTEDNESS:

Anticipation Revenue Loan	100,000.00	
New School Loan	632,000.00	732,000.00

AGENCY, TRUST AND INVESTMENT:

Dog Licenses	823.25	
Withholding Tax State	3,604.19	
Withholding Tax Federal	35,525.46	
Mass. Hospital Services	7,915.39	
Group Insurance	1,122.00	
Meter Deposits	1,565.00	
Retirement Fund	6,090.24	
Perpetual Care Fund	1,200.00	57,845.53

TRANSFERS:

Electric Depreciation Fund	19,294.50	19,294.50
Total Receipts		1,744,359.71
Cash Balance Jan. 1, 1964		284,240.98
		<u>2,047,895.19</u>

EXPENDITURES
GENERAL GOVERNMENT

MODERATOR

Salary	50.00	50.00
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FINANCE COMMITTEE

Expenses	39.50	39.50
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SELECTMEN

Salaries	1,500.00	
Expenses		
Clerk	525.00	
Supplies and Printing	194.25	
Advertiseents	214.00	
Postage	34.45	
Association Dues	44.00	
Telephone Expenses	63.35	
Miscellaneous	144.05	
	1,219.10	2,719.10

ACCOUNTANT

Salary	1,800.00	
Expenses	151.85	1,951.85

TREASURER

Salary	1,800.00	
Expenses		
Supplies	292.99	
Postage	378.60	
Dues	5.00	
Bank Charges	20.00	
Mileage and Telephone	62.50	
	759.09	2,559.09

TAX COLLECTOR

Salary		2,200.00	
Clerk		936.00	3,136.00
Expenses			
Supplies	233.98		
Office Expense	23.50		
Postage	374.00		
Deputy Collector	231.50		
Dues	5.00		
Deeds	44.00		
Tax Taking	72.50		
Mileage	31.20	1,172.42	4,308.42

ASSESSORS

Salaries		1,935.00	
Salary-Clerk		1,290.00	3,225.00
Expenses			
Supplies	247.40		
Office Expenses	113.19		
Clerical Services	218.00		
Abstracts	100.80		
Postage	28.60		
Mileage and Expenses	70.00		
Dues	12.00	789.99	4,014.99

COUNSEL

Salary		1,200.00	
Expenses		361.95	1,561.95

TOWN CLERK

Salary		800.00	
Expenses			
Supplies	71.39		
Dues	7.50		
Telephone and Postage	151.39		
Clerk	10.00	240.28	1,040.28

ELECTIONS AND REGISTRATIONS

Salaries		400.00	
Expenses			
Listing	539.22		
Elections	1,167.77		
Supplies	2.41		
Lunches	38.04		
Janitor - School Hall	20.00	1,767.44	2,167.44

PLANNING BOARD

Expenses			
Clerk	138.00		
Services	50.00		
Advertisements	7.00		
Supplies	237.45	432.45	
Master Plan		6,500.00	6,932.45

TOWN HALL

Salary		480.00	
Expenses			
Supplies	133.53		
Repairs	104.38		
Light and Fuel	519.95	757.06	1,237.06

MEMORIAL HALL

Salary		600.00	
Expenses			
Supplies and Miscellaneous	256.58		
Repairs	40.69		
Light and Fuel	1,919.63	2,216.90	
Special		577.60	3,594.50

INDUSTRIAL DEVELOPMENT

Expenses		88.76	88.76
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Total General Government Expenditures 32,265.39

PUBLIC SAFETY

CONSTABLE

Salary	35.00	35.00
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POLICE DEPARTMENT

Salary and Wages	15,540.50	
Expenses		
Dues	10.00	
Gas, Oil, Repairs	2,635.22	
Supplies	187.93	
Equipment	460.75	
Office	673.90	
Miscellaneous	139.23	
	4,107.02	19,557.03

CIVIL DEFENSE

Expenses	86.30	86.30
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FIRE DEPARTMENT

Salaries	8,348.75	
Expenses		
Labor	7,086.75	
Gas and Oil	444.14	
Equipment Repair	1,309.88	
Building Maintenance	160.58	
Office	821.29	
Fuel and Light	1,456.85	
Miscellaneous	271.90	
	11,551.39	19,900.14

BUILDING INSPECTOR

Salary	600.00	
Expenses	250.00	850.00

BOARD OF APPEALS

Clerk	169.00		
Advertisements	261.00		
Office Expenses	80.76	510.76	510.76

WIRE INSPECTOR

Salary		300.00	
Expenses		139.90	439.90

SEALER OF WEIGHTS AND MEASURES

Salary		172.08	
Expenses		3.25	175.33

GAS INSPECTOR

Salary		100.00	
Expenses		29.51	129.51

PLUMBING INSPECTOR

Salary		100.00	
Expenses		48.00	148.00

FORESTRY DEPARTMENT

Labor		2,028.90	
Expenses			
Truck Hire - Equipment	79.76		
Removing Trees	152.75		
New Trees	289.96		
Supplies	584.09	1,106.56	3,135.46

DOG OFFICER

Salary		200.00	
Expenses		146.08	346.08

Total Public Safety Expenditures			45,138.18
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HEALTH AND SANITATION

HEALTH DEPARTMENT

Salaries		320.00	
Expenses			
Dump	2,246.75		
Clinics	19.33		
Vital Statistics	186.00		
Contagious Diseases	55.61		
Office	17.40		
Agent's Expenses	4.00		
Hospital Services	581.40		
Miscellaneous	261.65	3,482.14	3,752.69

DENTAL CLINIC

Expenses			
Service		832.00	
Expenses		233.22	1,065.22

COMMUNITY HEALTH PROGRAM

Middleton Community Services, Inc.		2,500.00	
Mental Health		365.00	2,865.00

INSPECTOR OF ANIMALS

Salary		200.00	200.00
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INSPECTOR OF SLAUGHTERING

Salary		50.00	50.00
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ESSEX SANATORIUM ASSESSMENT

County Treasurer		1,812.66	1,812.66
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	Total Health and Sanitation Expenditures	9,745.57
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HIGHWAYS

HIGHWAY DEPARTMENT

Labor		23,809.55	
Expenses			
Truck Hire	1,987.60		
Equipment Hire	5,960.96		
Supplies	1,797.31		
Asphalt	6,238.71		
Signs	17.50		
Light - Power	123.23		
Office	239.24		
RMF	2,409.98		
Sand - Gravel - Loam	1,835.97	20,610.50	44,420.05

SPECIAL APPROPRIATIONS

Storm Drains	1,000.00	1,000.00
Street Lighting	6,000.00	6,000.00
Christmas Lighting	25.63	25.63

ROAD MACHINERY ACCOUNT

Expenses			
Gas - Oil	2,509.26		
Parts - Repair	1,829.88		
Equipment	196.91		
Registration	21.00		
Supplies	464.83	5,021.98	5,021.98

SNOW REMOVAL

Labor		7,346.50	
Expenses			
RMF	2,369.20		
Truck Hire	3,222.65		
Repairs and Sand	811.86		
Salt and Sand	2,249.79	8,653.50	16,000.00

Total Highway Expenditures	67,067.66
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CHARITIES

PUBLIC WELFARE

Salaries	900.00	
Expenses	145.45	1,045.45

GENERAL RELIEF

Expenses		
Groceries and Fuel	242.35	
Medical Aid	1,221.38	
Other Cities and Towns	707.00	2,170.00
	2,170.00	2,170.00

OLD AGE ASSISTANCE

Aid		
Cash	26,700.21	
Other Towns	280.09	26,980.30

MEDICAL AID FOR AGED

Cash	26,844.70	26,844.70
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AID DEPENDENT CHILDREN

Cash	28,676.00	28,676.00
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DISABILITY ASSISTANCE

Cash	11,734.73	11,734.73
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		97,451.18
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Total Charities Expenditures

VETERANS' SERVICES

Salary		250.00	
Expenses			
Aid	10,309.20		
Supplies	477.01		
Medical Aid	2,373.87		
Other Cities and Towns	90.00		
Clerk - Office	199.00	13,429.08	
Veterans Special - Prior 1964		3,230.77	16,909.85
Total Veterans Expenditures			16,909.85

SCHOOLS

Salaries

Superintendent	10,890.38		
Office	225.00		
Teachers, Supervisors	139,621.43		
Doctor	500.00		
Nurse	1,550.00		
Clerks	6,963.19		
Attendance Officer	100.00		
Janitors	13,561.00		
Census	99.75	173,510.75	

Expenses

Superintendent	329.75		
Books—Supplies	3,201.77		
Bldg.—Maintenance	13,742.90		
Fuel—Light	7,179.17		
Transportation	20,372.50		
Tuition	300.00		
Furniture—Equipment	7,000.00		
Miscellaneous	523.01	52,649.10	226,159.85

SCHOOL LUNCH

Labor	9,979.57		
Equipment—Supplies	12,279.17	22,258.74	

REGIONAL SCHOOL

Assessment	300,579.17	300,579.17	
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SCHOOL BUILDING COMMITTEE

Building & Equipment		368,749.28	
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VOCATIONAL EDUCATION

Tuition	160.80	160.80	
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Total School Expenditures		917,907.84	
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LIBRARY

Salaries	4,383.94	
Expenses	1,969.89	6,353.83

RECREATION

PARK

Labor		488.00	
Expenses			
Supplies	580.95		
Truck Hire	331.00		
Equipment	250.00	1,161.95	
East Street Pool		398.00	1,559.95
So. Main Street Sidewalks			102.00

UNCLASSIFIED

INSURANCE

Workmen's Compensation —		
Public Liability	4,391.91	
Collector's Bond	177.00	
Clerk's Bond	10.00	
Treasurer's Bond	182.40	
Blanket Fire	3,046.74	
Life and Hospital	3,892.58	
Vehicle Liability	2,395.84	14,096.47
Memorial Day		510.94
Printing Town Report		1,804.60

MANSFIELD FUND

Concert	200.00	
Picnic	1,042.50	
Thanksgiving and Christmas	1,302.00	2,544.50

Total Unclassified Expenditures		18,956.51
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PUBLIC SERVICE ENTERPRISES

ELECTRIC DEPARTMENT

Salaries

Commissioners	600.00	
Manager	7,945.00	
Clerk	3,640.00	12,185.00

MAINTENANCE AND OPERATION

Energy

Mass. Electric Co.	137,555.03
Danvers Electric Co.	

Labor

52,831.46

Expenses

Materials	17,348.18	
Office Expenses	1,832.53	
Truck Maintenance	1,600.06	
Insurance	1,026.40	
Depreciation	1,708.61	
Line Clearance	1,631.41	
Brigadoon Lights	1,400.00	
Land Purchase	2,272.27	189,205.95

WATER DEPARTMENT

Salaries—Commissioners	450.00	
Expense—Office	45.80	
Materials—Labor	36,806.45	
Loan	1,500.00	
Interest	250.00	39,052.25

Total Public Service Expenditures 240,443.20

CEMETERIES

Salaries				
Commissioners	60.00			
Supt. of Burials	30.00	90.00		
Labor	7,333.20			
Rentals	886.00			
Supplies	846.93	9,066.13	9,156.13	

MUNICIPAL INDEBTEDNESS

School Addition 1950	10,000.00	
School Addition 1956	10,000.00	
New School Loan	27,000.00	
		47,000.00
Interest		19,024.00
Total Municipal Indebtedness Expenditures		66,024.00

AGENCY, TRUST AND INVESTMENT

State Parks and Reservations	2,079.32	
County Tax	12,943.33	
Dog Licenses to County	823.25	
Withholding Tax—State	3,604.19	
Withholding Tax—Federal	35,525.46	
Retirement Assessment	11,964.65	
Retirement Deduction	6,090.24	
Meter Deposits	921.40	
Perpetual Care Fund	1,200.00	
Water Liens	482.30	
Auditing Municipal Account	50.47	75,624.61

REFUNDS

1963 Excise Tax	1,910.06	
1964 Excise Tax	2,166.11	
1963 Real Estate Tax	568.00	
1964 Real Estate Tax	1,421.16	
Total Refunds		6,065.33
Transfer Electric		
Depreciation Fund	19,294.50	19,294.50
Total Expenditures		1,658,276.87
Cash Balance Dec. 31, 1964		389,618.32
		2,047,895.19

Recapitulation of Appropriation, Transfers and Transfers

	Appropriation and Transfer	Expended	Unexpended Balance
Moderator Salary	\$ 50.00	\$ 50.00	
Finance Comm. Expense	100.00	39.50	60.50
Selectmen's Salaries	1,500.00	1,500.00	
Clerk's Salary	525.00	525.00	
Expenses	700.00	692.10	7.90
Accountant Salary	1,800.00	1,800.00	
Expenses	200.00	151.85	48.15
Treasurer Salary	2,000.00	1,800.00	
Expenses	800.00	759.09	40.91
Tax Titles	1,200.00		
Refund	3.00	1,203.00	337.00
Collector, Salaries	3,136.00	3,136.00	
Expenses	1,182.00	1,172.42	9.58
Equipment	300.00	295.00	5.00
Assessor, Salaries	1,800.00		
Transfer	135.00	1,935.00	1,935.00
Clerk, Salary		1,290.00	1,290.00
Expenses		800.00	789.99
			10.01
Counsel, Salary	1,200.00	1,200.00	
Expenses	500.00	361.95	138.05
Town Clerk, Salary	800.00	800.00	
Expenses	350.00	240.28	109.72
Elections and Registrations			
Salaries		400.00	400.00
Expenses	1,880.00		
Transfer	40.00	1,920.00	1,767.44
			152.56
Planning Board Expenses	750.00	432.45	317.55
Planning Board Master Plan	6,500.00	6,500.00	
Town Hall, Salary	480.00	480.00	
Expenses	900.00	757.06	142.94
Special	500.00		500.00*

30 APPROPRIATION—TRANSFERS—EXPENDITURES

		Appropriation and Transfer	Expended	Unexpended Balance
Memorial Hall, Salary		600.00	600.00	
Expenses	2,200.00			
Transfer	17.90	2,217.90	2,215.90	1.00
Special	273.04			
	500.00	773.04	577.60	195.44*
Industrial Development Commission				
1963 Balance	300.00	600.00	88.76	511.24
Constable, Salary		35.00	35.00	
Police Chief Salary		6,240.00	6,240.00	
Wages-Salary	9,200.00			
Transfer	10.50	9,210.50	9,210.50	
Expenses	4,110.00			
Transfer	245.09	4,355.09	4,355.09	
Civil Defense Expenses		100.00	86.30	13.70
Fire, Salaries		8,520.00	8,348.75	171.25
Expenses	11,310.00			
Transfer	341.39	11,651.39	11,551.39	100.00
Building Inspector, Salary		600.00	600.00	
Expenses		250.00	250.00	
Board of Appeal				
Expenses	500.00			
Transfer	10.76	510.76	510.76	
Wire Inspector, Salary		300.00	300.00	
Expenses		140.00	139.90	.10
Gas Inspector, Salary		100.00	100.00	
Expenses		75.00	29.51	45.49
Plumbing Inspector, Salary		100.00	100.00	
Expenses		75.00	48.00	27.00
Sealer of Weights and Measures				
Salary		175.00	172.08	2.92
Expenses		75.00	3.25	71.75
Tree Warden,				
Expenses	1,500.00			
Transfer	11.44	1,511.44	1,511.44	
Moth Expenses		625.00	618.69	6.31
Dutch Elm Control Expenses		1,000.00	715.37	284.63
New Tree Expenses		300.00	289.96	10.04

APPROPRIATION—TRANSFERS—EXPENDITURES 31

		Appropriation and Transfer	Expended	Unexpended Balance
Dog Officer, Salary		200.00	200.00	
Expenses		200.00	146.08	53.92
Health Salaries		320.00	270.55	49.45
Expenses	3,250.00			
Transfer	232.14	3,482.14	3,482.14	
Dental Clinic Expense		1,500.00	1,065.22	434.78
Mental Health Program		365.00	365.00	
Community Health Program		2,500.00	2,500.00	
Animal Inspector, Salary		200.00	200.00	
Expenses		100.00		100.00
Inspector of Slaughtering Salary		50.00	50.00	
Road Machinery Fund		5,000.00	4,996.10	3.90
Highway Expenses		10,190.00	10,189.92	1.08
Chapter 81		14,950.00	14,950.00	
Chapter 90 Construction		29,064.76	24,697.47	4,367.29*
Chapter 90 Maintenance		3,000.00	3,000.00	
Chapter 718		3,599.88	3,599.88	
Chapter 782		5,626.40	200.00	5,426.40*
Forest St. Land Damage		350.00		
Snow Removal	14,000.00			
Transfer	4,412.60	18,412.60	18,412.60	
Storm Drains		1,000.00	1,000.00	
Street Lighting		6,000.00	6,000.00	
Public Welfare, Salaries		900.00	900.00	
Expenses		150.00	145.45	4.55
Central Essex Welfare District Administration		2,115.00	2,115.00	
General Relief, Aid		5,000.00	4,970.73	29.27

32 APPROPRIATION—TRANSFERS—EXPENDITURES

		Appropriation and Transfer	Expended	Unexpended Balance
Old Age Assistance	8,500.00			
Refunds	392.49	8,892.49	8,554.86	337.63
Federal Grant		19,447.68	18,426.44	1,021.24*
Medical Aid				
for Aged	20,000.00			
Transfers	3,988.04			
Refunds	23.50	24,011.54	24,011.54	
Federal Grant		16,782.86	11,521.20	5,261.66*
Aid Dependent				
Children	13,500.00			
Refunds	2,114.85			
Transfer	5,000.00	20,614.85	20,582.06	32.79
Federal Grant		13,328.28	8,593.94	4,734.34*
Disability Assistance	4,000.00			
Transfer	4,000.00			
Refunds	422.55	8,422.55	8,307.34	115.21
Federal Grants		3,454.69	3,427.39	27.30
Veterans Agent Salary		250.00	250.00	
Expenses	50.00			
Transfer	149.42	199.42	199.42	
Aid	9,000.00			
Transfer	7,000.00			
Refunds	50.00	16,050.00	13,330.66	2,719.34
Aid Prior 1964		4,500.00	3,230.77	1,269.23*
School Salaries		177,071.00	173,574.56	3,496.44
Expenses	50,665.00			
Transfer	3,202.10	53,867.10	53,867.10	
Supt. of School				
Out of State Travel		200.00	149.75	50.25
School Special		297.50	297.50	
School Building				
Committee	432,000.00			
Refunds	226.00	432,226.00	368,749.28	63,476.72*
Regional School District		300,579.17	300,579.17	
Federal Grant		5,230.48	1,784.10	3,446.38*
School Lunch		24,883.25	22,258.74	2,624.51*

APPROPRIATION—TRANSFERS—EXPENDITURES 33

	Appropriation and Transfer	Expended	Unexpended Balance
Vocational Education	600.00	160.80	439.20
Library			
Salaries - Wages	4,280.00		
Transfer	103.94	4,383.94	
Expenses	1,200.00		
State Aid - Dog Tax	771.71	1,969.89	1.82
Park Expenses	1,400.00	1,399.95	.05
East St. Pool	400.00	398.00	2.00
Equipment	250.00	250.00	
Christmas Lighting	50.00	25.63	24.37
Retirement Assessment	11,904.65	11,904.65	
Housing for Elderly	120.05		120.05*
Printing Town Report	1,900.00	1,804.60	95.40
Memorial Day	500.00		
Transfer	10.94	510.94	
Insurance	6,675.00		
Transfer	508.15		
Refunds	961.90	8,145.05	8,145.05
M.V. Liability		2,825.00	2,825.00
Hospital	4,000.00		
Deductions	3,915.39	7,915.39	7,335.73
Group	600.00		
Deductions	522.00	1,122.00	994.24
Reserve Fund		3,000.00	994.52
			2,005.48
Electric Salaries	11,780.00	11,595.00	185.00
Wages	24,000.00	22,831.46	1,168.54
Energy	145,000.00	137,555.03	7,444.97
Expenses	20,000.00	19,974.64	25.36
Line Clearance	1,800.00	1,631.44	168.56
Depreciation		20,000.00	
Land Purchase	500.00		
	1,975.00	2,457.00	2,272.27
Emergency Fund	1,000.00		1,000.00
Brigadoon St. Lights	1,400.00		1,400.00*

		Appropriation and Transfer	Expended	Unexpended Balance
Water Salaries		450.00	450.00	
Expenses		225.00	45.80	179.20
Maintenance		2,000.00	1,115.37	884.63
Debt		2,200.00	1,725.00	475.00
So. Main St. Line		35,896.14	35,691.08	205.06
Mt. Vernon St.		2,000.00		2,000.00*
Water Dept. Survey		5,400.00	5,000.00	400.00*
Cemetery Salaries		90.00	90.00	
Expenses	6,310.00			
Income	343.96	6,653.96	6,660.96	
Graves	1,400.00			
Transfer	137.10	1,537.10	1,537.10	
New Lots		1,459.20	1,459.20	
Municipal Indebtedness				
Interest	19,000.00			
Transfer	24.00	19,024.00	19,024.00	
Loans		47,000.00	47,000.00	

Balance

Sheet

1964

BALANCE SHEET DECEMBER 31, 1964—GENERAL ACCOUNTS

ASSETS		LIABILITIES	
Cash (June 21, 1964)	389,618.32	Land Low Value Fund	84.84
Petty Cash Advance	260.00	Lots and Graves Fund	805.00
Accounts Receivable		Cemetery Perpetual	
Taxes—1963		Care Interest	1,899.02
Poll Tax	4.00	Ambulance Fund	255.80
Personal Property	326.00	Road Machinery Fund	2,256.83
Motor Vehicle Tax	259.13	Mansfield Fund	988.47
Taxes—1964		ELECTRIC DEPARTMENT	
Personal Property	782.34	Meter Deposits	2,173.60
Real Estate	40,298.55	Depreciation Fund	89,454.49
Motor Vehicle	7,495.08	Surplus	57,868.20
Farm Animal Excise	19.37	Water Surplus	
Water Liens	232.81	Non Revenue Balance	149,496.29
		School Addition	18,266.50
TAX TITLE & POSSESSIONS		Fire-Highway Bldg.	
Tax Title	11,413.55	New School	402.01
Tax Possessions	5,496.55	Reserve Fund Overlay Surplus	1,983.32
DEPARTMENTAL		1963 Overlay	63,476.72
General Relief	996.07	1964 Overlay	65,862.05
Aid Dependent Children	3,378.41	Reserve for Petty Cash	12,176.36
Old Age Assistance	8.08	Tailings	592.95
		Revenue Reserved Until Collected	210.91
MUNICIPAL LIGHT		M.V. Excise Tax	260.00
Rates	14,125.17	Farm Animal Excise	110.35
Miscellaneous	355.12	Water Liens	
Aid to Highway		Tax Titles	19.37
State	2,831.41	Departmental	16,910.10
County	1,415.71	Municipal Light	4,382.56
Underestimates		Aid to Highway	14,480.29
County Assessment	273.19	Veterans Prior to 1964	20,117.21
1965 Revenue (Special		Surplus Revenue	1,269.23
Town Meeting	14,335.00	Federal Grants (Charities)	112,528.24
		Federal Grants (School)	11,044.54
		Appropriation Balances	3,446.38
		Park Assessment	186.58

Industrial Development	511.24
Town Hall Special	500.00
Memorial Hall Special	195.44
School Salaries	2,773.02
Elementary Bldg. & Equip.	2,624.51
State Aid to Libraries	929.50
Housing for Elderly	120.05
Brigadoon St. Lights	1,400.00
Water Dept. Survey	400.00
So. Main St. Water Line	205.06
Mt. Vernon St. Water	2,000.00
So. Main St. Sidewalks	1,598.00
Miscellaneous	
Payroll Deduction	
State	37.50
Cemetery Recording Deed	8.00
Out of Balance	150.43
	<hr/>
	493,923.86

BALANCE SHEET — DEBT AND TRUST ACCOUNTS

DEBT ACCOUNTS

493,923.86

ASSETS

Net Funded or Fixed Debt

183,000.00
432,000.00

LIABILITIES

School Addition 1950 58,000.00
School Addition 1956 110,000.00
Water Loan 15,000.00
Fuller Meadow School 432,000.00

615,000.00

615,000.00

TRUST FUNDS

Trust and Investment Funds
In custody of Town Treasurer
In custody of Library Trustees
In custody of Naumkeag Trust Co.

48,775.14
10,842.70
10,167.97

David Cummings Fund 7,141.09
Cemetery Perpetual Care Fund 41,634.05
Charles L. Flint Library Fund 5,784.97
Walter S. Flint Memorial Fund 2,000.00
Mary S. Emerson Library Fund 3,057.73
B. F. Emerson Library Fund 10,167.97

69,785.81

69,785.81

TREASURER'S REPORT

Edward H. Leary, Treasurer in account with the Town of Middleton, Massachusetts.

Balance of Cash in Treasury, January 1, 1964	\$	284,240.98
Receipts for the year 1964		1,744,359.71
		2,028,600.69
Total Cash	\$	2,028,600.69
Payments for the year 1964	\$	1,638,982.37
Balance of Cash in Treasury 1964		389,618.32
		389,618.32
	\$	2,028,600.69

CASH IN BANKS

Arlington Trust Company, Middleton, Mass.	\$	207,026.08
U. S. Treasury Bills		150,000.00
Merchants Warren National Bank, Salem, Mass.		25,431.53
Arlington Trust (Savings Account) Middleton, Mass.		2,700.64
Cash on Hand		4,460.07
		389,618.32
	\$	389,618.32

A Complete report of all Trust Funds in my custody is shown on the following pages.

I wish to express my thanks and gratitude for the cooperation of the Town Officials, Committees, and citizens.

Respectfully submitted,

EDWARD H. LEARY

Treasurer

DAVID CUMMINGS FUND

Balance January 1, 1964	\$	6,166.09
United Shoe Machinery Corp. Shares		975.00
	\$	<u>7,141.09</u>

RECEIPTS:

United Shoe Machinery Corp. Dividends	\$	97.52
Arlington Trust Co., Interest		241.59
Total Receipts	\$	339.11
Trustee's Orders		<u>-105.65</u>
Balance	\$	7,374.55
Arlington Trust Company Checking Account	\$	162.83
Arlington Trust Company Savings Account		6,236.72
United Shoe Machinery Corp. Shares		<u>975.00</u>
Balance Dec. 31, 1964	\$	7,374.55

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Land Owned By the Town of Middleton

HASWELL PARK:

Lots 165, 166, 286-290 inclusive.

MIDDLETON PINES:

1st lot of 9th parcel - Book 2253 Page 391,
14th parcel - Book 2253, Page 381,
2nd pasture, Woodland and Meadow,
Elliott Lot, Island Pasture, Smith Lot, Sutton Lot,
Lots G & H., Lots 61-68 incl. 69, 70, 128-130, incl., 231-236 incl.

SUMMIT VIEW PARK:

Lots 28, 30-34 incl. 35, 36, 51, 58, 91-93 incl., 94-97 incl., 136,
138, 149, 150, 151, 153-156 incl., 157-163 incl., 164-169 incl., 212,
213, 215-218 incl., 219-221 incl., 238, 239, 242-251 incl., 257-270
incl., 279-285 incl., 288-301 incl., 30, 308, 311-318 incl., 326-337
incl., 376, 378-382 incl., 385-398 incl., 322, 323, 324.

WOODLAND PARK:

Lots 332, 523, 576.

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Town of Middleton
CEMETERY ENDOWMENT ACCOUNTS

Balance on hand January 1, 1964	\$	39,593.28
New Accounts Added		1,050.00
Interest		1,595.98
		<hr/>
Total Receipts	\$	42,239.26
Interest withdrawn		1,595.98
		<hr/>
Balance Dec. 31, 1964	\$	40,643.28

SEC. C. OAKDALE CEMETERY

Balance on hand January 1, 1964	\$	2,040.77
New Accounts Added		150.00
Interest		83.80
		<hr/>
Total Receipts	\$	2,274.57
Interest withdrawn		83.80
		<hr/>
Balance Dec. 31, 1963	\$	2,190.77

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Town of Middleton
STABILIZATION FUND

Balance on Hand August 24, 1964	\$	10,000.00
Interest		116.67
		<hr/>
Balance Dec. 31, 1964	\$	10,116.67

Respectfully submitted,

EDWARD H. LEARY

Town Treasurer

Reports

for the

Various Departments

1964

FLINT PUBLIC LIBRARY

TRUSTEE'S REPORT

To the Honorable Board of Selectmen and

Citizens of the Town of Middleton:

Many changes were brought about in the Flint Public Library during the past year.

On April 15, 1964 Miss Ruth Tyler, Librarian for the past several years retired, and the Trustees appointed Mr. Philip E. Northway of 57 Maple Street to succeed her.

Mr. Northway, who comes to us well qualified, assumed his new duties on April 16, 1964. Graduated from Thornton Academy in Saco, Maine in 1935; Harvard College A.B. 1949; Harvard Graduate School of Education, Master of Arts in Teaching 1951; Simmons School of Library Science, Master of Science (in Library Science) 1961; Dun and Bradstreet Credit Reporter 1953-1957; Teacher and Librarian, Hanover, New Hampshire High School 1957-1962; and currently Librarian at Danvers High School, a position Mr. Northway has held since 1962. Mr. Northway had military service in the U. S. Army from 1940-1946 and also in 1951-1952.

The final stage of interior painting was completed this past year with the painting of the office. The new book charging machine put into operation on January 1, 1965 is proving itself of great value. Not only will it speed up the checking out of books, but will keep a more accurate check on books lent to readers.

Any of the townspeople requiring special books for school work or training may notify Mr. Northway in writing, and if possible requests will be taken care of.

We wish to thank the townspeople for their continued support of the library and many thanks to those who have made donations of books to the library during the past year.

Respectfully submitted,

Paul B. Wake, Chairman
Donald A. Aylward, Clerk
Elmer O. Campbell, Jr.
James H. Coffin
Willis W. Esty
Carl C. Jones

FLINT PUBLIC LIBRARY
Treasurer's Report

Appropriation for Salaries		\$ 4,280.00
Transfer from Expense Appropriation		50.00
Finance Committee Allocation		53.94
		<hr/>
Total		\$ 4,383.94
Salaries		
Librarian		\$ 1,725.00
Assistants to Librarian		2,058.94
Janitor		600.00
		<hr/>
Total Salaries		\$ 4,383.94
Appropriation for Expenses	\$ 1,200.00	
Add - Dog Tax	771.71	1,971.71
	<hr/>	
Less - Transfer to Salaries		50.00
		<hr/>
Total		\$ 1,921.71
Expenses:		
Fuel		\$ 505.62
Light		116.37
Water		36.00
Insurance		364.36
Building Maintenance		259.44
Equipment		110.00
Supplies		309.86
Telephones		63.51
Miscellaneous		154.73
		<hr/>
Total Expenses		\$ 1,919.89
		<hr/>
Balance, Returned to Revenue		\$ 1.82

FLINT PUBLIC LIBRARY FUNDS

Balance, Jan. 1, 1964		\$	586.12
Income:			
Overdue Book Fines	\$	357.34	
B. F. Emerson Fund		491.39	
Charles L. Flint Fund		243.58	
Mary Esty Emerson Fund		129.92	
Walter L. Flint Fund		77.92	
Books Lost or Damaged		47.75	1,347.90
			<hr/>
Total Income		\$	1,934.02
Expenses:			
New Books	\$	1,448.14	
Binding of Books		61.10	
Magazines		73.67	
Miscellaneous		1.56	
			<hr/>
Total Expenses		\$	1,584.47
Balance, Dec. 31, 1964		\$	349.55

B. F. EMERSON TRUST FUND

Received from Naumkeag Trust Co., Salem (Trustee)	\$	491.39
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MARY ESTY EMERSON FUND

E. O. Campbell, Jr., in account with Flint Public Library:		
Mary Esty Emerson Fund, Principal	\$	2,500.00
On Deposit in Danvers Savings Bank, Dec. 31, 1964		3,057.73

CHARLES L. FLINT FUND

E. O. Campbell, Jr., in account with Flint Public Library:		
Charles L. Flint Fund, Principal	\$	5,000.00
On Deposit in Banks, Dec. 31, 1964:		
Salem 5c Savings Bank	\$	986.88
Salem Savings Bank		510.73
Danvers Savings Bank		1,420.40
Broadway Savings Bank		1,866.96
Essex Savings Bank		1,000.00
		<hr/>
Total	\$	5,784.97

WALTER S. FLINT MEMORIAL FUND

E. O. Campbell, Jr., in account with Flint Public Library:

Walter S. Flint Memorial Fund, Principal	\$ 2,000.00
On Deposit in Danvers Savings Bank, Dec. 31, 1964	2,000.00

Respectfully submitted,

E. O. CAMPBELL, JR.

LIBRARIAN'S REPORT

Flint Public Library

The year 1964 was one of change for your public library, in terms of personnel, service schedule, collection of materials, and in basic policies. During the early months of the year Miss Ruth Tyler made her decision to retire, the trustees accepting this effective April 15th. Then they announced the appointment of the incumbent subject to the limitations imposed by his full-time job. Mrs. English resumed regular service in the library late in April, joined by Mrs. Clinch in May, but unfortunately Mrs. Conceison was unable to continue after late June for personal reasons.

Before Miss Tyler's retirement the library schedule had been changed from a three-day to a five-day schedule, 2-5 and 7-9, an increase of four hours, with service covering two more days. The statistics below attest to the increased use which this change encouraged; it is hoped that a further extension can be made in the next year or so. Particularly desirable would be an increase in days and hours during the summer months, when this year the library was only open two days at the same hours.

In May Mrs. Conceison participated in a Children's Librarians' Workshop or training course offered by the Mass. Div. of Library Extension at the Topsfield library. This was planned to strengthen children's service in the small libraries of the area, particularly through the book funds available from the state agency. Mrs. Conceison conscientiously devoted many extra hours from her personal schedule to making a selection of juvenile books to supplement the library's existing collection, which accounts for the fifty-seven books placed on permanent deposit. Were it not for this sizeable addition, the younger borrowers would have much less enjoyable and worthwhile reading available from their local library.

The State Regional Library at North Reading continued to provide the library with a rotating book collection from the children's to the adult's level, both fiction and non-fiction. The bookmobile made ten scheduled stops, during which the collection on deposit here was renewed with newer books in all subjects, while many specific requests were mailed if these were not available when the bookmobile was scheduled. Thus, during the course of the year the local library had the use of over a thousand new books, which greatly enhanced the value of library service in Middleton.

To strengthen further the library resources available to the town, the trustees enrolled the library in the Eastern Mass. Regional

Library Association, a state subsidized agency, which should begin to provide supplementary service some time in 1965.

Reliance upon these outside agencies will allow the library to continue acquiring badly needed reference works, in history, biography, literature, and practical arts, which have handicapped the Middleton students and other residents. The librarian decided to allocate more funds to these areas in non-fiction, and to meet the more immediate popular demands from the bookmobile collection which has grown substantially during the year.

Towards the end of the year the trustees and the librarian started plans for further improvements in facilities which should improve the service considerably. More corkboards and pegboards were installed to permit a wider, more effective range of displays, such as books, jackets, and educational bulletins. Shelving was installed in the library office to help in the storage of supplies and the processing of books; and the office painted for the first time in many years. A final item of major interest was the planned changeover to a book charging machine, which does away with the inefficient handwritten records for circulation of books and magazines. To accompany this there will be a complete reregistration of borrowers and the issuance of numbered borrower's cards used in the machine.

In conclusion the following annual statistics provide a brief summary for a year of change, and, hopefully improvement in the year to come.

Volumes in the library, Jan. 1, 1964	14,610
Volumes added by purchase	397
Volumes added by gift	69
Volumes added by State deposit	57
Volumes discarded	29
Volumes in the library, Dec. 31, 1964	15,104

	1963	1964
Attendance	7,737	12,409
Circulation: Juvenile	3,743	5,409
Adult	5,113	6,699
Registration	106	192
Volumes added	433	523
Volumes discarded	—	29
Total volumes on December 31st	14,610	15,104

Respectfully submitted,

PHILIP E. NORTHWAY,

Librarian

TOWN CLERK'S REPORT — 1964

To the Citizens of the Town of Middleton:

I submit for your approval my report of Vital Statistics Recorded, Dog Taxes collected and Fish and Games licenses issued for the year 1964.

Please report any errors or omissions of Vital Statistics to the Town Clerk's office that the Record may be corrected accordingly.

Marriage Record For 1964

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Jan. 4	Ipswich	David Arthur Chartier Wendy Pratt	Middleton Lynn
Jan. 10	Lynnfield	Philip Joseph Covey Lorraine Gail Anthony	Ipswich Middleton
Jan. 4	Middleton	Joseph Stephen Pirrotta Linda Marie Cabral	Topsfield Middleton
Jan. 23	Middleton	Earle Francis Peralta Juliette Ann Blais	Lynn Middleton
Jan. 26	Middleton	Douglas Kevin MacMillin Jane Gardner Wentworth	Middleton Middleton
Feb. 2	Danvers	Raymond Francis Nelson Meriam Lee Vatcher	Middleton Topsfield
Feb. 28	Middleton	Earle Allen Ray Susan Esther Fairbanks	Danvers Middleton
Mar. 7	Lynnfield	Roger Carll Clay, Jr. Susan Katherine Hastings	Middleton Lynnfield
Apr. 25	Middleton	Richard Luigi Sauvageau Dianne Velma Schremph	Middleton Newburyport
May 9	Peabody	David Paul Wheatley Linda Lillian Mason	Middleton West Peabody
May 10	Middleton	John Edwin McAuley Yvonne Mary Lemieux	Peabody Middleton

TOWN CLERK'S REPORT

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Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
June 6	Salem	Rodney Gegston Mitchell Gloria L. D'Entremont	Middleton Beverly
June 21	Reading	Richard Vantine Ruth Alice Lush	Middleton Reading
July 11	Middleton	Lawrence Reid Eve Waterhouse	Ft. Fairfield, Me. West Paris, Me.
July 15	Lynn	Leo Wilford Bush Dona Lee Cavallini	Balitmore, Md. Middleton
July 25	Middleton	Carmine Joseph Micelli Mary Ellen Lincoln	Lynn Middleton
July 25	Middleton	Robert Brian Ouellette Virginia Florence White	Salem Middleton
July 25	Billerica	Paul Leo Devlin Marion Frances Saunders	Middleton Billerica
July 31	Middleton	Ronald Edward Wronski Lydia Ann Meagher	Middleton Middleton
Aug. 7	Peabody	Gordon Edward Sheldon Charlene Ann Martin	Middleton Peabody
Aug. 8	Danvers	James Louis Ryer, Jr. Marjorie Gertrude Geary	Middleton Danvers
Aug. 1	Melrose	Alfred Roy Johnson Sandra Jeanne Cookson	Middleton Lynn
Aug. 14	Middleton	Robert Wright Ferren Marlene Ann Wronski	North Andover Middleton
Aug. 29	Middleton	Theodore Harvey Butler Donna Jeanice Coffin	Anheim, Calif. Middleton
Aug. 22	No. Reading	Peter Arthur Johnson Sandra Jean Lane	Middleton Stoneham
Sept. 12	Malden	John Patrick Caulfield Joan Lee Gaulin	Middleton Malden
Aug. 4	Middleton	Calder Browne Latham, Jr. Layne McMenamin	Malden North Reading
Sept. 19	Lynnfield	Carleton Rubchinuk Diane Sultzbach	Middleton Danvers

Date of Marriage	Place of Marriage	Names of Bride and Groom	Residence
Sept. 19	Middleton	Frank Robert Britner, Jr. Kathleen Mary Mason	Middleton West Peabody
Nov. 8	Middleton	Dennis James Cronin Kathleen Glaine Doyle	Plaistow, N.H. Middleton
Nov. 10	Lynnfield	John oJoseph Gallagher Edith Gertrude LaVigueue	Winthrop Middleton
Nov. 8	Danvers	Paul Omer Angers Anne Marie Bulmer	Middleton Danvers
Nov. 20	Middleton	George Robert McCarthy Linda Alice Rubchinuk	Middleton Middleton
Dec. 12	Lynnfield	Philip Charles Hocter Donna Marie Lewis	Middleton Topsfield
Dec. 12	Middleton	Raymond Norman Colby, Jr. Nancy-Ann LeBeau	Middleton Middleton
Dec. 26	Medford	George Frederick Gibney Isabelle Louise Willson	Middleton Somerville

Birth Record For 1964

Date of Birth	Name of Child	Names of Parents
Jan. 2	Heather Lee Mathison	Charles William Mathison Jessica Anna Carpenter
Jan. 11	Keith Alan Baker	Clarence Baker Virginia M. Griffin
Jan. 14	Peter Hale Young	Vernon Hale Young Camille Dolores Spousta
Jan. 15	James Paul Mazza Blais	Leopold Simon Blais Opal Carrie Yerta
Jan. 20	Baby Boy Giacalone	Nicholas Paul Giacalone Sylvia Frances Clinton
Jan. 27	Joseph Peter Sedlak	Joseph P. Sedlak Ruth A. Semons

Date of Birth	Names of Parents	Name of Child
Jan. 27	Andrew William DiMaso	Andrew Angelo Dimaso Vivian Ane Possehl
Feb. 1	Baby Girl Soboleski	Joseph Raymond Soboleski Barbara Ann Popowich
Feb. 15	Jeanne Lois Sanborn	Thomas Charles Sanborn Janet Anne Wright
Feb. 21	Charlene Phaneuf	Charles Henry Phaneuf June Georgianna Calnan
Feb. 27	Elizabeth Godine Webber	Alan Edgar Webber Marilyn Grace Paine
Feb. 27	Holly Ann Denault	Lionel Odilon Denault Jean Elizabeth DeBlais
Feb. 27	Baby Girl Franklin	John Franklin Dorothy Glidden
Feb. 28	Baby Boy O'Beirne	James G. O'Beirne Elizabeth Whelan
Feb. 28	Robert Wayne Davis	Lewis J. Davis Sandra S. Riddle
Feb. 29	Theodore Vincent Palizzola	Theodore C. Palizzola Jacqueline A. Campanella
Mar. 3	Debra Leigh Russell	Ralph H. Russell Barbara E. Granger
Mar. 4	Nancy Marie Bouchard	Armand Robert Bouchard Ruth Irene Townsend
Mar. 5	Maryanne Louise Flynn	Louis Phillip Flynn Marguerite Marie Comeau
Mar. 18	Michael Stanley Jones	Edward Hugh Jones, M.D. Mary Joanne Garrity
Mar. 19	Jo-Ann Bobyn Bozek	James Joseph Bozek Adele J. Robinson
Mar. 20	Douglas Bates Barthelemy	Walter Carroll Barthelemy Eunice Mae Thurston
Apr. 1	Male Moran	Edward F. Moran Virginia Reichert

Date of Birth	Names of Parents	Name of Child
Apr. 3	Lawrence Todd Fugate	Robert Lawrence Fugate Linda Sue Cauldill
Apr. 3	Sharon Lee Wheadon	Robert L. Wheadon Claire E. Lundrigan
Apr. 3	Valerie April Stone	Robert L. Stone Carol A. Sanuders
Apr. 5	Dean Robert Porteous	Robert Neil Porteous Helen Elaine Dobson
Apr. 14	Kenneth Frank Lewis	Dewey Kenneth Lewis Georgia Dresios
Apr. 19	Patricia Marie Port	George E. Port, Jr. Ann E. Donnelly
Apr. 24	Karen Marie Johnson	Donald L. Johnson Harriet B. VanKnowe
May 2	Benjamin Edward Wilcox	Richard F. Wilcox Jean Ferguson
May 17	Linda Brice Demers	John Henry Demers, Jr. Jean Brice Lucier
May 23	Janice Lee Ware	Earl Arthur Ware Tynne Rubchinuk
May 26	Paul Alfred Willett	Alfred Francis Willett Ann Theresa Satoriale
May 31	Wendy Colleen Montford	Robert Dudley Montford Joyce Brenda Weisburg
June 4	Brian William Farnham	David Robert Farnham Edith Natalie Chase
June 9	June Ann Falkowski	Alfred Peter Falkowski Joan Caroline Skoniecki
June 9	Colleen Mary Geary	Thomas F. Geary, Sr. Mary M. Bergstrom
June 18	Mary Ann Masse	Chester K. Masse, Jr. Joan C. Bates
June 20	Male Stover	Bruce Stover Judith Peart

June 26	Cheryl Ann Pollock	Ronald Edward Pollock Sandra Ann LeColst
July 4	Peter Augustus Nelson, II	Peter Augustus Nelson Janet Louise Ruest
July 5	Andrew George Snow	George Henry Snow, Jr. Claudia Louise Cary
July 6	Heather Jean Smith	Leonard P. Smith Elizabeth C. Emro
July 10	James Richard Ajootian	Richard O. Ajootian Margaret T. McDuff
July 15	David Dennis Currier	Dennis E. Currier Carolyn M. Wronski
July 18	Anne Marie Roberge	Henry George Roberge Norma Mary Teeling
July 24	Gay-Ann Joy Halloran	Donald Francis Halloran Gwyneth Mary Gunn
July 28	Kathy Susan Roberts	Lester Kenneth Roberts Judith Marilyn Gill
July 29	David Charles Low	Melvin Leslie Low, Jr. Carolann Chapman
Aug. 6	Michael John Belle	Oscar Robert Belle Joan Marie Cogan
Aug. 21	Karen Lee Nelson	Raymond F. Nelson Meriam L. Vatcher
Aug. 30	Lisa Maria Dellazoppa	Frank Louis Dellazoppa Lorraine D. Boucher
Sept. 12	Jeffrey Howard Greenbaum	Bernard Greenbaum Rosiland R. Goldberg
Sept. 14	Barry Russ Corson	Robert H. Corson Grace M. Russ
Sept. 27	Robin Marie Henry	Herva H. Henry Florence M. Nelson
Sept. 30	Susan Marie Gage	Edward Loring Gage Helen Teresa Veronic Cott
Oct. 2	Glenn Scott Osgood	Donald R. Osgood Janice J. Hodsdon

Oct. 22	Donna Mary Peart	Arthur R. Peart Florence E. McCormack
Nov. 2	James Carlton Macauley, Jr.	James Carlton Macauley Robertta Winifred Esdale
Nov. 11	Edward Roger Gould	Roger E. Gould Edith E. McIntyre
Nov. 16	Deborah Jean Harris	Eugene A. Harris Joan L. D'Eentremont
Nov. 22	Robert Francis Paul White	Robert D. White Ann E. Colburn
Nov. 22	Nancy Carole Andrews	James H. Andrews Carol A. Parker
Nov. 27	Roxane Dolores Denis	Arthur Joseph Denis Anita A. LeBrun
Dec. 8	Peter John Ryan	William Leo Ryan Rhea Cecile Suprenant
Dec. 10	Wayne F. Pearson	Wayne F. Pearson Helga Heitzmann
Dec. 15	Doglas Kevin MacMillan, Jr.	Douglas K. MacMillan Jane G. Wentworth
Dec. 18	Lori Jean Sanborn	Richard W. Sanborn Barbara J. Burgess
Dec. 26	Angela Louise Fedullo	Louis J. Fedullo Charlene M. Pfiefer

Record of Resident Deaths In 1964

Date of Death	Name of Deceased	Age
Jan. 15	Florence Goodale	44 years
Feb. 10	Henri R. Daudelin	62
Feb. 27	Cora Ruth McBain	44
Feb. 27	Baby Girl Franklin	
Mar. 30	Malcolm Benjamin Seaver	77
Mar. 1	Baby Boy O'Beirne	
Apr. 1	Edward F. Moran, III	1½ days
Apr. 13	Paul F. LaVigueur	46
Mar. 7	Joseph W. Enright	45
Mar. 24	Edgar Lennox	78
May 8	Randolph Hiltz	67
June 13	Guy E. Evans	63
Apr. 25	Grace Moore	55
May 4	John H. Morgan	81
May 26	Mary Cousins	81
Feb. 7	Albion Smith	70
Feb. 10	Helen Louise Wilcox	65
June 3	William J. Sullivan	70
July 10	Mary Fedullo	62
July 15	Mildred C. Hall	54
Aug. 8	Francis Warren Colburn	21
Sept. 17	Thomas J. Cawley	48
Nov. 12	George J. Cassidy	66
Oct. 14	Ralph E. Currier	73
Oct. 2	Samuel McMillan	71
Dec. 7	Raymond J. Dane	53
Oct. 14	Michael Kozak	57
Oct. 18	Elmer O. Campbell	67
Oct. 19	Edward W. Whitehouse	83
Dec. 29	Elwin F. Gage	74
Dec. 31	Bertha Frances Woodward	81
Dec. 19	Earl F. Vasey	47

Fish and Game Licenses Issued For 1964

105 Resident Citizen	Fishing
75 Resident Citizen	Hunting
32 Resident Citizen	Sporting
16 Resident Citizen Minor	Fishing
18 Resident Citizen Female	Fishing
13 Archery Deer Stamp	
11 Resident Citizen Sporting (70 years or older) Free	

Dog Taxes Collected For 1964

216 Male Dogs @ \$2.00	\$	432.00
43 Female Dogs @ \$5.00		215.00
130 Spayed Female Dogs @ 2.00		260.00
2 Kennel @ 10.00		20.00
3 Kennel @ 25.00		75.00
	\$	1,002.00
Less Fees Deducted		93.50
	\$	908.50

Respectfully submitted,

WILLIAM T. MARTIN, JR.

Town Clerk

TAX COLLECTOR'S REPORT

REAL ESTATE TAXES — 1963

Balance January 1, 1964	\$ 39,832.81	
Tax Title Adjustment	115.73	
Interest	1,037.90	
Refunds	568.00	
Collections:		
Tax		37,901.13
Interest		1,037.90
Abatements		728.46
Transferred to Tax Title Accounts		1,886.95
		<hr/>
	\$ 41,554.44	\$ 41,554.44
		<hr/>

REAL ESTATE TAXES — 1964

1964 Commitment	\$617,458.92	
Interest	156.27	
Refunds	1,421.16	
Collections:		
Tax		550,269.87
Interest		156.27
Abatements		24,616.80
Transferred to Tax Title Accounts		3,694.86
Uncollected balance December 31, 1964		40,298.55
		<hr/>
	\$619,036.35	\$619,036.35
		<hr/>

SPECIAL ASSESSMENT — 1963

(Chapter 59 — Section 5-A)

Balance January 1, 1964	\$ 1,440.00	
Interest	83.54	
Collections:		
Tax		\$ 1,440.00
Interest		83.54
		<hr/>
	\$ 1,523.54	\$ 1,523.54
		<hr/>

TAX COLLECTOR'S REPORT

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1961

Recommitted 1964	\$	21.25	
Interest		8.38	
Collections:			
Tax	\$	21.25	
Interest		8.38	
	\$	29.63	\$ 29.63

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1962

Balance January 1, 1964	\$	56.11	
Recommitted 1964		122.66	
Interest		29.70	
Collections:			
Tax	\$	178.77	
Interest		29.70	
	\$	208.47	\$ 208.47

MOTOR VEHICLE & TRAILER EXCISE TAXES — 1963

Balance January 1, 1964	\$	22,334.06	
Committed 1964		3,330.25	
Interest		434.79	
Refunds		1,910.06	
Collections:			
Tax	\$	21,211.46	
Interest		434.79	
Abatements		6,103.78	
Uncollected balance December 31, 1964		259.13	
	\$	28,009.16	\$ 28,009.16

TAX COLLECTOR'S REPORT

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MOTOR VEHICLE & TRAILER EXCISE TAXES — 1964

1964 Commitment	\$ 67,231.63	
Interest	108.45	
Refunds	2,166.11	
Collections:		
Tax		\$ 55,350.02
Interest		108.45
Abatements		6,616.97
Uncollected balance December 31, 1964		7,430.75
	<u>\$ 69,506.19</u>	<u>\$ 69,506.19</u>

POLL TAXES — 1963

Balance January 1, 1964	\$ 26.00	
Interest	.98	
Collections:		
Tax		\$ 22.00
Interest		.98
Abatements		4.00
	<u>\$ 26.98</u>	<u>\$ 26.98</u>

PERSONAL PROPERTY TAXES — 1963

Balance January 1, 1964	\$ 607.41	
Interest	5.18	
Collections:		
Tax		281.41
Interest		5.18
Uncollected balance December 31, 1964		326.00
	<u>\$ 612.59</u>	<u>\$ 612.59</u>

PERSONAL PROPERTY TAXES — 1964

1964 Commitment	\$ 16,293.81	
Interest	1.19	
Collections:		
Tax		\$ 12,808.77
Interest		1.19
Abatements		2,702.70
Uncollected balance December 31, 1964		782.34
	<u>\$ 16,295.00</u>	<u>\$ 16,295.00</u>

TAX COLLECTOR'S REPORT

FARM ANIMAL EXCISE TAXES — 1963			
Balance January 1, 1964	\$	20.65	
Interest		1.05	
Collections:			
Tax	\$	20.65	
Interest		1.05	
	\$	21.70	\$ 21.70

FARM ANIMAL EXCISE TAXES — 1964			
1964 Commitment	\$	51.87	
Interest		.21	
Collections:			
Tax	\$	32.50	
Interest		.21	
Uncollected balance December 31, 1964			19.37
	\$	52.08	\$ 52.08

WATER LIEN ACCOUNTS — 1963			
Balance January 1, 1964	\$	98.87	
Collections			\$ 98.87
	\$	98.87	\$ 98.87

WATER LIEN ACCOUNTS — 1964			
1964 Commitment	\$	784.26	
Collections			\$ 502.51
Transferred to Tax Title Accounts			48.94
Uncollected balance December 31, 1964			232.81
	\$	784.26	\$ 784.26

SUMMARY AND COMPARISON
COMMITMENTS AND COLLECTIONS 1963-1964

	Commitments 1963	Commitments 1964	Amt. of Increase
Real Estate Taxes	\$533,064.49	\$617,458.92	\$ 84,394.43
Motor Vehicle Excise Taxes	77,443.61	70,561.88	6,881.73*
Poll Taxes	1,982.00	-----	1,982.00*
Personal Property Taxes	13,084.55	16,293.81	3,209.26
Farm Animal Excise Taxes	50.65	51.87	1.22
Water Lien Accounts	1,231.02	784.26	446.76*
	<u>\$626,856.32</u>	<u>\$705,150.74</u>	<u>\$ 78,294.42</u>

* Decrease

	Collections 1963	Collections 1964	Amt. of Increase
Real Estate Taxes	\$520,938.54	\$590,888.71	\$ 69,950.17
Motor Vehicle Excise Taxes	63,813.86	77,342.82	13,528.96
Poll Taxes	1,641.41	22.98	1,618.43*
Personal Property Taxes	13,117.91	13,096.55	21.36*
Farm Animal Excise Taxes	30.00	54.41	24.41
Water Liens Account	1,256.72	601.38	655.34*
	<u>\$600,798.44</u>	<u>\$682,006.85</u>	<u>\$ 81,208.41</u>

* Decrease

As indicated in the above comparison, total Tax Commitments amounted to \$705,150.74. This is an increase of \$78,294.42 over last year. By comparison, uncollected taxes at the end of this year show a decrease of \$13,646.96.

New phases of Tax collecting have been experienced during this year. Collections resulting from Special Assessments under Chapter 59, Section 5-A and other collections under Chapter 60, Section 35 resulted in a total of \$1,786.15 in increased Tax revenue. During 1963 and 1964, a total of \$1,858.10 was collected on Water Lien Accounts. As a result of these collections and a previous agreement with the Town of Danvers, a percentage of this money will revert

to the Town. Collection of interest on Taxes as required by law has resulted in a total of \$1,867.64 from this source.

Real Estate Taxes were 93.5% collected at the end of this year as compared to 92.5% in 1963.

Total Taxes were 93% collected as of December 31st. This represents an increase of 3% over last year.

Respectfully submitted,

HAROLD E. TYLER,

Collector of Taxes

LIST OF JURORS

Mr. Charles H. Metcalf
 Assistant Clerk of Courts
 Salem, Massachusetts

Dear Sir:

Following is a list of the Jurors prepared by the Selectmen of the Town of Middleton, in accordance with Chapter 234, Section 4, General Laws:

Barrett, John R.	10 Lake St.	Crane Operator
Collins, Milton E.	20 Webb St.	Grinder
Conceison, Jos. E.	102 East St.	Spec. Eng.
Dansereau, Ray. J.	13 Lakeview Ave.	Maintenance
Fairbanks, David H.	7 Phaneuf St.	Cost Estimator
Fontaine, Arthur P.	7 School St.	
Giannino, Anthony P.	52 Maple St.	Dev. Testing
Hackett, Gordon W.	182 Forest St.	Eng. Tech.
Hayden, Philip C.	Essex St.	Elec. Eng.
Ingalls, George A.	Cherry Ave.	Mach. Chaser
Jalbert, George A.	14 Wennerberg Rd.	
Kelley, David W.	Webb St.	
Luzinski, Edw. J.	Boston St.	
Miller, George W.	60 Liberty St.	Tool and Die Maker
Peterson, Carl A.	Forest St.	Retired

Very truly yours,

BOARD OF SELECTMEN

GEORGE M. FARLEY, Chairman

ROBERT G. GOWEN, Clerk

FRANK T. LeCOLST

BOARD OF APPEALS

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

The Board of Appeals respectfully submit their report for the year ending December 31, 1964.

Regular meeting held at Memorial Hall, South Main Street, on the second Thursday of every month at 8:00 P.M.

All applications for Public Hearings MUST be in the hands of the Board of Appeals Clerk and MUST include the names and addresses of all abutters concerned, if any, at least 20 days before regular meeting nights in order to properly process said applications and have said applications published, as the law requires, at least 14 days before the hearing is held.

All applications for Public Hearings MUST be filed at the Town Clerk's Office.

Jan. 9	MacLeod-Colonial Flower Shop	Withdrawn
Feb. 13	Robinson, House on lot with no front-age.	Postponed
March 12	Marino, Building on undersized lot.	Postponed
March 7	Special Meeting	
March 23	Robinson, Changed Ross (Land Owner)	Postponed
April 9	Marino Ross, Conveyance by John and Amy Ross to be completed (deed restrictions)	Withdrawn Granted
	Innis, 6 houses and gravel removal on 114	Postponed
	Gould, House too close to lot line	Postponed
May 7	Gould Ross Meehan, Tree Nursery on 114,	Postponed Did not Appear Postponed

May 28	Gould Meehan, Special permit, No merchandise to be retailed on the premises Innis	Postponed Granted Granted
June 11	Nelson-permit for tent on 114 Gould	Withdrawn Withdrawn
June 25	Richardson, 114 area to be zoned for Business	Postponed
July 9	Ferris, Commercial building on 114 Richardson Lee, Public building on Maple Street	Postponed Postponed Incomplete
July 16	Keating Dog Kennel Ferris, Held for Town Counsel Richardson, Held for Professor Eliot's study and report	Granted Granted
Sept. 9	Ferris, Build \$50,000 structure in B Zone	Granted
Sept. 23	Meehan Ferris Innis	Completed Completed Completed
Sept. 29	Ouellette, 2 Car Garage	Granted
Oct.	None	
Nov. 12	Kenvin, Addition to House	Postponed
Dec. 10	Gaffney, Plumbing business off 114 Magee, Division of House Lots Kenvin	Granted Granted Postponed
Dec. 13	Special meeting - Ross Variance held in abeyance.	

Respectfully submitted,

Walter Clinton, Chairman
Thomas Black, Jr., Clerk
Nathan Hayward, Jr.
Thomas Dolan
Donald Aylward
Lionel Barrows, Alternate
Ebbe Wennerberg, Alternate

BOARD OF PUBLIC WELFARE
and
CENTRAL ESSEX WELFARE DISTRICT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Report for the year ending December 31, 1964

AID TO FAMILIES WITH DEPENDENT CHILDREN	26 cases	60 children
DISABILITY ASSISTANCE	16 cases	
MEDICAL AID TO THE AGED	35 cases	
OLD AGE ASSISTANCE	31 cases	
GENERAL RELIEF	8 cases	

The year of 1964 showed the trend of population mobility today, and many of the cases aided were transfers to the community from other cities and towns. Aid to Families with Dependant Children, Disability Assistance, Medical Aid to the Aged, and Old Age Assistance are federally aided programs, with the state and local governments paying a share. General Relief was revised in December, 1963, and the anachronistic settlement law removed. Now the state reimburses 20% of the aid rendered in this category of assistance. All cases are investigated by the Central Essex Welfare District, approved by the Board, and administered by the District.

The District Office moved from Memorial Hall to larger quarters on Central Street October, 1964. Everyone is invited to visit the new offices to see the facilities available, and ask questions in regard to the various categories of assistance.

We wish to thank the Board of Selectmen, the various departments of the Town, and the Community Nurse for their cooperation during the past year.

Respectfully submitted,

LESLIE E. MERRIFIELD, Chr.

ROGER M. PEABODY

LEYLAND A. PHILLIPS, Clerk

PHYLLIS R. BROWN. Director

FIRE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

I hereby submit my Annual Report of the Fire Department
for the year ending December 31, 1964.

The Fire Department personnel consists of a permanent Chief,
and a call force consisting of a Deputy-Chief, Captain, four
lieutenants, and twenty-one privates, for a total of twenty-eight
men.

The Department answered 219 calls in 1964. They were as
follows:

Buildings	18
Automobiles	12
Brush, woods, rubbish, grass	62
Dumps	18
Oil Burners	2
Electrical	1
Chimneys	1
Ovens	1
Washing Machines and dryers	3
Miscellaneous (Accidents, Etc.)	11
Out of Town (Mutual Aid)	14
Service Calls	21
Rescue Calls	16
Investigations (Smoke, gas, etc.)	22
Needless Alarms	6
False Alarms	11

Total 219

Box Alarms	86
Still Alarms	133

Total 219

Inspections and permits granted for the following:

Permits to Burn	557
Oil Burners	15
L.P. Gas	34
Explosives	3
Fireworks	0

Total 609

The equipment of the Department is generally in good repair, with the exception of Engine 3. This truck should be replaced this year. The engine and transmission are in poor condition, and the tank, which forms the body of the vehicle is rusting out. It is grossly overloaded, being a 2½ ton chassis carrying a load of 8½ tons, making it dangerous to drive on the road.

The Fire Alarm system is in good repair. A new master box 13 was installed at Howe-Manning School tying in the partially completed automatic system in the school directly to the Fire Department. Also a new master box 3321 located at the new Fuller-Meadows School was tied into the municipal fire alarm system.

The Drill School, held Monday evenings, from May through December, is in its tenth year.

I still feel strongly that we need qualified men on duty during the day, from Monday through Friday, 8:00 A.M. through 6:00 P.M. In accordance with this I have added the pay for one man to my labor account in my general estimated budget for 1965.

I again urge the Citizens of the Town to use a fire alarm box for emergencies, if one is nearby, or to DIAL 774-2211. DO NOT DIAL OPERATOR.

I wish to thank the Board of Selectmen, Department Heads, and the Citizens of the Town for their cooperation during the past year.

To the Officers, and men, many thanks for your continued efforts and cooperation, to keep our Department the efficient unit it is today.

Respectfully submitted,

HAROLD F. PURDY, Chief

POLICE DEPARTMENT REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report of the Middleton Police Department for the year ending December 31, 1964.

DEPARTMENT ROSTER

James W. Wentworth, Chief of Police

Lloyd H. Getchell, Sergeant Harold G. Moore, Sergeant

REGULAR OFFICER

Edward J. Richardson

REGULAR SPECIALS

Arthur G. Doane

Robert T. Peachey

William C. Pennock

Peter F. Mugford

Robert Hurd

OFFENSE FOR WHICH ARRESTS WERE MADE

Allowing an improper person to operate a motor vehicle	1
Assault	1
Assault and battery	2
Assault with a dangerous weapon	1
Attempted Suicide	1
Being abroad in the nighttime	1
Breaking and entering in the nighttime	11
Delinquency by reason of being a wayward child	1
Drunkenness	25
False alarm of fire	4
Impersonating a police officer	1
Improper display of registration plates	1
Insane person	6
Larceny of a gun	1
Larceny of a motor vehicle	1
Larceny of under \$100.00	3
Leaving the scene of a property damage motor vehicle accident	1
Lewd and lascivious by speech and behavior	2
Non-payment of fine	3
Non-support	2
Operating an uninsured motor vehicle	1

Operating an unregistered motor vehicle	1
Operating a motor vehicle while under the influence of liquor ..	4
Operating a motor vehicle without a valid license	3
Passing violation	1
Possession of a dangerous weapon	2
Procuring alcoholic beverages for a minor child	1
Speeding	1
Threats	1
Trespassing	1
Runaway	3
Total	78

**OFFENSES WHICH WERE REFERRED TO THE REGISTRY
OF MOTOR VEHICLES FOR ACTION**

Abandoning a motor vehicle on a public way	1
Accidents (Motor vehicle)	61
Defective equipment	11
Discharging firecrackers from a motor vehicle	2
Discharging passengers from a school bus without displaying warning lights	1
Drag racing	2
Driving after drinking	9
Driverless vehicle	2
Failing to have their license in possession	1
Failing to have their registration in their possession	4
Failing to keep to the right of the center of the traveled part of the way	4
Illegal display of flashing red lights on a motor vehicle	1
Impersonating a police officer	1
Improper operation of a motor vehicle	3
Off road violations	6
Parking violations	7
Passing violations	10
Safety inspection sticker violations	5
Speeding	282
Stop sign violation	10
Struck deer	2
Throwing rubbish on roadside	1
Transporting an alcoholic beverage in a motor vehicle without an adult	3
Unnecessary noise from a motor vehicle	1

POLICE DEPARTMENT

73

Unregistered trailer	1
Trespassing with a motor vehicle	11
Wheel off car	1
	442
Total	442

There were 146 residents who lost their drivers licenses as a result of improper motor vehicle operations. Also, their were a total of 148 motor vehicles stopped and checked for various reasons.

MISCELLANEOUS

Ambulance cases	103
Automobile accidents investigated	45
Complaints received and investigated	724
Cruiser cases	38
Dogs killed by automobiles	13
Dogs shot by Police Department	7
Escaped patients returned to Danvers State Hospital	2
Fire alarms that Police Department went to	178
Messages delivered	131
Missing and lost persons found	7
Summons and warrants served	179
	1426
Total	1426

Turned over to Town Treasurer for Fire-Arm Permits \$48.00
 Stolen property recovered and restitution \$18,553.35

As in the past the Police Department has conducted many investigations not listed above which have been settled satisfactorily to all concerned without making arrests or going to court.

In closing, the men are to be commended for their prompt response and their efficiency of operation. A sincere thanks is extended to the State Police, Officials of the Town of Middleton and the Board of Selectmen and also to the Townspeople. To all those who have assisted this department in any way we are grateful.

Respectfully submitted,

JAMES W. WENTWORTH,

Chief of Police

ASSESSORS' REPORT

The following is a recapitulation of the money appropriated by the Town of Middleton and the estimated receipts deducted therefrom in the determination of the 1964 tax rate.

APPROPRIATIONS

Town Appropriations	\$1,063,042.82
Total appropriations voted to be taken from available funds	52,273.11
Snow underestimate	2,412.60
State Parks and Reservations	2,265.90
State Audit of Municipal Accounts	50.47
Motor Vehicle Excise Tax Bills	329.70
County Tax	12,670.14
County Hospital Assessment	1,812.62
1963 Underestimate of State Parks and Reservations	209.19
1964 Overlay	27,530.41
Gross amount to be raised	\$1,162,596.96

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	\$ 84,374.22
Corporation Taxes	23,450.60
Reimbursement on account of publicly owned land	2,883.53
Old Age Tax Meals Chap. 65 B S 10	1,679.34
Motor Vehicle and Trailer Excise	51,000.00
Licenses	6,000.00
Fines	75.00
General Government	1,800.00
Protection of Persons & Property	1,600.00
Health and Sanitation	150.00
Highways	800.00
Charlities (other than Federal Grants)	20,000.00
Old Age Assistance (other than Federal Grants)	4,000.00
School (Funds from Income Tax not to be included)	13,000.00
Public Service Enterprises	228,855.00
Cemeteries (other than trust funds and sale of lots)	1,000.00
Interest	2,100.00
State Assistance for School Construction	20,825.13
Farm Animal Excise	51.87

Lieu of Taxes (Middleton Electric Light)	11,500.00
Lieu of Taxes (Town of Danvers)	1,337.92
	<hr/>
Total estimated receipts and available funds	\$ 529,023.63
Gross amount to be raised	1,162,596.96
Total estimated receipts and available funds	529,023.63
	<hr/>
Net amount to be raised by taxation	633,573.33
Net amount to be raised by taxation on personal property	16,293.81
Net amount to be raised by taxation on real estate	617,279.52
	<hr/>
TOTAL VALUATION	
Personal Property	\$ 208,895.00
Real Estate	7,913,840.00
1964 Tax Rate	78.00

Respectfully submitted,

PAUL B. WAKE, Chairman

WILBUR A. WITHAM

ERNEST F. LeBEAU

REPORT OF BOARD OF HEALTH

Report of Public Health Nurse is contained in the school department report "Report of the School Nurse," as this is a dual function.

REPORT OF GAS INSPECTOR

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my annual report as Gas Inspector for the Town of Middleton.

I would like to take this opportunity to thank the Board of Selectmen, the gas companies and the residents of the Town of Middleton for their cooperation.

Permits may be obtained by calling 774-3376 or at Memorial Hall.

Ninety-one inspections and permits were granted.

Amount collected and turned over to the Town Treasurer \$412.50

Respectfully submitted,

BART HURD,

Gas Inspector

REPORT OF PLUMBING INSPECTOR

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my annual report as Plumbing Inspector for the Town of Middleton.

I would like to take this opportunity to thank the Board of Selectmen, the Plumbing companies and the residents of the Town of Middleton for their cooperation.

Permits may be obtained by calling 774-3376 or at Memorial Hall.

Forty-six inspections and permits granted.

Amount collected and turned over to the Town Treasurer \$386.00

Respectfully submitted,

BURT HURD,
Plumbing Inspector

BUILDING INSPECTOR'S REPORT

To the Honorable Board of Selectmen and the
 Citizens of the Town of Middleton,
 Gentlemen:

I hereby submit my report for the year ending December 31, 1964. New home building this year was down by 25 units from last year. The rest of construction held to about the 1963 level.

I would like, at this time, to express my appreciation for the fine cooperation given me by all Town Departments and the citizens of the Town of Middleton during the past year.

Permits Issued	Estimated Value
31 Dwellings	\$313,500.00
20 Additions	31,525.00
5 Remodel	13,800.00
5 Garages	6,250.00
2 Stores	40,600.00
1 Shop	200.00
2 Swimming Pools	3,000.00
1 Replace Roof	1,000.00
3 Porches	500.00
1 Dormer	750.00
1 Restaurant and 2 Gift Shops	3,000.00
1 Storage Shed	500.00
2 Raze	
15 Reshingle	4,625.00
TOTAL	\$419,250.00

90 Permits Issued

Amount collected in fees and turned over to the Town Treasurer	776.00
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Respectfully submitted,

ROGER M. PEABODY

Building Inspector

REPORT OF PLANNING BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

The Planning Board respectfully submit their report for the year ending December 31, 1964.

Regular meetings are held at Memorial Hall, South Main Street, on the third Thursday of every month at 8:00 P.M.

At the first meeting the following officers were elected: John Goodwin, Chairman; and Raymond J. Dansereau, Clerk.

In addition to the 12 regular monthly meetings, numerous special meetings were held primarily with the developers of "Brigadoon," in an effort to clarify and resolve the problems that are inherent in any sub-division of this size. In addition to these special meetings, the Board has made repeated inspections of the area to ensure compliance of our Sub-Division Rules and Regulations. At present, approximately 68 homes have been erected.

The Town Meeting, on March 10, 1964, accepted the recommendation of the Planning Board for the preparation of a comprehensive General Plan or "Master Plan," voting to appropriate the sum of \$6500 as the Town's matching funds for a Federal Local Planning Assistance Grant under Title VII of the Housing Act of 1954.

The Planning Board selected Charles W. Eliot, Planning Consultant and Professor of City and Regional Planning at Harvard to undertake this project. On March 30th the application for the Federal Grant was submitted to the Massachusetts Department of Commerce, where it was processed in Boston and by the U. S. Housing and Home Finance Agency to New York and Washington, and approved on June 29, 1964.

Contracts, dated July 6, 1964, were negotiated between the interested parties and provide that this Comprehensive General Plan is to be pursued over an eighteen month period, with the final printed report due on or before January 6, 1966.

Under a sub-contract with our Consultant, New England Survey Services, Inc., who prepared the 100 scale air photographs for the Town (and set up procedures for the Assessors) in 1959-60, are now developing transparent overlay drawings for each of those

33 photograph enlargements. These maps will show approximate boundary lines of all lots, street lines and street names in ink, and names of owners and references to deeds and assessors' records — where available — in pencil.

We wish to thank the Assessors and the many citizens who have cooperated in this endeavor to provide the Town with this important tool in the work of the Planning Board, the Assessors, and other Town Boards. At the end of 1964 the work on this aspect of the planning program was about three-quarters completed.

The Planning Board recommends that the Assessors be provided with authority and funds to keep these Property Maps up-to-date, with recording of transfers in ownership and changes in property lines on the transparent maps.

A new base map of the whole Town has been developed from an enlargement and up-dating of the U. S. Geological Survey maps, plotting Existing Land Uses from data gathered in a "windshield survey" along every travelable road in Town. Other "Existing Condition" maps in process include records of wetlands, steep slopes, soils, water services, etc.

During this first stage the Planning Board and the Planning Consultant have met with the Selectmen, Road Surveyor, Police Chief, Assessors and other Town Officials to review with them problems and potentialities for the Town which should be considered in the "Master Plan." The Planning Consultant has also conferred with State Officials at the Department of Public Works and Department of Commerce and Development on some of our problems.

Because the Planning Board is anxious to have this Master Plan reflect the views and desires of our fellow townspeople, a Planning Questionnaire was prepared and submitted to the townspeople in an effort to provide dates on land use and residences, on commuting and shopping, and to stimulate comments and suggestions on existing conditions and what improvements should be considered in the Master Plan.

Many of the comments on the answers to the Questionnaire showed deep concern on our increasing taxes and suggest broadening our tax base with new "Industrial activity" and "Shopping and Business development." Also concern was expressed in the through traffic on Routes 114 and 62 and the lack of adequate parking facilities.

A series of open meetings are to be held this spring, to encourage and offer the townspeople an opportunity to participate in this "Master Plan," to express their views, explore their suggestions and to engage the interest and participation of everyone concerned with the future of our Town.

We wish to extend our sincere thanks for the fine cooperation given by all Town Departments and the Citizens of the Town of Middleton during the past year.

Respectfully submitted,

John Goodwin, Chairman
Raymond J. Dansereau, Clerk
Frank Conner
Henry Sawyer
Eugene LeBlanc

DOG OFFICER'S REPORT

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton

Gentlemen:

I hereby submit my report as Dog Officer for the year ending
December 31, 1964.

Complaints received and investigated	103
Delinquent dog license fees	218
Delinquent dog license fees to be collected as of this date	130
Dogs placed in pound	10
Dogs restrained	36
Dogs returned to rightful owners	18
Poultry and animals killed or injured by dogs	23
Report of dog bites	29
Selectmens hearings on dog complaints	1
Stray dogs disposed of	3
Miscellaneous cases	39

In making this report I would like to point out that 176 miles were traveled in the investigation of various dog complaints. Those persons who have not paid their 1964 dog license fees will be notified to do so in lieu of suffering the penalty of Chapter 140, Section 138 of the Dog Laws.

I wish to notify all dog owners that their dog licenses are due on April 1, 1965 and payable to the Town Clerk. Chapter 140, Section 138, being the (owner) or (keeper) of a dog 3 months old after March 31st and you did not cause it to be licensed. (Penalty \$15.00 each).

In closing I would like to extend my appreciation to the Board of Selectmen, the Police Department, the Town Clerk, and all dog owners for their spirit and co-operation shown during the year 1964.

Respectfully submitted,

HAROLD G. MOORE,

Dog Officer

INSPECTOR OF WIRES REPORT

Board of Selectmen

Middleton, Massachusetts

Gentlemen:

I hereby submit my report as Wire Inspector for the year ending December 31, 1964.

There were 147 permits issued amounting to \$147.00 in fees. There were thirty-four new homes, seven temporary services, twenty-five changes for increase of power, and one 3 wire for the new school.

All wiring has been inspected up to date except for seven jobs which are in the process of construction. A total of over 170 calls have been made since January 1, 1964 covering 1,100 miles. There were many calls made at the request of those planning to have electrical work installed and wanting information.

I would like to impress upon the Townspeople that it is very important, when having additional wiring done, to have the main distribution checked by a competent licensed electrician to make sure that they are not overloaded. I have found many homes in the Town that are overloaded which is very unsafe. It is for their own safety that they have it checked and inspected.

I wish to thank the Board of Selectmen, the Electric Light Department and the people of Middleton for their cooperation.

Respectfully submitted,

JOHN MILBERY

PARK DEPARTMENT REPORT

Honorable Board of Selectmen:

Dear Sirs:

I hereby submit my report for 1964. I wish to thank the various departments for their cooperation during the year.

The year 1964 has been a busy one. A Recreation Committee has been formed and appointed. Several meetings have been held. A swimming program was started at the East Street pool, and a good attendance for the first year was most encouraging.

For the future the Park Department and Recreation Committee are planning and encouraging a winter sports program.

Respectfully submitted,

ERNEST R. GOULD

Park Superintendent

REPORT OF INDUSTRIAL DEVELOPMENT COMMISSION

To the Honorable Board of Selectmen:

Following is the Annual Report of the Middleton Industrial Development Commission for the year 1964.

The aims of our Commission have been, and continue to be a search for prospective industrial concerns interested in locating in our type of community, and meeting with the representatives of such concerns to acquaint them with what we have to offer in the way of advantages.

During the past year various members of the Commission have spent considerable time meeting with many business representatives. It is hoped and felt that some promising results will eventually result from these meetings.

Nearly all of the firms we have contacted are interested in locating in an area that is easily accessible to major cities, one that offers good transportation facilities, good services, and on land that has already been zoned for business, preferably along main highways. Our main problem has been with respect to zoning, but we are hopeful that the Master Plan, to be completed soon, will solve the zoning problem.

The Commission has also considered the feasibility of creating an Industrial Park, as so many other communities comparable to Middleton, have done with much success. We have received suggestions of this nature from several business representatives in the course of our talks with them. We will continue to investigate the possibilities of such a venture.

Equipped with a Master Plan and suitable and available land, properly zoned, there is reason to hope that our efforts this year will meet with some measure of success in attracting desirable industry.

We are pleased to note that nine new firms have been added to the Middleton business population this past year. We wish them every success.

We wish to thank the Board of Selectmen and the citizens of Middleton for their continued confidence and co-operation. We intend to do our best individually and as a group to "sell" Middleton as

the right town for new business. Helping Middleton grow into a thriving, attractive community on a sound economic basis is a challenge to all of us.

Respectfully submitted,

Stanley W. Klosowski, Chairman

Industrial Development Commission

Stanley W. Klosowski

Dr. George J. Haykal

Henry Roberge

George M. Farley

Helen F. Richardson, Sec'y.

SELECTMEN'S REPORT

To the Citizens of Middleton:

The Board of Selectmen respectfully submit their annual report for the year ending December 31, 1964.

Regular meetings of this Board have been held every Tuesday at 8 P.M., except during July and August when a summer schedule of every other Tuesday was in effect. All meetings were held at the Selectmen's office at Memorial Hall, South Main St.

This board also functions as the Board of Health, Licensing Authority and Police Commissioners.

Two Town Meetings were held during 1964: The regular meeting on March 10, 1964 and a Special Town Meeting on November 24, 1964.

In addition to the usual reappointments which are made each year, the following special appointments were made:

Robert Fuller, Liberty St., as Custodian of Town Hall, to fill vacancy caused by resignation of James Ogden.

Donald J. Dane, Central St., as Custodian of Memorial Hall, to fill vacancy caused by resignation of Alfred H. Kitchin.

Edward J. Richardson, Washington St., as full time policeman to replace Harold G. Moore who resigned.

Peter F. Mugford, So. Main St., as Special Police Officer.

John W. Mendalka, Lakeview ave., as Sealer of Weights and Measures, to fill vacancy caused by resignation of Joseph Beggs.

Lloyd H. Getchell, Maple St., as Inspector of Animals and Inspector of Slaughtering, to fill vacancy caused by resignation of Joseph Beggs.

Norman Nathan, East St., was appointed as designee representing the Town of Middleton at the meeting of the North Shore Area Transportation Coordinating Committee.

Ernest LeBeau, So. Main St., as Veterans' Agent to replace James Ogden who resigned.

Richard O. Ajootian, River St., as Commissioner of the Municipal Light Dept., to fill vacancy caused by resignation of J. Lansing English.

Bartholomew J. Whelan, Wennerberg Rd., as Town Accountant to fill vacancy caused by the passing of Elmer O. Campbell.

Clarence M. Wood, Jr., So. Main St., as Town Counsel to fill vacancy caused by resignation of Daniel J. Donovan.

John P. Spottiswooe, Phaneuf St.; Carl A. Peterson, Forest St.; Sidney P. Kramer, Lakeview Ave.; and Charles S. Clinch, Jr., So. Main St. to the Housing Authority of Middleton.

The Board wishes to express its deep appreciation for the assistance, cooperation and devotion to public service given so generously by the department heads, elected and appointed boards and to the citizens of the Town.

The Board wishes to extend an invitation to all citizens to join us at any of our regular Tuesday night meetings and discuss any problems or suggestions that they feel might be of benefit to our Town.

Respectfully submitted,

BOARD OF SELECTMEN

George M. Farley, Chairman

Robert G. Gowen, Clerk

Frank T. LeColst

REPORT OF HIGHWAY SURVEYOR

Honorable Board of Selectmen and the
Citizens of the Town of Middleton

I hereby submit my report for the year of 1964.

Snow Removal

Snow Removal money was expended as follows:

Labor	\$ 7,170.80
Hired Equipment	3,187.00
Town Equipment	2,547.30
Sand	1,508.00
Salt	843.79
Snow Plow Blades and Parts	709.86
Mass. Dept. of Public Works	33.25
	\$ 16,000.00

Chapter 81

In 1964 the usual patching, drainage, and general maintenance work was done, and the following streets were resurfaced:

Essex St.80 miles
Liberty St.	1.20 miles
Lowell St.10 miles
Peabody St.	1.20 miles
River St.	2.00 miles
School St.85 miles
Park St.45 miles

Chapter 90 Construction

During 1962 and 1963 Construction Work on Forest St. was slowed down because of a large amount of ledge. But during 1964 the ledge was removed, and section of road was completed.

Chapter 90 Maintenance

A section of Boston St. was resurfaced with pea stone, and a section of Forest St. was resurfaced and honed.

General Highway

General Highway work consisted of patching, drainage, cleaning street, and all other work not covered by Chapter 81.

Chapter 718

Chapter 718 money was expended on Bellevue Ave.

Storm Drains

Storm Drain money was expended on Boston St.

Respectfully submitted,

ALLAN G. MARSHALL,

Highway Surveyor

REPORT OF WATER BOARD

To the Honorable Board of Selectmen and the
Citizens of the Town of Middleton
Gentlemen:

Herewith is submitted our annual report as your Water Board.

The Board of Water Commissioners has again had a very busy year. In addition to our regular monthly meetings we have attended many meetings with the Water Survey Committee, of which we are members. Progress of the Water Survey Committee and its recommendations will be reported at the Annual Town Meeting. A printed brochure will be made available to Citizens of the Town containing said report prior to the Annual Town Meeting.

The past year has again seen little maintenance work and no addition to our present water system, as the Board desires to await the action of the Town on the proposed Water System.

The water main to the Brigadoon Development was completed in May of 1964, with satisfactory results. There has been no complaint of water shortage in the South Main Street area since this line has been in service. The overall cost of this main was shared by the Town of Middleton, the Town of Danvers and the Brigadoon Developers.

The Water Board wishes to thank the other members of the Water Survey Committee: Mr. Frank LeColst, Mr. William Rooney, Mr. Raymond Dansereau, Dr. George Haykal, and Mr. Benjamin Richardson, for their time and interest in a project vitally important to the Town of Middleton.

The Water Board wishes to take this opportunity to thank the other Town Departments for their co-operation throughout the year, also the Danvers Water Board and Mr. Russell.

Board of Water Commissioners
George W. Nash, Chairman
William J. Hocter
John M. Mendalka, Clerk

MUNICIPAL LIGHT DEPARTMENT REPORT

Honorable Board of Selectmen and the
Citizens of the Town of Middleton
Gentlemen:

The Board of Electric Light Commissioners respectfully submits their report for the year ending December 31, 1964.

During the year regular meetings were held by this Board at their office on South Main Street.

The department purchased 9,251,291 kwh of electricity at a cost of \$137,555.03. Our system's peak demand occurred on December 21 and was 1930 kw.

44 new three wire services have been installed, 20 services were converted from 120 volt, 2 wire to 240 volt, 3 wire. 7 temporary services were installed. 3,000 feet of new primary wire service has been installed, including the continuation of construction in the Brigadoon Development off South Main Street. We now have 39 sections of our distribution installed in this area.

We have returned to the town \$12,000. for the reduction of taxes.

Street light service and power for street lights purchased by the town from the Municipal Electric Light Department resulted in a savings of \$5,763.00 under the cost of the same service, if purchased from a privately owned power company.

We wish to take this opportunity to thank the Town Officials and our consumers for their continued cooperation during the past year.

Respectfully submitted,

Board of Electric Light Commissioners

JOHN MUZICHUK

FRANK E. DOW

RICHARD O. AJOOTIAN

ANNUAL REPORT
of the
SCHOOL COMMITTEE

Town of
Middleton



for the Year Ending December 31

1964

SCHOOL REPORT

School Committee

MR. DAVID HARDING, Chairman	Term Expires 1966
MR. ROBERT FORNEY, Secretary	Term Expires 1967
MRS. PAGE CAMPBELL	Term Expires 1966
DR. EDWARD JONES	Term Expires 1965
MR. FRANCIS MASSE	Term Expires 1967

SUPERINTENDENT-PRINCIPAL

GEORGE E. PORT, JR.

Office: Howe-Manning School

Tel. SPring 4-3517

School Calendar

1965

Open January 4, 1965 Close February 19, 1965

VACATION — ONE WEEK

Open March 1, 1965 Close April 15, 1965

VACATION — 3 SCHOOL DAYS

Open April 21, 1965 Close June 18, 1965

SUMMER VACATION

Open September 8, 1965 Close December 23, 1965

SCHOOL HOLIDAYS

Good Friday October 12 November 11 and 25
 (and such other days as the School Committee may designate)

The School Calendar may be subject to change.

No School Signals

The following no school signals have been adopted:

- a. 2-2-2 blast on the fire alarm
- b. 2 blasts at the B. B. Chemical Company
- c. Street lights on for three minutes
- d. Radio Stations WNAC and WESX will carry an announcement on their regular no school broadcasts

The signal for Howe-Manning School will be at 7:15 A.M.

SCHOOL CENSUS

October 1, 1964

Age	Girls	Boys	Total
5-7	91	83	174
7-16	341	382	723
<hr/>			
4-5	37	52	89
3-4	49	25	74
2-3	42	30	72
1-2	36	40	76
Under one year	42	40	82

Age of School Admission

All children born on or before December 31, 1959 are eligible to attend school in the coming fall term. No entrance tests for children under age requirements will be given.

Employment Certificates

Certificates for the employment of minors between the ages of 14-18 may be obtained at the Superintendent-Principal's office during regular office hours.

HOWE-MANNING SCHOOL

Corps of Teachers 1964-1965

Name	Date of Grade Appointment
Eugene C. Winter, Jr., B.S.	Lowell S. Teachers Col. Prin. Sept. 1958
Catherine Devane	Lesley College 1 Sept. 1937
Judith Elms, B.S.	Gordon College 1 Sept. 1964
Eileen Hammon, B.S.	Boston College 1 Sept. 1962
Villa Lavorgna	Farmington State Teachers College 2 Sept. 1960
Veronica McIntosh, A.B.	Mt. St. Mary College 2 Sept. 1964
Ellana Schwartz, B.A.	Boston University 2 Sept. 1964
Faylene Webber	Farmington Normal 2 Sept. 1964
Eleanor Cassidy, B.S.	Salem S. Teachers Col. 3 Sept. 1955
Donna Drew, B.S.	Gordon College 3 Sept. 1964
Grace Fall	Keene Teachers College at N.H. 3 Dec. 1961
Gail Ball, B.S.	Gordon College 4 Sept. 1964
Selma Klein, M. Ed.	Salem S. Teachers Col. 4 Sept. 1963
Cynthia Lundgren, B.A., B.S.	Gordon College . 4 Sept. 1962
George Boyle, A.B.	Tufts University 5 Sept. 1963
J. Nellie Johnston, B.S., M. Ed.	Salem S. Teachers Col. 5 Sept. 1949
Brendan White, B.S.	Boston University 5 Sept. 1963
Janet Foley, B.S.	Gordon College 6 Sept. 1961
Dorothy Ruark, B.A., B.S.	Gordon College 6 Sept. 1962
Eugene C. Winter, Jr., B.S.	Lowell S. Teachers Col. 6 Sept. 1954
Ruth M. Chasse, M. Ed.	Lesley College Ung. Sept. 1958
Edward Bruzzo, B.S.	Tufts University Art Sept. 1953
Lois Crane, B.A., M. Ed.	Boston University School Adjust. Coun. Sept. 1962
Rose Durgin, M. Ed.	Boston University Reading Sept. 1956
Henrietta Giannino, M.A.	New York University Phys. Ed. Sept. 1960
Dorothy Jackson, B.A.	Boston University Music Sept. 1962
Carlotta Miller, M. Ed.	Boston University Speech Sept. 1963

HOWE-MANNING SCHOOL

Staff Members 1964-1965

Name			Date of Grade Appointment
William C. Wiswall, M.D.	Bowdoin College Boston Univ.	Physician	Sept. 1960
Leo P. Beninato, D.D.S.	Georgetown University	Dentist	Sept. 1959
Phyllis S. Brown, R.N.	Union Hospital	Nurse	June 1960
Barbara T. Clarke		Secretary	June 1961
Marjorie L. Comack	Fisher Business College	Clerk	Dec. 1959
Barbara J. Ryer	Burdett College	Clerk	Jan. 1965
Mary E. King, B.S.	Univ. of N.H.	Cafeteria Mgr.	Aug. 1958
Mary Silva		Cafeteria worker	Sept. 1955
Lorayne Hocter		Cafeteria worker	Sept. 1957
Helen Doucette		Cafeteria worker	Sept. 1959
Perley D. Lovelace		Head Custodian	June 1957
		Custodian and	
T. Myron Reynolds		Attend. Officer	May 1960
Ralph Russell		Night Custodian	Jan. 1965

ANNUAL REPORT OF THE SCHOOL COMMITTEE

The Middleton School Committee hereby submits its annual report to the citizens and taxpayers of Middleton.

The main mark of 1964 in the Middleton School System is the attainment of the goal which has been primary for over eight years. That goal is a top quality educational system; that is, one which permits each child to attain his full potential. Our school system has progressed from one with many shortcomings to one that provides the best educationally to our children including the course content, teaching staff, teaching methods, testing and reporting methods, classroom facilities, and methods of maintaining order which is conducive to good learning.

In the town's financial interest, we have delayed incorporation of a few things which are desirable (e.g. a kindergarten), eliminated all extras which do not make a marked contribution to our primary goal, and held an extremely tight administration of operating expenses (e.g. competitive bidding on all significant purchases, a non-subsidized cafeteria, etc). We are most grateful to the taxpayers of Middleton for affording the expenditures which have been necessary to attain this goal.

In the next few years, our approach will change from expansion of facilities and educational methods, with the attendant expenses, to the consolidation of our gains through the efficient use of these facilities and educational methods. This will provide a strong stabilizing effect to the per pupil cost of elementary education.

It should be emphasized that we did not cut corners where it really counted. This includes such areas as the hiring of experienced teachers, the avoidance of split sessions, the maintaining of a practical number of pupils per teacher to permit implementation of the selected teaching methods, initiation of special classes which are necessary for a portion of our pupils, etc.

A good evidence of the quality of a school is its ability to attract good teachers, who are the lifeblood of the educational system. This past year seventy-five applications were screened, twelve teachers interviewed, eight offers made, and six very capable teachers hired. Two of the six are highly valued experienced teachers. This can be contrasted to other school systems in similar

Massachusetts towns which started the school year with classroom crowding due to their inability to attract teachers.

The primary advances which were initiated by your School Committee this year are the establishment of a discipline policy to afford classroom orderliness which is necessary for good education and the definition of a plan to maintain our excellent level of school administration as the workload increases.

The most significant advance for our school system this year is, of course, our new school, without which our school system would have been forced from personalized education to overcrowded lecturing. We support the vote of thanks to the School Building Committee not only for an excellent school which is tailored to meet the large and many small educational needs, but also for a school which has cost the town a minimum amount.

In the interest of an effective transition of our students from elementary to high school, the Superintendents of the concerned schools have in the past compared course content, teaching methods and testing methods. This year testing methods were standardized, detailed course content was exchanged in written form, and teaching methods exchanged by joint meetings of the elementary teachers of the towns at seminars in better teaching methods for specific courses. More of this interchange will happen in the future, not only to assure an effective transition from elementary to high school but also to exchange the best of our cooperative, but competitive, elementary school systems.

This year our Superintendent-Principal recommended specific methods of implementing courses in adult education. Feeling that such a program would be more successful and beneficial on a broader base, we forwarded the plan to the Masconomet School Board. This provided the spark to considerations which were already underway and the first series of such courses has been completed and the second begun.

Normal upkeep of our present facilities has been performed. The more important items are the completion of fluorescent lighting and painting of all rooms in the original (1937) Howe-Manning School and the initial installation of a fire alarm system in the Howe-Manning School. In addition to the safety offered by this fire alarm system is the savings in fire insurance which will, over a period of time, pay for the system.

The School Committee minutes of January 3, 1964 read as follows:

"It is with the deepest regrets that the Middleton School Committee accepts the resignation of their senior member, Mrs. Rosamond Bastable, from the post which she has filled so ably and with so much dedication for the past 18 years.

Her zeal and tireless effort in behalf of the Middleton School children is very largely responsible for the present high standard of education in the system. Her fine example has been, and will continue to be, an inspiration for those who follow her in their efforts to give Middleton children the education and guidance they will need as adults in the coming years."

Mrs. Bastable's position was filled by Mr. Robert E. Forney.

We solicit the continued cooperation and interest of the parents. We are confident to best serve the interest of each student a program of mutual respect and cooperation between home and school must be adhered to. A better insight into the scope of the school committee's problems and work can be gained by attending School Committee meetings. These are open to the public. The regular meetings are held at the Howe-Manning School on the second and fourth Thursday of each month. The committee extends a cordial invitation to any citizen of the town to attend these meetings.

We extend our gratitude to Mr. Port, Mr. Winter, Miss Chasse, our faculty, our supervisors, our secretarial staff, our cafeteria workers, custodial staff and lunchtime supervisors for their conscientious efforts which have exceeded the normal call of duty during this year of planning for and transitioning to our new school while maintaining and advancing education in crowded conditions.

Respectfully submitted,

MIDDLETON SCHOOL COMMITTEE

David V. Harding, Chairman
Robert E. Forney, Secretary
Page Campbell
Edward Jones
Francis Masse

REPORT OF THE SUPERINTENDENT- PRINCIPAL

To the Middleton School Committee:

Herein is submitted my seventh annual report as Superintendent of the Middleton School System and Principal of the Howe-Manning School.

A year ago, after my report had been submitted, Mrs. Rosamond Bastable resigned as a member of the School Committee, have served the Town for 18 years in that capacity. The cause of education, the public welfare, and the well-being of the children can ill afford to lose such champions. I should like to begin this year's report with this acknowledgement of Rosamond Bastable's tremendous contribution during her years of service and by stating that the contribution of such fine school committee members as Mrs. Bastable and all of the other self-sacrificing people who have served in that capacity has been an inspiration in discouraging moments, not only to the undersigned, but, in fact, to the entire staff.

CURRICULUM AND EDUCATIONAL PLANNING

It has become customary with me to report the educational achievement of the children to the School Committee each June. This report, as in previous years, was based upon the results of standardized achievement tests, administered to all pupils under controlled conditions. Statistical data were tabulated, graphed, and interpreted in order that pertinent implications could be derived which might have an effect upon educational planning.

Briefly, my report indicated that all divisions or classes in the school obtained achievement score average at or above the level considered to be appropriate to intelligence capacity. These scores paralleled those obtained in three prior school years, but were found to be considerably higher than scores recorded for several years before 1961. This indicates that the new programs and techniques recently introduced remain consistently effective.

In the fall of 1964 we initiated the use of a new achievement testing program in keeping with plans for a unified testing program within the Masconomet area. This new test, the Science Research

Associates Achievement Test, replaces the California Achievement Battery. The S.R.A. test measures the same areas as the older test, but also includes the areas of social studies and science. Another advantage of the S.R.A. test is that local norms can be derived in addition to national norms. Scores are reported in both grade levels and percentiles. The testing program continues to be one of our most important administrative functions.

The non-graded primary program is now in its second successful year. This program now encompasses what was called first and second grades. It differs from the traditional concept of grades by allowing the children to progress at their own rate through levels of work which cross-cut grade levels.

Mrs. Carolyn White was added to the staff in a supervisory capacity to test children in the non-graded primary program. This testing service was needed in order that the Remedial Reading Supervisor would not be forced to relinquish time required by the remedial reading program.

Heterogeneous groups of children were established for home-room classes in fourth, fifth, and sixth grades to provide for improved socialization. Homogeneous classes continue to be maintained according to specific scholastic goals and children's scholastic needs.

The subjects taught in the departmentalized program of grades four, five, and six have been realigned and rescheduled in the following combinations: (a) Science and Health, (b) English, Spelling, and Penmanship, and (c) History and Geography. This has resulted in a more easily administered program as well as a more logical combination of subjects that a teacher should be expected to present.

Additional time was required of music and physical education supervisors due to the opening of the Fuller Meadow School. Their time has been increased from two to three days a week in order to adequately serve both schools. This increase in time does not, however, represent more than a slight expansion of their respective programs.

A new series of remedial reading textbooks was selected and purchased because new materials were needed by the Remedial Reading Supervisor. Because of their suitability to the program, the Rowe-Peterson materials were chosen. The Ginn readers that had been used previously were transferred to the regular classrooms for us as supplementary readers, when necessary.

With the introduction of a modern mathematics program throughout the school, it became necessary to obtain new textbooks. The modern math series published by Laidlaw Brothers was selected and purchased. The new program seems to be running smoothly and successfully.

The possibility of a summer school for pre-first grade children was proposed. It was decided that the desirability of a kindergarten or similar program should be presented at a Town meeting as a separate article in the Town warrant sometime in the future.

An adult education program was recommended by the undersigned and the recommendation and necessary background material was forwarded to the Masconomet School Committee. Subsequent correspondence indicates such a program may be adopted by the Masconomet Regional School District in the immediate future.

Miss Ruth Chasse was elected to the position of teaching Vice-Principal at the Fuller Meadow School and will assume her duties January 4, 1965.

Everyone connected with the Middleton Public School System looks forward to the opening of the Fuller Meadow School. With the opening of this beautiful new facility, overcrowded conditions at the Howe-Manning School will be relieved and the most modern educational facilities made available to our non-graded primary. As presently planned Grades 3-6 will continue to be housed at the Howe-Manning School.

INSERVICE ACTIVITIES

A series of workshops was set up on pupil evaluation procedures. Dr. James Baker of the Boston University staff served as lecturer and consultant at the beginning of this project. One tangible result of this work was the design and production of a new report card system aimed at improving the reporting of children's scholastic standing to parents.

A modern mathematics course for teachers was conducted to adequately prepare the entire teaching staff for the change to a modern mathematics curriculum. This course was held in weekly sessions for a period of fifteen weeks and covered terminology, concepts, and teaching methods. Teachers and administrators from Middleton, Boxford, and Topsfield participated in the study under the direction of Dr. Carl Martini, Head of the Department of Mathematics, at the State Teachers' College at Salem.

An inservice training program for teachers has been started in the area of child psychology. Dr. Richard LeBel, psychologist and staff member on the faculty of the State Teachers' College in Salem, presented three orientation lectures to the teachers and administrators of Middleton, Boxford, and Topsfield. Following these lectures, weekly seminar meetings have been held with the teachers on a local basis to study the psychological aspects of teacher-learning, teacher-child relationships and the child as a member of a group.

Three new curriculum guides were produced by the teachers in workshop meetings. These guides cover the study areas of modern mathematics, phonics, and safety. It should be noted that both the mathematics and phonics guides are the result of intense and specialized inservice training utilizing college and university personnel as consultants and instructors. There can be no doubt that the children benefit from this procedure, because the quality of staff production is both enhanced and improved.

Gordon College and the Staff of Howe-Manning School have collaborated in a program of student teacher education. This program provides that certain teachers at the Howe-Manning School serve as supervising teachers in the training of students from Gordon College. A communication was recently received stating that the six student teachers who practice taught here had earned for our teaching staff the privilege of taking six free graduate level courses at Gordon College.

PUBLIC RELATIONS

It should be specifically noted that "no school" announcements are now being reported by radio station WNAC instead of WBZ. Cards have been printed and distributed listing all "no school" information covering the three towns of Middleton, Boxford, and Topsfield and the Masconomet Regional School District.

The popularity of modern mathematics with many parents resulted in an adult education course in math open to all interested citizens. Mrs. J. Nellie Johnston of the Howe-Manning School staff developed and presented this eight-week course to meet the special needs and interests of adults. As expected, this program has been quite successful.

A new statement of policies regarding discipline has been issued as a result of School Committee action so that children, parents, and school staff might be properly informed as to responsibilities and procedures in matters of control. These policies,

in keeping with our goals, seem to be effectively contributing to desirable attitudes and good pupil citizenship.

PARENT-TEACHER ASSOCIATION

The Parent-Teacher Association has made many contributions to the school which should be especially noted.

United States Savings Stamps were sold to the children by a committee headed by Mrs. Willis Esty. This most successful project relieves teachers of a time-consuming task and provides a valuable service to the children. The women who assisted Mrs. Esty in the project were Mrs. Donald Aylward, Mrs. Richard Collins, Mrs. John Cryan, Mrs. Phillip Hayden, and Mrs. Robert Jordan.

The Howe-Manning School Library continued to function through the efforts of a service committee of hard-working parents under the general supervision of Miss Durgin. Those who contributed their time to this service were Mrs. Thomas Ryer, Mrs. Robert Bixby, Mrs. Charles Gordon, Mrs. Donald Hall, Mrs. Francis Masse, and Mrs. Paul Odell.

The P.T.A. sponsored a Book Fair with the result that many new books have been added to the children's bookshelves and also to the school library.

The annual spring show and the educational presentation by Carl DeSuzé contribute much to our community life. The receipts from these activities have benefited the school in a variety of ways.

AUXILIARY SERVICES

Music instruction on band instruments has been provided by Mr. William Bowers on Saturday mornings and Wednesday afternoons after school hours.

The Safety Patrol continues to provide an effective service within the School and in Middleton Square. While immediate control is managed by the police officer on duty, the group is supervised by Mr. Brendan White.

Lunchtime supervisors continue to oversee the children during the lunch time and noon recess.

CAPITAL OUTLAY AND REPAIRS

Fire detection equipment has been installed which will provide for 100% coverage of the Howe-Manning School. When this three-stage project is completed, this system will fulfill all requirements of the Fire Insurance Underwriters. Connections have been made

with the Middleton Fire Department Headquarters which provides 24-hour service in the event of fire.

Fluorescent lighting was installed in seven classrooms to replace older fixtures which provided inadequate lighting. This installation represented one step of a multi-step plan to replace out-dated equipment. These new lights also helped to modernize and beautify older classrooms in the school.

The walls and ceilings of seven classrooms were painted in order to modernize several rooms in the oldest section of the building. These newly painted walls and bright fluorescent lighting do much to improve both the appearance of the building and pupil morale.

The fuel bid contract was awarded to J. A. Leone and Sons of Lawrence. This company guarantees to provide immediate service twenty-four hours per day, and our fuel costs should be less than that under our previous contract.

The gymnasium floor required repairs due to acute warping of the planking near the front of the stage. It was necessary to correct this condition immediately, due to the potential danger to children during physical education activities.

CONCLUSION

Speaking nationally, unemployment rates have a close though inverse relationship to the level of education. With each step up the educational ladder, the rate of unemployment drops significantly. For example, in March 1959, one out of every ten workers who had not completed even an elementary school education was unemployed, compared with only one out of fifty college graduates, and intermediate unemployment figures for workers with intermediate levels of education. Today two out of every three persons on today's unemployment rolls do not have a high school diploma.

The undersigned believes that the following figures prove beyond a shadow of a doubt that the investment in education put forth by the citizens of our community has been rewarded by solid educational production.

Thirty-one children graduated from the eighth grade at the Howe-Manning School in June, 1951. Four years later, thirty of these children still resided in our community. Of those thirty, thirteen graduated from high school in June, 1955. (43.3%) Of these thirteen graduates four went on to some form of higher education.

Fifty-seven children graduated from the seventh grade at the Howe-Manning School in June, 1958. Five years later, forty-one of these children still resided in our community. Of these forty-one, thirty-nine graduated from high school in June, 1964 (95.1%). Of these thirty-nine graduates, nineteen went on to some form of higher education.

The above improvement in educational attainment has been obvious in the total population through the Research Monographs published by the Massachusetts Department of Commerce. In the Monograph dated March, 1959, the median number of school years completed was reported as 9.8. In the Monograph dated December, 1962, the most recent issue, the median number of school years is recorded as 10.8.

A factor which cannot show in such statistics is the honest belief of our professional staff that the quality of education improves with each academic year.

I wish to express my thanks to the entire staff, the School Committee and the citizens of the Town of Middleton, all of whom have given so much of themselves not only financially, but, indeed, in good will to the greater benefit of all our children. May Almighty God continue to inspire us as we try to enlighten the minds of His children.

Respectfully submitted,

GEORGE E. PORT, JR.

Superintendent-Principal

REPORT OF THE SCHOOL NURSE

To the Superintendent-Principal, Howe-Manning School:

During the school year 1963-1964, the following health programs were carried out at the Howe-Manning School:

The Massachusetts Vision Test, by means of a Titmus machine, was given to 505 children. This machine enabled the nurse to test in the Health Room, thus eliminating the problems of space, light, and the childrens putting on and removing glasses. Twenty-three failures were found. After retesting these were reported in writing to the parents. Most have been or are presently under treatment.

Hearing tests were given to 501 children, with 45 failures. These children were all referred to their own physicians and I am pleased to say most of them have been seen by specialists. The tests are given individually by means of an audiometer and failures are rechecked before written notice is sent home.

Both the vision and hearing tests are screening programs set up under state supervision.

The Mantoux Tests was given to children in Grades 1 and 6, children coming into school, and children entering their teens. In this test a drop of harmless tuberculin is put into the skin. The Essex County Health Association and state health officials believe this test is more accurate than patch testing done in the past. Only one positive reactor was found and a follow-up visit was made to the home. All contactors were checked at Essex Sanatorium and one was hospitalized in Waltham for further study. No active T.B. was found.

Physical examinations were given to children in Grades 1 and 4, starting in the Fall of 1963 and continuing through the Spring of 1964. A total of 104 children were given physicals by Dr. William Wiswall, the School Physician, with many mothers present. Seventy-three children went to their own family physicians for examinations. Forms were given to these children for their own doctors to fill out at the time of examination and, when returned, were attached to each student's health record.

Reports of defects were sent home in writing for the more important findings, referring them to their only family physicians for care or correction. Hemoglobin determination and urine analysis are done on all children receiving complete physical examinations at school.

There were approximately 850 children who visited the Health Room in the past year because of illness or accidents during the day.

First aid boxes were placed in all classrooms, gymnasiums and cafeteria with directions for use from Dr. Wiswall.

A pediculosis check is conducted twice annually on all heads.

Heights and weights are checked annually on all children and those above and below are given dietary advise.

Eighty attend the Diphtheria-Tetanus Clinics held during the year, eight receiving the original series of three shots and seventy-two receiving boosters.

Numerous Sabin Oral Polio Clinics were held during the school year. Eleven received Type I, 29 Type II, and 16 Type III.

Reports giving results of all programs were sent to the Massachusetts Public Health Department.

Home visits were made to many children on the emergency dental list.

Respectfully submitted,

PHYLLIS S. BROWN, R.N.

School Nurse

REPORT OF THE SCHOOL DENTIST

To the Superintendent-Principal, Howe-Manning School:

During the school year 1963-1964, a total of 523 pupils were examined. Of this total, 329 children were found to be in need of treatment. These children were provided with Dental Examination Request forms which were to be submitted to the family dentist. Only 82 forms were returned with the dentists signature designating that these children were under treatment.

There were eight (8) children who were treated by the local dentist under the sponsorship of various town organizations and the Dental fund. This treatment consisted of the following:

8 Prophylaxis	9 Porcelain fillings
9 Extractions	64 Surface Cavities

Dental examinations were conducted on all pre-school children who had not seen their dentist for a period exceeding six months.

The first grade children were provided with tooth brushes and were given a demonstration on proper use of them.

LEO P. BENINATO, D.D.S.

School Dentist

REPORT OF REMEDIAL READING SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The Remedial Reading Program is primarily concerned with developing the basic attitudes and skills involved in reading. These attitudes and skills may be classified under four headings: the accurate perception of words, a clear grasp of the meaning of the selection, thoughtful reaction to the ideas received, and adequate use or application of these new ideas and thoughts.

The Remedial Reading classes were formed of children who were one or more years below grade level as shown by the Gates Reading Survey Test, by teacher recommendation, or by parental request. I.Q. scores were not considered as a basis of choice.

Eight months after the first tests were administered, the children were retested. The following table shows the average gain achieved by each group with accompanying average I.Q. scores.

Grade	Gain	I.Q.
*3	8 months	95
*4	9 months	98
5	9 months	88
*5	10 months	90
6	9 months	80
*6	7 months	80

* First year members of the class.

The average gain for the entire remedial reading group was nine months with an average I.Q. score of 90. If the average I.Q. score was 100, the anticipated growth should be eight months. Therefore, it can be seen that the performance of this remedial group exceeded statistical expectations.

In September of the present school year, 1964-1965, we used the results of two tests to determine which children should have extra assistance in reading; — the Gates Survey Reading Test and the Science Research Associates Achievement Series. We also included children upon teacher recommendation and parental request. There are twelve children from grade 3, thirteen from grade 4, six from

grade 5 and nine from grade 6, making a total of forty pupils in the present remedial reading program.

As we start this new school year we are not only concerned with correcting poor reading habits but developing desirable reading habits that will be permanent and enjoyable.

Respectfully submitted,

ROSE E. DURGIN,

Remedial Reading Supervisor

REPORT OF MUSIC SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The music program is designed to foster the growth of each child in enjoyment and understanding of music, response to music, and skills in making music and using notation.

The Music Supervisor visits each class once a week to demonstrate music teaching methods, observe the teachers and children in musical activities, offer suggestions and assistance, and introduce new material. She helps uncertain singers to control and use their singing voices. She helps all children to feel and understand time values, rhythm patterns, key notes, major and minor music, melodic intervals, and dynamics, and to discover the relationship of music itself to the written notation.

Monthly guides prepared by the Music Supervisor outline material to be taught. Suggestions and helps for teaching and enrichment are included. Whenever possible music is chosen to correlate with Social Studies or other subjects.

The classroom teacher carries on the music program the rest of the week, reviewing and re-teaching material introduced by the supervisor and introducing some new material.

Our music program is enhanced by our attractive and effective books, the Follett series, "Together We Sing", and the companion records for each grade. We have three new record albums this year — two of American folk songs and one of patriotic songs. Various instruments are used to good advantage in several classes.

The school chorus rehearses twice a week during the third lunch recess. Over forty children were selected from grades five and six only to sing in the chorus. They are now preparing their annual Christmas program for the P.T.A.

Instruction in band instruments is offered again this year by Mr. William Bowers. He presented an assembly program recently to demonstrate instruments and interest children in taking lessons. Mr. Eugene Winter conducts the band rehearsal once a week during noon recess.

Three programs were arranged by the Music Supervisor for the sixth grade "Higher Horizons" series. They were a voice recital, a flute recital, and a folk song program. The fifth grade attended the folk song program because it was related to their Social Studies.

The Music Supervisor extends her deep appreciation to the Superintendent-Principal, the Vice-Principal, the teachers, and other staff members for their continued co-operation and assistance this year.

Respectfully submitted,

DOROTHY L. JACKSON

Music Supervisor

REPORT OF ART SUPERVISOR

To the Superintendent-Principal, Howe-Manning School:

The Howe-Manning School's art program is planned for fulfilling the aesthetic, emotional and kinesthetic needs of the children. To fulfill these objectives a varied program is instituted and utilizes a variety of media. These media include poster paints, crayons, clayola, drinking straws, sawdust mache and pencils.

To fulfill the emotional needs of the program, creativity is stressed at all grade levels. The kinesthetic objectives are fulfilled by having the children do sculptural work with clayola, construction paper, drinking straws, and sawdust mache.

Design is taught primarily to the upper three grades. It is taught in terms of abstract principles. These principles include working large shapes against small shapes, working rectilinear shapes against curvilinear shapes, working light colors against dark color, working cool colors against warm colors, and working repetitive shapes against non-repetitive shapes. These principles permit an endless variety of combinations and are applicable to the other forms of art work, including crayon pictures, sculpture, paper sculpture, and pencil drawing. Instruction is also given in repeat pattern textile type designing when potato printing is done.

Color is taught at all grade levels in terms of its warm and cool harmonies, and the psychological effects of these harmonies. The children are taught to understand that cool colors are suggestive of sad and somber events, and that warm colors suggest gay and happy times. This approach is penetrating; yet it imposes a minimum of restriction upon individual choice.

In the lower grades, drawing is taught in a permissive manner. Instruction is given in terms of "what", rather than "how". This method enables the children to retain and enlarge upon their own unique symbolism. In the upper grades some instruction is given in geometric type drawing. This helps the children to draw such geometric objects as trucks, houses, and airplanes with a fair degree of accuracy.

Drinking straws, construction paper, and clayola sculpture are taught at all grade levels. Emphasis is placed upon obtaining three dimensional effects. These projects have the effect of promoting manual dexterity.

The upper grade children gain insights in poster techniques by participating in poster contests. The winners receive medals and a six month subscription to an animal magazine.

Assistance is given to classroom teachers in their room decorations and bulletin boards.

A lecturer from the Boston Museum of Fine Arts, included in the Higher Horizons Programs for the sixth grade, continued to be both popular and rewarding.

Respectfully submitted,

EDAWRD BRUZZO

Art Supervisor

REPORT OF CAFETERIA MANAGER

To the Superintendent-Principal, Howe-Manning School:

For this year, 62,098 Type A lunches were served during the 169 days the hot lunch program operated. The percentage participation was 78.6%. Under the special milk program, 16,786 cartons of milk were served and the percentage participation was 21.2%. A total of 3,081 meals were served to adults.

Every Type A lunch, as approved in Massachusetts, must be planned to provide the required quantities of the following foods, as specified in the National School Lunch Act of 1946. These nutrients are: two ounces of protein-rich food, three-fourth cup serving consisting of two or more vegetables or fruit or both, one slice of enriched bread, two teaspoons of butter, and one-half pint of whole, unflavored milk. Also included are adequate servings of Vitamin C rich food daily and Vitamin A rich foods twice a week. Dessert is served with all lunches and the older children are given larger portions of most foods to help meet their energy requirements.

Contributing much needed staples are the commodities allotted under the supervision of the United States Department of Agriculture. The value of the commodities received this year was \$4,473.85.

The Third National School Lunch Week was held from October 11-17. The theme was, "School Lunch Serves Youth".

Time has been devoted to formulating plans for the Fuller Meadow School. A list of small equipment was drawn up for bid. Much thought has been given to work schedules and standardized recipes needed in both schools.

By attending a workshop in Boston, and other meetings held in schools in Essex County, members of the staff have shown their continued interest in becoming more efficient workers.

Staff members in addition to Mary Silva, Helen Doucette, and Lorayne Hocter, are: Mary Emro, who was appointed in December, 1963, and Margaret Osgood, who was appointed to begin work with the opening of the Fuller Meadow School.

For the cooperation given the cafeteria staff, we take this opportunity to thank everyone.

Respectfully submitted,

MARY E. KING

Cafeteria Manager

REPORT OF SPEECH THERAPIST

To the Superintendent-Principal, Howe-Manning School

The speech therapist functions in the Howe-Manning School in the following ways: (1) to identify and diagnose speech disorders in the school population; (2) to apply therapeutic principles in working with the children selected to receive speech help; and (3) to act as a resource person for the school staff as well as for parents in retaining the speech habits of the speech handicapped child.

At the beginning of the school year, all of the first grade students were given a brief individual speech evaluation by the speech therapist. About twelve per cent of the children were found to have speech difficulties. However, not all of these children were recommended for therapy, as the less severe problems would be expected to improve with maturation. The percentage of children from grades one through six needing therapy is about four to five per cent. Other upper grade students included in the therapists' case load were found from testing children previously receiving therapy, new children in the school from other towns, and by testing teacher referrals.

The total number of children receiving speech help at any one time fluctuates between twenty-five and thirty. The children are grouped according to the type of speech problem and in the articulation groups, by the sound which presents the difficulty. They are seen either individually or in groups not exceeding five members. Periods are 20-25 minutes long held twice a week. Two full days are allotted to Middleton with the other three school days being divided between Boxford and Topsfield.

The type of speech problem most often encountered is functional articulation which includes substituting one sound for another, distortions of sounds and omissions of certain sounds from words. Other speech problems less commonly encountered include those of voice (rate, pitch, and/or quality), fluency (stuttering symptom), cleft palate speech, foreign language background and hearing problems. There seems to be a majority of boys rather than girls in the remedial speech groups.

Besides working directly with the children, the therapist makes home visits and maintains close contact with the school nurse, school adjustment counselor, and the remedial reading supervisor.

Teachers also have been extremely helpful in discussing other aspects of the child's behavior with the therapist. Speech does not exist in a vacuum. Only by enlisting the cooperative effort of all the people involved, can a total picture of the child be obtained. This cooperation has been excellent in the Howe-Manning School.

To bring about community awareness of speech problems, the speech therapist spoke before the P.T.A. The School Committee also invited this therapist to a meeting so that the members might become better acquainted with her work. It is hoped that through the continued support of the staff and of the Superintendent-Principal the speech program will meet the needs of the speech handicapped school child.

Respectfully submitted,

CARLOTTA MILLER

Speech and Hearing Therapist

REPORT OF SUPERVISOR OF PHYSICAL EDUCATION

To the Superintendent-Principal, Howe-Manning School:

The physical education program at Howe-Manning School was designed to increase the vigor of each individual pupil relative to his capacity for physical activity. In the process of accomplishing this objective, the child's emotional development received particular attention. Attitudes toward classmates, team mates and competitors required constant guidance.

Classes started with calisthenics or a graduated distance walk and run. Increased emphasis was placed on this segment of the class meeting, in the hopes of raising the fitness level of the whole school. Although classes met according to schedule only one day a week, teachers and pupils of all grades were constantly encouraged to practice between classes.

Standardized fitness tests provided by the Amateur Athletic Union of the United States of America were used for the second year. These are adapted for youngsters from six to eighteen years of age.

Fitness certificates issued by this national organization were presented to 68% of the attending pupils which was 4% above the 1963 national average. It also represented an improvement of 16.4% from the previous year at Howe-Manning School.

Individual score cards were devised and issued indicating how well each pupil performed the various tests at his age level.

During the cold weather months from December to April, the gym was more frequently used both during recess and after school. Various groups were invited to participate in or to view planned activities such as demonstration basketball games or teacher-pupil volleyball.

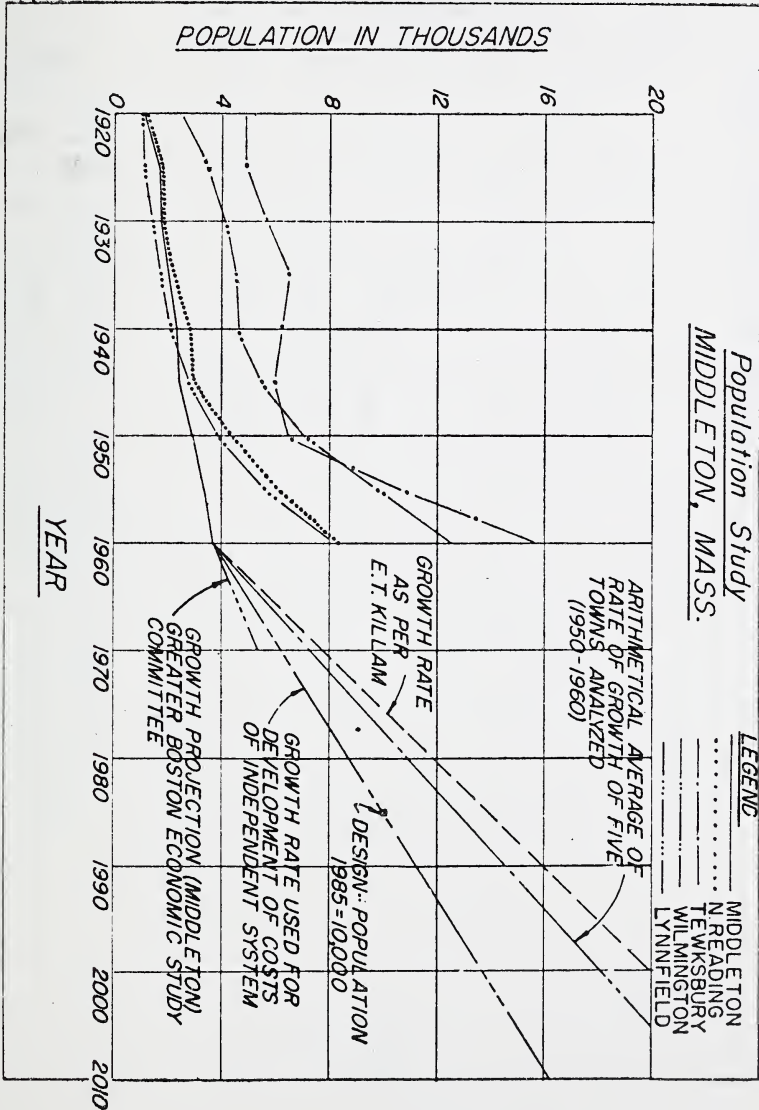
After school groups met to play basketball and soccer during the winter months. Boys' groups were under the direction of Mr. White or Mr. Boyle while girls' groups met with the supervisor.

Most events and group activities were direct outgrowths of physical education class planning and instruction. Classroom teachers oversee and assist with every class meeting. Several direct their own groups within a class. As a result our teachers were in a favorable position to guide pupils in activities beyond the regularly scheduled physical education period.

Respectfully submitted,

HENRIETTA GIANNINO

Supervisor of Physical Education



SCHOOL REPORT

ENROLLMENT STATISTICS

AGE-GRADE DISTRIBUTION - October 1, 1964

AGE	5	6	7	8	9	10	11	12	13	14	TOTALS
GRADE											
I	11	63	3								77
II		19	65	13							97
III			18	57	15	1					91
IV				12	64	9	1				86
V					10	61	5	3		1	80
VI						11	53	9			73
Ung.		1		3	3	2	2	1			12
TOTALS	11	83	86	85	92	84	61	13		1	516

SCHOOL REPORT

125

TEACHER-GRADE DISTRIBUTION

October 1, 1964

Teacher	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Ungraded	Totals
Miss Devane	24							25
Miss Elms	26							26
Mrs. Hammond	26							26
Mrs. Lavorgna		26						26
Mrs. McIntosh		24						24
Mrs. Schwartz		26						26
Mrs. Webber		21						21
Mrs. Cassidy			28					28
Miss Drew			31					31
Mrs. Fall			32					32
Mrs. Ball				29				29
Miss Klein				29				29
Miss Lundgren				28				28
Mr. Boyle					25			25
Mrs. Johnston					28			28
Mr. White					27			27
Miss Foley						24		24
Miss Ruark						25		25
Mr. Winter						24		24
Miss Chasse							12	12
TOTALS	77	97	91	86	80	73	12	516



Town of Middleton

REPORT AND RECOMMENDATIONS

OF THE

FINANCE COMMITTEE

Attached, herewith, are the recommendations of the Finance Committee to the Annual Town Meeting of March 9, 1965.

In developing these recommendations we have met with practically all town officials, department heads and committees to discuss in detail their proposed requirements for this year. As these talks progressed, it became obvious that we are faced with another large tax rate increase due primarily to schools. In order to hold the increase to as low a level as possible, the budgets of other town departments have been examined in detail and requests for increases have been modified in many cases.

The major item of increased expense this year is the budget of the Masconomet Regional School District. This figure is up by more than \$78,000. In meeting with the Regional School Committee and examining their budget in some detail, we can only conclude that they are providing an outstanding program for a secondary school without sufficient regard for the ability or willingness of the town to pay for such a program. We are concerned by the downward trend of the pupil to teacher ratio which reflects a growing tendency to reduce teacher workloads. Coupled with the increasing pupil enrollment, this trend produces a rapidly rising cost of instruction. In addition, the recent action of the State Legislature which increased the minimum or starting salary has resulted in an across-the-board increase for all teachers, in addition to the normal increments. The resultant costs have reached such a magnitude that we urge the Regional School Committee to critically re-examine their objectives and demonstrate their community concern by assuring that all programs and expenditures are consistent with sound secondary school practices, as well as fiscal responsibility. We urge all townspeople to make their opinions known to the School Committee members and to attend committee meetings to determine that the program being developed is the one they want to pay for.

In dealing with the other functions of town government, the Finance Committee believes that full time town officials and employees must be compensated on an equitable basis and paid salaries and wages in line with other positions of the same responsibility in the area. For this reason modest increases have been suggested for some jobs.

However, all part-time officials have been asked to forego wage increases due to the already high tax increase.

In order to determine that the total town program is in line with other communities we have studied the per capita cost of town functions and compared them with other towns in the 2500-6000 population categories in Essex County as reported by the Bureau of Government Research of the University of Massachusetts. We find that in the areas of General Government, Public Safety, Health and Sanitation, Highway, Libraries and Recreation, Middleton is slightly below the area average. Welfare and Veterans' Services, however, are well above the average. Schools have heretofore had a per capita cost approximately the same as the average for other towns of our size.

However, when the tax rate is adjusted to full value and compared with the rate of these other communities it is obvious that, of all the towns and cities in Essex County, only two have tax rates greater than Middleton.

We are then faced with a serious problem. In spite of a very modest town program with virtually all departments cooperating to keep expenses low, we are placing almost unbearable tax burdens on real estate owners. The cause is obvious. Since the average valuation per capita is low the impact of expenditures is very high. In order to arrest this trend the only solution is to attract large properties which would raise the assessed valuation without a proportional increase in population. Until such time that industrial and large commercial enterprises locate in the town, the Finance Committee recommends that the town continue to be modest in needs and embark on no new municipal service programs whose effect would be to further contribute to the tax problem.

In order to coordinate town activities, we visualize a need for a stronger form of centralized control. The options of Town Managership, an Executive Secretary, or even a coordinated Public Works Department appear to offer certain fiscal advantages. It is with regret that we note that the Town Government Survey Committee appointed several years ago terminated its activities without

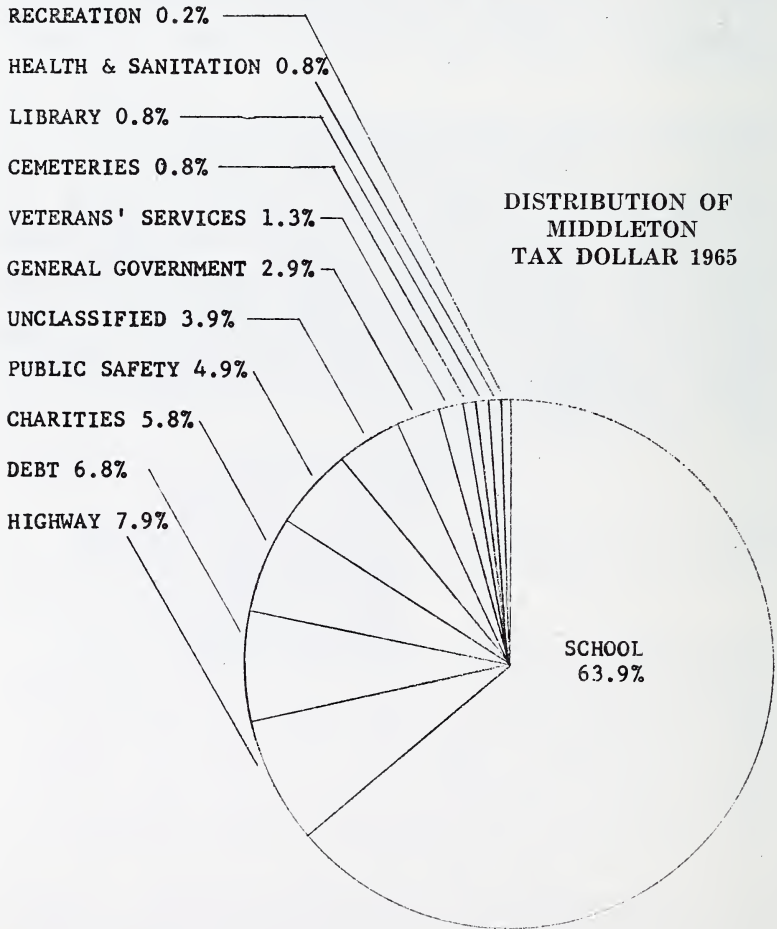
making a report of recommendations. We urge the Board of Selectmen to take the lead in studying the need for such a reorganization. Certainly the current practices of many autonomous departments can lead to poor financial practices and inefficient operations.

To summarize, the Finance Committee's recommendations have been made this year with the utmost care. We have not recommended any new programs and only the most conservative increases in operating budgets. In spite of this, and due directly to school costs, we anticipate a tax increase of over ten dollars. We are concerned for the future when ever greater obligations will further increase the tax levy to the point where the real estate tax bill will reach a point that property values can actually diminish. The resultant fiscal structure could become chaotic. We urge all citizens to attend the Town Meeting of March 9, 1965 and critically examine all items of expenditure and vote only for those programs which they feel are absolutely necessary.

Respectfully submitted,

FINANCE COMMITTEE

J. Russell Wallen, Chairman
Robert E. Kelley, Clerk
John T. Dowling
Richard J. Fitzpatrick
Richard M. Murphy



FINANCE COMMITTEE TERMINOLOGY

The following terms are frequently used in the Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of their meaning:

SURPLUS REVENUE

This fund represents the amount by which the Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves.

AVAILABLE FUNDS (Often referred to as Free Cash)

A fund certified annually by the State Bureau of Accounts by deducting from Surplus Revenue all uncollected taxes for prior years.

RESERVE FUND

This fund is established by the voters at an annual town meeting only and may be composed of 1) an appropriation not exceeding 5% of the tax levy of the preceding year; 2) money transferred from Overlay Reserve; or 3) both. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for "extraordinary or unforeseen expenditures."

OVERLAY

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

OVERLAY RESERVE

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year, and may be used by the vote of the town for extraordinary or unforeseen purposes or voted into the Reserve Fund.

STABILIZATION FUND

A special account created to provide a reserve for any capital expenditures. The State will match sums taken from this Fund, under certain conditions in amounts up to a maximum of \$100,000. The result of this would be to decrease substantially the bonding cost for any future school construction. The stabilization fund may be used only by a two-thirds vote of the town meeting.

RESERVE FUND TRANSFERS

During 1964, the Finance Committee made transfers from the Reserve Fund for "extraordinary and unforeseen purposes".
Appropriated from Overlay Reserve

March 1964 Town Meeting		\$	3,000.00
Transfers —			
Elections and Registration Expense	\$		40.00
Memorial Hall Expense			17.90
Fire Department Expense			341.39
Board of Appeals Expense			10.76
Forestry Expense			11.44
Board of Health Expense			105.14
Library Salaries			53.94
Veterans' Agent Expense			149.42
Memorial Day Expense			10.94
Interest			24.00
Insurance			78.99
Police Salaries			10.50
Opening Graves			137.10
	\$	991.52	
Returned to Overlay Reserve			\$ 2,008.48

ANNUAL TOWN WARRANT

March 9, 1965

ARTICLE 1. To hear and act on Committee Reports.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of the revenue of the financial year beginning January 1, 1965, and to issue a note or notes therefor payable within one year, and to renew such note or notes as may be given for a period of less than one year, in accordance with Chapter 44, Section 17 of the General Laws.

Recommended

ARTICLE 3. To fix the compensations of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses of the Town, including debt and interest, for the ensuing year.

Committee recommendation set forth in Schedule "A"

ARTICLE 4. On petition of the Board of Selectmen to see if the Town will vote to transfer the sum of \$10,000. from the Surplus Revenue Account to the Stabilization Fund.

Recommended

ARTICLE 5. On petition of the Electric Light Department to see if the Town will vote to accept the sum of \$12,000. from the earnings of the Electric Light Department, said sum to be used for the reduction of taxes.

Recommended

ARTICLE 6. On petition of the Board of Selectmen to see if the Town will vote to appropriate the sum of \$300. to repair storm damage at Memorial Hall, said sum to be taken from Surplus Revenue.

Recommended

ARTICLE 7. On petition of the Board of Selectmen to see if the Town will vote to amend the By-Laws of the Town of Middleton by striking out the word "five" in the first sentence of Part One, Section III, Paragraph (1) and inserting the word "seven" so that the sentence will read: "The Finance Committee shall be composed of seven members appointed by the Moderator from among the voters of the Town for terms of three years."

Recommended

ARTICLE 8. On petition of the Board of Selectmen to see if the Town will vote to authorize the Board of Selectmen to appoint a committee to study the feasibility of a Municipal Office Building, said committee to be composed of one member each of the Board of Selectmen, Electric Light Commission, Finance Committee, the Police Station Study Committee appointed under Article 13 of the Town Meeting of March 10, 1964, and one citizen-at-large; said committee to report their findings and recommendations to the Town not later than the Annual Town Meeting of March, 1966.

The Finance Committee will recommend this article with an amendment at the Town Meeting

ARTICLE 9. On petition of the Board of Selectmen to see if the Town will vote to appropriate the sum of \$5,726.40 to reconstruct 1,000 feet of Lake Street, said sum to be reimbursed by the State under Chapter 822, Acts of 1963.

Recommended

ARTICLE 10. On petition of the Fire Chief, to see if the Town will vote to raise and appropriate the sum of \$20,000. which, together with the trade-in value of the present Engine 3, will be used to purchase and equip a new Class "A" pumper equipped with a 1000 gallon booster tank; and to have a committee appointed by the Moderator to consist of five Members, one from the Board of Selectmen, one from the Finance Committee, the Fire Chief, and two members of the Fire Department to purchase and equip the above-described apparatus. It is recommended that the above appropriation be raised by bonding 4,000. per year for the above appropriation be raised by bonding \$4,000. per year for five years.

Recommended

ARTICLE 11. On petition of the Board of Selectmen to see if the Town will vote to appropriate Section 11B of Chapter 32B of the General Laws. This article will extend contributory group hospital, surgical and medical insurance to elderly persons retired from the service of the Town and to their dependents with fifty per cent of the premium cost, a portion of the administrative expense and the payment of a surcharge or subsidiary rate to be paid by the Town.

Recommended

ARTICLE 12. On petition of the Chief of Police to see if the Town will vote to raise and appropriate the sum of \$4,200. to pay the salary of one new police officer for the Police Department; said man to start on or before the first week in April, 1965.

Not recommended

ARTICLE 13. On petition of the Chief of Police, to see if the Town will vote to raise and appropriate the sum of \$1,750. which, together with the exchange value of the present 1963 Dodge Police Cruiser, is to be expended for the purchase of a new Police Cruiser for the use of the Police Department, to be purchased by the Board of Selectmen as provided in the By-Laws, agreeable to the petition of the Chief of Police.

Recommended

ARTICLE 14. On petition of the Highway Surveyor to see if the Town will vote to raise and appropriate the sum of \$1,450. to repair and paint 9,185 feet of Guard Rail in the Town.

Recommended

ARTICLE 15. On petition of Ebbe B. Wennerberg and others to see if the Town will vote to appropriate \$200. for two street lights; one for the corner of Oak Avenue and Birch Avenue, and one for the corner of Oak Avenue and Grove Avenue; said sum to be taken from the earnings of the Electric Light Department.

Recommended

ARTICLE 16. On petition of the Masconomet Regional School Committee to see if the Town will accept an amendment to the Masconomet Regional School District agreement initiated by the district committee on December 14, 1964, providing for three

elected members of the committee from each town rather than two elected and one appointed member as at present.

No recommendation required

ARTICLE 17. On petition of the Water Board and the Water Survey Committee to see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.) for the purpose of establishing a water supply system, and that the Treasurer, with the approval of the Selectmen, be authorized to borrow the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.) and to issue bonds or notes to the Town therefor, payable in not more than thirty years in accordance with Chapter 44 of the General Laws, said sum to be expended under the direction of the Board of Water Commissioners, or take any other action relating thereto.

Recommendation will be made at the Town Meeting

SCHEDULE "A" — 1965 BUDGET

GENERAL GOVERNMENT — 2.9% OF TOTAL

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
	Moderator			
1.	Salary	\$ 50.00	\$ 50.00	\$ 50.00
	Finance Committee			
2.	Expenses	46.17	39.50	100.00
	Selectmen			
3.	Salaries	1,500.00	1,500.00	1,500.00
4.	Expenses	519.07	694.10	700.00
5.	Clerk	450.00	525.00	525.00
	Accountant			
6.	Salary	1,666.67	1,800.00	1,800.00
7.	Expenses	155.10	151.85	200.00
	Treasurer			
8.	Salary	1,666.67	1,800.00	1,800.00
9.	Clerical			300.00
10.	Expenses	1,058.20	759.09	715.00
11.	Tax Titles	1,066.67	866.00	1,200.00
	Collector			
12.	Salary	2,906.67	2,200.00	2,200.00
13.	Clerk		840.00	1,000.00
14.	Expenses	1,116.69	1,172.42	1,210.00
15.	Equipment		295.00	
	Assessors			
16.	Salary	1,935.00	1,935.00	3,200.00
17.	Clerk		1,290.00	1,290.00
18.	Expenses	1,724.42	789.99	950.00
	Town Counsel			
19.	Salary	1,066.67	1,200.00	1,200.00
20.	Expenses	180.17	361.95	500.00
	Clerk			
21.	Salary	700.00	800.00	800.00
22.	Expenses	347.74	240.28	350.00
	Elections and Registrations			
23.	Salaries	266.67	400.00	200.00
24.	Expenses	1,221.77	1,767.44	1,000.00
	Planning Board			
25.	Expenses	283.71	432.45	750.00
	Town Hall			
26.	Salary	480.00	480.00	480.00

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
27.	Expenses	818.90	757.06	900.00
28.	Special			500.00
	Memorial Hall			
29.	Salary	480.00	600.00	600.00
30.	Expenses	2,164.90	2,216.90	2,200.00
31.	Special	679.26	577.60	500.00
	Totals		26,541.63	28,720.00

PUBLIC SAFETY — 4.9% OF TOTAL

	Constable			
32.	Salary	35.00	35.00	35.00
	Police			
	Chief's			
33.	Salary	5,806.67	6,240.00	6,500.00
	Full Time			
34.	Man Salary		5,200.00	5,200.00
35.	Wages	4,796.28	4,010.50	4,000.00
36.	Expenses	3,322.47	4,355.09	3,900.00
	Fire			
	Chief's			
37.	Salary		5,720.00	5,980.00
38.	Salaries	2,987.55	2,628.75	2,800.00
39.	Expenses	10,680.00	11,551.39	13,270.00
	Building Inspector			
40.	Salary	500.00	600.00	600.00
41.	Expenses	217.83	250.00	250.00
	Board of Appeals			
42.	Expenses	482.77	510.76	500.00
	Wire Inspector			
43.	Salary	300.00	300.00	300.00
44.	Expenses	130.00	139.90	140.00
	Civil Defense			
45.	Expenses	93.43	86.30	100.00
	Sealer of Weights and Measures			
46.	Salary	175.00	172.08	175.00
47.	Expenses	75.00	3.25	75.00
	Gas Inspector			
48.	Salary		100.00	100.00
49.	Expenses		29.51	75.00
	Plumbing Inspector			
50.	Salary		100.00	100.00

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
51.	Expenses		48.00	75.00
	Forestry			
52.	Expenses	1,487.55	1,511.44	1,500.00
53.	Moth	1,184.65	618.69	625.00
54.	Dutch Elm	1,498.81	715.37	1,000.00
55.	New Trees	272.40	289.96	300.00
	Dog Officer			
56.	Salary	166.67	200.00	200.00
57.	Expenses	145.14	146.08	200.00
	Totals		45,562.07	48,000.00

HEALTH AND SANITATION — 0.8% OF TOTAL

	Board of Health			
58.	Salary	320.00	270.55	320.00
59.	Expenses	2,024.27	3,482.14	3,250.00
	Dental Clinic			
60.	Expenses	1,177.34	1,065.22	1,500.00
	Community Health			
61.	Expenses	2,500.00	2,500.00	2,500.00
	Inspector of Animals			
62.	Salary	20.00	200.00	200.00
63.	Expenses	100.00		100.00
	Inspector of Slaughtering			
64.	Salary	50.00	50.00	50.00
65.	Mental Health		365.00	365.00
	Totals		7,932.91	8,285.00

HIGHWAY DEPARTMENT — 7.9% OF TOTAL

66.	Road Machinery Account (From Road Machinery Fund)	4,563.80	4,996.10	5,500.00
67.	Highway Surveyor Salary (From Available Dept. Funds)	5,286.67	5,720.00	5,980.00
68.	Highway Expenses	8,797.11	10,188.92	10,460.00
69.	Chapter 81	5,875.00	5,875.00	5,875.00
70.	Chapter 81 State*	9,075.00	9,075.00	9,075.00
71.	Chapter 90 Construction	3,333.33	3,500.00	3,500.00
72.	Chapter 90 County and State*	9,783.75	10,500.00	10,500.00
73.	Chapter 90 Maintenance	2,000.00	2,000.00	2,000.00
74.	Chapter 90 State*	1,000.00	1,000.00	1,000.00
75.	Snow Removal	16,749.61	18,412.60	16,000.00

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
76.	Storm Drains	1,081.06	1,000.00	2,000.00
77.	Street Lighting	5,500.00	6,000.00	6,000.00
Totals			78,267.62	77,890.00

* Amount to be taken from surplus revenue, and when received from State and County, reimbursement to be returned to Surplus Revenue.

CHARITIES — 5.8% OF TOTAL

78.	Welfare District Administration	1,946.77	2,115.00	2,443.60
	Public Welfare			
79.	Salaries	900.00	900.00	900.00
80.	Expenses	69.07	145.45	150.00
81.	General Relief	4,303.18	4,970.73	5,000.00
82.	Old Age Assistance	10,619.07	8,162.37	10,500.00
83.	Medical Aid for Aged	16,320.13	19,311.54	13,000.00
84.	Aid Dependent Children	6,244.89	20,582.06	18,000.00
85.	Disability Assistance	6,207.19	6,807.34	7,500.00
Totals			62,994.49	57,493.60

VETERANS' SERVICES — 1.3% OF TOTAL

Veterans' Agent				
86.	Salary	250.00	250.00	500.00
87.	Expenses		199.42	225.00
88.	Veterans' Aid	10,023.07	12,330.66	12,500.00
Totals			12,780.08	13,225.00

SCHOOL DEPARTMENT — 63.9% OF TOTAL

Elementary School				
89.	Salaries	143,720.26	172,156.56	197,380.00
90.	Expenses	41,457.90	53,867.10	54,005.00
91.	Supt. out of State Travel		149.75	200.00
92.	Masconomet Regional School District	240,083.29	300,579.17	378,785.54
93.	Vocational Education	191.93	160.80	600.00
Totals			526,913.38	630,970.54

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
LIBRARY DEPARTMENT — 0.8% OF TOTAL				
94.	Salaries	2,864.93	4,383.94	5,200.00
95.	Expenses	2,713.45	1,919.89	2,761.50
96.	Plus Dog Tax Refund		771.71	
	Totals		7,075.54	7,961.50
RECREATION — 0.2% OF TOTAL				
97.	Park Expenses	1,397.52	1,399.95	1,850.00
98.	East Street Pool		398.00	250.00
99.	New Equipment		250.00	270.00
	Totals		2,047.95	2,370.00
CEMETERIES — 0.8% OF TOTAL				
100.	Commissioners Salary	60.00	60.00	60.00
101.	Supt. of Burial Salary	30.00	30.00	30.00
102.	Expenses	6,407.50	6,660.96	6,155.00
103.	Opening Graves	1,453.17	1,537.10	1,500.00
	Totals		8,288.06	7,745.00
UNCLASSIFIED — 3.9% OF TOTAL				
104.	Retirement Assessment	7,112.15	11,904.65	15,751.92
105.	Printing Town Reports	1675.23	1,804.60	2,000.00
106.	Memorial Day Insurance	480.75	510.94	500.00
107.	General	6,197.82	8,145.05	9,535.00
108.	MV Liability	2,564.14	2,395.84	2,450.00
109.	Group	1,006.20	472.24	524.16
110.	Inuustrial Development Commission		88.76	100.00
111.	Blue Cross-Blue Shield	5,987.32	3,420.34	4,671.60
112.	Christmas Lighting	32.24	25.63	50.00
113.	Reserve Fund	1,847.44	991.52	3,000.00
	Totals		29,759.57	38,582.68
MATURING DEBT & INTEREST — 6.8% OF TOTAL				
114.	School Addition Loan			
	195	10,000.00	10,000.00	10,000.00

Item No.	Item	Average Expended 1961-1963	1964 Expended	Recommended 1965
115.	School Addition Loan 1956	10,000.00	10,000.00	10,000.00
116.	New School		27,000.00	27,000.00
117.	Interest	10,857.14	19,024.00	19,000.00
	Totals		66,024.00	66,000.00

PUBLIC SERVICES ENTERPRISES

Water Department				
118.	Salaries	450.00	450.00	450.00
119.	Expenses	147.74	45.80	225.00
120.	Maintenance	1,472.83	1,115.37	2,000.00
121.	Debt Repayment		1,725.00	1,800.00
	Totals		3,336.17	4,475.00
Electric Department				
122.	Salaries	11,138.67	11,595.00	12,631.00
123.	Wages	21,427.20	22,931.46	23,266.00
124.	Energy	129,506.77	137,555.03	145,000.00
125.	Expenses	19,973.15	18,071.53	20,000.00
126.	Line Clearance	702.77	1,631.41	2,000.00
127.	Depreciation	15,260.81	4,210.62	22,000.00
128.	Emergency Fund	333.33		1,000.00
	Totals		196,795.05	230,897.00
	Grand Totals		1,074,318.52	1,222,615.32

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